

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, JULY 14, 2016 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Ken Ritter & Councilmembers: Lauren Michel (Division B), Kenneth Stansbury (Division D), Dianne McClelland (Division E)

ABSENT: Jamison Abshire (Division A), Matt Romero (Division C)

STAFF: Sally M. Angers (City Clerk), Simone Champagne (CAO), Charles Langlinais (Public Works Director); Rickey Boudreaux (Police Chief)

OTHERS PRESENT THAT SIGNED IN: Pamela Gonzales-Granger (City Engineer), Blair Rivette (Fire Chief), Gary P. Williams, Betty Bourque, Francis Hicks, Jerry Wiley, Mark J. Simon

Mayor Ritter called upon Pastor Richard Humphries, Asbury Methodist United Church to do the invocation and to lead the Pledge of Allegiance.

Mayor Ritter announced that Councilman Romero and Councilman Abshire were absent because they are both coaching teams in the Pony Softball World Series being held at the Sports Complex.

Mayor Ritter stated that he would like to move Agenda Item 12 to be heard after Agenda Item 7 because they are related to each other. There were no objections from the Council.

RECOGNITIONS

Mayor Ritter introduced Markaylen Wiltz, student at Comeaux High School, and congratulated him on being the “Most Outstanding Councilman” at the American Legions Boy State Convention. He also introduced Marcus Bruno who is the Community Liaison for Lafayette Consolidated Government. Mr. Bruno stated that he will be attending the City Council meetings.

AGENDA ITEM 1. Recognize Green T. Lindon Principal Ms. Kaye Victorian. Councilwoman Michel stated that Ms. Victorian has accepted another position with the Lafayette Parish School System and thanked her for her extraordinary leadership as Principal at Green T. Lindon. Ms. Michel, along with Mayor Ritter, presented Ms. Victorian with a certificate of recognition.

AGENDA ITEM 2. Introduce Ms. Catherine Cassidy, newly appointed Principal at Southside High School. Mayor Ritter announced that Ms. Cassidy will be the Principal at the new Southside High School in Youngsville and that the Community is very fortunate to have one of her caliber to be appointed in the position.

AGENDA ITEM 3. Lt. Colonel Greg Ellison (Retired) announced his candidacy for the LA 3rd Congressional District Seat.

MINUTES AND FINANCE REPORT

AGENDA ITEM 4. Acceptance of Council Meeting Minutes of June 9 and June 27, 2016. A motion was offered by Ms. McClelland, seconded by Mr. Stansbury, to accept the minutes of the meetings of June 9 and June 27, 2016, and the vote was as follows:

YEAS: Michel, Stansbury, McClelland

NAYS: None

ABSENT: Abshire, Romero

Motion was approved.

AGENDA ITEM 5. Approval of finance report for June, 2016. A motion was offered by Ms. Michel, seconded by Ms. McClelland, to approve the finance report for June, 2016, and the vote was as follows:

YEAS: Michel, Stansbury, McClelland

NAYS: None

ABSENT: Abshire, Romero

Motion was approved.

Mayor Ritter announced that sales tax collection are improving and were only down 2.82% as compared to the same month in the previous year.

PRELIMINARY PLAT APPROVAL

AGENDA ITEM 6. Lafayette Parish School Board - Request Preliminary Plat Approval of Lafayette Parish School System – Tract A, Green T. Lindon. A public hearing was held at 5:30 pm prior to the Council meeting. A motion was offered by Ms. McClelland, seconded by Ms. Michel, to grant preliminary plat approval of Lafayette Parish School System – Tract A, Green T. Lindon Elementary School, as recommended by City Engineer Pamela Gonzales Granger in a letter dated July 7, 2016, with the following conditions: 1) Sidewalks along the street will be required and paid for by the applicant but may be done in conjunction with the City sidewalk project, and the vote was as follows:

YEAS: Michel, Stansbury, McClelland

NAYS: None

ABSENT: Abshire, Romero

Motion was approved.

Prior to the motion, Ms. Granger stated that LPSS is requesting a waiver of the sidewalk requirement.

Mayor Ritter stated that he is not in favor of granting the waiver as this is the side of the street that the City is planning on extending sidewalks to the Sports Complex.

Councilman Romero arrived at the meeting at this time (6:35 pm).

AGENDA ITEM 7. Mr. Jay Smith - Request Preliminary Plat Approval of Subdivision of Property belonging to John C. Broussard into Tracts 2B & 2C located in Section 7, T-11-S, R-5-E. A public hearing was held at 5:45 prior to the Council meeting. A motion was offered by Ms. McClelland, seconded by Mr. Stansbury, to grant preliminary plat approval of survey dividing property of John C. Broussard into Tracts 2-B and 2-C located in Section 7, T-11-S, R-5-E, as recommended by City Engineer Pamela Gonzales Granger in a letter dated July 7, 2016, and the vote was as follows:

YEAS: Michel, Stansbury, McClelland

NAYS: None

ABSENT: Abshire

ABSTAIN: Romero

Motion was approved.

AGENDA ITEM 12. Jonathan Smith – Request sidewalk variance on Iberia Street. A motion was offered by Ms. McClelland, seconded by Mr. Romero, to grant a waiver for the placement of a sidewalk along Tract 2C of property located on Iberia Street from Fairview to the Bayou Parc Perdue, and the vote was as follows:

YEAS: Michel, Romero, Stansbury, McClelland

NAYS: None

ABSENT: Abshire

Motion was approved.

Councilwoman McClelland stated that she could support this because the City has plans to build a sidewalk on the other side of Iberia Street and also there are no sidewalks leading to or from this property.

ORDINANCE FOR INTRODUCTION

AGENDA ITEM 8. ORDINANCE NO. 390-2016 An ordinance providing for the issuance and sale of note to exceed Three Million Seven Hundred Fifty Thousand Dollars (\$3,750,000) of Sales Tax Refunding Bonds, Series 2016, of the City of Youngsville, State of Louisiana; prescribing the form and fixing the details thereof and providing for the payment of said Bonds and the application of the proceeds thereof to the refunding of certain bonds of said City; providing for the acceptance of an offer to purchase the Bonds; and providing for other matters in connection therewith. (Refunding of 2009 Sales Tax Bonds). A motion was offered by Ms. Michel, seconded by Mr. Romero, to introduce Ordinance No. 390-2016 – an ordinance providing for the issuance and sale of note to exceed Three Million Seven Hundred Fifty Thousand Dollars (\$3,750,000) of Sales Tax Refunding Bonds, Series 2016, of the City of Youngsville, State of Louisiana; prescribing the form and fixing the details thereof and providing for the payment of said Bonds and the application of the proceeds thereof to the refunding of certain bonds of said City; providing for the acceptance of an offer to purchase the Bonds; and providing for other matters in connection therewith, and the vote was as follows:

YEAS: Michel, Romero, Stansbury, McClelland

NAYS: None

ABSENT: Abshire

Motion was approved.

Prior to the vote, Mayor Ritter called upon David Medlin with Government Finance who explained the process. Mr. Medlin also stated that the total refunding would be \$3.6 Million and the market is very favorable right now. He said the potential savings would be about \$200,000 over a 13 year period.

RESOLUTIONS

AGENDA ITEM 9. Resolution 2016-06 – A resolution to adopt the 2016 Municipal Water Pollution Prevention plan for the Youngsville Wastewater Treatment Facility. A motion was offered by Ms. McClelland, seconded by Mr. Stansbury, to adopt Resolution No. 2016-06 - a resolution to adopt the 2016 Municipal Water Pollution Prevention plan for the Youngsville Wastewater Treatment Facility, and the vote was as follows:

YEAS: Michel, Romero, Stansbury, McClelland

NAYS: None

ABSENT: Abshire

Motion was approved.

AGENDA ITEM 10. Resolution 2016-07 – A resolution authorizing and directing the Mayor to execute for and on behalf of the City of Youngsville of the Parish of Lafayette, Louisiana, an Act of Substantial Completion from C.G. Logan Construction, LLC, Contractor, pertaining to the completion of a contract for Savoy & Decon Road Water Line Extension Project. A motion was offered by Mr. Stansbury, seconded by Ms. Michel, to adopt Resolution No. 2016-07 - a resolution authorizing and directing the Mayor to execute for and on behalf of the City of Youngsville of the Parish of Lafayette, Louisiana, an Act of Substantial Completion from C.G. Logan Construction, LLC, Contractor, pertaining to the completion of a contract for Savoy & Decon Road Water Line Extension Project, and the vote was as follows:

YEAS: Michel, Romero, Stansbury, McClelland

NAYS: None

ABSENT: Abshire

Motion was approved.

AGENDA ITEM 11. Resolution 2016-08 – A resolution of the City of Youngsville creating a Recreation Advisory Committee. A motion was offered by Mr. Stansbury, seconded by Mr. Romero, to adopt

Resolution No. 2016-08 a resolution of the City of Youngsville creating a Recreation Advisory Committee with changes, and the vote was as follows:

YEAS: Abshire, Michel, Romero, Stansbury, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Mayor Ritter recognized Councilman Stansbury for taking the lead on this and said that he felt this was a good resolution.

Councilman Stansbury thanked Ms. Angers and Ms. Champagne for their assistance in drafting the resolution. Discussion took place and the following changes were agreed upon:

- SECTION 2: COMMITTEE, POWERS AND DUTIES – 3rd paragraph change “shall” to “may” and delete “and the acquisition and disposal of lands and properties”
- SECTION 3: APPOINTMENT OF THE COMMITTEE
 1. Delete the last sentence “One Councilmember appointed by the Council will serve as ex-officio member and will not be a voting member”.
 2. Add verbiage that states: “Councilmember appointments will begin with 2 year terms and Mayor and Director Appointments will begin 1 year terms.
 3. Paragraph 3, 2nd sentence, delete “& 3” and add “Members must be 18 years of age or older” at the end of the paragraph.
 4. Paragraph 4 add: “without due cause” at the end of the paragraph.

Mayor Ritter said that he just wants to make sure we are not creating another layer of bureaucracy for the Director and his staff.

Mr. Stansbury stated that there will be By-Laws and this will be addressed then and there will also be a Board orientation at which time ethics training will also be provided. He said that he would also like for everyone that is interested to submit resumes.

OTHER BUSINESS

AGENDA ITEM 13. Staff Reports

Mayor Ritter stated that Chief Rickey Boudreaux is at the Chief of Police Conference and Sports Complex Director Tim Robichaux is not in attendance due to the Sport Complex hosting the Pony Softball World Series.

- Hwy. 89/Fortune Road – Mayor Ritter stated that there is a high pressure gas line that was discovered in the field of construction that would delay the project until 2020 so he has requested that DOTD work out an alternative and shift the credits to Chemin Metairie and Détente for a roundabout.
- Savoy/Chemin Metairie Improvements project is complete. Councilman Romero requested a 90 day review of the intersection.
- Permit has been issued to John Trahan for the RV Park because all requirements were met and submitted. City Engineer Pam Granger stated that the plans far exceeded what is required which include the following: Roadway will meet current subdivision roadway width and specifications; paving in asphalt; paving all of the RV spots and place for vehicles on the side; radius for the cul-de-sac at the end; radius and width onto Détente accommodate for traffic; met current ordinance for buffers and also green belt and fencing.
- Parishwide Drainage Study expected to be complete in approximately 2 months. Corps of Engineer wants to see this study and feels this should get us a higher ranking for funding.

- Ken Stansbury – Volleyball Program ready to start next Tuesday and Volley Tots Program for 5 & 6 year old children has been added.

ORDINANCE FOR FINAL ADOPTION

AGENDA ITEM 14. ORDINANCE NO. 384-2016 - An ordinance of the City of Youngsville, Louisiana regarding the placing, location, and minimum standards of Recreational Vehicle Parks to be located within the corporate limits of the City of Youngsville. A motion was offered by Mr. Stansbury, seconded by Mr. Romero, to adopt Ordinance No. 384-2016 - an ordinance of the City of Youngsville, Louisiana regarding the placing, location, and minimum standards of Recreational Vehicle Parks to be located within the corporate limits of the City of Youngsville with the following amendment: Section 5.1 (c) change 150’ to 300’, and the vote was as follows:

YEAS: Michel, Romero, Stansbury, McClelland

NAYS: None

ABSENT: Abshire

Motion was approved.

Prior to the motion, City Attorney George Knox cautioned the Council about making the proximity distance to stringent. He said going from 25’ to 150’ could raise a red flag if there would be a legal challenge.

There was much discussion on Ordinance No. 384-2016 prior to the motion and vote which can be heard on audio recording.

AGENDA ITEM 15. Land Use Ordinance Discussion – Councilman Romero stated that he has some suggestions for amendments to the Land Use Ordinance such as restrictions of Adult Entertainment Establishments, Vapor Shops, ban RV Parks and fine tune how roads are listed.

Mayor Ritter suggested that a couple of Councilmembers meet with Lynn Guidry and Tom Sammons, who were the original authors of the ordinance and see what needs to be tweaked. He said that any recommended changes should be considered carefully.

Ms. McClelland suggested that everyone review the ordinance and make notes and then call a workshop of the Council to discuss.

Mr. Stansbury stated that he would contact Mr. Guidry.

AGENDA ITEM 16. MAYOR & COUNCIL ANNOUNCEMENTS

- Councilwoman McClelland explained all of the programs that Council on Aging offers for seniors.
- Councilman Romero reminded everyone that the Pony Softball World Series continues through Saturday at the Sports Complex and Pelican Park.

ADJOURNMENT

There being no further business to come before the Council, a motion to adjourn was offered by Ms. McClelland, seconded by Ms. Michel, and unanimously adopted.

/s/ Ken Ritter
Ken Ritter, Mayor

/s/ Sally M. Angers
Sally M. Angers, City Clerk