

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, OCTOBER 8, 2015 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Ken Ritter and Councilmembers: Jamison Abshire (Division A), Lauren Michel (Division B), Matt Romero (Division C), Kenneth Stansbury (Division D),

ABSENT: Dianne McClelland (Division E)

STAFF: Simone Champagne (CAO), Sally Angers (City Clerk), Ashley Sexton (City Treasurer), George Knox (City Attorney), Charles Langlinois (Public Works Director), Pamela Granger (City Engineer)

GUESTS: Police Chief Rickey Boudreaux, Mark Lalande, Gary P. Williams, Perry Wilson Craig Spadoni, Teddy Beaulieu, Donald Simon, Jordan Simon, Janna Quebedaux, Sandra Broussard, Larry Romero, Larry Graffeo, Steven O'Bryan, Barry Faul, Megan Segura

AGENDA ITEM 1. Recognize Elijah Benjamin Evans of Youngsville for receiving the Blue Cross Foundation 2015 Angel Award for his creation of "No Use for Abuse" an anti-child abuse program. He stated that there are only nine (9) recipients that receive this award. Mayor Ritter then read a proclamation honoring Elijah for all of his accomplishments.

AGENDA ITEM 2. Rachel Falgout announced her candidacy for Lafayette Parish Tax Collector.

Mayor Ritter moved Agenda Item 14 to be heard at this time.

AGENDA ITEM 14. Update on improvements for Foster Park. Councilman Romero presented a power point presentation showing the approximate \$50,000 worth of improvements that have been made to Foster Park by Lafayette City-Parish Government. Councilman Romero thanked LCG, Lafayette Parish Parks Recreation, Parish Councilman William Theriot and the entire LCG Council for their support in getting these much needed improvements done.

AGENDA ITEM 3. Acceptance of minutes of the meeting of September 10, 2015. A motion was offered by Mr. Stansbury, seconded by Mr. Romero, to accept the minutes of the meeting of September 10, 2015, and the vote was as follows:

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Ken Stansbury

NAYS: None

ABSENT: Dianne McClelland

Motion was approved.

AGENDA ITEM 4. Approval of finance report for September, 2015. A motion was offered by Mr. Stansbury, seconded by Ms. Michel, to approve the finance report for September, 2015, and the vote was as follows:

YEAS: Jamison Abshire, Lauren Michel, Ken Stansbury

NAYS: None

ABSENT: Dianne McClelland

ABSTAINED: Matt Romero

Motion was approved.

Mr. Romero qualified his abstention by stating that out of seven different finance reports, five are not reconciled with the revenues because of time constraints with the early meeting date. He suggested that the Council consider approving the reports after all revenues and expenses are inputted or consider some other alternative. He said that in his opinion the adoption of the reports could be pushed back a month in order for the Council to be able to have a complete report. Mayor Ritter replied that he will take a look at the options and that he would also get the finance report with the final numbers to the Council once inputted into the system.

AGENDA ITEM 5. Staff Report

City Engineer Pamela Gonzales Granger presented the monthly project report to the Council and upon questioning provided the following information:

- Easements for the Bonin Road Turn Lane, Water and Sewer for Super One and LCDBG Sewer Project are being prepared by Attorney Mike Maloney.
- Savoy Road plans have been submitted and almost ready for bid.
- Griffin Road Drainage Project – recommendation is to clean the pipe and the ditch.
- Master Plan – being finalized and alternative funding is being researched to help pay for projects. Mayor Ritter recommended that the plan be reviewed and officially adopted by the Council once completed.
- Water storage tank is approximately 70% complete and the contractor is being charged liquidated damages at this time.

Mayor Ritter stated that he hopes to have a clearer picture of the City bonding capacity after the audit is complete at the end of the year. He also informed the Council that a meeting was held with the City's grant writer, Richard Minvielle, and he will be submitting the Capital Outlay requests for the City which are due by November 1st. He added that Capital Outlay requires a 25% match and that the engineering fees can be used as part of the match.

Councilman Romero stated that he went to a meeting with the Wells Landing HOA and updated them on the intersection of Chemin Metairie and Détente. He said that Mayor Ritter, Chief Robichaux and Ms. Gonzales were also present at the meeting.

Tim Robichaux, Sports Complex Director, gave an update on the activities at the complex. He stated that contracts have been resigned with both of the soccer groups.

AGENDA ITEM 6. Tim & Michelle Ronsonet – Request setback variance at 308 Bella Vista, Sugar Mill Pond. A motion was offered by Mr. Abshire, seconded by Ms. Michel, to grant an 18” variance to the side yard setback at 308 Bella Vista, Sugar Mill Pond for a fire place with the stipulation that it must be built to fireplace code, and the vote was as follows:

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Ken Stansbury

NAYS: None

ABSENT: Dianne McClelland

Motion was approved.

Prior to the motion, Mayor Ritter stated that the variance is being requested to allow for a chimney to extend about 18” into the side yard setback. Teddy Beaulieu stated that Sugar Mill Pond does not have an issue with the City granting the variance since it is just for the chimney.

AGENDA ITEM 7. Discuss establishing a reserve in the 1981 Sales Tax Fund. Mr. Stansbury stated that it would be tough to discuss setting aside reserves this at this time considering the decrease in sales tax.

Upon questioning by Mr. Stansbury, City Treasurer Ashley Sexton, stated that there is \$100,000 in the account at this time.

Chief Boudreaux stated that he would like to see a \$250,000 reserve fund established whenever it is feasible.

Mayor Ritter stated that when and if a reserve fund is established, it needs to be in the General Fund since these funds are not dedicated and can be used for other things if necessary. He said that the City budgeted an increase in sales tax but are now seeing a decrease. Mayor Ritter added that when the 50% of the 1981 1 cent sales tax is not enough to cover the police department expenses, there will have to be an administrative transfer of funds from the general fund to cover.

Councilman Romero agreed about establishing the reserve fund in the General fund because there are many needs such as a fire substation and fire engine and many other needs.

AGENDA ITEM 8. Request for funding for cameras for police units. A motion was offered by Mr. Abshire, seconded by Ms. Michel, to approve the purchase of ten (10) cameras at the approximate cost of \$51,700 for police units with 50% of the cost coming out of City Court funds and 50% coming from LACE generated funds, and the vote was as follows:

YEAS: Jamison Abshire, Lauren Michel, Ken Stansbury

NAYS: Matt Romero

ABSENT: Dianne McClelland

Motion was approved.

Prior to the motion and vote, Mayor Ritter stated that Chief Boudreaux is requesting to purchase 10 cameras for police units. He stated that he recommends that the City pay for ½ of the cost out of City Court revenues in the general fund and that the other ½ be paid from the LACE generated revenues.

Chief Boudreaux said that he believes this is not only a safety issue but will protect the city and the police department if involved in a lawsuit.

Councilman Romero objected to the purchase of all ten (10) at one time due to the downturn in the sales tax collections and suggested that only five (5) be approved to begin with. He also stated that there was no information presented to the Council from the Chief prior to the meeting for them to review.

Speaking in of the purchase of the cameras were City Attorney George Knox and Larry Graffeo.

PRELIMINARY PLATS

AGENDA ITEM 9. Preliminary Plat Approval of Sugar Mill Pond, Phase 12, Mills Commons Commercial Development, Chemin Metairie Parkway; Owner/Developer: Sugar Mill Pond Development, LLC. A public hearing was held at 5:30 pm on this preliminary plat prior to the Council Meeting. A motion was offered by Mr. Romero, seconded by Mr. Abshire, to grant preliminary plat approval of Sugar Mill Pond, Phase 12, Mills Commons Commercial Development, all as recommended by City Engineer Pamela Granger in a letter dated October 1, 2015, and the vote was as follows:

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Ken Stansbury

NAYS: None

ABSENT: Dianne McClelland

Motion was approved.

AGENDA ITEM 10. Request from Al Theriot to extend preliminary plat approval for Hacienda Du Lac for another year. This item was deferred until the next meeting at the request of the developer's engineer.

RESOLUTIONS

AGENDA ITEM 11. Resolution No. 2015-16 – Requesting that the Lafayette Parish School Board name the new high school “Youngsville High School”. A motion was offered by Mr. Romero, seconded by Mr. Stansbury, to adopt Resolution No. 2015-16 requesting that the Lafayette Parish School Board name the new high school “Youngsville High School”, and the vote was as follows:

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Ken Stansbury

NAYS: None

ABSENT: Dianne McClelland

Motion was approved.

Prior to the motion, Mayor Ritter read the resolution which stated that there was previously a “Youngsville High School” in the City prior to consolidation and that he supports the resolution.

AGENDA ITEM 12. Resolution No. 2015-17 - Authorizing and directing the Mayor to execute for and on behalf of the City of Youngsville of the Parish of Lafayette, Louisiana, an Act of Substantial completion from Ratcliff Construction Co., L.L.C., Contractor, pertaining to the completion of a contract for the Youngsville Community Center. A motion was offered by Mr. Abshire, seconded by Mr. Romero, to adopt Resolution No. 2015-17 authorizing and directing the Mayor to execute for and on behalf of the City of Youngsville of the Parish of Lafayette, Louisiana, an Act of Substantial completion from Ratcliff Construction Co., L.L.C., Contractor, pertaining to the completion of a contract for the Youngsville Community Center, and the vote was as follows:

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Ken Stansbury

NAYS: None

ABSENT: Dianne McClelland

Motion was approved.

Prior to the motion, Mayor Ritter stated that this resolution starts the 45 day lien period and a final changeorder will be forthcoming which will include the reduction of the handicap parking and any liquidated damages that may be implemented. He said that, according to his calculations and in discussions with Mark Lalande, Architect for the project, he estimates a possible 30 days in liquidated damages.

Mr. Lalande stated that the majority of the punch list items have been completed.

Mayor Ritter informed the Council that the parking lot bids will be received on October 20th and options are being considered to put in a temporary parking while the other one is under construction if the handicapped parking is approved by the State Fire Marshall and no damage will come to the gym floors from the limestone/reclaimed asphalt lot that would be used.

ORDINANCES FOR FINAL ADOPTION

AGENDA ITEM 13. ORDINANCE NO. 280.6-2015 An ordinance of the City of Youngsville, Louisiana amending and re-enacting Ordinance No. 280.5-2014 regulating the construction, installation, maintenance, alterations, and placement of all signs within the Municipal Limits of the City of Youngsville.

Councilman Stansbury stated that when the Chamber BAC made their recommendations on the square footage of the signs he didn't realize that it would affect other sections of the sign ordinance since they were mostly addressing façade signs. He said the changes, as worded now, would affect monument signs as well, which was not part of the original discussion and not the intent of the Council. Mr. Stansbury also pointed out some areas that the numbering was in conflict with need to be corrected.

Upon questioning by Mr. Stansbury, Ms. Champagne responded that the building sign size is determined by the building frontage. She also agreed that these changes do not pertain to any changes to monument signs.

Councilman Romero stated that there was also discussion of allowing certain snipe signs for special city supported events and he is of the opinion that these should come before the Council for approval. After discussion, the Council agreed that this can be a decision of the Administration and does not need to go before the Council.

Mayor Ritter stated that he is working with the Police Chief to have a "Code Enforcement Officer" to help the CAO with enforcing all of the ordinances of the City. A current officer will be utilized to do this starting out on a part time basis.

After much further discussion, Mayor Ritter suggested tabling the adoption of the ordinance to allow the administration to review the ordinance to make the necessary changes and corrections and to make sure that all sections agree with each other.

A motion to table was offered by Mr. Romero, seconded by Ms. Michel, to table adoption of Ordinance No. 280.6-2015, and the vote was as follows:

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury

NAYS: None

ABSENT: Dianne McClelland

Motion was approved.

COUNCIL ANNOUNCEMENTS

AGENDA ITEM 14. Update on improvements for Foster Park (Councilman Romero). This item was presented after Agenda Item 2

AGENDA ITEM 15. Athletic Committee Update. Mr. Abshire stated that the Athletic Advisory Committee has met several times and that it is their recommendation that the Sports Complex should start their own baseball, softball, volleyball and basketball programs in the near future. He stated that the committee feels that the soccer programs should continue to be run by LYSA and SSYS at this time. Mr. Abshire said that they will continue to meet and are very close to coming up with recommended costs for each program including insurance cost. He stated that Tim Robichaux is doing an excellent job as Director of the complex.

Mr. Stansbury announced that an Economic Development Steering Committee meeting was recently held and he felt it was very productive. He stated that, Meghan Segura with LEDA will be compiling a list of the businesses that are in Youngsville and will categorize them. Stansbury added that this will help in the creation of an economic development plan.

Mr. Romero announced that the Lions Club Gumbo/Chili Cook-off was a successful event. He thanked Mr. Abshire for doing the cooking for the City team.

There being no further business to come before the Council, a motion to adjourn was offered by Mr. Stansbury, seconded by Mr. Romero, and unanimously carried.

/s/ Ken Ritter
Ken Ritter, Mayor

/s/ Sally M. Angers

Sally M. Angers, City Clerk