

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY,
JANUARY 13th, 2011 @ 6:15PM AT YOUNGSVILLE CITY HALL:

PRESENT: Mayor Wilson Viator, Councilwoman Dianne McClelland (Div E), Councilman A.J. Bernard (Div C), Councilman Tim Barbier (Div D), Councilwoman Brenda Burley (Div B), Councilman Ken Ritter (Div A), CEO Rick Garner, City Manager Charles Langlais, and City Clerk Rebecca Gondron

ABSENT: None

GUESTS: Perry Wilson, Dana Martin, Glenn Kilgore, Gwin Aristeo, Nicholas Simon, Joyce and Gene Hamilton, Dwayne and Connie Gauthreaux, Dax Douet, Luke Hebert, Raymond Reaux, Larry Romero, Annie Varnado, Rickey Boudreaux, Charlotte Hebert, Larry Graffeo, Buffy Massey, Lynette Vincent, Roland and Ruby Landry, Linda Meaux, Carmer Falgout, Sandy Viator, Rocky Landry, Bobbie Francis, Sarah Schoeffler, David Begnaud, Sissy Granger, Lillian Espinozo, Darlene Lamoine, Glenda Bryan, Dale and Brenda Langlais, George Knox, Teddy Beaulieu, Theresa Rehleff, Jeanie Beaton, Donald Simon

Mayor Viator asked the council to amend the agenda to add the discussion of Carmelite Circle when the roundabout at Bonin and Fortune Road is discussed. It was moved by Councilman Ken Ritter and seconded by Councilwoman Brenda Burley to amend tonight's agenda to add Carmelite Circle.

Mayor Wilson Viator asked Councilman A.J. Bernard to lead everyone in Prayer and the Pledge of Allegiance.

(1) The City Council will consider the Louisiana Department of Transportation and Development' proposal for the city to take over sections of Highway 92 (approximately 4.4 miles between Highway 339 and Larriviere Road) and Highway 734 (approximately 3 miles between Chemin Agreeable and Iberia Street). The City will undertake the maintenance of same. The ownership and maintenance will initially require that these roadways be overlaid by the City of Youngsville, with DOTD offering to fund the initial maintenance for overlaying. DOTD will fund \$2.2 Million to cover associated costs for both sections of roadways. In addition, the DOTD will fund \$200,000 for drainage upgrade along Church Street. DOTD will fund a total of \$2.4 Million. Mr. Bill Fontenot with DOTD was present tonight to answer questions. Councilman A.J. Bernard discussed the feasibility of beautifying the downtown area. A power point presentation given by Engineer Raymond Reaux, on possible sidewalk improvements, curb and gutter improvements, tree planting, light pole installations, and landscaping to attract businesses to locate in our downtown area. There are grants available to qualifying recipients. Mayor Viator stated that we would get input from landowners to work together to beautify this area. The roundabout at Highway 89 and Highway 92 would become the city's responsibility. Fenstermaker estimates \$1.8 million for cost, engineering, and inspections along with drainage improvements. Mayor Viator recommended to the city council to accept this DOTD offer. Mr. Bill Fontenot stated that Youngsville people work very well with their government for aggressive and positive growth and is to be commended. The bridge on Highway 92 near Highway 339 will be inspected and repairs performed prior to the city's takeover. There are bridge replacement programs that are state and federal funded for qualifying recipients. After a lengthy discussion, a motion was made by Councilman Tim Barbier and seconded by Councilwoman Dianne McClelland to authorize Mayor Viator to sign all necessary documents/agreement with DOTD for the City of Youngsville to takeover the possession to move forward on this project. Atty George Knox stated that it is giving authorization to the Mayor to sign any and all documents to allow those sections of roadways to be turned over for control by the City of Youngsville for the financial amount set forth (\$2.4 Million). Passed unanimously.

Mayor Viator then discussed the two options for council consideration on the landscaping of the roundabout at Highway 92 and Bonin Road. The council discussed the option of installing a water fall or a sugar kettle in the center. Audience members voted with the majority going with the sugar kettle, because of the sugar cane history of Youngsville. The council agreed to go with the sugar kettle center.

(2) Burton Kolder with Kolder, Champagne, Slaven & Company discussed the city's audit/financial statements for the fiscal year July 1, 2009 thru June 30, 2010. Burton discussed the handout summary sheets on the total funds, revenues and expenditures to budget with comparative actual amounts for the fiscal years ending June 30th, 2009, 2008, and 2007. Refer to audit report and tape for detailed discussion of figures. Burton discussed the assets and liabilities of the City of Youngsville which is located on Page 46 of the audit. The City can operate for an excess of 9 months with no income whatsoever. Also, in discussion, Burton stated that the city has \$10 million or more available bonding capacity from sales tax revenues. Mayor Viator stated that we will need another bond issue for additional funding of some street projects. A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to accept the audit report as discussed by Burton Kolder. Passed unanimously.

(3) (a) Engineer Raymond Reaux with Fenstermaker & Associates briefly discussed the proposed preliminary plat of Sugar Mill Pond Phase VII commercial development. A public hearing was conducted prior to this meeting, as required by law. A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to give preliminary plat approval of Sugar Mill Pond Phase VII; waiving #6,#9,#11 on the Lafayette Areawide Development Review Report. On the recommendations of Fenstermaker, waive item D,G and H. Add item P to allow up to two additional driveways with the driveway locations to be determined by the City Council at a later date when development occurs. Passed unanimously.

(b) City Engineer Raymond Reaux briefly discussed the proposed commercial development of Small Fortunes LLC. A public hearing was held prior to this meeting as required by law. A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to give preliminary plat approval on Small Fortunes LLC to include the recommendations of the Areawide Development Committee's Report (PC# 2010-0056) deleting the second sentence on #7 and waiving #11. Referring to Fenstermaker's letter of recommendations, waive items "F","G", and "H". Add item "O" that Youngsville is going to put in the sewer on the donated property and provide them with a force main to our sewer line. They have the right to build a temporary mechanical plant at their own cost. Passed unanimously.

(4) (a) Engineer Adam Thibodeaux with Domingue, Szabo, & Associates discussed the ongoing Wastewater Plant Upgrade progress and change order #1 to deduct the sum of \$1602.55 from the contract price with McInnis Brothers Construction.

(b) Engineer Adam Thibodeaux discussed the ongoing Sewer System Improvement Project progress and Change Order #2 which decreases the contract by \$23.57. A motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to accept the change order #1 for a deletion of \$1602.55 from the total contract price (McInnis Brothers Construction) and accept Change Order #2 to decrease by \$23.57 from the contract price (Stelly Construction). Passed unanimously.

(c) Engineer Susan Richard with Domingue, Szabo & Associates discussed the progress of the Highway 92 East Sewer Extension Project stating that she is drafting servitude sketches for the Mayor to acquire the necessary servitudes for the gravity sewer to move forward.

(5) Mayor Viator welcomed new council member Ken Ritter and accepted nominations for the 4 year elected officials commencing term. Mayor Viator recommended Rebecca Gondron as City Clerk and Tax Collector. A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to appoint Rebecca Gondron as City Clerk and Tax Collector. Passed unanimously. Mayor Viator recommended George Knox as City Attorney. A motion was made by Councilman A.J. Bernard and seconded by Councilwoman Dianne McClelland to accept George Knox as City Attorney. Councilwoman Brenda Burley voted against this motion with all other council members in favor. This motion carried. Mayor Viator recommended Tom Budetti as Magistrate. A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to appoint Tom Budetti as Magistrate. Passed unanimously. Due to Ronald Melebeck's resignation as Prosecutor, Mayor Viator recommended Attorney Ped Kay III to fill this position. Mayor Viator then recommended Kolder, Champagne, Slaven & Co. as our City's Auditing Firm. So moved with a motion made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to engage Kolder, Champagne, Slaven & Co. as our Auditors. Passed unanimously. Mayor Viator recommended Sherman Thibodeaux as Street Commissioner. Motion was made by Councilman Tim Barbier and seconded by Councilman A.J. Bernard to

appoint Sherman Thibodeaux as Street Commissioner. Passed unanimously. Councilwoman Dianne McClelland nominated Councilwoman Brenda Burley as Mayor ProTempor. Councilman Tim Barbier nominated Councilman A.J. Bernard as Mayor ProTempore. Motion was made by Councilman Tim Barbier and seconded by Councilwoman Dianne McClelland to close nominations for Mayor ProTempore. Passed unanimously. In favor Councilwoman Brenda Burley as Mayor ProTempore, were Councilwoman Dianne McClelland, Councilwoman Brenda Burley and Councilman Ken Ritter. In favor of Councilman A J Bernard as Mayor ProTempore were Councilman Tim Barbier and Councilman A.J. Bernard. Councilwoman Brenda Burley is the Mayor ProTempore for the 4 year term, commencing January 1, 2011.

(6) (a) Pertaining to Ordinance #206.1, the matter was tabled because of incomplete information, with a motion that was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to table this motion. Passed unanimously.

(b) A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to adopt Resolution #2011-01 to authorize Mayor Viator to execute an Act of Abandonment as agreed by the City Council on July 9th, 2009. At the request of James and Nicole Angers, the city allowed them to install culverts at their expense to enclose the ditch in front of their home at 201 Anslem Drive. Passed unanimously.

(7) (a) In reference to the Straightening of Highway 92, the issue of the removal/destruction of the old oak tree located on Councilman A J Bernard's property which is to be removed because of the roundabout installation was discussed in length. Advocates of the oak tree preservation and Trees of Acadiana were here tonight to push to save this oak tree and possibly moving it to another location which would cost approximately \$250,000. Sarah Schoeffler, Cheryl Perret, Carmen Falgout, and others, voiced strongly, asking the City Council to save the huge 200 year oak tree which is a landmark for the City of Youngsville. This road improvement project has been in the making for 8 years and would be very costly for the city to redesign it, buy more rights-of-way, and also delay the project. There were 5 bids received and the lowest bidder is Cecile Perry Improvements, Inc. in the amount of \$3,327,700.00 base bid. Refer to bid tabulation sheet and letter of recommendation from Luke Hebert with Fenstermaker & Associates for information on the individual bidders. A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to accept the lowest bid from Cecile Perry Improvements, Inc. in the amount of \$3,327,700.00 and increase the budget for that project to \$1.8 million total dollars. Councilman A.J. Bernard recused himself from this vote because he has property involved. All other Council Members were in favor of the motion. Motion carried. It is a tragedy for the destruction of the huge oak tree, but the City needs to move on with this needed roundabout and road realignment. Discussion is given on tape of possibly moving the oak tree to another location for approximately \$250,000 provided by the private sector.

(b) In regards to the Chemin Metairie Parkway, Phase II, the right-of-way acquisitions are being finalized, expropriations are underway. Motion was made by Councilman Tim Barbier and seconded by Councilman A.J. Bernard to go out for bids with Bill Eskew's (Louisiana Facility Planning & Control) approval for Phase II of the Chemin Metairie Parkway. Passed unanimously.

(c) The Private Development Update Report was reviewed and discussed by the City Council and Engineer Raymond Reaux.

(d) Engineer Raymond Reaux discussed the Annexation Report. Mayor Viator stated that once the Phase II of the Chemin Metairie Parkway is built, he will push for annexation of those properties, if those property owners will be utilizing the Parkway. Attorney George Knox briefly discussed the Bonin/Ambassador Caffery Annexation litigation proceedings, and legal procedures to follow.

(e) Engineer Dax Douet with Fenstermaker & Associates discussed the Bonin/Fortune Roundabout work and Change Order/lime treatment required adding costs to this project in the amount of \$35,700.00, with ½ of that cost being assessed to the City of Youngsville. A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to allow Mayor Viator to sign the Change Order for the additional cost roughly under \$18,000 for the increased cost of the Fortune/Bonin Roundabout. Passed unanimously.

(f) Mayor Viator discussed the estimate quote from Glenn Lege Construction on patching and resurfacing Carmelite Circle. The contractor is working on the Bonin/ Fortune Roundabout and has given the City a quote in the amount of \$22,000 to overlay Carmelite Circle. Mayor Viator recommended this work be done for cost

savings. A motion was made by Councilman Ken Ritter and seconded by Councilwoman Brenda Burley to approve this expenditure of \$22,00 for patching and resurfacing Carmelite Circle by Glenn Lege Construction.

(g) Engineer Raymond Reaux discussed the Fixed Base Water Meter System Project which is completed. A Resolution of Acceptance can be executed to start the 45 day lien period. A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to accept the project as completed to begin the lien period of 45 days. Passed unanimously. Rick Garner stated that the system is working very well for the City of Youngsville, detecting water leaks and history of consumption, for customers to repair their water leaks benefiting the customer in savings and the city also.

(8) A motion was made by Councilman A.J. Bernard and seconded by Councilman Tim Barbier to accept the Financial Reports on the paying of city bills. Passed unanimously. Mayor Viator discussed that the City may need to issue more bonds for street projects, the city's financial stability, and additional Christmas decorations.

(9) A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to accept the minutes of the Regular Council Meeting of December 9th, 2010; dispensing with the reading of same. Passed unanimously.

Mayor Viator announced that he will be making council committee appointments at next month's regular meeting on February 10th, 2011.

With no further discussion, a motion was made by Councilwoman Dianne McClelland and seconded by Councilman Tim Barbier to adjourn this meeting.

Mayor Wilson Viator declared this meeting adjourned.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

**MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL HELD ON WEDNESDAY,
JANUARY 19TH, 2011 @ 7:00PM AT YOUNGSVILLE CITY HALL:**

PRESENT: Mayor Wilson Viator, Councilwoman Dianne McClelland (Div E), Councilman A.J. Bernard (Div C), Councilwoman Brenda Burley (Div B), Councilman Tim Barbier (Div D), and Councilman Ken Ritter (Div A), CEO Rick Garner, and City Clerk Rebecca Gondron

ABSENT: None

GUESTS: Jeanie Beaston, Perry Wilson, Linda Meaux, Sarah Scheoffler, Lillian Miller, Cecil Perry, Thomas Hill, Louis Meaux, Lucy Freeman, Tom Falgout Sr., Carmer Falgout, Linda Christian, William Johnson, Kay Haslam, Angelle Pearce, Jonathan Pearce, Ruby Hebert, Peggy Wiggins, Wayne Dupuis, Raymond Broussard, Kelli B. Mine, Craig Cormier, Nick and Jan Latiolas, Chris Hebert, Joseph Andrew, Stephanie Andrew, David Bares, Todd Trahan, Carl Chaisson, Margaret Chaisson, Theresa Rohloff, David Begnaud, Nicole Andrew, Cheryl Perret, Gertrude Boudreaux, Miranda Vice, Jim Foret, Monica Abshire, Dana Martin, Angie Scopes, Tim Poe, Earl Alleman, Tammie Romero, Claude Thomas, Tim Thomas, Margot Addison, Dean Abshire, and Raymond Reaux

Mayor Wilson Viator asked Councilwoman Dianne McClelland to lead everyone in Prayer and the Pledge of Allegiance.

Mayor Viator began this special meeting by stating that Engineer Raymond Reaux with Fenstermaker & Associates looked at different scenarios to possibly save the huge oak tree that is located on the proposed Highway 92 and Highway 89 roundabout and realignment project. Mayor Viator gave a brief history of the project and design. There were and are concerns about closing the intersection during the roundabout construction, which will affect the businesses detrimentally. There is also traffic congestion at this intersection, especially during school time.

Basically, the city does not want to close this intersection. The current design allows a temporary bypass and the installation of a drainage catch basin which requires the removal of the oak tree. The city proceeded with the design of this roundabout, as such. Every effort was made by the City to preserve the oak tree, but without success. Mayor Viator stated that it would be very costly to redesign the roundabout. Modification of drainage, reduction of roundabout radius and splitter island, and reduction of 100 feet on the northern side roadway of the roundabout were discussed by Engineer Raymond Reaux, as options.

There would be increased traffic through Copper Meadows Subdivision if this intersection is closed during construction of the roundabout. Residential subdivision roads are not made for heavy traffic. The Mayor and City Council chose not to close the intersection because of the businesses. Everyone was reminded that three families were displaced including one man who lived there all his life, but it was necessary for the progression of the realignment of Highway 92 and the roundabout construction.

Refer to tape for detailed discussion, questions, and comments from audience members, Mayor, City Council members, and Youngsville business owners and residents. The project has been bid out,

awarded to a contractor, and is ready for construction to begin after a Notice to Proceed is given by the City. This project has been in the making for 8 years and will be delayed if design is modified and would be costly to the City of Youngsville. After lengthy discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to stay with the city council's decision made at the last meeting (January 13th, 2011) to proceed as originally planned and designed, on time. Councilman A.J. Bernard recused himself from voting because he has property involved in this project. Councilman Tim Barbier, Councilman Ken Ritter, Councilwoman Brenda Burley and Councilwoman Dianne McClelland voted in favor of this motion. Motion carried.

Ms. Carmer Falgout and her organization said that they will pursue the movement of the oak tree to another location, at their expense.

With no further discussion, a motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to adjourn this special meeting. Passed unanimously.

Mayor Wilson Viator adjourned this special meeting.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY,
FEBRUARY 10TH, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:

PRESENT: Mayor Wilson Viator, Councilwoman Dianne McClelland (Div E), Councilman A.J. Bernard (Div C), Councilman Tim Barbier (Div D), Councilwoman Brenda Burley (Div B), Councilman Ken Ritter (Div A), CEO Rick Garner, City Manager Charles Langlinals, and City Clerk Rebecca Gondron

GUESTS: Robert Paterson, Dana Martin, George Knox, Dax Douet, Joyce and Gene Hamilton, Philip and Gloria Cabrol, Carmer Falgout, Ashley Laborde, Donald Simon, Sherman Thibodeaux, Adam Thibodeaux, A J Lanie Sr., Sissy Granger, Jonathan Pearce, Gertrude Boudreaux, Susan Leger, Jeanie Beaston, Chuck Beaston, Jasara Norton, Charlotte Taylor, Douglas Taylor, Chad Melancon, Dale and Brenda Langlinals, Rickey Boudreaux, Sandy Viator, Kay Haslam, Woody Martin, Greg Gieman, Lillian Miller, Larry Graffeo, Darlene Lemoine, Harold Schoeffler, Dr. M Waggoner, Harold Schoeffler Jr., Virginia Rabalais, David Begnaud, Linda Fox, Bobby Francis, Raymond Reaux, Luke Hebert

Mayor Wilson Viator asked Councilman Ken Ritter to lead everyone in Prayer and the Pledge of Allegiance.

(1) A motion was made by Councilman A J Bernard and seconded by Councilwoman Brenda Burley to table the matter of hiring of a replacement police officer. Passed unanimously

(2) The City Council agreed to take agenda item #7(a) at this time concerning the oak tree preservation at the roundabout and straightening of Highway 92. After having several previous discussions, the City Council once again had a lengthy discussion to save the huge oak tree to keep it at its present location, causing modifications to the roundabout design which was already approved by the City Council of Youngsville. There will be additional construction costs/change orders for a temporary roadway to be located on the west side of Highway 89 to include properties at 401 Lafayette Street and 200 Iberia Street. City Attorney George Knox discussed info on ramifications and legal issues of liability and property damages. Refer to tape for discussion of same.

A motion was made by Councilman Ken Ritter and seconded by Councilwoman Brenda Burley that the roundabout design and construction at the intersection of Highway 92 and Highway 89 in Youngsville, Louisiana be changed to accommodate the oak tree that is located on the western boundary of 402 Lafayette Street, Youngsville, La. Such that this oak tree can remain in its present location during and after construction of the Straightening of Highway 92 Project, but only after the following requirements shall have been satisfied.

- (a) The project changes will be as prescribed by the City Engineer and will include the addition of a temporary roadway on the west side of Highway 89 (also known as Lafayette Street) to include the properties known as 401 Lafayette Street and 200 Iberia Street.
- (b) By the end of business on February 14th, 2011, the organization known as TreesAcadiana shall deposit \$200,000.00 in a bank account determined by and in the name of the City of Youngsville, from which the City of Youngsville shall withdraw funds to pay for all expenses that may result from the changes required of the Straightening of Highway 92 Project plans and specifications, including but not limited to, the installation and remedial repairs of a temporary roadway, all protective barriers needed for public safety, and added engineering costs generated by the project changes, the restoration of the landscaping of 401 Lafayette Street, and the legal fees associated with changes to the existing Straightening of Highway 92 Project plans. The City of Youngsville will provide accounting of all funds expended and will return to TreesAcadiana, all monies remaining in the bank account 6 months after notice of project acceptance has been published in *the Advertiser*.
- (c) The City of Youngsville shall obtain from the property owner at 401 Lafayette Street, Youngsville, a temporary servitude for the City of Youngsville and all project contractors and subcontractors to accommodate the construction and installation of a temporary roadway and protective barriers on and about the property known as 401 Lafayette Street, Youngsville, Louisiana.
- (d) Upon deposit of funds identified in (b) above, the City of Youngsville obtaining the required temporary servitude described in item (c) above, and the signing of a zero cost Change Order prescribed by (e)

below, the City of Youngsville shall sell to Mr. A J Bernard, with domicile at 402 Lafayette Street, Youngsville, all rights, control, and ownership of the oak tree located at the western boundary of 402 Lafayette Street, Youngsville, Louisiana for the same purchase price paid by the City of Youngsville for that same tree.

- (e) On or before March 8th, 2011, a zero dollar Change Order shall be signed by the City of Youngsville and Cecil Perry Improvements, LLC documenting that Cecil Perry Improvements, LLC will not increase the project cost due to modifications to the Straightening of Highway 92 Project order of work.
- (f) The terms and conditions identified in this motion are agreed by TreesAcadiana, the City of Youngsville, and Mr. A J Bernard as evidenced by the signatures of their legal representatives being added to a copy of this motion. Councilman A.J. Bernard recused himself from this motion, since he has property involved in this road project. All other Council members were in favor. Motion carried.

(3) (a) Engineer Adam Thibodeaux with Domingue, Szabo, & Associates discussed the ongoing Wastewater Plant Upgrade progress and work being done on the clarifiers. As of January 30th, 2011, the project is 50% complete.

(b) Engineer Adam Thibodeaux discussed the ongoing Sewer System Improvement LCDBG Project progress and stated that a final inspection is to be performed.

(c) Engineer Adam Thibodeaux stated that the City is to receive servitudes next week for the acquisitions for the Highway 92 East Sewer Extension Project.

(4) In regards to the Youngsville Mardi Gras Parade/City No Parking designations, there is a State Statute addressing this issue for potential violators. The City Council took no action. Signs will be placed on barricades to prevent parking on the parade route at Michaels Grocery from Second Street, going around St Anne's Church until Morvants, on both sides of the street. No trucks and trailers will be allowed to park so that people can stand behind the barricades for crowd safety. The St Anne's parking lot and Foster Park will be available for parking.

(5) This item was deleted from the agenda because Mr. Ashley did not show up tonight for discussion about reimbursement for heating element damage when water service was interrupted for city repairs.

(6) Mayor Viator discussed his Committee Chairperson Appointments for various committees, as follows:

(a) Clean City Chairperson is Councilwoman Dianne McClelland; (b) Technology Committee Chairperson is Councilman Ken Ritter; (c) Beautification Chairperson is Councilman A J Bernard; (d) Parks and Recreation Chairperson is Councilwoman Brenda Burley; (e) Emergency Preparedness Chairperson is Councilman Tim Barbier; and (f) Planning & Zoning Chairperson is Councilwoman Brenda Burley. Mayor Viator stated that if any citizens would like to serve on a Committee, they must contact the Chairperson of that committee. Discussion was given by Mayor Viator on duties of these committees.

(7) A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to table the introduction of Ordinance #206.1 to require street lighting in all residential and commercial subdivisions in the City of Youngsville. Passed unanimously.

(8) (a) Engineer Dax Douet with Fenstermaker and Associates discussed the Chemin Metairie Parkway Phase II stating that the plans are 95% complete. Mr. Bill Eskew with State Facility Planning & Control will review the spec plans for approval to proceed forward with the property acquisitions. Funding for same will be forwarded to the City of Youngsville.

(b) The private development update report was reviewed by the city council and was explained by Engineer Dax Douet. Small Fortunes LLC sewer was discussed by Mayor Viator. Engineer Susan Richard with Domingue, Szabo, & Associates will make recommendations to the council for consideration.

(c) Engineer Dax Douet stated that there was nothing new to report on city annexations.

(d) The Fortune/Bonin Roundabout was open to traffic recently. Punch list items need to be corrected. This roundabout took 40 days for construction, with the intersection being closed to traffic during construction.

(e) The Fixed Base Water Meter Reader System Project is completed with the 45 day lien period ending on March 4th, 2011. Administrative Change Order on extended warranty discussed.

(9) A motion was made by Councilman A J Bernard and seconded by Councilwoman Brenda Burley to accept the financial reports on the paying of the bills. Motion passed unanimously with Councilwoman Dianne McClelland being absent for this vote.

(10) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to accept the minutes of the public hearings and regular meeting of January 13th, 2011 and the special meeting minutes of January 19th, 2011; dispensing with the reading of same. This motion passed unanimously with Councilwoman Dianne McClelland being absent for this vote. Minutes reflect correction.

Councilman Tim Barbier had an announcement for the public that the "Jason D. Simon" Official Dedication Ceremony will be held on March 19th, 2011 at the new fire station on Fountain View Drive, at 10:00 AM.

A motion was made by Councilwoman Dianne McClelland and seconded by Councilman Tim Barbier to adjourn this meeting. Passed unanimously.

Mayor Wilson Viator declared this meeting adjourned.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY,
MARCH 10TH, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:

PRESENT: Mayor Wilson Viator, Councilman A.J. Bernard (Div C), Councilman Tim Barbier (Div D), Councilwoman Brenda Burley (Div B), Councilman Ken Ritter (Div A), CEO Rick Garner, and City Clerk Rebecca Gondron

ABSENT: Councilwoman Dianne McClelland (Div E)

GUESTS: Adam Thibodeaux, Rickey Boudreaux, Patsy Burley, Charlotte Hebert, Amie Varnado, Kay Haslam, Sissy Granger, Dale and Brenda Langlinais, Linda Meaux, Attorney George Knox, Larry Romero, Liz Duhon, Thai and Angelie Abadie, Larry Graffeo, Susan Richard, Raymond Reaux, Bobby Francis, Dawn Gary, Elijah Benjamin, Marie Johnson, Cheyanne Daily, Sarah Schoeffler, and Carmer Faigout

Mayor Wilson Viator asked Councilman A.J. Bernard to lead everyone in Prayer and the Pledge of Allegiance. The agenda was amended by a motion made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to add an agenda item (6e) on the Cooperative Endeavor Agreement, Resolution and Act of transfer and acceptance of documents pertaining to portions of La. Highway 92, La. Highway 89, and La. Highway 734 as explained in Exhibit A attachment. Motion passed unanimously.

(1) Youngsville Middle School Students Cheyanne Daily and Marie Johnson, seventh graders, presented a summary of their project they have planned and conducted during 2010-2011 school year through their Family and Consumer Services Class. Both are members of FCCLA Family, Career, and Community Leaders of America. These students are participating in the focus on Child Abuse Prevention. The main project that the students completed was a coat drive for local shelters in the Acadiana area. Now the team is focusing on Child Abuse Prevention Awareness. To assist them, they enlisted another member of FCCLA, Elijah Evans who is a victim of child abuse. Elijah prepared a powerpoint presentation describing his journey up to this point of his life at 13 years old. Their advisor, Mrs. Dawn Gary informed the City Council and those in attendance that she will follow up letting them know the results of the students state competition in April. Mayor Viator thanked the students and Mrs. Gary for attending tonight's council meeting giving a presentation on child abuse. Everyone applauded. Mayor Viator then wished the students luck in the state competition.

(2) (a) Engineer Adam Thibodeaux with Domingue, Szabo, & Associates discussed the ongoing Wastewater Plant Upgrade progress and work being done on the clarifiers. As of February 28th, 2011, the project is 60% complete. The contractor is working on completing the concrete work on the clarifiers. This project should be completed by the end of May.

(b) Engineer Adam Thibodeaux discussed the ongoing Sewer System Improvement LCDBG Project. A motion was made by Councilwoman Brenda Burley and seconded by Councilman A.J. Bernard to approve Change Order #3 with a decrease in the amount of \$1098.75 from the contract price of \$52,094.30; a total contract price is in the amount of \$50,995.55. Passed unanimously. Another motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adopt Resolution #2011-03 to authorize Mayor Viator to execute an Act of Substantial Completion from Stelly Construction Inc.; the contractor, pertaining to the completion of a contract for the (LCDBG) Sewer System Improvement Project, 2009. Passed unanimously.

(c) Engineer Susan Richard with Domingue, Szabo & Associates discussed the Highway 92 East Sewer Extension Project stating that the plans are complete. The city is working on the servitudes for acquisition of the property for the new sewer pump station. The pump station will be located at the corner of Highway 92 East and Metals Drive on Pat's Grocery property. Mayor Viator stated that if the property owners give the City an easement, we will forgive the \$300 sewer tap fee.

(3) Police Chief Earl Menard recommended John Davison as a full-time police officer with Youngsville Police Department. He is 38 years old and worked for Iberia Parish Sheriff's Department and the Elton Police Department. He was also a Canine Officer and training officer. Chief Menard stated that he has passed the city's psych evaluation testing. John is POST Certified. A motion was made by Councilwoman Brenda Burley and

seconded by Councilman Ken Ritter to accept the Police Chiefs recommendation to hire John Davison effective March 21st, 2011. Passed unanimously.

(4) Mayor Viator discussed a proposal from Glenn Lege Construction given by letter to the City of Youngsville dated February 18th, 2011. Their proposal is to furnish all labor, materials, equipment, taxes, insurances necessary to asphalt (6% soil cement mixture with two inches of asphalt) approximately 2215 linear foot of roadway, known as Telephone Road located just south of LeTriomphe. This project does not have to be bid out, because the cost is under the bid law requirements. The total cost given by Glenn Lege is \$98,567.00. Drainage concerns were discussed. Mayor Viator stated that Youngsville does not have any drainage problems, because our property is on a hill. Discussion is given on tape about other city roads including Minolta, which needs to be asphalted in our city budget. Refer to tape for audience comments. A motion was made by Councilman Ken Ritter to proceed with this proposal to pave Telephone Road from Glenn Lege Construction in the amount of \$98,567.00. Motion failed due to lack of a second.

(5) Mayor Viator discussed the preliminary probable cost for a water line extension on Church Street, looping through city property at the maintenance facility tying into Highway 734. There will be one hydrant to be installed at the end of that road. The City has received a \$30,000 grant for partial funding of this project with the remaining funding (approximately \$56,610.00) from our utility department revenues. Mayor Viator stated that he will get proposals from three contractors if authorized by the council tonight. A motion was made by Councilman Tim Barbier and seconded by Councilman A.J. Bernard to authorize the Mayor to get 3 proposals to do the water line improvements on Church Street. Passed unanimously. Mayor will bring this matter back to the council for consideration.

(6) (a) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to table Ordinance #206.1 relative to street lighting. Mayor Viator is working on choosing a decorative light pole to be used in the old section of the city; a black pole with a black cobra head. This ordinance will provide for a chosen standard light pole and fixture for city subdivisions, roadways, and thoroughfares. Passed unanimously.

(b) In reference to Ordinance #162.1, modifications on the city's fireworks ordinance was discussed with some subdivision residents expressing concerns on safety and fire issues because of their homes being close together. The City Council will review the current ordinance to critique it to make recommendations to the full Council at next month's meeting. Refer to tape for audience comments.

(c) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to introduce Ordinance #330 to prohibit unauthorized persons or entities from using an unmanned donation collection bin in the City of Youngsville. Liz Duhon with the Board of Directors of Goodwill and Kelly Courville were present for this discussion with the City Council. Passed unanimously. A newly constructed drop-off donation center will be located in Sugar Mill Pond adjacent to Gulf Coast Bank for convenience to the public.

(d) A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to adopt Resolution #2011-02 to adopt a parish-wide mitigation plan, which is required by the Federal Emergency Management Agency. Passed unanimously.

(e) Resolution #2011-04 was added to tonight's agenda which is to authorize Mayor Viator to execute on behalf of the City of Youngsville, an Intergovernmental Cooperative Endeavor Agreement with the State of Louisiana through the Department of Transportation and Development concerning Routes Louisiana Highway 92, Louisiana Highway 89, and Louisiana Highway 734, under State Project #737-28-0022 as well as an act of transfer and acceptance. The City of Youngsville would takeover ownership of 5 segments of roadway accepting all future liabilities, operations, maintenance, and repairs as stated in the resolution provisions. The State Department of Transportation and Development will fund \$2.4 Million dollars to the City of Youngsville as provided in the cooperative endeavor agreement with Youngsville for improvements on these 5 segments of roadway. This money must be put into a special account for that purpose only and utilized within a ten year period. After discussion, a motion was made by Councilman A.J. Bernard and seconded by Councilman Tim Barbier to adopt Resolution #2011-04. Passed unanimously.

(7) (a) In regards to the Straightening of Highway 92 Project, a Ground-breaking Ceremony will be held on Monday, March 14th, 2011 @ 1:15 PM. Governor Bobby Jendal and other dignitaries will be invited to attend to celebrate the start of construction of this project which is scheduled to take 150 working days for completion. The temporary roadway is being redesigned to locate it on the Virginia Rabalais property in order to save the large oak tree from being destroyed. Mr. A.J. Bernard will re-purchase the oak tree from the City of Youngsville in the amount of \$10,000.

(b) On the Chemin Metairie Parkway Phase II project, Engineer Raymond Reaux with C.H. Fenstermaker & Associates stated that work is being done by utility companies to relocate their lines. The project is moving forward.

(c) Engineer Raymond Reaux discussed the Private Development Report which was reviewed and discussed by the City Council.

(d) Engineer Raymond Reaux discussed the City's Annexation Report, referring to the Provost annexation and South Larriviere Road proposed annexation.

(8) A motion was made by Councilman A.J. Bernard and seconded by Councilwoman Brenda Burley to accept the financial report. Passed unanimously. Mayor Viator will be working on the budget in March for the new fiscal year. Police Chief Menard will also be working on the budget for the Police Department.

(9) In regards to the minutes of the Regular Meeting of February 10th, 2011, added to Section (2F) was that Councilman A.J. Bernard recused himself from that motion because he has property involved in this road project. All other council members were in favor. Motion carried. A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to adopt the minutes of the Regular Meeting of February 10th, 2011 with the additional information to be included in item (2F) ; also dispensed with the reading of the minutes. Passed unanimously.

Audience member Kay Haslam thanked the Mayor and Councilwoman Brenda Burley for the nice Mardi Gras Parade held in Youngsville and the barricades that were placed for safety of children.

A brief discussion was held for clarification on the asphaltting work to be done in our city. The Council agreed to do gravel road; Minolta Road, first because of a subdivision and also a business located off of it.

A motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to adjourn this meeting. Passed unanimously.

Mayor Wilson Viator declared this meeting adjourned.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY, MARCH 24TH, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:

PRESENT: Mayor Wilson Viator, Councilwoman Dianne McClelland (Div E), Councilman A.J. Bernard (Div C), Councilwoman Brenda Burley (Div B), Councilman Tim Barbier (Div D), , and City Clerk Rebecca Gondron

ABSENT: Councilman Ken Ritter (Div A)

GUESTS: Dana Martin, Perry Wilson, Louis and Linda Meaux

Mayor Wilson Viator asked Councilman Tim Barbier to lead everyone in Prayer and the Pledge of Allegiance.

(1) Because of the 2010 Census population changes, the State of Louisiana is mandated to change its districting boundaries. Mayor Viator discussed the proposals which will be considered by both the House and Senate Committees, in a few weeks. Youngsville is currently in District 43. According to the new proposals, Youngsville would be in three (3) Districts; District 43, District 31, and District #48. District 43 is represented by Representative Page Cortez. District 31 is represented by Representative Nancy Landry. District 48 is represented by Representative Taylor Barras. Refer to tape of this special meeting for comments, questions, and discussion.

A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to adopt Resolution #2011-05 concerning Louisiana State Redistricting Proposals, that the City of Youngsville wants a large majority of the city to remain in one district, keeping the City all together. Motion passed unanimously.

A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adjourn this special meeting. Passed unanimously.

Mayor Wilson Viator adjourned this special meeting.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY, MARCH 24TH, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:

PRESENT: Mayor Wilson Viator, Councilwoman Dianne McClelland (Div E), Councilman A.J. Bernard (Div C), Councilwoman Brenda Burley (Div B), Councilman Tim Barbier (Div D), , and City Clerk Rebecca Gondron

ABSENT: Councilman Ken Ritter (Div A)

GUESTS: Dana Martin, Perry Wilson, Louis and Linda Meaux

Mayor Wilson Viator asked Councilman Tim Barbier to lead everyone in Prayer and the Pledge of Allegiance.

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A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adjourn this special meeting. Passed unanimously.

Mayor Wilson Viator adjourned this special meeting.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY, MARCH 24TH, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:

PRESENT: Mayor Wilson Viator, Councilwoman Dianne McClelland (Div E), Councilman A.J. Bernard (Div C), Councilwoman Brenda Burley (Div B), Councilman Tim Barbier (Div D), , and City Clerk Rebecca Gondron

ABSENT: Councilman Ken Ritter (Div A)

GUESTS: Dana Martin, Perry Wilson, Louis and Linda Meaux

Mayor Wilson Viator asked Councilman Tim Barbier to lead everyone in Prayer and the Pledge of Allegiance.

(1) Because of the 2010 Census population changes, the State of Louisiana is mandated to change its districting boundaries. Mayor Viator discussed the proposals which will be considered by both the House and Senate Committees, in a few weeks. Youngsville is currently in District 43. According to the new proposals, Youngsville would be in three (3) Districts; District 43, District 31, and District #48. District 43 is represented by Representative Page Cortez. District 31 is represented by Representative Nancy Landry. District 48 is represented by Representative Taylor Barras. Refer to tape of this special meeting for comments, questions, and discussion.

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A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adjourn this special meeting. Passed unanimously.

Mayor Wilson Viator adjourned this special meeting.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY,
APRIL 14TH, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:

PRESENT: Mayor Wilson Viator, Councilman Tim Barbier (Div D), Councilwoman Brenda Burley (Div B), Councilman Ken Ritter (Div A), Councilwoman Dianne McClelland (Div E) CEO Rick Garner, City Manager Charles Langlinalis and City Clerk Rebecca Gondron

ABSENT: Councilman A.J. Bernard Jr. (Div C)

GUESTS: Honorable Page Cortez, Perry Wilson, Collin Robicheaux, Patsy Burley, Joyce and Gene Hamilton, Louis and Linda Meaux, Dana Martin, Wilson Landry, Angelie Abadie, Donald Simon, Dale Langlinalis, Larry Graffeo, Darlene Lemoine, Jean Beaston, Kay Haslam, Sissy Granger, Sandy Viator, Linda Fox

Mayor Wilson Viator asked Councilwoman Dianne McClelland to lead everyone in Prayer and the Pledge of Allegiance. Councilman A.J. Bernard is in intensive care following a surgery and everyone is asked to keep him in our prayers.

A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to amend the agenda to allow the Honorable Page Cortez to address the City Council and Citizens of Youngsville on a presentation of a Resolution from the Louisiana House of Representatives to commend the City of Youngsville, on behalf of Senator Mike Michot and himself, on the City of Youngsville being ranked #1 on a list of the Best Places to Live in Louisiana. In March of 2011, the City of Youngsville was #1 on the list compiled by J.C. Grant of the Associated Content from Yahoo. Youngsville is a wonderful place to live, work, and play and the City merits sincere congratulations and heartfelt commendation upon the memorable and historic occasion of receiving this special designation. The Louisiana House of Representatives extends enduring appreciation to the people of Youngsville for their tremendous honor that they bring to our community, Lafayette Parish and the State of Louisiana. The Resolution was signed by Jim Tucker, the Speaker of the House and was given to the Mayor, Police Chief, and each City Council member. Everyone applaud in appreciation.

(1) Police Chief Earl Menard introduced Byron Romero, his recommendation for Patrol Lieutenant for Youngsville Police Department. He has 19 ½ years of law enforcement. Chief Menard recommended his salary to be \$3140.00 per month and his effective date of employment is April 15th, 2011. Byron gave a brief history of his law enforcement background. A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to accept the Police Chief's recommendation to hire Byron Romero as Patrol Lieutenant effective April 15th, 2011 at a salary of \$3140.00 per month. Passed unanimously.

(2) The City Council did not discuss the request for a sign variance from Allison Gauthier. She was not present to discuss this matter, therefore the council took no action.

(3) (a) Engineer Susan Richard with Domingue, Szabo, & Associates discussed the ongoing Wastewater Plant Upgrade progress stating that the project is 80% complete. The project completion date is May 31st, 2011.

(b) Engineer Susan Richard stated that the Sewer System Improvement LCDBG Project is completed and the lien period has begun. This project is to be removed from future agendas.

(c) Engineer Susan Richard with Domingue, Szabo & Associates discussed the Highway 92 East Sewer Extension Project stating that the city is working on the servitudes and acquisition of property. Mayor stated that there are no foreseeable problems.

(4) A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to reschedule the May 12th Regular Council Meeting to Tuesday, May 17th, 2011 with reason being that several members cannot attend on the Regular Meeting date of May 12th. Motion passed unanimously..

(5) (a) There was no council action taken on proposed Ordinance #206.1 regarding street lighting in residential and commercial subdivisions in the City of Youngsville.

(5)(b) In reference to proposed Ordinance #161.2 relative to fireworks, a motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to introduce Ordinance #161.2 with the modifications to Section 5 on the dates and times of use. Fireworks may be used, set off, or shot within the corporate limits of Youngsville from June 30th until July 5th and from December 21st, until January 2nd. Fireworks may also be used, set off, or shot within the corporate limits of the City of Youngsville on July 3rd until 1AM July 5th and on December 24th until 1:00AM on December 26th, and on December 31st until 1:00AM January 2nd. The motion passed unanimously. Times are to be put on the water bills for public notification.

(c) A motion was made by Councilwoman Dianne McClelland and seconded by Councilman Ken Ritter to introduce Ordinance #331 to annex property of Amy Grubb and Casey Duhon. Passed unanimously.

(d) A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to introduce Ordinance #332 for Cable/Video franchise fee of 3% to be paid by those entities providing cable and video services within the corporate limits of Youngsville under a state-granted franchise authority and otherwise providing with respect thereto. Passed unanimously.

(e) A motion was made by Councilman Ken Ritter and seconded by Councilwoman Brenda Burley to introduce Ordinance #333 to identify the operating hours for waste disposal operations within the incorporated limits of the City of Youngsville. The City Council agreed to the hours of 6:00AM to 6:00PM, time of day restrictions. Passed unanimously.

(f) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adopt Ordinance #330 to prohibit unauthorized persons or entities from using a donation collection bin within the City limits of Youngsville. Passed unanimously.

(6) In reference to the cleaning up of property located at 306 Avenue B, a motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to allow the property owner 30 days to clean up a shed and remove another shed due to safety hazards and place fencing around the bottom of the house for critter control. Refer to tape for discussion with property owner Warren Celestine and Rena Celestine. Passed unanimously.

(7) Because of costly repairs to the 1981 fire truck, Councilman Tim Barbier discussed a request from the Youngsville Fire Department to the City for the financing of a fire truck at a negotiated price of \$123,000 for a 1996 fire truck with 23,000 miles on it. The Fire Department has applied for a loan at Gulf Coast Bank in the amount of \$160,000 to purchase the truck and necessary equipment. The interest rate will be at 4% per annum, with annual payments of \$26,709.21 for 7 years. The Fire Department is asking that the City allow the payment to be made to the Fire Department from the Fire Protection Millage 06 Account revenues to pay their loan monthly payments. Discussion is given on tape. A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to allow the Fire Department to enter into a loan which will be paid from the City Fire Protection Millage 06 Revenues. The loan is in the amount of \$160,000. Passed unanimously. Discussion is given on tape of the city's fire class rating.

(8) Councilman Ken Ritter updated the City Council on the Technical Committee priority plans and recommendations for a new website, Bizzuka. Other suggestions for consideration are city on-line service provisions, frequently asked questions, ordinances on-line, on-line bill paying, credit card payments on-line and in the office, improvements to the utility billing system, and better communications. After discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to authorize the Mayor and Ken to enter into an agreement with Bizzuka to be our city web provider at a cost of \$7995.00 and a \$100 monthly fee for hosting to purchase the necessary items allowed within our budget, to include incidentals; at their discretion. Passed unanimously.

(9) A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to give Mayor Viator authorization to bid out Minolta, Southlake Plantation, and North Larivierre Road, when the City Engineers are ready to do so. Passed unanimously.

(10) (a) In regards to the Straightening of Highway 92 Project, the contractor has cleared the corridor and is doing dirt work. There was a trash pile and a soft area which contingency money will take care of that cost. The

eastern edge of the roadway was planned to be asphalt, however concrete would give the city a cost savings of approximately \$7,000 and is the contractors preference. There would be minor changes to the documents. Engineer Raymond stated that concrete has lower maintenance and a better value.

(b) There is a schedule in the agenda packet on the progress of the Chemin Metairie Parkway Phase II Project. Engineer Raymond stated that we are currently working on utility relocations which should be done by June. Afterwards, the project can be advertised for bids to move forward. The project is about 2.7 miles or approximately 13,000 feet. There may be an alternate to consider, to allow concrete instead of asphalt, giving the city cost savings and less maintenance. This will be an 18 month project. Bidding on this project was discussed by Mayor Viator.

(c) The Private Development Update Report was reviewed by the City Council and discussed by Engineer Raymond Reaux. Raymond discussed new business developments.

(d) The Annexation Report was reviewed by the Council and discussed by Engineer Raymond Reaux.

(11) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to accept the financial report on the paying of bills. The motion passed unanimously. Mayor Viator stated that the budget document will be placed on the May 17th Regular Meeting agenda for council approval.

(12) A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to accept the minutes of the regular meeting of March 10th, the special meeting minutes of March 24th, and the special meeting minutes of April 6th, 2011. Passed unanimously.

With no comments or further discussion, a motion was made by Councilwoman Dianne McClelland and seconded by Councilman Ken Ritter to adjourn this meeting. Passed unanimously.

Mayor Wilson Viator declared this meeting adjourned.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY,
APRIL 14TH, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:**

PRESENT: Mayor Wilson Viator, Councilman Tim Barbier (Div D), Councilwoman Brenda Burley (Div B), Councilman Ken Ritter (Div A), Councilwoman Dianne McClelland (Div E) CEO Rick Garner, City Manager Charles Langlinais and City Clerk Rebecca Gondron

ABSENT: Councilman A.J. Bernard Jr. (Div C)

GUESTS: Honorable Page Cortez, Perry Wilson, Collin Robicheaux, Patsy Burley, Joyce and Gene Hamilton, Louis and Linda Meaux, Dana Martin, Wilson Landry, Angelle Abadie, Donald Simon, Dale Langlinais, Larry Graffeo, Darlene Lemoine, Jean Beaston, Kay Haslam, Sissy Granger, Sandy Viator, Linda Fox

Mayor Wilson Viator asked Councilwoman Dianne McClelland to lead everyone in Prayer and the Pledge of Allegiance. Councilman A.J. Bernard is in intensive care following a surgery and everyone is asked to keep him in our prayers.

A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to amend the agenda to allow the Honorable Page Cortez to address the City Council and Citizens of Youngsville on a presentation of a Resolution from the Louisiana House of Representatives to commend the City of Youngsville, on behalf of Senator Mike Michot and himself, on the City of Youngsville being ranked #1 on a list of the Best Places to Live in Louisiana. In March of 2011, the City of Youngsville was #1 on the list compiled by J.C. Grant of the Associated Content from Yahoo. Youngsville is a wonderful place to live, work, and play and the City merits sincere congratulations and heartfelt commendation upon the memorable and historic occasion of receiving this special designation. The Louisiana House of Representatives extends enduring appreciation to the people of Youngsville for their tremendous honor that they bring to our community, Lafayette Parish and the State of Louisiana. The Resolution was signed by Jim Tucker, the Speaker of the House and was given to the Mayor, Police Chief, and each City Council member. Everyone applaud in appreciation.

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(12) A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to accept the minutes of the regular meeting of March 10th, the special meeting minutes of March 24th, and the special meeting minutes of April 6th, 2011. Passed unanimously.

With no comments or further discussion, a motion was made by Councilwoman Dianne McClelland and seconded by Councilman Ken Ritter to adjourn this meeting. Passed unanimously.

Mayor Wilson Viator declared this meeting adjourned.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL HELD ON TUESDAY,
MAY 17TH, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:

PRESENT: Mayor Wilson Viator, Councilman Tim Barbier (Div D), Councilwoman Brenda Burley (Div B), Councilman Ken Ritter (Div A), Councilwoman Dianne McClelland (Div E) CEO Rick Garner, City Manager Charles Langlinais and City Clerk Rebecca Gondron

ABSENT: Councilman A.J. Bernard Jr. (Div C)

GUESTS: Rodney Hamilton, George Knox, Jerry Wiley, Dana Martin, Kay Haslam, Donald Simon, David Medlin, Brenda and Dale Langlinais, Perry Wilson, Larry Graffeo, Adam Thibodeaux, Carl Meche, Larry Romero, Warren Celestine, Police Chief Earl Menard, Gary Williams, Rose Hulin, Toby Credeur, and some LeTriumphe Residents

Mayor Wilson Viator asked Councilman Tim Barbier to lead everyone in Prayer and the Pledge of Allegiance. Councilman A.J. Bernard is in the hospital and everyone is asked to keep him in our prayers.

(1) Carl Meche, Sales Tax Director at the Lafayette Parish School Board, was present tonight to address the City Council on a request for Council consideration on the adoption of Resolution #2011-08 approving the renewal of the professional auditing services agreement by the Lafayette Parish School System Sales Tax Division. After discussion, a motion was made by Councilman Tim Barbier and seconded by Councilwoman Dianne McClelland to adopt Resolution #2011-08 approving the auditing services agreement by the Lafayette Parish School System Sales Tax Division. Motion passed unanimously.

(2) (a) Donald Cunningham, Jr., Ted Jones, and David Medlin were present tonight to address the City Council on Revenue Bonds Issuance, 2011 for the borrowing of up to \$9 Million Dollars for financing the acquisition, rehabilitation, improvement, and expansion of public facilities including roads, streets, water, sewerage and drainage within the City of Youngsville and providing for other matters related thereto. Bond Commission approval must be obtained for this low-interest money for capital improvements. A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adopt Resolution #2011-09 authorizing the borrowing of up to \$9 Million Dollars of Revenue Bonds to provide funds for financing water, sewer, roads, streets, and drainage improvements; giving authorization of the Mayor to sign all documents required in connection therewith. Passed unanimously.

(b) In connection with this same Revenue Bond Issue, a motion was made by Councilwoman Dianne McClelland and seconded by Councilman Ken Ritter to introduce Ordinance #337 making certain findings with respect to the borrowing from the Louisiana Local Government and Environmental Facilities Authority, not to exceed \$9 Million Dollars of Revenue Bonds, Series 2011 to provide funds to finance the acquisition, rehabilitation, improvements and expansion of public facilities including roads, streets, water, sewer, and drainage within the City of Youngsville. This Ordinance also provides for a Reserve Fund, if necessary, and all other matters in connection therewith including the authorization of the Mayor and City Clerk to do all things necessary to effectuate this Ordinance. Passed unanimously. (30 year amortization)

(3) (a) Engineer Adam Thibodeaux with Domingue, Szabo, & Associates discussed the ongoing Wastewater Plant Upgrade progress stating that the project is 90% complete.

(b) Engineer Adam Thibodeaux with Domingue, Szabo & Associates discussed the Highway 92 East Sewer Extension Project stating that the city is working on the servitudes and the attorney is working on the purchase of the property for the pump station.

(4) Mr Rodney Hamilton, strong advocate of the Veterans Action Coalition, shared information on the push for a local Veterans Super Clinic with Louisiana having over 60,000 Veterans; a high percentage per capita of Veterans; almost #1 in the nation. This push for support has been active for the past 16 months. Rodney thanked the City Council for previously adopting a resolution in support of this endeavor for our Veterans for a better health care program. He discussed the Medical Advisory Team of 7 members, Photo identification

provision, lab work, and the website at www.vacoalition.com. Rodney stated that we now have 35,670 signed letters of support. Discussion is given on tape.

(5) (a) Ms. Allison Gauthier, owner of Allie Kats Boutique located at 514 Lafayette Street, discussed her request for a sign ordinance variance. She stated that she was not made aware of our city ordinance. Mayor Viator stated that every new business in Youngsville is to be handed out a copy of our sign ordinance for compliance. Councilwoman Dianne McClelland stated that since she was not notified of our ordinance, that she should be given extra time to comply. Councilwoman Dianne McClelland made the motion to give Ms. Gauthier 6 months to comply with our sign ordinance. Councilman Ken Ritter seconded that motion. Passed unanimously.

(b) Dicky Jackson with America's Best Signs addressed the City Council about his request for a sign variance for the new Cracker Barrel Gas Station located at 1420 Fortune Road; corner of Highway 89 North and Fortune Road. City CEO Rick Garner discussed the 2 violations. Discussion is given on tape. A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley that the variance for the building sign is accepted because it is within the square footage of the building requirement and the variance for the street sign near the highway is rejected and must comply with our sign ordinance. Passed unanimously.

(6) In reference to the cleaning up of property located at 306 Avenue B, a motion was made by Councilman Ken Ritter and seconded by Councilwoman Dianne McClelland to allow the property owners and additional two weeks for the removal of the sheds. The City has no ordinance provision addressing skirting around houses, therefore this is a moot point. The motion passed unanimously.

(7) In regards to the annual Louisiana Compliance Questionnaire which was answered by City Clerk Rebecca Gondron, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to accept the questionnaire, with the city being in compliance with all applicable laws. Passed unanimously.

(8) (a) A motion was made by Councilwoman Dianne McClelland and seconded by Councilman Ken Ritter to adopt Ordinance #161.2 regarding fireworks in the City of Youngsville. Passed unanimously.

(b) A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adopt Ordinance #331 to annex the Amy Grubb and Casey Duhon property. Passed unanimously.

(c) A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to adopt Ordinance #332 regarding Cable and Video provider franchise fee of 3%. Passed unanimously.

(d) A motion was made by Councilman Ken Ritter and seconded by Councilwoman Brenda Burley to adopt Ordinance #333 relative to waste disposal operating hours in the City of Youngsville. Passed unanimously.

(e) A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to introduce Ordinance #334 relative to the amended budget for fiscal year July 1, 2010 through June 30, 2011. Passed unanimously.

(f) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to introduce Ordinance #335 relative to the operating budget for the fiscal year July 1, 2011 through June 30th, 2012. Passed unanimously.

(g) A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to introduce Ordinance #336 addressing employee increase of salaries (3%). The Mayor and City Council salaries will remain the same. Passed unanimously.

(9) Technology Committee Chairperson/Councilman Ken Ritter discussed 3 proposals reviewed for council consideration to upgrade our existing utility billing system to accept Visa or Mastercard credit card payments, in person or on line payments, website branding, strategy, content creation including photography, video, text and copy, and a logo to supply the web designer so that the City can have an effective site that is fresh, relevant, and user friendly. Proposals were obtained from Holbrook Multi-Media, Right Angle, and Healthy Image. Refer to tape for discussion and info in the agenda packet. The Technology Committee recommends Holbrook Multi-Media to work in conjunction with Bizzuka to populate our new website at a discounted price of \$12, 500.00. A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to authorize Mayor Viator to sign the license contract and service agreement for Utility Data System's online inquiry and

payment service; authorizing these expenditures. Fees were discussed by Councilman Ken Ritter. Credit card processing will be handled by First Data. The motion passed unanimously.

(10) The City Council discussed the continued temporary road closure of Telephone Road. St.Martin is hard surfacing their part of that roadway and it is presently closed to traffic. Councilwoman Brenda Burley stated that the City Council is being asked to keep it closed. Councilwoman Brenda Burley stated that it should stay closed with the exception of emergency vehicles and farmer who has to get to his farming property. Councilman Tim Barbier stated that it is a health issue because of the dust and Youngsville does have plans to pave our part of that roadway when funds become available through the \$9 Million Dollar Revenue Bonds, for the proper construction. Councilwoman Dianne McClelland suggested lowering the speed limit. Some residents on Telephone Road and LeTriumphe were here tonight to discuss this agenda issue. Mayor Viator stated that the City is accepting bids this week on Minolta Road, Southlake Plantation Roadways and on North Larriviere Road and it may take 60 working days for completion. Mayor stated that if the bids are under-budget, then we have money left to move forward with Telephone Road. The City Council will consider tonight to continue temporary closure of Telephone Road. After lengthy discussion, a motion was made by Councilman Ken Ritter and seconded by Councilwoman Dianne McClelland to continue with the closure of Telephone Road on Youngsville's portion, indefinitely, providing access to emergency vehicles and farmers to access their farming property; until further notice. Passed unanimously.

(11) (a) In regards to the ongoing construction of the Straightening of Highway 92, it will take about 6 months for completion of this project. They are 12% complete with 34 days out of 152 days of construction already done.

(b) A progress report was given by Engineer Raymond Reaux with C.H. Fenstermaker & Associates on the Chemin Metairie Parkway Phase II, discussing utility relocations. The contractor will be given an alternate, for asphalt or concrete for cost-savings.

(c) Private Development Update Report was reviewed by the City Council.

(d) Annexation Update Report was reviewed by the City Council.

(12) A motion was made by Councilwoman Dianne McClelland and seconded by Councilman Tim Barbier to accept the Financial Report; on the paying of bills. Passed unanimously.

(13) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to approve the minutes of the Regular Meeting of April 14th, 2011. Passed unanimously.

Mayor Viator extended a personal invitation to everyone to attend the City Council's Special Meeting to be held on Tuesday, May 24th, 2011 at 6:00PM at the Lions/K.C. Hall. The topic of discussion will be for a Community Center and Athletic Complex for Youngsville. Mayor Viator announced that the Water Conservation Ordinance is in effect as of May 1, 2011 and is being policed for violators. Another announcement made by Mayor Viator, is that the City will receive bids on June 14th, 2011 for a water line extension on Church Street and another water line on Minolta Road.

With no further discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adjourn this regular meeting. Passed unanimously.

Mayor Wilson Viator declared this meeting adjourned.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL HELD ON TUESDAY,
MAY 24TH, 2011 @ 6:00PM AT YOUNGSHVILLE LIONS/K. C. CENTER ON YOUNG STREET:

PRESENT: Mayor Wilson Viator, Councilwoman Dianne McClelland (Div E), Councilman Ken Ritter (Div A), Councilwoman Brenda Burley (Div B), Councilman Tim Barbier (Div D), CEO Rick Garner , and City Clerk Rebecca Gondron

ABSENT: Councilman A.J. Bernard, Jr. (Div C)

GUESTS: Lance Menard, William Johnson, Kevin Mooney, Lee Spears, Miranda Mouton, Paul Barrios, Huey and Verna Romero, Dana Guidry, Ginger and Jerry Domingue, Ken Meyers, Tim Mickal, Rae Krieg, Tim Guillory, Larry Cramer, William Theriot, Dawn Durke, Eric Rosen, Victoria Toups, Kay Haslam, Stephanie Burley, Dawn Fournier, Vincent Boothe, Kehoa Broussard, John Romero, Hayden Carlos, Brazette Carlos and Holland, Pam Boudreaux, Gertrude and Pervis Boudreaux, Andrea Brodhead, George Knox, Jeremy Hidalgo, Pamela Strickhausen, Keith Brookten, Micael Ritch, Daniel Underwood, Garry Brodhead, Megan Segura, Rev Marshall Clotiaux, Kevin Cantrelle, Michael Blanchard, Kim Pellerin, Boyd Simon, Sandy Viator, Larry Romero, Adam Loftin, Jarod Petitjean, Dodd Landry, Hubert Sullivan, Kayla Reaux, Catherine Morton, Bill Burley, Robert Paterson, Glenda Bryan, Chris Schouest, Chip Hebert, Yvette Duck, Donald Cunningham, Vance Roberts, Joyce and Gene Hamilton, Ted Haik, Lloyd Gonzales, Mandy Turner, Patrick Turner, Sandra Cambre, Amie Varnado, Teddy Beauliau, Charles Fenstermaker, Raymond Reaux, Dax Douet

Mayor Wilson Viator asked Councilwoman Brenda Burley to lead everyone in Prayer and the Pledge of Allegiance.

With the City of Youngsville being the fastest growing City in the State of Louisiana, and the Best Place to Live, Mayor Viator called this special meeting to address a Community Center and Sports Complex for Youngsville. With the help of C.H. Fenstermaker and Associates Engineers and Mark LaLonde Architect Firm, the agenda began with a power point presentation, then audience members separated into ten (10) charrette tables, with a designated Captain for each table giving them time to make a three (3) minute summary of what their team members desire and recommend for a Youngsville Sports Complex design. Mayor Viator stated that this method would ensure that citizens and the public would give input and take an active part to explore all ideas to address Youngsville's needs for a multi-purpose sports complex.

The Charrette Table Captains and members indicate their preference for a Gold, Bronze, or Silver design option. Funding source options considered include a dedicated sales tax proposition for a ½, ¾, or 1 cent sales tax; State of Louisiana funding, grants, professional sports program, private financing, and donations. The Captain of each charrette table developed the table's preference for design, funding source, and cost estimate.

The charette table Captains were Brenda Burley (Table #1), Tim Barbier (Table #2), Ken Ritter (Table #3), Dianne McClelland (Table #4), Joe Martin (Table #5), Police Chief Earl Menard (Table #6), Rocky Landry (Table #7), Teddy Bouilliau (Table #8), Dana Martin (Table #9), and Huey Romero (Table #10). After the respective tables met, the Table Captain's were each given three (3) minutes to summarize their teams

design preference, amount to fund, and funding source preference. Mayor Viator thanked the Charette Team Captains and the Teams (public) for their input and recommendations. In finalizing, Mayor Viator stated that 96% of the participants were in favor of a dedicated sales tax, 4% were in favor of other sources of funding, and 0% were in favor of not building a complex. The average costs was estimated at 11 ½ million dollars.

Mayor Viator stated that everyone will need to work hard to support and push for this sales tax proposition. The City Council will consider this at the June 9th, 2011 regular meeting to be place on the ballot of the October 22nd, 2011 election for public/citizen vote. Youngsville citizens will decide what they want. This proposition will be specifically for parks and recreation.

Mayor Viator thanked C.H. Fenstermaker and Associates Engineers and Mark Lalonde Architect Firm for their assistance in the power point presentation on a sport complex design and charrette table method for citizens input and recommendations. Refer to tape for detailed discussion and information on each charrette tables team preference for sports complex design, funding sources, and cost estimate.

Mayor Viator thanked everyone for coming to this special meeting to express their interests and desires to move forward for Youngsville's future and the future of our children.

With no further discussion, Mayor Wilson Viator adjourned this special meeting.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY,
JUNE 9TH, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:**

PRESENT: Mayor Wilson Viator, Councilman Tim Barbier (Div D), Councilwoman Brenda Burley (Div B), Councilman Ken Ritter (Div A), Councilwoman Dianne McClelland (Div E), City Manager Charles Langlinais and City Clerk Rebecca Gondron

ABSENT: Councilman A.J. Bernard Jr. (Div C)

GUESTS: Dana Martin, Perry Wilson, Jerry Wiley, Gary Williams, Collin Robicheaux, Joyce and Gene Hamilton, Adam Thibodeaux, Susan Richard, George Knox, Rickey Boudreaux, Lois Melancon, Brenda and Dale Langlinais, Charlotte Hebert, Sissy Granger, Kay Haslam, Linda Meaux, Sandy Viator, Ashley Hebert, Bobby Francis, Amie Vernado, Ted Jones, Ted Heik, David Medlin, Scott Crawford, Michael Durham, Police Chief Earl Menard

Mayor Wilson Viator asked Councilman Tim Barbier to lead everyone in Prayer and the Pledge of Allegiance. Councilman A.J. Bernard is still in the hospital and everyone is asked to keep him in our prayers.

Mr. Walter Campbell cancelled being here tonight to discuss his candidacy for District 9 in the upcoming election.

- (1) Mr. Ted Jones and other Bonding Attorneys discussed the Sales of the Bonds for the City of Youngsville which occurred yesterday; not to exceed nine million dollars of Revenue Bonds, Series 2011; at a rate of 4.7% for a thirty year amortization. After discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adopt Ordinance #337 making certain findings with respect to the borrowing from the Louisiana Local Government and Environmental Facilities Authority, not to exceed nine million dollars; to provide funds to finance the acquisition, rehabilitation, improvement and expansion of public facilities including roads, streets, water, sewer, and drainage within the corporate limits of Youngsville; providing for a reserve fund if necessary; pay the cost of issuance for the bonds; including any premium for the bond issuance; ratify the form and distribution of the preliminary official statement and the execution of the bond purchase agreement; approving the form of and authorizing the distribution and delivery of the final official statement; approving the form of the trust indenture and the loan agreement; authorizing the execution and delivery of the loan agreement and other documents, certificates, and contracts required in connection with the issuance of the bonds and authorize the Mayor and the City Clerk to do all things necessary to effectuate this ordinance. The closing and delivery of the bonds will take place on June 21st, 2011. After discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adopt Ordinance #337. Passed unanimously. Mayor Viator briefly discussed what the funding would be used for; ground water storage tank, road projects such as Bonin Road improvements, Griffin Road improvements, Chemin Agreeable at Highway 89 improvements and resurfacing short portion which needs to be done, culvert and catch basin installation, Telephone Road improvements, etc. and Chemin Metairie Parkway Phase II, if in need of funding. The City of Youngsville received a good rating from Stanford and Poors which is great for our city.
- (2) (a) Engineer Adam Thibodeaux with Domingue, Szabo & Associates discussed the wastewater plant upgrade project progress and work performed. As of May, 31st, the project was 95 complete. Warranty on equipment was discussed. A problem with electrical power balance was also discussed and will be corrected by Entergy at their expense.
(b) Engineer Susan Richard with Domingue, Szabo & Associates discussed the ongoing Highway 92 East Sewer improvements. We are currently working on easements and property acquisitions.
- (3) A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to adopt Resolution # 2011-10 granting authority to the Mayor to sign and submit all necessary documents;

appointing an Administrative Consultant and Engineer to commit costs for the FY 2012-2013 Louisiana Community Development Block Grant Program. Passed unanimously.

- (4) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adopt Ordinance #336 providing for salary increases for city employees for the fiscal year budget 2011-2012. The Mayor and City Council salaries will remain the same with no increase. Passed unanimously.
- (5) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to introduce Ordinance # 338 to establish a Youngsville Sales Tax District#1 within the corporate limits of the City of Youngsville to be named the "Youngsville Sales Tax District #1; defining boundaries thereof; further appointing the Governing Authority of the District; and providing certain other related matters; all in compliance with the provisions of Chapter 6-D, Title 33 of the La.R.S. Statute of 1950; as amended by La.R.S.33:2711 (The Act). Passed unanimously. The final adoption ordinance will be considered at the June 29th Special Meeting called by Mayor Viator. The ordinance proposition was read and discussed.
- (6) A motion was made by Councilman Tim Barbier and seconded by Councilwoman Dianne McClelland to introduce Ordinance #287.1 to enact the comprehensive building regulations for the City of Youngsville relative to the building codes; and provide for all related matters. The ordinance addresses building setbacks. Passed unanimously.
- (7) motion was made by Councilman Ken Ritter and seconded by Councilwoman Dianne McClelland to adopt Resolution #2011-13 adopting and approving the renewal of the professional services agreement by the Lafayette Parish School System Sales Tax Division. Passed unanimously.
- (8) (a) Engineer Raymond Reaux with Fenstermaker and Associates discussed the Straightening of Highway 92 Project. We are waiting on a letter of concurrence with approval by Bill Eskew with Facility Planning and Control. Special approval was given by the Mayor and City Council for the contractor (Cecile Perry Improvements Inc.) to do work at night.
(b) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adopt Resolution #2011-11 to authorize Mayor Viator to sign the Intergovernmental Agreement between the City of Youngsville and St Martin Parish concerning improvements to the Highway 90 Intersection and Aillet Road. Passed unanimously.
(c) The Private Development Report was discussed by Engineer Raymond Reaux with C.H. Fenstermaker and Associates. It was reviewed by the City Council.
(d) The Annexation Report was reviewed by the City Council.
(e) Engineer Raymond Reaux discussed the proposed water line improvements on a portion of Church Street and also the water line on Minolta Road. Bids will be received on Tuesday, June 14th, 2011 at 2:00PM.
(f) A brief update report was given by Mayor Viator on Youngsville's takeover of roadway from the Department of Transportation and Development.
- (9)A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to approve the financial report, on the paying of bills. Passed unanimously.
- (10)A motion was made by Councilwoman Dianne McClelland and seconded by Councilman Tim Barbier to approve the minutes of the regular meeting of May 17th, and the special meeting of May 24th, 2011. The motion passed unanimously.
- (11) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to select the Lafayette Advertiser as the City of Youngsville's official journal; pursuant to La. R.S. 43:141. Passed Unanimously.

(12) A motion was made by Councilman Tim Barbier and seconded by Councilwoman Dianne McClelland to accept Police Chief Earl Menard's recommendation to hire two replacement police officers ; Christopher Beau Navarre and Reginald Richard who are both POST Certified and were working for Crowley Police Department; effective June 16th, 2011. Passed unanimously.

Mayor Viator thanked Dax Douet with C.H. Fenstermaker and Associates for the power point presentation at our special meeting held on May 24th,2011 at the Youngsville K.C. Center concerning the Community Center and Sports Complex design and charette preferences.

With no further discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to adjourn this regular meeting. Passed unanimously.

Mayor Wilson Viator declared this meeting adjourned.

**Wilson B Viator Jr., Mayor
City of Youngsville**

**Rebecca Gondron, CMC
City Clerk**

**MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL HELD ON WEDNESDAY,
JUNE 22, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:**

PRESENT: Mayor Wilson Viator, Councilwoman Dianne McClelland (Div E), Councilman Ken Ritter (Div A), Councilwoman Brenda Burley (Div B), Councilman Tim Barbier (Div D) Rick Garner, CEO and City Clerk Rebecca Gondron

ABSENT: Councilman A.J. Bernard, Jr. (Div C)

GUESTS: Ms. Cathy Reaves, Sherman Thibodeaux

Mayor Wilson Viator asked Councilwoman Dianne McClelland to lead everyone in Prayer and the Pledge of Allegiance. Mayor Viator updated everyone on the improving condition of Councilman A.J. Bernard, Jr. and ask that we all keep him in our prayers.

A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to amend tonight's agenda to add Resolution #2011-14 and the awarding of the contract for construction of water line improvements on Church Street and Minolta Road. Passed unanimously.

(1) Engineer Ivan Diaz with C.H.Fenstermaker and Associates discussed the six bids received on the water line improvements for Church Street and Minolta Road. In a letter to Mayor Viator, Ivan recommended to award the bid to the lowest bidder C.D.Utility in the amount of \$86,503.65. Refer to bid tabulation sheet provided on the bids received. A motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to award the contract on the water line improvements on Church Street and Minolta Road, to the lowest bidder, C.D. Utility in the amount of \$86,503.65 Passed unanimously.

(2) Councilman Tim Barbier discussed the Resolution #2011-14 which was requested by the Youngsville Fire Department. The Fire Department is applying for grant money and the Resolution is required to designate the Youngsville Fire Department as the provider for fire safety and emergency response for the City of Youngsville. After discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to adopt Resolution #2011-14 to designate Youngsville Fire Department as our provider of fire safety and emergency response for the City of Youngsville. Passed unanimously.

(3) (a) A motion was made by Councilwoman Dianne McClelland and seconded by Councilman Tim Barbier to adopt Ordinance #334 to adopt an amended operating budget of revenues and expenditures for the fiscal year beginning July 1st, 2010 and ending June 30th, 2011 including the modifications made in the public hearing prior to this special meeting. Passed unanimously.

(b) A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to adopt Ordinance #335 to adopt an operating budget of revenues and expenditures for the fiscal year beginning July 1, 2011 and ending June 30th, 2012 including any modifications discussed in the public hearing prior to this special meeting. Passed unanimously.

Burton Kolder, with Kolder, Champayne, Slaven & Co. will prepare the final budget documents, as approved by the Youngsville City Council tonight.

With no further discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adjourn this special meeting. Passed unanimously.

Mayor Wilson Viator adjourned this special meeting.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

**MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL HELD ON WEDNESDAY,
JUNE 22, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:**

PRESENT: Mayor Wilson Viator, Councilwoman Dianne McClelland (Div E), Councilman Ken Ritter (Div A), Councilwoman Brenda Burley (Div B), Councilman Tim Barbier (Div D) Rick Garner, CEO and City Clerk Rebecca Gondron

ABSENT: Councilman A.J. Bernard, Jr. (Div C)

GUESTS: Ms. Cathy Reaves, Sherman Thibodeaux

Mayor Wilson Viator asked Councilwoman Dianne McClelland to lead everyone in Prayer and the Pledge of Allegiance. Mayor Viator updated everyone on the improving condition of Councilman A.J. Bernard, Jr. and ask that we all keep him in our prayers.

A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to amend tonight's agenda to add Resolution #2011-14 and the awarding of the contract for construction of water line improvements on Church Street and Minolta Road. Passed unanimously.

(1) Engineer Ivan Diaz with C.H.Fenstermaker and Associates discussed the six bids received on the water line improvements for Church Street and Minolta Road. In a letter to Mayor Viator, Ivan recommended to award the bid to the lowest bidder C.D.Utility in the amount of \$86,503.65. Refer to bid tabulation sheet provided on the bids received. A motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to award the contract on the water line improvements on Church Street and Minolta Road, to the lowest bidder, C.D. Utility in the amount of \$86,503.65 Passed unanimously.

(2) Councilman Tim Barbier discussed the Resolution #2011-14 which was requested by the Youngsville Fire Department. The Fire Department is applying for grant money and the Resolution is required to designate the Youngsville Fire Department as the provider for fire safety and emergency response for the City of Youngsville. After discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to adopt Resolution #2011-14 to designate Youngsville Fire Department as our provider of fire safety and emergency response for the City of Youngsville. Passed unanimously.

(3) (a) A motion was made by Councilwoman Dianne McClelland and seconded by Councilman Tim Barbier to adopt Ordinance #334 to adopt an amended operating budget of revenues and expenditures for the fiscal year beginning July 1st, 2010 and ending June 30th, 2011 including the modifications made in the public hearing prior to this special meeting. Passed unanimously.

(b) A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to adopt Ordinance #335 to adopt an operating budget of revenues and expenditures for the fiscal year beginning July 1, 2011 and ending June 30th, 2012 including any modifications discussed in the public hearing prior to this special meeting. Passed unanimously.

Burton Kolder, with Kolder, Champayne, Slaven & Co. will prepare the final budget documents, as approved by the Youngsville City Council tonight.

With no further discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adjourn this special meeting. Passed unanimously.

Mayor Wilson Viator adjourned this special meeting.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL AND THE SPECIAL MEETING OF
THE YOUNGSVILLE TAXING DISTRICT NO.1 HELD ON WEDNESDAY, JUNE 29TH, 2011 AT 6:30PM
AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson Viator, Councilwoman Dianne McClelland (Div E), Councilwoman Brenda Burley (Div B), Councilman Tim Barbier (Div D), Councilman Ken Ritter (Div A), Rick Garner, CEO, and City Clerk Rebecca Gondron

ABSENT: Councilman A.J. Bernard, Jr. (Div C)

GUESTS: Dana Martin, Perry Wilson, Louis and Linda Meaux, Adam Thibodeaux, Joyce and Gene Hamilton, Kay Haslam, Robert Paterson, Charlotte Hebert, Andrew Bellard, Rodney Hamilton, Linda Fox, Walter Campbell

Mayor Wilson Viator asked Councilwoman Brenda Burley to lead everyone in Prayer and the Pledge of Allegiance. She asked for special prayers for Councilman A.J. Bernard, Jr. who has returned to the hospital for emergency surgery and is in intensive care.

Councilwoman Brenda Burley made the motion to amend tonight's agenda to add the bids received on the asphaltting of Minolta Road, North Larriviere Road, and Southlake Plantation Roads; a change order #3 for the wastewater plant upgrade project, and discuss the possible action on the Telephone Road barricades. Seconded by Councilman Tim Barbier. Passed unanimously.

(1) Mayor Wilson Viator and Attorney Scott Crawford with Crawford- Lewis PLLC discussed Ordinance #338 to create a Sales and Use Tax District within the incorporated limits of the City of Youngsville to be named Youngsville Sales Tax District #1; defining the boundaries thereof; and further appointing the Governing Authority of the District; and providing certain other related matters, all in compliance with the provisions of Chapter 6-D; Title 33 of the Louisiana Revised Statutes of 1950, as amended Louisiana Revised Statute 33:2711. After discussion, a motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to adopt Ordinance #338 to create the Taxing District. Motion passed unanimously.

(2) Resolution #2011-12 was modified to Sales Taxing District Resolution #11-001. The Resolution was read aloud by Mayor Viator and Councilwoman Brenda Burley. This Resolution would call for a special election to be held by the electors of the Taxing District, on November 19th, 2011 for the purpose of authorizing a one percent sales and use tax to be dedicated for the acquisition, construction, and equipping a sports complex and community center and related infrastructure, and park and recreational facility; and ongoing operations and maintenance expenses of the facilities; making application to the State Bond Commission and providing for other matters in connection therewith. Included in this Resolution, is the Youngsville Sales Tax District #1 proposition to be placed on the November 19th, 2011 ballot. The City Council discussed modifications to the Resolution/wording of the proposition.

Attorney Scott Crawford with Crawford-Lewis PLLC advised the City Council to recess this special meeting and begin a Special Meeting of the Youngsville Sales Tax District #1 to adopt Resolution #11-001 and after that, this Special Meeting of the Sales Tax District #1, can be adjourned and the Council can then proceed with the Special Meeting of the City Council.

A motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to recess the Special Meeting of the City Council and go into a Special Meeting of the Youngsville Sales Taxing District No. 1. Passed unanimously. A final amended motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to adopt *Resolution #2011-001* to place the one percent Sales Tax District #1 proposition on the November 19th, 2011 ballot. Councilman Tim Barbier receded his motion. Councilwoman Brenda Burley receded her second to that motion. The Proposition and Notice of Special Election is modified as directed by the Youngsville Sales Taxing District No. 1 members with a motion made by Councilman Ken Ritter and seconded by Councilman Tim Barbier to adopt Resolution #2011-001 of the Youngsville Sales Taxing District #1 ordering and calling a special election to be held on November 19, 2011 for the purpose of authorizing a one percent sales and use tax to be dedicated for the acquisition, construction, and equipping of a Youngsville Sports Complex and Community Center; and related infrastructure and parks and recreational facilities and ongoing operations and maintenance expenses of the facilities; making application to the State Bond Commission and providing for other matters in connection therewith. Passed unanimously. A motion was then made by Councilman Tim Barbier and seconded by Councilwoman Dianne McClelland to adjourn the Special Meeting of the Sales Taxing District #1. Passed unanimously.

A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to go back into the City Council Special Meeting. Passed unanimously.

(2) Engineer Andre Montagnet with Montagnet and Domingue, Inc. discussed the 2011 asphalt street overlay of North Larriviere Road, Minolta Road, and Southlake Plantation Subdivision Roads. There were four bids received. Refer to bid tabulation sheet with all the bids submitted. Engineer Andre Montagnet recommended by letter to Mayor Viator, dated June 24th, 2011, that the construction be awarded to the lowest bidder, Glenn Lege Construction Inc. in the amount of \$395,676.00. A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to award the contract to Glen Lege Construction Inc.; the lowest bidder @ \$395,676.,00. Passed unanimously.

(3) Engineer Adam Thibodeaux with Domingue, Szabo & Associates, Inc. discussed Change Order #3 on the Wastewater Plant Upgrade Project concerning electrical work. After discussion, questions, and comments were given, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to approve Change Order #3. Passed unanimously. This Change Order does not address the Entergy electrical power imbalance problem which is to be resolved.

(4) Mayor Viator and Councilwoman Brenda Burley had received phone calls from a property owner at the beginning of Telephone Road, complaining about property damage/ruts caused by traffic by-passing the barricades placed by the City on Telephone Road. Councilwoman Brenda Burley stated that it cannot be policed 24/7. Mayor Viator stated that the City is currently engineering Telephone Road, Chemin Agreeable Road intersection at Highway 89 and the Griffin Road intersection at Highway 89 and Larriviere Road and should be ready to go out for bids within 60-90 days. Councilwoman Brenda Burley

made the motion to remove the barricades on Telephone Road because adjacent property is being damaged. Councilman Tim Barbier seconded for discussion. Police Chief Earl Menard suggested that the barricades be moved further back by the coulee. Councilman Tim Barbier recended his second to that motion. Motion failed. Mayor Viator stated that we can go with the Police Chief's recommendation.

Audience comments and questions are given on tape. Mayor Viator acknowledged Mr. Walter Campbell who is a candidate for Parish Council District 9.

A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adjourn this special meeting. Passed unanimously.

Mayor Wilson Viator adjourned this special meeting.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

Brenda Burley, Chairperson
Youngsville Sales Tax District #1

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL AND THE SPECIAL MEETING OF
THE YOUNGSVILLE TAXING DISTRICT NO.1 HELD ON WEDNESDAY, JUNE 29TH, 2011 AT 6:30PM
AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson Viator, Councilwoman Dianne McClelland (Div E), Councilwoman Brenda Burley (Div B), Councilman Tim Barbier (Div D), Councilman Ken Ritter (Div A), Rick Garner, CEO, and City Clerk Rebecca Gondron

ABSENT: Councilman A.J. Bernard, Jr. (Div C)

GUESTS: Dana Martin, Perry Wilson, Louis and Linda Meaux, Adam Thibodeaux, Joyce and Gene Hamilton, Kay Haslam, Robert Paterson, Charlotte Hebert, Andrew Bellard, Rodney Hamilton, Linda Fox, Walter Campbell

Mayor Wilson Viator asked Councilwoman Brenda Burley to lead everyone in Prayer and the Pledge of Allegiance. She asked for special prayers for Councilman A.J. Bernard, Jr. who has returned to the hospital for emergency surgery and is in intensive care.

Councilwoman Brenda Burley made the motion to amend tonight's agenda to add the bids received on the asphaltting of Minolta Road, North Larriviere Road, and Southlake Plantation Roads; a change order #3 for the wastewater plant upgrade project, and discuss the possible action on the Telephone Road barricades. Seconded by Councilman Tim Barbier. Passed unanimously.

(1) Mayor Wilson Viator and Attorney Scott Crawford with Crawford- Lewis PLLC discussed Ordinance #338 to create a Sales and Use Tax District within the incorporated limits of the City of Youngsville to be named Youngsville Sales Tax District #1; defining the boundaries thereof; and further appointing the Governing Authority of the District; and providing certain other related matters, all in compliance with the provisions of Chapter 6-D; Title 33 of the Louisiana Revised Statutes of 1950, as amended Louisiana Revised Statute 33:2711. After discussion, a motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to adopt Ordinance #338 to create the Taxing District. Motion passed unanimously.

(2) Resolution #2011-12 was modified to Sales Taxing District Resolution #11-001. The Resolution was read aloud by Mayor Viator and Councilwoman Brenda Burley. This Resolution would call for a special election to be held by the electors of the Taxing District, on November 19th, 2011 for the purpose of authorizing a one percent sales and use tax to be dedicated for the acquisition, construction, and equipping a sports complex and community center and related infrastructure, and park and recreational facility; and ongoing operations and maintenance expenses of the facilities; making application to the State Bond Commission and providing for other matters in connection therewith. Included in this Resolution, is the Youngsville Sales Tax District #1 proposition to be placed on the November 19th, 2011 ballot. The City Council discussed modifications to the Resolution/wording of the proposition.

Attorney Scott Crawford with Crawford-Lewis PLLC advised the City Council to recess this special meeting and begin a Special Meeting of the Youngsville Sales Tax District #1 to adopt Resolution #11-001 and after that, this Special Meeting of the Sales Tax District #1, can be adjourned and the Council can then proceed with the Special Meeting of the City Council.

A motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to recess the Special Meeting of the City Council and go into a Special Meeting of the Youngsville Sales Taxing District No. 1. Passed unanimously. A final amended motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to adopt *Resolution #2011-001* to place the one percent Sales Tax District #1 proposition on the November 19th, 2011 ballot. Councilman Tim Barbier recended his motion. Councilwoman Brenda Burley recended her second to that motion. The Proposition and Notice of Special Election is modified as directed by the Youngsville Sales Taxing District No. 1 members with a motion made by Councilman Ken Ritter and seconded by Councilman Tim Barbier to adopt Resolution #2011-001 of the Youngsville Sales Taxing District #1 ordering and calling a special election to be held on November 19, 2011 for the purpose of authorizing a one percent sales and use tax to be dedicated for the acquisition, construction, and equipping of a Youngsville Sports Complex and Community Center; and related infrastructure and parks and recreational facilities and ongoing operations and maintenance expenses of the facilities; making application to the State Bond Commission and providing for other matters in connection therewith. Passed unanimously. A motion was then made by Councilman Tim Barbier and seconded by Councilwoman Dianne McClelland to adjourn the Special Meeting of the Sales Taxing District #1. Passed unanimously.

A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to go back into the City Council Special Meeting. Passed unanimously.

(2) Engineer Andre Montagnet with Montagnet and Domingue, Inc. discussed the 2011 asphalt street overlay of North Larriviere Road, Minolta Road, and Southlake Plantation Subdivision Roads. There were four bids received. Refer to bid tabulation sheet with all the bids submitted. Engineer Andre Montagnet recommended by letter to Mayor Viator, dated June 24th, 2011, that the construction be awarded to the lowest bidder, Glenn Lege Construction Inc. in the amount of \$395,676.00. A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to award the contract to Glen Lege Construction Inc.; the lowest bidder @ \$395,676.00. Passed unanimously.

(3) Engineer Adam Thibodeaux with Domingue, Szabo & Associates, Inc. discussed Change Order #3 on the Wastewater Plant Upgrade Project concerning electrical work. After discussion, questions, and comments were given, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to approve Change Order #3. Passed unanimously. This Change Order does not address the Entergy electrical power imbalance problem which is to be resolved.

(4) Mayor Viator and Councilwoman Brenda Burley had received phone calls from a property owner at the beginning of Telephone Road, complaining about property damage/ruts caused by traffic by-passing the barricades placed by the City on Telephone Road. Councilwoman Brenda Burley stated that it cannot be policed 24/7. Mayor Viator stated that the City is currently engineering Telephone Road, Chemin Agreeable Road intersection at Highway 89 and the Griffin Road intersection at Highway 89 and Larriviere Road and should be ready to go out for bids within 60-90 days. Councilwoman Brenda Burley

made the motion to remove the barricades on Telephone Road because adjacent property is being damaged. Councilman Tim Barbier seconded for discussion. Police Chief Earl Menard suggested that the barricades be moved further back by the coulee. Councilman Tim Barbier recended his second to that motion. Motion failed. Mayor Viator stated that we can go with the Police Chief's recommendation.

Audience comments and questions are given on tape. Mayor Viator acknowledged Mr. Walter Campbell who is a candidate for Parish Council District 9.

A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adjourn this special meeting. Passed unanimously.

Mayor Wilson Viator adjourned this special meeting.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

Brenda Burley, Chairperson
Youngsville Sales Tax District #1

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY,
JULY 14TH, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:**

PRESENT: Mayor Wilson Viator, Councilman Tim Barbier (Div D), Councilwoman Brenda Burley (Div B), Councilman Ken Ritter (Div A), Councilwoman Dianne McClelland (Div E), Rick Garner, CEO, City Manager Charles Langlinais and City Clerk Rebecca Gondron

ABSENT: Councilman A.J. Bernard Jr. (Div C)

GUESTS: Dana Martin, Perry Wilson, Jerry Wiley, Joyce and Gene Hamilton, Kay Haslam, Bruce Conque, Raymond Reaux, George Knox, Rodney Hamilton, Sandy Viator, Adam Thibodeaux, Walter Campbell, Susan Theall, Linda Meaux, Chad Melancon, Sissy Granger, Donald Simon

Mayor Wilson Viator asked Councilman Ken Ritter to lead everyone in Prayer and the Pledge of Allegiance. Ken asked everyone to keep Councilman A.J. Bernard in our prayers since he is recovering from surgeries.

Mayor Wilson Viator then entertained a motion to amend tonight's agenda to add Mr. Walter Campbell who is running for Parish Council seat, District 9. A motion was made by Councilman Ken Ritter and seconded by Councilwoman Brenda Burley to amend the agenda. Passed unanimously.

Ms. Susan Theall addressed everyone present on her candidacy for Family Court Judge. Susan explained that she has twenty-six years of family law; many years of experience and is well qualified for the Family Court Judgeship position which will be on the October 22nd, 2011 ballot. She is asking for everyone's support/vote. Mayor Viator wished her the best of luck in her political endeavor.

Mr. Walter Campbell addressed everyone present on his candidacy for Parish Council, District 9. He expressed that he wants to be part of the future of our community. He is married for twenty-two years and has two children. His slogan for this election is "Ready to Listen, Ready for Action". There are four key items for his platform which include planning for quality of life, infrastructure, comprehensive planning and intergovernmental relations. He is asking for vote/support in the upcoming October 22nd, 2011 election. Mayor Viator wished him good luck in his political endeavor.

(1) Mr. Bruce Conque, Vice Chairman of the Lafayette Charter Commission, addressed the Mayor, City Council, and everyone present on a proposition which will be placed on the October 22nd ballot. The voters will have the option to choose whether or not the existing Home Rule Charter and plan of government for the Lafayette City-Parish Consolidated Government be replaced by (a) Home Rule Charter and plan of government for the City of Lafayette and (b) Home Rule Charter and plan of government for the Parish of Lafayette and shall such separate charters for the City of Lafayette and for the Parish of Lafayette, be adopted? Bruce explained the functions of both Home Rule Charters. If approved by the voters of Lafayette Parish, the separate charters would be implemented in 2016. Bruce invited everyone to visit the website for the verbage of the proposition to be placed on the ballot. Bruce Conque stated that he is strongly in favor. His main objective is to make sure that the public is well informed to make their decision to cast their vote. Refer to tape for detailed discussion, information, and questions asked. Mayor Viator thanked Bruce Conque for attending tonight's meeting, sharing vital information regarding this October 22nd proposition for the voters of Lafayette Parish. Copies of the Charters will be made available at all public libraries and also at the Youngsville City Hall for public information.

(2) City Engineer Raymond Reaux with C H Fenstermaker & Associates briefly discussed the preliminary plat of proposed Metairie Circle Commercial Park, Phase II development. A public hearing was held prior to this regular meeting to discuss this commercial development and preliminary plat. A motion was made by Councilwoman Dianne McClelland and seconded by Councilman Ken Ritter to give preliminary plat approval, accepting the recommendations of Engineer Raymond Reaux, with the waivers of "I"; changing "K" from lot 7 to lot 6. On the Lafayette Areawide Development Review Committee's Report (PC 2011-0028), waive #10,#11,14 of the conditions; waive #1 and #5 of the plat revisions; on #3 of the plat revisions, the private street must be named

for 911 services. In Other Comments and Suggestions, change the verbage that sidewalks shall be constructed along all public streets. Passed unanimously.

(3) (a) Engineer Adam Thibodeaux with Domingue, Szabo & Associates discussed the ongoing sewer plant upgrade project. As of June 30th, 2011, the project is 96% complete. Entergy will upgrade their system to remedy the electrical imbalance problem. Equipment warranties was discussed by Engineer Adam Thibodeaux.

(b) Engineer Adam Thibodeaux with Domingue, Szabo & Associates discussed the Highway 92 East sewer extention project, stating that the Mayor is working on easements and could not reach an agreement with Pat's Grocery for the sewer station location, however Louisiana Valve Source will donate the property for the lift station if the city installs 3-400 feet of culvert and covers it with dirt; which will be cost-saving to the city. The engineer and attorney will proceed forward. Mayor Viator stated that he is working on an agreement with property owner Donald Simon on the sewer line right-of-way, where the city will offer to pay him \$1.00 per square foot for the right-of-way. If this is successful, then the city will have sewer lines in front of the Simon property all the way to Larriviere Road.

(4) Mayor Viator discussed the undersized culverts located at 115 Thorn Drive, causing a drainage problem which were removed by the City. The property owner is requesting approximately 120 feet of 36 inch culverts to be replaced. A motion was made by Councilman Tim Barbier and seconded by Councilwoman Dianne McClelland to approve the \$4025.84 bid from Coastal Culvert to be placed in the servitude at 115 Thorn Drive. The city is obligated to do so to put the property back the way it was and correct the drainage problem. Passed unanimously.

(5) Mayor Viator stated that agenda Item #5 has been deleted from the agenda relative to the recent city garbage rate increase to customers. Ms. Lewis was not present for this discussion.

(6) A motion was made by Councilman Ken Ritter and seconded by Councilwoman Dianne McClelland to adopt Ordinance #287.1 to enact the comprehensive building regulations for the City of Youngsville relative to building codes and to provide for related matters. Passed unanimously.

(7) CEO Rick Garner discussed the contractor's (S & L Services, LLC) water meter installation price increase to the city. A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to increase the water meter installation fee to customers for a ¾ inch meter to \$735.00 and \$1200.00 for a 1 inch meter. If boring is required, the customer pays for that, on an individual basis. Passed unanimously. On the next increase to the city, the city is to obtain three bids for council consideration.

((8) (a) Engineer Raymond Reaux with Fenstermaker and Associates discussed the Straightening of Highway 92 Project, stating that the water line relocation work is completed. The contractor is currently working on drainage at the roundabout. 34% of the project work is completed. The contractor is constructing the temporary roadways. The street lighting will be removed from the bid price by change order.

(b) There were nine bids received today on the Chemin Metairie Parkway, Phase II Project. Cecile Perry Improvements Inc. is the lowest bidder. Engineer Raymond Reaux will check over the bids and make a recommendation for council consideration at the August 11th Regular Meeting or the Mayor may call a special meeting to award to the contractor. A project permit is to be obtained from the Department of Transportation and Development. St.Martin Parish has not signed the intergovernmental agreement relative to the Highway 90 improvements. Once this agreement is executed by St Martin Parish, Mayor Viator will work on utility relocations @ Highway 90.

(c) The Private Development Report was discussed by Engineer Raymond Reaux with C.H. Fenstermaker and Associates. It was reviewed by the City Council.

(d) The Annexation Report was reviewed by the City Council. The City is currently working on Decon/Savoy property annexation.

(e) Engineer Raymond Reaux discussed the proposed water line improvements on a portion of Church Street and also the water line on Minolta Road. Bid was previously awarded to C-D Utility Co. and construction will begin on July 18th, 2011. Minolta Road will be constructed first, then Church Street Extension.

(f) In regards to the City's takeover of portions of Highway 734, Highway 89, and Highway 92 from the Department of Transportation and Development, the \$2.4 Million Dollars will be transferred into the City's newly established account for this specific project. The paperwork has been executed and the City of Youngsville now owns that area of roadway.

(g) Regarding the Downtown Revitalization Project, Engineer Raymond Reaux stated that he is looking at costs for adding amenities, street lighting, landscaping, and sidewalks which will be funded by Youngsville's budget. In the DOTD funding, there is money allocated for the landscaping of the Bonin/92 Roundabout. Entergy will install the light poles.

(h) Engineer Raymond Reaux discussed the proposed 2011 Road Improvement Projects which include two sets of plans; (1) Griffin Road intersection @ Highway 89, Telephone Road, and Chemin Agreeable. (2) Bonin Road and Chemin Metairie Road. Refer to tape for discussion of these improvements/projects.

(9) A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to approve the financial report, on the paying of bills. Passed unanimously. Mayor Viator stated that the monthly sales tax for Youngsville is \$345,000. Passed unanimously.

(10) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to approve the minutes of the regular meeting of June 9th, 2011; public hearing and special meeting of June 22nd, 2011; the public hearing and special meeting and the special meeting of the Youngsville Taxing District #1 of June 29th, 2011. Passed unanimously.

With no further discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adjourn this Regular Meeting. Passed unanimously.

Mayor Wilson Viator declared this meeting adjourned.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY,
AUGUST 11th, 2011 @ 6:25PM AT YOUNGSVILLE CITY HALL:

PRESENT: Mayor Wilson Viator, Councilman Tim Barbier (Div D), Councilwoman Brenda Burley (Div B), Councilman Ken Ritter (Div A), Councilwoman Dianne McClelland (Div E), Rick Garner, CEO, City Manager Charles Langlinals and City Clerk Rebecca Gondron

ABSENT: Councilman A.J. Bernard Jr. (Div C)

GUESTS: Dana Martin, Perry Wilson, George Knox, Lloyd Gonzales, Amie Varnado, Pat and Bonnie Hebert, the Reverend Marshall Clotiaux, Matt Jeffrey, Todd Nunez, Paul Miers, Patrick Landry, Rodney Hamilton, Kay Haslam, Steve and Lynn Schwartzenburg, Gertrude Boudreaux, Marion Burley, Robert Vondeheide, Gerald Comeaux, Marshall Montgomery, Gary Williams, Earl Menard, Byron Romero, Walter and Sherrie Campbell, Dales Langlinals, Chuck and Jeanie Beaston, Rich and Angela Dore, John and Shelby Mayer, Julie and Chad Broussard, Joyce and Gene Hamilton, Lona and James Bourque

Ms. Kay Gautreaux addressed everyone on her candidacy for District Court Judge, Division M. She gave background information and talked about her qualifications and knowledge of the laws. She is asking for support and vote on the October 22nd 2011 ballot.

Mr. Marshall Montgomery addressed the Citizens on his candidacy for District Court Judge, Division M. He explained his background in law, experiences, and qualifications for that Judgeship position. He is asking for support and vote on the October 22nd, 2011 ballot.

- (1) Mr. Walter Campbell discussed the feasibility of annexing Daniel Estates which is located off of Détente Road. These residents are asking for city water service. A cost estimate was obtained for an eight inch water line from Burley Road to the existing Daniel Estates. It consist of 60 lots, 17 homes now built. The estimated cost is \$160,000. This subdivision has mechanical sewer plants. Mayor Viator is asking for council guidance in their request for annexation into our city corporate limits. The subdivision is located about ¾ of a mile from Chemin Agreeable; our present city limits. Discussion is given on tape. The City Council agreed to allow Mr. Campbell to seek out petitions for annexation into Youngsville to determine if annexation requirements have been met; working on the east side of Détente Road from Chemin Agreeable Road to Daniel Estates for Council consideration. Mayor Viator will get with Parish President Joey Durel on the feasibility of providing Daniel Estates with water service through the water district.
- (2) A public hearing was held tonight prior to this Regular Meeting on the proposed development of Meadows Bend Subdivision. City Engineer Raymond Reaux with C.H.Fenstermaker briefly discussed this proposed development. A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to give preliminary plat approval of Meadow Bend Subdivision with the waiver of #4,#9,#10,#11 on the Areawide Development Review Report and waive #2 of other comments and suggestions. Change the verbage on #4 to read that sidewalks shall be constructed along all public streets. Item #12 will be replaced with "E". A cross street is to be constructed mid-block to connect Streets "C" and "D", using lots 110 and 83. Add letter "Q" that the developer shall install subsurface drainage on all surrounding borders, not to cause flooding , and include Copperfield Subdivision. Waive items "J" and "K". Tim withdrew his motion and Brenda withdrew her second. Councilman Tim Barbier made another motion to give preliminary plat approval to Meadow Bend Subdivision with the following changes: On the letter dated August 4th, 2011, to require a mid-street block connecting streets "C" and "D", using lots #110 and #83. Add letter "Q" that the developer shall install subsurface drainage along the southern border of Meadow Bend Subdivision to include Copperfield Subdivision that shall prevent flooding of Meadow Bend Subdivision with assess to the ditch on the Northside. Waive items "J" and "K" on the letter dated July 20th, 2011. Waive #4, #9,#10, and #11. On other suggestions and comments, waive #2 and on #4, change the verbage to shall require sidewalks in that subdivision. The setbacks will remain the same. Motion passed unanimously.

- (3) (a) Engineer Adam Thibodeaux with Domingue, Szabo & Associates discussed the ongoing Sewer Plant Upgrade Project progress and change order #4 in the amount of \$13,687.53 regarding the meter base change. The Electrical Engineer Scotty Lance with Domingue, Szabo & Associates discussed this matter. A motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to approve change order #4 on the Wastewater Plant Upgrade Project, in the amount of \$13,687.53. Passed unanimously.
- (b) Engineer Susan Richard with Domingue, Szabo & Associates discussed the Highway 92 East Sewer Extension Project. An attorney is working on the plat and documents from Louisiana Valve Source. Discussion is given on unused funds.
- (4) This agenda item was deleted because the resident at 100 Cane Drive did not attend tonight's meeting for discussion of a litter problem in Youngsville.
- (5) Police Chief Earl Menard discussed his recommendation for hiring of a full-time replacement officer for Youngsville Police Department. His recommendation to the City Council, is Mark LeBlanc who is already POST Certified and has eleven years of law enforcement experience with New Iberia Police Department, the Iberia Sheriff's Office, Broussard Police Department, and LCS Corrections. His effective date of hire is August 16th, 2011. A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to accept the Police Chief's recommendation to hire Mark LeBlanc as a full-time replacement officer effective August 16th, 2011. Passed unanimously.
- (6) Mayor Wilson Viator and City Manager Charles Langlinalis discussed a drainage problem in Copper Meadows Subdivision, Phase IV because of a ditch being obstructed by a wooden fence. This is in violation of Ordinance #191. City Engineer Raymond Reaux will research this matter and make recommendations to the city council for next month's meeting. Mayor Viator and Engineer Raymond Reaux talked about possibly allowing the placement of a joint of 48-inch RCP flat pipe underneath the fencing and allow them to put 6 inch square wire mesh on the drainage pipe. Residents would need to maintain the cleaning of culverts for proper drainage flow. Discussion is given on possibly relocating the ditch further back.
- (7) A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to table the matter of the city horse arena property until the next meeting. Passed unanimously.
- (8) A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adopt Resolution #2011-16 requesting financial assistance from the State of Louisiana under the fiscal year 2011-2012 Local Government Assistance Program. Passed unanimously.
- (9) Mr. Warren Celestine discussed the continued non-compliance of the cleaning of the property located at 306 Avenue B. Mayor Viator and the City Council agreed to allow the family to finish cleaning up the property before tomorrow by noon or the city will do it and issue an invoice for costs. Junked property ordinance was discussed. Blighted Property Ordinance was discussed by Councilman Ken Ritter. Mr. Warren Celestine was sent a letter to remove the trucks, junked property within 15 days. Councilwoman Dianne McClelland stated that the City should have a policy in place for repeated offenders.
- (10) (a) Engineer Raymond Reaux with Fenstermaker and Associates discussed the Straightening of Highway 92 Project, stating that it is 37% complete. The by-pass at the roundabout is functional with no 3 axle trucks allowed. Additional signage is to be placed for the public/truckers awareness. In discussion, Police Chief Earl Menard made recommendations on where to place the additional signage.
- (b) Relative to the Chemin Metairie Parkway Phase II, Cecile Perry Improvements was awarded the contract, having the lowest bid. Currently, Mayor Viator is working with St Martin Parish on the Highway 90 Intersection. Raymond stated that we have 45 days to act on the base bid and alternate.
- (c) The Private Development Report was discussed by Engineer Raymond Reaux with C.H. Fenstermaker and Associates. It was reviewed by the City Council. There is a drainage problem on St. Barts Street. Residents want to put drainage pipe. They must give a drainage easement to the city. Mayor will proceed and come back to the Council with information. Residents must pay for the culverts but the city must have an easement to clean out same.

(d) The Annexation Report was reviewed by the City Council. The City Council will consider, tonight, the introduction of Ordinance #341` on Hill Ridge Drive and South Larriviere Road annexation of property consisting of 8.55 acres more or less. A motion was made by Councilman Tim Barbier and seconded by Councilman Ken Ritter to introduce Ordinance #341 for the annexation of Hill Ridge Drive and South Larriviere Road. Passed unanimously. Mayor Viator thanked Mr. L J Gonzales for obtaining the signed petitions for this annexation. The Decon Road/Savoy Road annexation is progressing. Attorney George Knox discussed the Bonin/Ambassador Annexation Litigation which should be set up for trial in October. The Benoit property on the corner of Fortune Road and Highway 89 will be up for annexation introduction for next month.

(e) Engineer Raymond Reaux discussed the water line work being constructed on Minolta Road which began on July 26th. The contractor is given 40 days to complete the project.

(f) Regarding the Downtown Revitalization Project, Engineer Raymond Reaux stated he will come up with a conceptual plan and design, obtain community input and support to beautify the downtown area.

(g) Engineer Raymond Reaux discussed the proposed 2011 Road Improvement Projects. The City will proceed to bid out the Griffin, Telephone, and Chemin Agreeable Roads. On the Bonin/Chemin Metairie Projects, Engineer Raymond Reaux will need direction from the Council in order to proceed. Engineer Raymond will give options for council consideration regarding the Bonin Improvements. Refer to tape for detailed discussion of same.

(11) A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to approve the financial report, on the paying of bills. Passed unanimously.

(12) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Dianne McClelland to approve the minutes of the public hearing and regular meeting of July 14th, 2011, dispensing with the reading of each. Passed unanimously.

With no further discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adjourn this Regular Meeting. Passed unanimously.

Mayor Wilson Viator declared this meeting adjourned.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL HELD ON
MONDAY, AUGUST 22TH, 2011 AT 6:00PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson Viator, Councilman A J Bernard (Div C), Councilwoman Dianne McClelland (Div E), Councilwoman Brenda Burley (Div B), Councilman Ken Ritter (Div A), Rick Garner, CEO, Charles Langlinais, City Manager, and City Clerk Rebecca Gondron

ABSENT: Councilman Tim Barbier (Div D)

GUESTS: Dana Martin, Perry Wilson, Linda Meaux, Joyce and Gene Hamilton, Raymond Reaux, Luke Hebert, Earline Bernard, Christy Hess, Catherine Wilson, Mike Moss, and Jonathan Pearce

Mayor Wilson Viator asked Councilwoman Dianne McClelland to lead everyone in Prayer and the Pledge of Allegiance. Mayor Viator welcomed back Councilman A J Bernard. He has been ill for several months and could not attend previous council meetings.

Councilwoman Brenda Burley made the motion to amend tonight's agenda to add discussion of water well #3 repair work bids and the roundabout improvements at Highway 89 and Highway 92. Passed unanimously.

(1) In reference to the Chemin Metairie Parkway, Phase II, Mayor Viator stated that the City has not received a permit from the Department of Transportation and Development on the intersection at Highway 90/red light signal. An Intergovernmental Agreement must be executed with St Martin Parish and the City of Youngsville because the red light/Highway 90 improvements are in their Parish. Mayor Viator has been negotiating with St Martin Parish President Guy Cormier, elected officials, Senator Fred Mills, Mr. Shawn Wilson, with the Governor's Office, our Representatives, Mike Moss with the Department of Transportation & Development, to come up with a solution. Neil Shaffer will perform another study of the two intersections to come up with a recommendation to satisfy everyone. Additional days are needed to extend the deadline for the awarding of the contract by and between the City of Youngsville and the contractor Cecile Perry Improvements LLC. Sealed bids were received and opened on July 14th, 2011 @ 2:00PM. The lowest responsible bidder is Cecile Perry Improvements LLC. The city must award the bid within 45 days after, which is on or before August 27th, 2011. The City of Youngsville and Cecile Perry Improvements (lowest bidder) may, by mutual consent, agree to extend the deadline for awarding the contract by one or more extensions of 30 calendar days. This contract must be awarded on or before September 25th, 2011, if the City Council approves the extension tonight. A lengthy detailed discussion is given on tape. A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to authorize Mayor Viator to extend the bid process with the contractor's signature for 30 days. Passed unanimously.

(2) City Manager Charles Langlinais addressed the City Council on needed repair work on water well #3. There were two bids obtained; one from Griner Drilling Service at \$24,949.00 and one from Layne Christensen Company at \$24,221.00. Water well #3 needs work to convert to a line shaft pump. After discussion, a motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman

Brenda Burley to approve the lowest bid from Layne Christensen in the amount of \$24,221.00 for the replacement work on water well #3. Passed unanimously.

(3) Resident Perry Wilson, Councilman A J Bernard, and others have been working diligently on proposed improvements to the roundabout @ Highways 92 and 89. The clock design and bollards need to be special ordered. Perry discussed the clocks, bollards, lighting, an electrical work prices. The City of Youngsville has budgeted \$240,000 for all roundabout improvements. A slide presentation was discussed on the options available for council consideration. After lengthy discussion, a motion was made by Councilman Ken Ritter and seconded by Councilwoman Brenda Burley to purchase the bollards and the recommended Electric Time, Inc. Clock, excluding the chimes.

With no further discussion of agenda items, a motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adjourn this meeting. Passed unanimously.

Mayor Wilson Viator adjourned this special meeting.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY,
SEPTEMBER 8TH, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:**

PRESENT: Mayor Wilson Viator, Councilman A.J. Bernard (Div C), Councilwoman Brenda Burley (Div B), Councilwoman Dianne McClelland (Div E), Councilman Tim Barbier (Div D), Rick Garner, CEO, City Manager Charles Langlinals and City Clerk Rebecca Gondron

ABSENT: Councilman Ken Ritter (Div A)

GUESTS: Dana Martin, Perry Wilson, George Knox, Walter Comeaux, III, Larry Romero, Mike and Kathy Cart, Kevin Burdeaux. Jeanie Beaston, Kay Haslam, Larry Arceneaux, Liz Duhon, David Bares, Adam Thibodeaux, Gary Williams, Bobby Francis, Rickey Boudreaux, Jerry Wiley, Mary Beth Kojis, Mike Maraist, Dax Douet, Dale and Brenda Langlinals, Raymond Reaux

Mayor Viator asked Councilman A.J. Bernard to lead in Prayer and the Pledge of Allegiance. A.J. thanked everyone for the cards, prayers, and thoughts of encouragement while he was recovering in the hospital from surgery/illness. Mayor expressed thankfulness that A. J. has recovered. We are glad to have him back at City Council Meetings.

- (1) A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to adopt Resolution #2011-17 to authorize Mayor Viator to execute a cooperative endeavor agreement between the City of Youngsville and Entergy Gulf States Louisiana, LLC to minimize the aesthetic impact of the property owned and operated by Entergy . Entergy wants to install colored privacy slats within the chain link fencing surrounding the Entergy Substation located on Highway 92, Young Street. Discussion is given on tape by Liz Duhon with Entergy. Motion passed unanimously. Forest Green color was selected by the Council.
- (2) (a) Prior to the meeting tonight, a public hearing was conducted to review and discuss the proposed subdivision of Lot #1-B-1 of Copper Meadows Subdivision, Phase II. Engineer Raymond Reaux with C.H. Fenstermaker & Associates briefly discussed this proposed preliminary plat. A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to give preliminary plat approval, accepting the recommendations of Engineer Raymond Reaux with the waiver of Item "M" and "N". On "J", the verbage is to change to read that the Developer shall construct sidewalks along Lafayette Street and if needed to add space for 5 feet to accommodate sidewalk construction. In regards to the Lafayette Planning Commission's Hearing Examiner Report (HE #2011-0075) waive # 5, #9 and add #10 for a 10% green space required. Passed unanimously.
(b) A public hearing was held prior to this Regular Meeting to review and discuss the re-subdivision of lot #1 of Young Industries Industrial Park. Engineer Raymond Reaux briefly discussed this proposed preliminary plat. A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to give preliminary plat approval on lot #1 of Young Industries Industrial Park with the recommendation to change the wording of Conditions and Plat Revision 1-4; and on Other Comments and Suggestions, change the wording to 2 and 3. On item "G", change the wording that there be a setback line of 52 ½ feet must be placed on Griffin Road; waive item "H", due to the logistics of the property right-of-way on Griffin Road and Lafayette Street. Also, waive items #9 and #10. Add #14 to add a 10% green space. Passed unanimously.
- (3) (a) Engineer Adam Thibodeaux with Domingue, Szabo & Associates discussed the ongoing Sewer Plant Upgrade Project progress . The wastewater plant is in full operation and is 98% complete. Change orders were discussed.
(b) Engineer Adam Thibodeaux with Domingue, Szabo & Associates discussed the Highway 92 East Sewer Extension Project. Louisiana Valve Source is prepared to sign the agreement, this evening. Once executed, the City can proceed to bid out the project. A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to authorize the Mayor to bid out this project, once documents/agreements are executed. Passed unanimously.
- (4) Ms. Mary Beth Kojis with Signko discussed the request for a sign variance for new business, Chabill's Tire Center, which is located at 2627 Bonin Road. The City Council, after discussion, took no action on this sign variance request. They are to adhere to the City's Sign Ordinance provisions. Discussion is given on tape.
- (5) Mr. Tommy Faulk with Living Faith Fellowship discussed the Food Net Distribution Center continued expansion. They are asking that the city approve a site plan to be located at the Maintenance Facility on Railroad Street. They are proposing to haul 2 moveable buildings there, and is asking that the City pay ½ of the electric bill. Attorney George Knox advised that this is legal with the execution of a Cooperative Endeavor Agreement which will specify responsibilities and particulars of the agreement to give food to the needy citizens of Youngsville. Mayor Viator will get with Attorney George Knox to draw up a Cooperative Endeavor Agreement for Council consideration and approval.

- (6) This item was deleted from tonight's agenda and is to be brought back at a later date.
- (7) Mr. Dwayne Spriggs of Maxie Duhon Road discussed his complaint about noise relative to City Ordinance #185.3 and the lack of enforcement by the Police Department. A police report was discussed and the noise was within the ordinance provision, with no violation occurring. Discussion is given on tape.
- (8) In regards to the junk truck and trailer removal @ the 300 block of Avenue B, Mr. Warren Celestine was unable to attend tonight's meeting. CEO Rick Garner stated that they were notified by certified mail on the removal of junked property and given till September 1st to comply. Lengthy discussion is given on tape. A City Ordinance is needed to address junked immovable vehicles. The Parish has an ordinance for removal of same. The City is to request from the Sheriff, the enforcement of the Parish Ordinance for removal. The City is to draft an ordinance addressing junked vehicles.
- (9) Engineer Raymond Reaux discussed a drainage problem in Copper Meadows Subdivision, Phase IV where fencing is obstructing a ditch. In a letter to Mayor Viator dated September 1st, 2011, Fenstermaker recommends the removal of all obstruction within the drainage lateral or (Option #1) to allow fencing which does not interrupt the flow areas of the lateral; or (Option #2) to allow a 42 inch opening combined with a surface swale as approved by City Engineer. The probable cost for 42 inch culverts is approximately \$250,000. Additional hydraulic analysis by Fenstermaker is needed to ensure flooding does not occur to any structures within Copper Meadows Subdivision or adjacent structures. After discussion, a motion was made by Councilman Tim Barbier and seconded by Councilman A.J. Bernard to allow the homeowners to come up with a proposal of a cost estimate to relocate the ditch at their expense, by the next council meeting. If not, then the fences come down and we are back to square one, where we were before. Passed unanimously.
- (10) In reference to the City (horse arena) property which is vacant, Mayor Viator stated that the two buildings are to go out for bids for sale. Mayor is asking the City Council to think about what the city can do with the land (green space, rental, or sale of property).
- (11) Mayor Viator discussed the matter of proposed annexation of property of a portion of Bonin Road and Serenity Drive, stating that the Certificates are already obtained and there is a possibility that it will be put on the agenda of the next meeting. Mayor Viator stated that he is not ready for introduction at this time. There is a new bridge with a 40 ton weight limit and the roadway has been resurfaced.
- (12) (a) Engineer Raymond Reaux discussed the Straightening of Highway 92 Project progress. There are 50 days left of the construction contract.
 (b) On the Chemin Metairie Phase II Project, the bid acceptance was extended 30 days. It expires on September 25, 2011. We are working on obtaining the DOTD Permit for the intersection @ Highway 90. If it is not obtained by September 25th, then the City will cancel the Alternate #1. Mayor Viator is continuing to work with St. Martin Parish.
 (c) The Private Development Report was review and discussed.
 (d) The Annexation Report was reviewed and discussed by Engineer Raymond Reaux (Aillet Road @ the end of the Chemin Metairie Park Phase II; the Decon/Savoy Road; and the Bonin/Serenity Drive)
 (e) In regards to the water line improvements, the water line is completed on Minolta Road. The contractor is now working on the Church Street Extension. The Contractor has 14 days to complete this project.
 (f) In reference to the Downtown Revitalization Project, Raymond is working on a concept plan with the landowners. The individual land owners will be contacted to discuss the concept plan to satisfy the property owners. New black light poles are proposed to be installed from the roundabout at Highway 89 and 92 to the Catholic Church at a cost of \$77,000 which is reasonable.
 (g) (1) In regards to the 2011 Road Improvement Program, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to authorize to go out for bids on the Telephone, Griffin, and Chemin Agreeable Projects. Passed unanimously.
 (g) (2) In reference to the proposed Bonin and Chemin Metairie Road widening and reconstruction, there are two options for council consideration; to widen and reconstruct the roadway to get the least expensive option for the city. Engineer Raymond Reaux will survey the area and give options for council consideration.
- (13) A motion was made by Councilman A.J. Bernard and seconded by Councilwoman Brenda Burley to approve the financial report, on the paying of bills. Passed unanimously.

(14) A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to approve the minutes of the public hearing of August 11th, 2011, the minutes of the regular meeting of August 11th, 2011, and the special meeting minutes of August 22nd, 2011. Passed unanimously.

(15) A public hearing was conducted on the proposed City Resolution #2011-15 to establish the property tax millage rates for the City of Youngsville's 2011 Property Tax Roll. The Millage Rates are: General Alimony @3.82 mills; Fire Protection @ 1.86 mills; and the Fire Protection and Waterworks Facilities @ 6:00 mills. A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adopt Resolution #2011-15 to establish and adopt the property tax millage Rates for the City of Youngsville's 2011 Property Tax Roll. Passed unanimously. Refer to tape for discussion on same. The millages will remain the same as last year.

(16) A few announcements were advised. Electric Time Co. will be forwarding pictures periodically to the City on the construction of the clock for the Highway 89 and 92 roundabout; allowing 3 to 4 months to complete it. Engineer Raymond briefly discussed the Federal Emergency Management Agency's revised preliminary maps to be effective on the 6th day of September, 2011, relative to base flood elevations. The City of Youngsville will need to consider adoption of a new FEMA Ordinance for the newest available data. Attorney George Knox announced that the City of Youngsville is getting positive feedback from Abbeville and New Iberia communities because of the road projects, the residential and commercial development that the city is experiencing, which is very good for Youngsville.

With no further discussion , a motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adjourn this Regular Meeting. Passed unanimously by verbal confirmation.

Mayor Wilson Viator declared this meeting adjourned.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY,
SEPTEMBER 8TH, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:**

PRESENT: Mayor Wilson Viator, Councilman A.J. Bernard (Div C), Councilwoman Brenda Burley (Div B), Councilwoman Dianne McClelland (Div E), Councilman Tim Barbier (Div D), Rick Garner, CEO, City Manager Charles Langlinals and City Clerk Rebecca Gondron

ABSENT: Councilman Ken Ritter (Div A)

GUESTS: Dana Martin, Perry Wilson, George Knox, Walter Comeaux, III, Larry Romero, Mike and Kathy Cart, Kevin Burdeaux. Jeanie Beaston, Kay Haslam, Larry Arceneaux, Liz Duhon, David Bares, Adam Thibodeaux, Gary Williams, Bobby Francis, Rickey Boudreaux, Jerry Wiley, Mary Beth Kojis, Mike Maraist, Dax Douet, Dale and Brenda Langlinals, Raymond Reaux

Mayor Viator asked Councilman A.J. Bernard to lead in Prayer and the Pledge of Allegiance. A.J. thanked everyone for the cards, prayers, and thoughts of encouragement while he was recovering in the hospital from surgery/illness. Mayor expressed thankfulness that A. J. has recovered. We are glad to have him back at City Council Meetings.

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(15) A public hearing was conducted on the proposed City Resolution #2011-15 to establish the property tax millage rates for the City of Youngsville's 2011 Property Tax Roll. The Millage Rates are: General Alimony @3.82 mills; Fire Protection @ 1.86 mills; and the Fire Protection and Waterworks Facilities @ 6:00 mills. A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adopt Resolution #2011-15 to establish and adopt the property tax millage Rates for the City of Youngsville's 2011 Property Tax Roll. Passed unanimously. Refer to tape for discussion on same. The millages will remain the same as last year.

(16) A few announcements were advised. Electric Time Co. will be forwarding pictures periodically to the City on the construction of the clock for the Highway 89 and 92 roundabout; allowing 3 to 4 months to complete it. Engineer Raymond briefly discussed the Federal Emergency Management Agency's revised preliminary maps to be effective on the 6th day of September, 2011, relative to base flood elevations. The City of Youngsville will need to consider adoption of a new FEMA Ordinance for the newest available data. Attorney George Knox announced that the City of Youngsville is getting positive feedback from Abbeville and New Iberia communities because of the road projects, the residential and commercial development that the city is experiencing, which is very good for Youngsville.

With no further discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adjourn this Regular Meeting. Passed unanimously by verbal confirmation.

Mayor Wilson Viator declared this meeting adjourned.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

MINUTES OF THE YOUNGSVILLE SALES TAX DISTRICT #1` MEETING HELD ON THURSDAY,
SEPTEMBER 8TH, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:

PRESENT: Mayor Wilson Viator, Councilman Tim Barbier (Div D), Councilwoman Brenda Burley (Div B), Councilman A J Bernard (Div C), Councilwoman Dianne McClelland (Div E), Rick Garner, CEO, City Manager Charles Langlinais and City Clerk Rebecca Gondron

ABSENT: Councilman Ken Ritter (Div A)

GUESTS: Dana Martin, Perry Wilson, George Knox, Larry Romero, Mike and Kathleen Cart, Kevin Burdeaux, Jeanie Beaston, Kay Haslam, Larry Arceneaux, Liz Duhon, David Bares, Adam Thibodeaux, Gary Williams, Bobby Francis, Rickey Boudeaux, Jerry Wiley, Mary Beth Kojis, Mike Maraist, Dax Douet, Raymond Reaux, Dale and Brenda Langlinais

- (1) Mayor Wilson Viator began this meeting with a discussion of proposed Resolution #11-002 for council consideration. This resolution of Youngsville Sales Tax District #1 is to order and call a special election to be held by the electors of the District, on November 19th, 2011, for the purpose of authorizing a one percent sales and use tax to be dedicated for the acquisition, construction, and equipping of a Community Center and related infrastructure and Recreational Facilities and ongoing operation and maintenance of the facilities; making application to the State Bond Commission and providing for other matters in connection therewith. The Youngsville Sales Tax District #1 proposition summary was discussed by the Mayor, Council, audience members. Mr. Don Cunningham with Crawford –Lewis explained the Resolution, proposition, and legal procedures. By adopting this Resolution, this proposition will be placed on the November 19th, 2011 ballot for the voters of Youngsville to decide on the imposition of this one percent sales and use tax for the Community Center and Sports Facilities in Youngsville. Young Industries will donate approximately 69 acres for these facilities.

After discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adopt Resolution #11-002 of the Youngsville Sales Tax District #1. Passed unanimously.

With no further discussion, a motion was made by Councilwoman Brenda Burley to adjourn this meeting. The motion was seconded by Councilwoman Dianne McClelland. Passed unanimously.

Mayor Wilson Viator declared this Youngsville Sales Tax District Meeting adjourned.

Brenda Burley, Chairperson
Youngsville Sales Tax District #1

Rebecca Gondron, CMC
City Clerk

MINUTES OF THE YOUNGSVILLE SALES TAX DISTRICT #1 MEETING HELD ON THURSDAY,
SEPTEMBER 8TH, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:

PRESENT: Mayor Wilson Viator, Councilman Tim Barbier (Div D), Councilwoman Brenda Burley (Div B), Councilman A J Bernard (Div C), Councilwoman Dianne McClelland (Div E), Rick Garner, CEO, City Manager Charles Langlinais and City Clerk Rebecca Gondron

ABSENT: Councilman Ken Ritter (Div A)

GUESTS: Dana Martin, Perry Wilson, George Knox, Larry Romero, Mike and Kathleen Cart, Kevin Burdeaux, Jeanie Beaston, Kay Haslam, Larry Arceneaux, Liz Duhon, David Bares, Adam Thibodeaux, Gary Williams, Bobby Francis, Rickey Boudeaux, Jerry Wiley, Mary Beth Kojis, Mike Maraist, Dax Douet, Raymond Reaux, Dale and Brenda Langlinais

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After discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adopt Resolution #11-002 of the Youngsville Sales Tax District #1. Passed unanimously.

With no further discussion, a motion was made by Councilwoman Brenda Burley to adjourn this meeting. The motion was seconded by Councilwoman Dianne McClelland. Passed unanimously.

Mayor Wilson Viator declared this Youngsville Sales Tax District Meeting adjourned.

Brenda Burley, Chairperson
Youngsville Sales Tax District #1

Rebecca Gondron, CMC
City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL HELD ON
THURSDAY, SEPTEMBER 22TH, 2011 AT 6:00PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson Viator, Councilman A J Bernard (Div C), Councilwoman Dianne McClelland (Div E), Councilwoman Brenda Burley (Div B), Councilman Tim Barbier (Div D) Rick Garner, CEO, Charles Langlinais, City Manager, and City Clerk Rebecca Gondron

ABSENT: Councilman Ken Ritter (Div A)

GUESTS: Dana Martin, Perry Wilson, Linda and Louis Meaux, Jerry Wiley, George Knox, Raymond Reaux, Glenn McCall, Kay Haslam, St. Martin Parish President Guy Cormier, and Honorable Page Cortez.

Mayor Wilson Viator asked Councilwoman Dianne McClelland to lead everyone in Prayer and the Pledge of Allegiance.

- (1) In regards to the Chemin Metairie Parkway, Phase II, Mayor Viator stated that he received the intergovernmental agreement from St Martin Parish which was executed with some changes made to it. The Youngsville City Council has been given copies for review. There are minor problems with the agreement which can be negotiated. The Department of Transportation and Development will not issue a permit for the work (alternate #1) to be done at the intersection of Highway 90 until this agreement is signed by both the City of Youngsville and St Martin Parish.

Mayor Viator had a conference call with the Honorable Page Cortez who sent the paperwork to the Governor's Attorney to review the language of the agreement. He agreed that there were minor changes which needed to be worked out and would not accept the agreement as is. The contractor has agreed verbally to extend the contract, 5 additional days, which would be until next Friday, September 30th, 2011. City Attorney George Knox stated that the agreement needs to be modified to extend the contract to September 30th, 2011.

Mayor Viator introduced two distinguished guests; Mr. Guy Cormier, who is the St Martin Parish President and the honorable Page Cortez. Mayor Viator stated that he will meet on Monday or Tuesday to negotiate the agreement. St Martin Parish President Guy Cormier stated that he does want to negotiate and work out the agreement. Mayor Viator stated that he can call a special meeting next week, Thursday. Mayor Viator recommended that the City Council not award the contract tonight on the Chemin Metairie Parkway, Phase II Project to allow the Mayor, Attorneys, and St Martin Parish President Guy Cormier to work out some changes to the agreement, acceptable to everyone.

A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to allow Mayor Viator to extend the contract; 5 additional days, until September 30th, 011 and direct Attorney George Knox to draw up the paperwork associated with extending the time and getting the signatures of the contractor who has verbally agreed to it. City Attorney George Knox is to draw up this document. Passed unanimously.

(2) Mayor Viator stated that he had nothing to report on the Ambassador Caffery /Bonin Annexation.

With no further discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adjourn this special meeting.

Mayor Wilson Viator adjourned this special meeting.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL HELD ON
THURSDAY, SEPTEMBER 27TH, 2011 AT 6:00PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson Viator, Councilwoman Dianne McClelland (Div E), Councilwoman Brenda Burley (Div B), Councilman Ken Ritter (Div A), and City Clerk Rebecca Gondron

ABSENT: Councilman Tim Barbier (Div D) and Councilman A.J. Bernard (Div C)

GUESTS: Dana Martin, City Attorney George Knox, Teddy Babin

Mayor Wilson Viator asked Councilwoman Brenda Burley to lead everyone in Prayer and the Pledge of Allegiance.

(1) Mayor Viator discussed the intergovernmental agreement between the City of Youngsville and St.Martin Parish for improvements at U.S. Highway 90 and Aillet Road; all part of the Youngsville Chemin Metairie Parkway Phase II Project (Alternate #1). Mayor Viator discussed changes made to the original document which was agreed upon by all parties. Mr. Teddy Babin with the Department of Transportation and Development was present tonight to discuss the DOTD Permit for the intersection work, stating that the permit is approved since the agreement was worked out and is to be executed tonight after this meeting, pending City Council action.

This venture will greatly benefit the motoring public who reside and work in Youngsville and St.Martin Parish. The St Martin Parish Council has already adopted Resolution #10-128-RS on November 2nd, 2010 to embrace Youngsville's efforts regarding this Youngsville road project.

A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to authorize Mayor Viator to sign the intergovernmental agreement between the City of Youngsville and St Martin Parish for the improvements @ US Highway 90 and Aillet Road Intersection.
Passed unanimously.

(2) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to award the contract to Cecile Perry Improvements; the lowest bidder on the Chemin Metairie Parkway, Phase II Project, accepting the base bid and the alternate #1 for the improvements @ US Highway 90 and Aillet Road. Passed unanimously.

With no further discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adjourn this special meeting. Passed unanimously.

Mayor Wilson Viator adjourned this special meeting.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL HELD ON
WEDNESDAY, OCTOBER 5TH 2011 AT 6:00PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson Viator, Councilwoman Dianne McClelland (Div E), Councilwoman Brenda Burley (Div B), Councilman Ken Ritter (Div A), Rick Garner, CEO, Charles Langlinais, City Manager and City Clerk Rebecca Gondron

ABSENT: A.J. Bernard (Div C) and Tim Barbier (Div D)

GUESTS: City Attorney George Knox, Bryan Hebert, Liz Duhon, Greg Coco, Jason Bland, Traci Guidry, Terese Frey, Benson Frey, Carolyn Bayham, Bobby Bayham, Claire Gary, Melissa Bonin, Brandi Voisin, Cindy Perro, Michael Greed, Sasha McBride, Scott Lemke, Guy Hotard, Donna Hotard, Krista Repasi, Cassidy Blanchard, Linda Meaux, Cody Remarracy, Allison Schuetz, Chip Arnould, Jacques Quereau, Ben Conque, Ben Conque, Kathy Quereau, Chris Vallot, Kathleen Prather, Harlan Prather

Mayor Wilson Viator asked Councilwoman Brenda Burley to lead everyone in Prayer and the Pledge of Allegiance.

Mayor Viator called this special meeting to order to discuss a petition signed by 62 residents and neighbors of Nicole Drive, relative to newly constructed electric power transmission lines to the Entergy Substation located on Highway 92 East in Youngsville. The petition asks that the City of Youngsville assist them as Youngsville residents to relocate these transmission lines. There are safety and health concerns for all residents and their children. They also expressed that their property values would decrease. The City of Youngsville and the residents were not informed about the installation of these transmission lines.

Representatives from Entergy and CLECO attended tonight's meeting to answer any questions. As stated in discussion, these transmission lines are designed to be hurricane proof. Federal and State Engineers and the Corp of Engineers determine the best route for electrical infrastructure upgrades. Energy Companies are not required to notify cities or parishes for their approval. Because of Youngsville's rapid growth, these upgrades are required to efficiently provide electric service to customers. Refer to tape for lengthy detailed information and discussion of this matter. Some residents expressed concerns about the resale value (loss) of their homes.

Mayor Viator stated that the City will look into seeing if there is something that a municipality can do concerning electric transmission lines, communicating with the public and hopefully in the future, we are made aware prior to installation of such transmission lines. City Attorney George Knox stated that municipalities cannot supersede Federal and State laws and regulations. Better communication between utility companies, city government, and the property owners would benefit everyone to give the general public awareness on future installations.

With no further discussion, a motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to adjourn this special meeting. Passed unanimously.

Mayor Wilson Viator adjourned this special meeting.

Wilson B Viator Jr., Mayor
Youngsville

Rebecca Gondron, CMC
City Clerk

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY,
OCTOBER 13TH, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:**

PRESENT: Mayor Wilson Viator, Councilman A.J. Bernard (Div C), Councilwoman Brenda Burley (Div B), Councilwoman Dianne McClelland (Div E), Councilman Tim Barbier (Div D), Councilman Ken Ritter (Div A), Rick Garner, CEO, and City Clerk Rebecca Gondron

ABSENT: None

GUESTS: Dana Martin, Perry Wilson, George Knox, Dale and Brenda Langlinals, Dale Kelly and Tyler Kelly, Dale Knepper, Jason Bland, Eric Frederick, Tom LeBlanc, Earl LeBlanc, Lisa Hebert, Marcel Hebert, Kay Haslam, Jerry Wiley, Larry Graffeo, Ronnie Cripps, Sandy Viator, Sharn Simon, Larry Romero, Bobby Francis, Linda Fox, Bob Hooper, Gary Williams, John Stelly, Cathy Stelly, Raymond Reaux, Gerald Reaux

Mayor Viator asked Councilman Tim Barbier to lead in Prayer and the Pledge of Allegiance. Mayor Viator recognized Tyler Kelly and his father, Dale Kelly. Tyler is from Boys Scout Troop 55. Mayor Viator thanked them for coming to the meeting tonight to be introduced.

Mr. Rick Chargois addressed everyone on his candidacy for Lafayette Parish Sheriff. He gave his background information and his law enforcement experience while working for the Louisiana State Police for 25 years; working with various Sheriff's Department in our State. He discussed increasing crimes against persons and property. If elected Sheriff, he will work with local law enforcement agencies. He will address overcrowding jail problems. Rick Chargois is asking for support and vote in the upcoming October 22nd, election. Mayor Viator thanked Rick for attending tonight's meeting to introduce himself to the City Council and attending guests.

- (1) Mr. Jason Bland and other disabled guests addressed the City Council and audience members on their Outreach Program Organization called "Trinity Outdoor Disabled Adventures, La. The organization provides disability education and outdoor activities to help people with disabilities step into a new way that can build confidence, provide spiritual uplifting, and have opportunity to surround themselves with others who have experienced the same challenges in life and are dealing with or have dealt with disabilities. This organization accepts donations and is non-profit (501c3). They also accept food and drink supplies, outdoor supplies; sharing their mission through the word of God. A brief computer presentation was given for public information. Mayor Viator thanked them for attending tonight's meeting.
- (2) At the request of Councilwoman Dianne McClelland, the matter concerning added agenda items was placed on the agenda. Dianne is requesting that added agenda items be given information 24 hours prior to the meeting so that the City Council can make productive decisions. The Council Members agreed to the 24 hour notice prior to the council meetings.
- (3) Councilman Ken Ritter discussed the proposed new website design to provide internet on-line information to communicate with the public. Ken gave a brief computer presentation on available options for council input and consideration. He discussed a professional service proposal from Municipal Code Corporation for the codification of city ordinances for public view of city information through website internet service at a cost of \$9450.00 to be considered by the City Council.
- (4) (a) Engineer Susan Richard with Domingue, Szabo & Associates discussed the Wastewater Upgrade Project progress stating that major items were completed. The final inspection will be performed next week.
(b) Engineer Susan Richard discussed the Highway 92 East Sewer Extension Project progress stating that the property has been acquired from Louisiana Valve Source and the servitudes has been obtained by the City. Susan is currently working on the design of this project.
- (5) Councilman A.J. Bernard discussed the location for the Veterans Memorial Monuments in the Rouse's parking lot near the Veterans Memorial Roundabout at Chemin Metairie and Highway 92. The City Council agreed to this location. Councilman A.J. also discussed the Dedication Ceremony which is to be held on November 5th, 2011 commencing at 12:30PM at the Community First Bank adjacent to that roundabout. Refreshments will be provided by Entergy and Coke-a-Cola. The public is cordially invited to attend.

- (6) (a) Councilwoman Dianne McClelland discussed proposed Ordinance #339 regarding the provision for sidewalks within the incorporated limits of the City of Youngsville. The City Council is to review this ordinance and give input/modifications to be considered for adoption at the next regular council meeting. A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to introduce Ordinance # 339. Passed unanimously.
- (b) A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to adopt Ordinance #341 on the annexation of properties on the Hill Ridge/South Larriviere Road. Passed unanimously.
- (c) A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to introduce Ordinance #342 to establish the sizes of subdivision lots within the incorporated limits of the City of Youngsville. Mayor Viator stated that the developer is to maintain an average within a subdivision of 7500 square feet for every lot ; highway footage of at least 60 feet; and wedge shaped lots or lots fronting cul-de-sacs must be 25 feet with consideration to be given for an exemption of the average lot size of 7500 square feet on a case by case basis, subject to approval of the City Council. Passed unanimously.
- (d) A motion was made by Councilman Ken Ritter and seconded by Councilman Tim Barbier to introduce Ordinance #343 to establish green spaces for commercial properties within the incorporated limits of the City of Youngsville. Councilwoman Dianne McClelland stated that apartments need to be included in this ordinance, since they may be considered residential. Mayor Viator stated that this can be included in the introduction ordinance which will be considered for final adoption. Passed unanimously. Lengthy discussion is given by residents concerning noise from businesses. Mayor stated that the numbers can be changed if the City Council desires. The City currently has no zoning ordinance in place. Mayor Viator stated that there are grants available for qualifying recipients to do a comprehensive study for the entire City of Youngsville for Zoning and Planning. Mayor Viator stated that we want to protect the quality of life we have in our City, while encouraging new businesses to locate in our City.
- (e) A motion was made by Councilman Tim Barbier and seconded by Councilwoman Dianne McClelland to introduce Ordinance #344 to annex properties on Bonin Road and Serenity Road. Passed unanimously. Discussion is given on tape.
- (7) (a) Engineer Raymond Reaux with C.H.Fenstermaker & Associates discussed the current Straightening of Highway 92 Project which is 66% complete as of September 30th, 2011. Change orders will be needed. The roundabout bricks were discussed by Councilman A.J. Bernard.
- (b) In regards to the Chemin Metairie Parkway Phase II, the contract was signed by Cecile Perry and construction will begin on November 14th and the contract completion time scheduled is 18 months.
- (c) The Private Development Update Report was reviewed and discussed by the City Council.
- (d) Mayor Viator entertained a motion to go into executive session to discuss the Ambassador Caffery/Bonin Annexation litigation and settlement offer. A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland for the Mayor and Council to go into Executive Session along with Attorney George Knox, Engineer Raymond Reaux and Annexation Engineer Gerald Reaux. Passed unanimously. Upon returning from Executive Session, a motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to go back into Regular Meeting Session. Passed unanimously. A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to authorize the Mayor to draw up a letter to resume final negotiations with the landowners of the Ambassador Caffery/Bonin Annexation Project to be signed by the Mayor and the City Council . Passed unanimously.
- (e) Engineer Raymond Reaux stated that the Water Line Improvements on Minolta and Church Street is substantially complete with a final inspection to be done. The Minolta residents will be offered a water meter at the installation cost to the City which is \$300 if they connect within 45 days.
- (f) The Highway 89 Downtown Revitalization Project was discussed. A Master Plan Concept is to be negotiated to bring before the property owners and the public for consideration.
- (g) Engineer Raymond Reaux discussed the 2011 Road Improvement Program discussing the Griffin- Telephone- Chemin Agreeable Road Projects. Bids were advertised and will be received and opened on November 2 @ 2:00PM. The estimated cost is around \$613,000.00. Engineer Raymond Reaux also discussed the Bonin and Chemin Metairie Road widening and reconstruction project. Residents from Field Crest Subdivision with back yards bordering the Bonin Roadway, expressed serious safety concerns and possible property damage by motorists. Sidewalk construction and location of same was discussed, barriers, guard-rails or wiring safety system were discussed. Engineer Raymond Reaux will get cost estimates for City Council consideration. Door hangers will be placed on the doors of property owners involved to inform them of City Council Meetings to further discuss this matter. There is an existing 27 ½ foot servitude in their back yards for future road improvements on Bonin Road; which is being encroached upon by fences, structures, and swimming pools. Residents were upset because they were not told of this servitude when they purchased their homes and learned about it after the fact. Lengthy discussion is given on tape.
- (8) A motion was made by Councilman A.J. Bernard and seconded by Councilwoman Brenda Burley to approve the Financial Report on the paying of bills. Passed unanimously.

(9) A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to approve the minutes of the Sales Tax District #1 Meeting of September 8th, 2011; the minutes of the Public Hearing and Regular Meeting of September 8th, 2011; the minutes of the Special Meeting of September 22nd, 2011; the minutes of the Special Meeting of September 27th, 2011 and the Special Meeting minutes of October 5th, 2011. Passed unanimously.

The public was reminded about the Chilli – Gumbo Cook-off at the Lions Club on Highway 92 East which will take place on November 13th, 2011.

With no further discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adjourn this Regular Meeting. Passed unanimously, by verbal confirmation.

Mayor Wilson Viator declared this meeting adjourned.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY,
NOVEMBER 10TH, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:**

PRESENT: Mayor Wilson Viator, Councilman A.J. Bernard (Div C), Councilwoman Brenda Burley (Div B), Councilwoman Dianne McClelland (Div E), Councilman Tim Barbier (Div D), Councilman Ken Ritter (Div A), Rick Garner, CEO, Charles Langlinals, City Manager and City Clerk Rebecca Gondron

ABSENT: None

GUESTS: Dana Martin, Perry Wilson, George Knox, Dale and Brenda Langlinals, Cathy Stelly, John Stelly, Ronnie Cripp, Jerry Wiley, Gary Williams, Adam Thibodeaux, Marcel and Lisa Hebert, Mrs. Clifton Hulin, Donald Simon, Sissy Granger, Kay Haslam, Linda Meaux, Louis Meaux, Raymond Reaux, George Knox, Howard and Karen Babineaux, Terry Broussard, Police Chief Earl Menard

Mayor Viator asked Councilman Ken Ritter to lead in Prayer and the Pledge of Allegiance.

Mr. Jason Guilbeau with the American Cancer Society discussed support groups and programs that are available to cancer patients and their families. He talked about an upcoming overnight event to raise money; "Relay For Life" which will be held sometime in April, 2012 in Sugar Mill Pond Subdivision at Ascension Episcopal School. This volunteer driven organization helps people to stay well, get well, and find cures to fight cancer, working with Federal, State, and Local governments. Mayor Viator thanked Jason for coming tonight to make the public aware of these available and needed programs.

Mayor Wilson Viator discussed a new proposal to house the Food Net Supply building at the City owned horse arena, since the City has water, sewerage, and electricity at that location. The City also has an existing building which did not sell and can be used as an office. First Assembly of God can move another building next to that building. Mayor Viator stated that a lease can be drawn up with First Assembly of God whereby they would move the building on site and make necessary improvements. The City of Youngsville can pay the utilities and the lease would cover ½ of the cost of utilities per month. The lease agreement would be for a 5 year period. This matter will be brought before the City Council at the next meeting for consideration. Mr. Tommy Faulk of First Assembly of God thanked the Mayor and City Council for partnering with them. Tommy discussed the annual food drive scheduled for December 14th, 2011. The drop-off location will be here at City Hall at the rear of the building from 6AM to 6PM. Volunteers to assist will be appreciated. Canned goods and non-perishable items will be accepted along with cash donations for needy families in our area.

(1) Prior to this meeting, a public hearing was held to discuss the proposed preliminary plat of the Harold J. Broussard Family Estate subdivision into 3 lots. After a brief discussion, a motion was made by Councilwoman Dianne McClelland to give preliminary plat approval on the Harold J. Broussard Family Estate with the following modifications to change the verbiage on #2 of the Hearing Examiner Report (HE #2011-0093), to read that " a suitable drainage servitude shall be required along the western boundary to achieve proper stormwater management. Also, to waive #6. On the letter dated November 3rd, 2011 to Mayor Viator from Fenstermaker, waive "F" and "G". On item "H" add to the end of the sentence, servitudes and rights-of-way. The motion was seconded by Councilman Tim Barbier. Passed unanimously.

(2) In the matter of agenda item #2 concerning a sign variance request for the Jolle Marche mini-mall, it was deleted because Mr. Jim Nunn was unable to attend tonight's meeting.

(3) (a) In reference to the Wastewater Plant Upgrade Project, Engineer Adam Thibodeaux with Domingue, Szabo & Associates discussed Resolution #2011-21 for council consideration to accept the project as substantially complete. A final inspection was performed on October 26th, 2011. Deficiencies are to be corrected, as discussed. A picture presentation was given on computer by Engineer Adam Thibodeaux discussing the construction upgrade project and operations, for public information. A motion was made by Councilwoman Brenda Burley and seconded by Councilman A.J. Bernard, to adopt Resolution #2011-21 to accept the sewer upgrade project as substantially complete to begin the lien period. Passed unanimously.

(b) In regards to the Highway 92 East Sewer Extension Project, Engineer Adam Thibodeaux explained that the project has been submitted to the Louisiana Department of Health and Hospitals for approval and also submit to the Department of Environmental Quality for their approval. Adam advised that there is money left over from the sewer upgrade project which can be spent on this sewer extension project, upon approval. Engineer Susan Richard is coordinating utilities relocation.

(4) Rick Garner discussed the letter received from Lafayette Utilities System on their increase in water sales cost to the City of Youngsville. The City's Utility Department will still operate at a profit, therefore there will be no increase to our utility customers. This is for public information only.

(5) (a) In reference to Ordinance #339 prescribing the construction of public sidewalks within the city limits of Youngsville, a motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to table the adoption of this ordinance. Passed unanimously.

(b) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adopt Ordinance #342 to establish the size of subdivision lots within the incorporated limits of the City of Youngsville. Passed unanimously.

(c) A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to adopt Ordinance #343 to establish green spaces for commercial properties and apartments within the corporate limits of the City of Youngsville. Passed unanimously.

(d) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adopt Ordinance #344 to annex Bonin Road and Serenity Road properties consisting of 14.5 acres more or less. Passed unanimously.

(e) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to introduce Ordinance #345 to prohibit the establishment or siting of a waste transfer station and landfills within the City of Youngsville. Passed unanimously.

(f) A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adopt Resolution #2011-18 creating a classified Civil Service relative to the positions of employment, the officers and employees of the fire and police services; providing for appointments to the Police and Fire Civil Service Board of the City of Youngsville and providing for other matters in connection therewith. Passed unanimously.

(g) A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to adopt Resolution #2011-19 approving the provisions of Louisiana Revised Statute 33:2536 (b)(1)(c) stating that the two members of the Fire and Police Department shall not be required to be residents or qualified voters of the area in which they are appointed to serve or residents of the Parish in which the area is located provided that such exceptions are approved by Resolution of the governing authority. Passed unanimously.

(h) A motion was made by Councilman A.J. Bernard and seconded by Councilwoman Brenda Burley to adopt Resolution #2011-20 to define the appointment, discipline, and discharge of police personnel by the City of Youngsville's Chief of Police. The Louisiana State Legislature will be petitioned to modify Louisiana Revised Statute 33:423 (by a Bill) so that the Chief of Police has the authority to appoint, discipline, and discharge police personnel within our municipality.

(6) (a) Engineer Raymond Reaux discussed the ongoing Straightening of Highway 92 Project. Mayor discussed proposed Change Order and the removal of the brick pavers on the sidewalks because of over budget. The sidewalks were increased to 6 ft instead of 4 ft., at the Mayor's discretion. A motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to remove the expenditure of \$40,090.00 from the roundabout realignment @ Highway 92. After further discussion, Brenda withdrew her motion. Further discussion is given on tape regarding the Change Order. A Special Meeting is to be called by Mayor Viator to discuss this matter. There was a question on the bill from Electric Time Clock in the amount of \$3670.00 for the chime control. Accounting Clerk Midge Lopez is to research this matter. A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to approve the 6 foot sidewalk installation. Passed unanimously. A special meeting will be called by Mayor Viator to breakdown the Change Order for council consideration.

(b) In regards to the Chemin Metairie Parkway, Phase II Project, the estimated Notice to Proceed will be on November 28th, 2011. We are working on relocation of utilities @ Highway 90. This is an 18 month construction project. Mayor Viator discussed the purchase of a street sweeper in the amount of \$6,000.00; within city budget to be attached to our new tractor. We are waiting on delivery of same.

(c) The Private Development Update Report was reviewed and discussed.

(d) The Annexation Update Report was reviewed and discussed. We are waiting on a document from Will Mills on the de-annexation.

(e) Engineer Raymond Reaux discussed the water line improvement project on Church and Minolta Road. A final walk through is scheduled for tomorrow.

(f) Pertaining to the Highway 89 Downtown Revitalization Project, Councilwoman Dianne McClelland stated that 4 business owners were contacted and are willing to work with the city. More businesses will be contacted. Mayor is to provide a plat for discussion, later in this meeting.

(g) (1) Engineer Raymond Reaux discussed the proposed 2011 Road Improvements on the Griffin, Telephone, and Chemin Agreeable road projects. There were 3 bids received on November 4th, 2011: Glenn Lege Construction @ \$641,291.30; a bid from Elliot Construction, LLC @ \$757,059.45; and a bid from Coastal Bridge Co., LLC @ \$942,290.90. At the recommendation of Engineer Ivan Diaz with Fenstermaker, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to accept the lowest bid from Glen Lege Construction @ the bid price of \$641,291.30. Passed unanimously.

(2) The City Council discussed options to consider on the Bonin Road off-road protection. There are safety concerns from Field Crest Subdivision Residents once the road is widened and the existing ditch is covered. Engineer Raymond Reaux discussed 3 options for additional protection/opinion of probable cost for choice of High Tension Wire Barriers @ \$91,000; guard rails @ \$130,000 and brick fencing @ \$244,400.00. Lengthy detailed discussion is given on tape. A motion was made

by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to go with the lower 6 inch curb – Second Plan which is to widen the roadway with no installation of guard rails, cables, or brick fencing. Passed unanimously. A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to put sidewalk on the East side of Bonin Road from the Highway 92 Roundabout Construction to the Northern side of Scott Smith’s property. The trees will be removed. Passed unanimously.

Mayor Viator continued the discussion of the Downtown Revitalization to view the proposed design plat. The plan includes taking the wooden electric poles out and replace them with black metallic poles and add poles where needed. There will be some areas that will not allow parking. Detailed discussion is given on tape. The car wash area is to be revisited. There will be revisions to the plan so that everyone is comfortable. Mayor Viator stated that the project will be done at the time of the Highway 92, 89 and 734 road improvement project, 2011.

(7) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to amend tonight’s agenda to add Resolution #2011-22. Passed unanimously. A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adopt Resolution #2011-22 to request financial assistance from the State of Louisiana under the Fiscal Year 2011-2012 Community Water Enrichment Fund Program. Passed unanimously.

(8) A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to approve the financial report. Councilwoman Brenda Burley stated that the Clock Chime Remote bill of \$3670.00 is to be researched and discussed during the special meeting to be called by Mayor Viator. Passed unanimously.

(9) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to accept the minutes of the Regular Meeting of October 13th, 2011; dispensing with the reading of same. Passed unanimously.

There are a few announcements. Councilman A J Bernard discussed the Rededication Ceremony of the Veteran’s Memorial Monuments held on Saturday, November 5th, 2011 to commemorate local deceased Veterans from the Youngsville area; Captain Steven Logan Bennett; USMC Corporal Ronald J. Romero; US Army Specialist 4, Curley J. Simon; US Army Specialist Steven L. Dupont; US Army Private Rubin J. Broussard; and USMC Private First Class Nelson J. Menard. Special thanks to Entergy, Walgreens, Rouses, Coca Cola, City Maintenance and Employees, VFW, Mr. Tommy Faulk for prayers and efforts for this special ceremony. A.J. Bernard thanked the B52 Bombers that flew overhead during the ceremony and everyone else involved in this commemoration for all Veterans, Mr. Perry Wilson for visiting with the Veteran families prior to this ceremony, and for the hard work to make successful. Everyone was reminded of the Chilli-Gumbo Cook-Off to take place at the Lions Club Center on Highway 92 East, which is to be held on November 13th, 2011. Everyone was reminded to Geaux Vote on November 19th, 2011. Councilman Ken Ritter is working on our new City Website. Mayor Viator talked about two special visitors he had the pleasure of meeting with; a Mayor from Belgium and Philippe Gustin of Lafayette inviting us to be a “Sister City” of a small community called Fernelmont in Belgium; inviting us to go to Belgium with a group of Mayors next year from our area, in May, 2012. Mayor Viator stated that they were very impressed with the City of Youngsville and there is a National Firm that builds homes and is looking at Youngsville to build homes.

With no further discussion , a motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adjourn this Regular Meeting. Passed unanimously by verbal confirmation.

Mayor Wilson Viator declared this meeting adjourned.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY,
NOVEMBER 10TH, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:**

PRESENT: Mayor Wilson Viator, Councilman A.J. Bernard (Div C), Councilwoman Brenda Burley (Div B), Councilwoman Dianne McClelland (Div E), Councilman Tim Barbier (Div D), Councilman Ken Ritter (Div A), Rick Garner, CEO, Charles Langlinais, City Manager and City Clerk Rebecca Gondron

ABSENT: None

GUESTS: Dana Martin, Perry Wilson, George Knox, Dale and Brenda Langlinais, Cathy Stelly, John Stelly, Ronnie Cripp, Jerry Wiley, Gary Williams, Adam Thibodeaux, Marcel and Lisa Hebert, Mrs. Clifton Hulin, Donald Simon, Sissy Granger, Kay Haslam, Linda Meaux, Louis Meaux, Raymond Reaux, George Knox, Howard and Karen Babineaux, Terry Broussard, Police Chief Earl Menard

Mayor Viator asked Councilman Ken Ritter to lead in Prayer and the Pledge of Allegiance.

Mr. Jason Guilbeau with the American Cancer Society discussed support groups and programs that are available to cancer patients and their families. He talked about an upcoming overnight event to raise money; "Relay For Life" which will be held sometime in April, 2012 in Sugar Mill Pond Subdivision at Ascension Episcopal School. This volunteer driven organization helps people to stay well, get well, and find cures to fight cancer, working with Federal, State, and Local governments. Mayor Viator thanked Jason for coming tonight to make the public aware of these available and needed programs.

Mayor Wilson Viator discussed a new proposal to house the Food Net Supply building at the City owned horse arena, since the City has water, sewerage, and electricity at that location. The City also has an existing building which did not sell and can be used as an office. First Assembly of God can move another building next to that building. Mayor Viator stated that a lease can be drawn up with First Assembly of God whereby they would move the building on site and make necessary improvements. The City of Youngsville can pay the utilities and the lease would cover ½ of the cost of utilities per month. The lease agreement would be for a 5 year period. This matter will be brought before the City Council at the next meeting for consideration. Mr. Tommy Faulk of First Assembly of God thanked the Mayor and City Council for partnering with them. Tommy discussed the annual food drive scheduled for December 14th, 2011. The drop-off location will be here at City Hall at the rear of the building from 6AM to 6PM. Volunteers to assist will be appreciated. Canned goods and non-perishable items will be accepted along with cash donations for needy families in our area.

(1) Prior to this meeting, a public hearing was held to discuss the proposed preliminary plat of the Harold J. Broussard Family Estate subdivision into 3 lots. After a brief discussion, a motion was made by Councilwoman Dianne McClelland to give preliminary plat approval on the Harold J. Broussard Family Estate with the following modifications to change the verbiage on #2 of the Hearing Examiner Report (HE #2011-0093), to read that " a suitable drainage servitude shall be required along the western boundary to achieve proper stormwater management. Also, to waive #6. On the letter dated November 3rd, 2011 to Mayor Viator from Fenstermaker, waive "F" and "G". On item "H" add to the end of the sentence, servitudes and rights-of-way. The motion was seconded by Councilman Tim Barbier. Passed unanimously.

(2) In the matter of agenda item #2 concerning a sign variance request for the Jolie Marche mini-mall, it was deleted because Mr. Jim Nunn was unable to attend tonight's meeting.

(3) (a) In reference to the Wastewater Plant Upgrade Project, Engineer Adam Thibodeaux with Domingue, Szabo & Associates discussed Resolution #2011-21 for council consideration to accept the project as substantially complete. A final inspection was performed on October 26th, 2011. Deficiencies are to be corrected, as discussed. A picture presentation was given on computer by Engineer Adam Thibodeaux discussing the construction upgrade project and operations, for public information. A motion was made by Councilwoman Brenda Burley and seconded by Councilman A.J. Bernard, to adopt Resolution #2011-21 to accept the sewer upgrade project as substantially complete to begin the lien period. Passed unanimously.

(b) In regards to the Highway 92 East Sewer Extension Project, Engineer Adam Thibodeaux explained that the project has been submitted to the Louisiana Department of Health and Hospitals for approval and also submit to the Department of Environmental Quality for their approval. Adam advised that there is money left over from the sewer upgrade project which can be spent on this sewer extension project, upon approval. Engineer Susan Richard is coordinating utilities relocation.

(4) Rick Garner discussed the letter received from Lafayette Utilities System on their increase in water sales cost to the City of Youngsville. The City's Utility Department will still operate at a profit, therefore there will be no increase to our utility customers. This is for public information only.

(5) (a) In reference to Ordinance #339 prescribing the construction of public sidewalks within the city limits of Youngsville, a motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to table the adoption of this ordinance. Passed unanimously.

(b) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adopt Ordinance #342 to establish the size of subdivision lots within the incorporated limits of the City of Youngsville. Passed unanimously.

(c) A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to adopt Ordinance #343 to establish green spaces for commercial properties and apartments within the corporate limits of the City of Youngsville. Passed unanimously.

(d) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adopt Ordinance #344 to annex Bonin Road and Serenity Road properties consisting of 14.5 acres more or less. Passed unanimously.

(e) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to introduce Ordinance #345 to prohibit the establishment or siting of a waste transfer station and landfills within the City of Youngsville. Passed unanimously.

(f) A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adopt Resolution #2011-18 creating a classified Civil Service relative to the positions of employment, the officers and employees of the fire and police services; providing for appointments to the Police and Fire Civil Service Board of the City of Youngsville and providing for other matters in connection therewith. Passed unanimously.

(g) A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to adopt Resolution #2011-19 approving the provisions of Louisiana Revised Statute 33:2536 (b)(1)(c) stating that the two members of the Fire and Police Department shall not be required to be residents or qualified voters of the area in which they are appointed to serve or residents of the Parish in which the area is located provided that such exceptions are approved by Resolution of the governing authority. Passed unanimously.

(h) A motion was made by Councilman A.J. Bernard and seconded by Councilwoman Brenda Burley to adopt Resolution #2011-20 to define the appointment, discipline, and discharge of police personnel by the City of Youngsville's Chief of Police. The Louisiana State Legislature will be petitioned to modify Louisiana Revised Statute 33:423 (by a Bill) so that the Chief of Police has the authority to appoint, discipline, and discharge police personnel within our municipality.

(6) (a) Engineer Raymond Reaux discussed the ongoing Straightening of Highway 92 Project. Mayor discussed proposed Change Order and the removal of the brick pavers on the sidewalks because of over budget. The sidewalks were increased to 6 ft instead of 4 ft., at the Mayor's discretion. A motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to remove the expenditure of \$40,090.00 from the roundabout realignment @ Highway 92. After further discussion, Brenda withdrew her motion. Further discussion is given on tape regarding the Change Order. A Special Meeting is to be called by Mayor Viator to discuss this matter. There was a question on the bill from Electric Time Clock in the amount of \$3670.00 for the chime control. Accounting Clerk Midge Lopez is to research this matter. A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to approve the 6 foot sidewalk installation. Passed unanimously. A special meeting will be called by Mayor Viator to breakdown the Change Order for council consideration.

(b) In regards to the Chemin Metairie Parkway, Phase II Project, the estimated Notice to Proceed will be on November 28th, 2011. We are working on relocation of utilities @ Highway 90. This is an 18 month construction project. Mayor Viator discussed the purchase of a street sweeper in the amount of \$6,000.00; within city budget to be attached to our new tractor. We are waiting on delivery of same.

(c) The Private Development Update Report was reviewed and discussed.

(d) The Annexation Update Report was reviewed and discussed. We are waiting on a document from Will Mills on the de-annexation.

(e) Engineer Raymond Reaux discussed the water line improvement project on Church and Minolta Road. A final walk through is scheduled for tomorrow.

(f) Pertaining to the Highway 89 Downtown Revitalization Project, Councilwoman Dianne McClelland stated that 4 business owners were contacted and are willing to work with the city. More businesses will be contacted. Mayor is to provide a plat for discussion, later in this meeting.

(G) (1) Engineer Raymond Reaux discussed the proposed 2011 Road Improvements on the Griffin, Telephone, and Chemin Agreeable road projects. There were 3 bids received on November 4th, 2011: Glenn Lege Construction @ \$641,291.30; a bid from Elliot Construction, LLC @ \$757,059.45; and a bid from Coastal Bridge Co., LLC @ \$942,290.90. At the recommendation of Engineer Ivan Diaz with Fenstermaker, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to accept the lowest bid from Glen Lege Construction @ the bid price of \$641,291.30. Passed unanimously.

(2) The City Council discussed options to consider on the Bonin Road off-road protection. There are safety concerns from Field Crest Subdivision Residents once the road is widened and the existing ditch is covered. Engineer Raymond Reaux discussed 3 options for additional protection/opinion of probable cost for choice of High Tension Wire Barriers @ \$91,000; guard rails @ \$130,000 and brick fencing @ \$244,400.00. Lengthy detailed discussion is given on tape. A motion was made

by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to go with the lower 6 inch curb – Second Plan which is to widen the roadway with no installation of guard rails, cables, or brick fencing. Passed unanimously. A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to put sidewalk on the East side of Bonin Road from the Highway 92 Roundabout Construction to the Northern side of Scott Smith’s property. The trees will be removed. Passed unanimously.

Mayor Viator continued the discussion of the Downtown Revitalization to view the proposed design plat. The plan includes taking the wooden electric poles out and replace them with black metallic poles and add poles where needed. There will be some areas that will not allow parking. Detailed discussion is given on tape. The car wash area is to be revisited. There will be revisions to the plan so that everyone is comfortable. Mayor Viator stated that the project will be done at the time of the Highway 92, 89 and 734 road improvement project, 2011.

(7) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to amend tonight’s agenda to add Resolution #2011-22. Passed unanimously. A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adopt Resolution #2011-22 to request financial assistance from the State of Louisiana under the Fiscal Year 2011-2012 Community Water Enrichment Fund Program. Passed unanimously.

(8) A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to approve the financial report. Councilwoman Brenda Burley stated that the Clock Chime Remote bill of \$3670.00 is to be researched and discussed during the special meeting to be called by Mayor Viator. Passed unanimously.

(9) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to accept the minutes of the Regular Meeting of October 13th, 2011; dispensing with the reading of same. Passed unanimously.

There are a few announcements. Councilman A J Bernard discussed the Rededication Ceremony of the Veteran’s Memorial Monuments held on Saturday, November 5th, 2011 to commemorate local deceased Veterans from the Youngsville area; Captain Steven Logan Bennett; USMC Corporal Ronald J. Romero; US Army Specialist 4, Curley J. Simon; US Army Specialist Steven L. Dupont; US Army Private Ruben J. Broussard; and USMC Private First Class Nelson J. Menard. Special thanks to Entergy, Walgreens, Rouses, Coca Cola, City Maintenance and Employees, VFW, Mr. Tommy Faulk for prayers and efforts for this special ceremony. A.J. Bernard thanked the B52 Bombers that flew overhead during the ceremony and everyone else involved in this commemoration for all Veterans, Mr. Perry Wilson for visiting with the Veteran families prior to this ceremony, and for the hard work to make successful. Everyone was reminded of the Chilli-Gumbo Cook-Off to take place at the Lions Club Center on Highway 92 East, which is to be held on November 13th, 2011. Everyone was reminded to Geaux Vote on November 19th, 2011. Councilman Ken Ritter is working on our new City Website. Mayor Viator talked about two special visitors he had the pleasure of meeting with; a Mayor from Belgium and Philippe Gustin of Lafayette inviting us to be a “Sister City” of a small community called Fernelmont in Belgium; inviting us to go to Belgium with a group of Mayors next year from our area, in May, 2012. Mayor Viator stated that they were very impressed with the City of Youngsville and there is a National Firm that builds homes and is looking at Youngsville to build homes.

With no further discussion , a motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adjourn this Regular Meeting. Passed unanimously by verbal confirmation.

Mayor Wilson Viator declared this meeting adjourned.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY,
JANUARY 12TH, 2012 @ 6:15PM AT YOUNGSSVILLE CITY HALL:**

PRESENT: Mayor Wilson Viator, Councilman A.J. Bernard (Div C), Councilwoman Brenda Burley (Div B), Councilwoman Dianne McClelland (Div E), Councilman Tim Barbier (Div D), Councilman Ken Ritter (Div A), Rick Garner, CEO, Charles Langlinais, City Manager and City Clerk Rebecca Gondron

ABSENT: None

GUESTS: Dana Martin, Raymond Reaux, George Knox, Linda Meaux, Perry Wilson, Joyce and Gene Hamilton, Kay Haslam, Gary Williams, Glenda Bryan, Bill Bryan, Charlotte Hebert, Linda Fox, Harry Guidry, Lee Aymond, Donald Simon, Lt. Byron Romero, Police Chief Earl Menard, Laura Zahn, Dawn Fourlier, Gertrude Boudreaux, Pervis Boudreaux,

Mayor Viator asked Mayor Protempore Brenda Burley to lead in Prayer and the Pledge of Allegiance.

(1)(a) Mayor Viator proudly recognized Mr. Bill Bryan; an active citizen of Youngsville who is being presented a Proclamation and a Key to the City of Youngsville for his strong support for the establishment of a sports complex in the City of Youngsville and past professional accomplishments in athletics. Mayor Viator read the Proclamation aloud and handed to Mr. Bryan, the Proclamation and the Key to the City of Youngsville and honored him for his efforts in current activities to further the well-being of our city and citizens. Everyone applaud in appreciation.

(b) Mayor Viator proudly introduced Mrs. Demitre Thomas who is accepting a Proclamation and Key to the City of Youngsville on behalf of Orlando Thomas, who is a citizen of Youngsville and is being honored tonight for his National Level as a positive role model for the youth of Lafayette Parish. He attended UL and led the nation in interceptions as a Junior in 1993. Among his accomplishment, he was "All Big West Defensive Player of the Year" in 1993 and 1994. Orlando was a second round draft pick by the Minnesota Vikings during 1995 NFL Draft. Orlando is credited with 473 career tackles and 22 interceptions in 98 games during his seven seasons with the Vikings and earned a trip to the Pro Bowl and was inducted in UL Athletics Hall of Fame. Mayor Viator read the Proclamation aloud and handed to Mrs. Thomas, a Proclamation and a Key to the City of Youngsville as Mayor Viator honored him for his past accomplishments and his continued symbol of good citizenship to our City and Citizens.

(c) Mayor Viator proudly honored Ken Jude Meyers who was unable to attend this presentation. Ken has been involved in athletics since the age of 7. Ken Meyers is being honored for his past accomplishments. He grew up being involved in baseball sports and attended USL and was the youngest Rajin Cajun to ever be inducted into the UL Athletic Hall of Fame. Ken actively supports his community with various youth and adult athletic activities. Mayor Viator read this Proclamation of Recognition. This Proclamation and a Key to the City of Youngsville will be given to him for his past accomplishments and his continued symbol of good citizenship to our city and citizens.

(2) Engineer Raymond Reaux with C.H.Fenstermaker and Associates, Inc. discussed the proposed preliminary plat of Sugar Ridge Subdivision, Phase I. Raymond briefly discussed the Lafayette Areawide Development Review Committee's Comprehensive Report (PC2011-0067) and his own recommendations given by letter to Mayor Viator, dated January 5th, 2012. After discussion, a motion was made by Councilman Tim Barbier and seconded by Councilwoman Dianne McClelland to give preliminary plat approval on the January 4th preliminary plat, accepting the recommendations of Engineer Raymond Reaux with the waiver of "E", "F", and "H". In regards to "M", that driveways be allowed on Lots 1, 47-50, and 95-97. Also, accept the Lafayette Planning Areawide Development Review Committee's Comprehensive Report, changing the verbage to "shall". Building permits shall not be issued until analysis has been approved. In regards to #6, the verbage is to be changed to read "The City of Youngsville shall be commenced until favorable written approval of the drainage impact analysis has been given by the City. In reference to #10, it is to read "A one foot reserve strip shall be dedicated on Lots 1, 47-50, 95-97 along Guillot Road". Change the verbage on #2 of Other Suggestions to read "Sidewalks shall be constructed along all public streets."

(3) Mayor ProTempore Brenda Burley introduced distinguished elected officials

(4) (a) In reference to the Wastewater Plant Upgrade Project, Engineer Susan Richard with Domingue, Szabo & Associates discussed the Wastewater Upgrade Project that is in the retainage period. The contractor is working on the punch list completion.

(b) In regards to the Highway 92 East Sewer Extension Project, Engineer Susan Richard explained that the project has been submitted to the Louisiana Department of Health and Hospitals for approval and also submit to the Department of

Environmental Quality for their approval. A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to proceed with advertising for bids once approved by DEQ and DHH. Passed unanimously.

(5) None

(6) None

(7) None

(8) None

(9) (a) Engineer Raymond Reaux discussed the ongoing Straightening of Highway 92 Project stating that there are 20 days left of construction as of November 30th, 2011. Raymond proceeded to discuss the remaining work for completion, stating that we should have full use of the roundabout within 10 days or less. The direction of Jacques Street will change to flow traffic from the South heading North; opposite from what is is now.

(b) In regards to the Chemin Metairie Parkway, Phase II Project, the Notice to Proceed was executed on December 5th, 2011. This is an 18 month project, with dirt work to begin.

(c) The Private Development Update Report was reviewed and discussed. New proposed development of Sugar Ridge Subdivision will be discussed in a hearing set for the January meeting date.

(d) Engineer Raymond Reaux stated that they are working on the Savoy-Decon annexation of property and the Aillet Road annexation. We are still waiting for a response from Will Mills on the de-annexation of some of that property. Mayor Viator sent another Certified letter requesting a response to de-annex part of that property. Mr. Will Mills will be given 30 days to respond or the original annexation stands as per City Ordinance # 321.

(e) Engineer Raymond Reaux discussed the water line improvement project on Church and Minolta Road. The City Council is asked to consider the project notice of acceptance. A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to approve the notice of acceptance of that project on water line improvements on Church Street and Minolta Road. Passed unanimously.

(f) Pertaining to the Highway 89 Downtown Revitalization Project, there are a few things to tweet on the Master Plan Conclusion to give Fenstermaker direction to proceed to prepare construction documents to proceed forward with the bidding for that project upon Council approval. Discussion is given on tape.

(g) Engineer Raymond Reaux discussed the proposed 2011 Road Improvements on the Griffin, Telephone, and Chemin Agreeable Road Projects. The Notice to Proceed will be on or about January 1st, 2012 to begin these road improvements. Mayor Viator thanked Mr. Glen Lege for grading Telephone Road which is in deplorable condition at no charge to the City.

(h) Mayor Viator advised that the road improvements on Larriviere Road, Minolta, and Southlake Plantation, came in \$20,000 underbudget. He is recommending the additional expenditure for striping and reflectors on Larriviere Road from Highway 92 to the curve at Fairfield Road. (\$6500 and \$10,000). A motion was made by Councilman Tim Barbier and seconded by Councilman Ken Ritter to authorize this additional expenditure to do the striping and yellow reflection from Highway 92 to the Fairfield Road curve. Passed unanimously.

(10) A motion was made by Councilman A.J. Bernard and seconded by Councilman Ken Ritter to approve the Financial Report and the paying of bills for the city. Passed unanimously.

(11) A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to approve the minutes of the Public Hearing and Regular Meeting of December 8th, 2011 and the Special (Audit) Meeting of December 13th; dispensing with the reading of each. Passed unanimously.

There are a few announcements.

With no further discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adjourn this meeting.

Mayor Wilson Viator declared this meeting adjourned.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

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ABSENT: None

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Environmental Quality for their approval. A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to proceed with advertising for bids once approved by DEQ and DHH. Passed unanimously.

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(7) None

(8) None

(9) (a) Engineer Raymond Reaux discussed the ongoing Straightening of Highway 92 Project stating that there are 20 days left of construction as of November 30th, 2011. Raymond proceeded to discuss the remaining work for completion, stating that we should have full use of the roundabout within 10 days or less. The direction of Jacques Street will change to flow traffic from the South heading North; opposite from what is now.

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(11) A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to approve the minutes of the Public Hearing and Regular Meeting of December 8th, 2011 and the Special (Audit) Meeting of December 13th; dispensing with the reading of each. Passed unanimously.

There are a few announcements.

With no further discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adjourn this meeting.

Mayor Wilson Viator declared this meeting adjourned.

Wilson B Viator Jr., Mayor
City of Youngsville

Rebecca Gondron, CMC
City Clerk

MINUTES OF THE YOUNGSVILLE SALES TAX DISTRICT #1` MEETING HELD ON THURSDAY,
DECEMBER 8TH, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:

PRESENT: Mayor Wilson Viator, Councilman Tim Barbier (Div D), Councilwoman Brenda Burley (Div B), Councilman A J Bernard (Div C), Councilwoman Dianne McClelland (Div E), Ken Ritter (Div A), Rick Garner, CEO, City Manager Charles Langlinais and City Clerk Rebecca Gondron

ABSENT: None

GUESTS: Dana Martin, Bobby Francis, James Cooper III, Brenda and Dale Langlinais, Larry Romero, Kay Haslam, Jonathan Pearce, Tommy Austin, Neal Hollowell, Beth Gowland Barron, Charley Gowland, Linda Meaux, Raymond Reaux

- (1) Chairperson Brenda Burley began this meeting with a discussion of proposed Resolution #11-003 for council consideration. This resolution is ordering and calling for canvassing the returns and declaring the results of the special election in the Youngsville Sales Tax District #1, held on Saturday, November 19th, 2011 authorizing the Youngsville Sales Tax District #1 to levy a sales and use tax (the "Tax") in the amount of one percent (1%) on the sale at retail, the use, the lease or rental, the consumption, and the storage for use or consumption of tangible personal property and on sales of services, to be used or consumed in Youngsville Sales Tax District #1, in accordance with and subject to the provisions of Article VII, Section 21(K) of the Louisiana Constitution of 1974, as amended and providing for other matters in connection therewith. Donnie Cunningham with Crawford Lewis was present tonight to briefly discuss Resolution #11-003 and the implementation of the sales tax, working with Mr. Carl Meche of the Lafayette Parish School Board Sales Tax Division. The date of April 1, 2012 is the anticipated collection commencement date. Refer to tape for detailed discussion of same.

After discussion, a motion was made by Councilman Tim Barbier and seconded by Councilwoman Dianne McClelland to adopt Resolution 11-003 canvassing the returns and declaring the results of the special election in the Youngsville Sales Tax District #1 which was held on Saturday, November 19th, 2011. Passed unanimously.

With no further discussion, Chairperson Brenda Burley adjourned this Youngsville Sales Tax District #1 Meeting.

Brenda Burley , Chairperson
Youngsville Sales Tax District #1

Rebecca Gondron, CMC
City Clerk

MINUTES OF THE SPECIAL MEETING (AUDIT) OF THE MAYOR AND CITY COUNCIL HELD ON
TUESDAY, DECEMBER 13TH, 2011 AT 7:00PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson Viator, Councilwoman Dianne McClelland (Div E), Councilwoman Brenda Burley (Div B), Councilman Ken Ritter (Div A), A.J. Bernard (Div C), Tim Barbier (Div D), Rick Garner, CEO, and City Clerk Rebecca Gondron

ABSENT: None

GUESTS: Burton Kolder; CPA, Brad Kolder, Dana Martin, Cindy Broussard, Byron Romero

Mayor Wilson Viator asked Councilwoman Brenda Burley to lead everyone in Prayer and the Pledge of Allegiance.

Burton Kolder; CPA, with Kolder, Champagne, Slaven & Company was present tonight to discuss the financial statements (audit) for the fiscal year beginning July 1, 2010 through June 30th, 2011.

Making reference to the Management Letter, there are three areas which need improvement in the financial practices of the City of Youngsville. City personnel should agree all balance sheet accounts in each fund to support documentation (schedules, subsidiary ledger, etc.) on a monthly basis. This procedure will allow for correct recordation and reporting of revenues and expenditures/expenses and will ensure accurate monthly financial statements. The City's Garbage Department experienced an operating loss of \$40,665.00. Consideration should be given to increase the garbage rates and/or decrease expenses in this department in order to generate a profit. The reason for the loss was because Waste Management had under-billed the City of Youngsville for monthly garbage customers for years, approximately \$150,000. When the Mayor negotiated a new 5 year contract, he was able to reduce that amount to approximately \$75,000; savings to the City of Youngsville. This amount is reflected in the total figure. If this Waste Management error in billing would not have occurred, the City would have had an approximate \$35,000 profit.

Burton Kolder discussed pages 59 and 60 of the audit report; explaining about the Enterprise Fund and Utility Fund Departmental analysis of revenues and expenses for the year ended June 30th, 2011. He discussed comparative figures for the year ended June 30th, 2010.

Burton Kolder discussed the second page of the two page summary sheet on a schedule of utility income and loss per customer per month for the years ended June 30th, 2011, 2010, 2009, 2008, and 2007; separated into water department, sewer department, and sanitation (garbage) department. In regards to the first page of the handout summary sheet, Burton Kolder explained the comparison figures of total fund revenues and expenditures to budget and actual figures for the year ended June 30th, 2011. Also, given was comparison actual figures for the year ended June 30th, 2010, 2009, and 2008. The total revenues budgeted for the year ended June 30, 2011, is \$8,961,593.00. The actual amount is \$9,308,242.00; giving a positive variance of \$346,649,000. The total expenditures budgeted from general government, administrative, public safety (Fire and Police), streets and drainage, utility fund expenses, debt service, principal retirement, interest and fiscal year charges, and capital outlay was

\$8,994,509.00. The actual amount for year ended June 30, 2011 was \$9,245,090.00. Burton Kolder discussed the figures of other financing sources, other revenues and expenses. The revenue variance from the budget is 4.05% and the expenditure variance from the budget is \$-2.21%.

On page 46 of the report, Burton talked about the Statement of Net Assets for the year ended June 30, 2011 with comparative figures for June 30th, 2010. In discussion, Burton explained the Assets, Liabilities, and Net Assets. In conclusion, Burton Kolder stated that the City of Youngville is in a very healthy financial status.

Refer to tape for detailed information, figures, questions, and discussion of the audit report. Councilman Ken Ritter asked if the City Police Department could pay off the police debt service. Mayor Viator stated that this is a good idea and would look into it.

With no further discussion, a motion was made by Councilman Ken Ritter and seconded by Councilwoman Dianne McClelland to adjourn this special meeting. Passed unanimously.

Mayor Wilson Viator adjourned this special meeting.

Wilson B Viator Jr., Mayor
Youngsville

Rebecca Gondron, CMC
City Clerk

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