

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY,  
JANUARY 12TH, 2012 @ 6:15PM AT YOUNGSVILLE CITY HALL:**

**PRESENT:** Mayor Wilson Viator, Councilman A.J. Bernard (Div C), Councilwoman Brenda Burley (Div B), Councilwoman Dianne McClelland (Div E), Councilman Tim Barbier (Div D), Councilman Ken Ritter (Div A), CEO Rick Garner, City Manager Charles Langlinais, and City Clerk Rebecca Gondron

**ABSENT:** None

**GUESTS:** Dana Martin, Raymond Reaux, George Knox, Linda Meaux, Perry Wilson, Joyce and Gene Hamilton, Kay Haslam, Gary Williams, Glenda Bryan, Bill Bryan, Charlotte Hebert, Linda Fox, Harry Guldry, Lee Aymond, Donald Simon, Lt. Byron Romero, Police Chief Earl Menard, Laura Zahn, Dawn Fourlier, Gertrude Boudreaux, Pervis Boudreaux,

Mayor Viator asked Mayor Protempore Brenda Burley to lead in Prayer and the Pledge of Allegiance.

(1)(a) Mayor Viator proudly recognized Mr. Bill Bryan; an active citizen of Youngsville who is being presented a Proclamation and a Key to the City of Youngsville for his strong support for the establishment of a sports complex in the City of Youngsville and past professional accomplishments in athletics. Mayor Viator read the Proclamation aloud and handed to Mr. Bryan, the Proclamation and the Key to the City of Youngsville thus honoring him for his efforts and current activities to further the well-being of our city and citizens. Everyone applauded in appreciation.

(b) Mayor Viator proudly introduced Mrs. Demitra Thomas who is accepting a Proclamation and Key to the City of Youngsville on behalf of Orlando Thomas, who is a citizen of Youngsville and is being honored tonight for his National Level as a positive role model for the youth of Lafayette Parish. He attended UL and led the nation in interceptions as a Junior in 1993. Among his accomplishment, he was "All Big West Defensive Player of the Year" in 1993 and 1994. Orlando was a second round draft pick by the Minnesota Vikings during 1995 NFL Draft. Orlando is credited with 473 career tackles and 22 interceptions in 98 games during his seven seasons with the Vikings and earned a trip to the Pro Bowl and was inducted in UL Athletics Hall of Fame. Mayor Viator read the Proclamation aloud and handed Mrs. Thomas a Proclamation and a Key to the City of Youngsville thus honoring him for his past accomplishments and his continued symbol of good citizenship to our City and Citizens.

(c) Mayor Viator proudly honored Ken Jude Meyers who was unable to attend this presentation. Ken has been involved in athletics since the age of 7. Ken Meyers is being honored for his past accomplishments. He grew up being involved in baseball and attended USL where he was recognized the youngest Rajin Cajun to ever be inducted into the UL Athletic Hall of Fame. Ken actively supports his community with various youth and adult athletic activities. Mayor Viator read the Proclamation of Recognition. This Proclamation and a Key to the City of Youngsville will be given to him for his past accomplishments and his continued symbol of good citizenship to our city and citizens.

(2) Engineer Raymond Reaux with C.H.Fenstermaker and Associates, Inc. discussed the proposed preliminary plat of Sugar Ridge Subdivision, Phase I. Raymond briefly discussed the Lafayette Areawide Development Review Committee's Comprehensive Report (PC2011-0067) and his own recommendations given by letter to Mayor Viator, dated January 5<sup>th</sup>, 2012. After discussion, a motion was made by Councilman Tim Barbier and seconded by Councilwoman Dianne McClelland to give preliminary plat approval on the January 4<sup>th</sup> preliminary plat, accepting the recommendations of Engineer Raymond Reaux with the waiver of "E", "F", and "H". In regards to "M", that driveways be allowed on Lots 1, 47-50, and 95-97. Also, accept the Lafayette Planning Areawide Development Review Committee's Comprehensive Report, changing the verbage to "shall". Building permits shall not be issued until analysis has been approved. In regards to #6, the verbage is to be changed to read that the City of Youngsville shall require favorable written approval of the drainage impact analysis. In reference to #10, it is to read "A one foot reserve strip shall be dedicated on Lots 1, 47-50, 95-97 along Guillot Road". Change the verbage on #2 of Other Suggestions to read "Sidewalks shall be constructed along all public streets." Mayor stated that we will need to revisit Ordinance #342 on lot sizes in subdivisions and have major developers present to work on formulating a plan that will work for everyone. The Traditional Neighborhood Plan is to remain in place. The motion passed unanimously.

(3) (a) After properly advertising for bids, the City of Youngsville has received 2 bids regarding the Highway 92 & Bonin Roundabout Beautification. A bid was received from Grass Roots Inc. with the base bid in the amount of \$82,146.00. Another bid was received from Landscaping Concern Inc. with the base bid in the amount of \$108,638.00. Refer to agenda item for alternates on each. After discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to accept the lowest bid from Grass Roots Inc. in the amount of \$82,146.00 for the improvements to the middle of the roundabout at Highway 92 and Bonin Road. A Notice to Proceed should be executed and work to begin around February 1<sup>st</sup>, 2012 with 90 working days for completion of this project. Passed unanimously.

(b) In regards to the matter concerning the placement of 3-Way Stop Signs at Copperfield Way and Woodstock Drive, Mayor Viator wanted direction from the City Council. Some of the residents were not in favor of putting the stop signs and a petition was submitted with 252 signatures asking that the 3-way stop signs not be re-installed. Having child safety concerns, resident Jason McCleary and others were present tonight to address the Council in favor of the stop signs being installed. A traffic radar monitor trailer was placed at that location for 5 days. Police Chief Menard and Assistant Chief Romero discussed the traffic evaluation. As soon as the police unit leaves that area, the speeders resume their speeding. Police Chief Earl Menard and Mayor Viator opted to place the 3-way Stop Signs at Copperfield Way and Woodstock Drive to address child safety concerns. After lengthy discussion, a motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to install the 3-way Stop Signs at Copperfield Way and Woodstock Drive. In favor of this motion, was Councilwoman Dianne McClelland, Councilwoman Brenda Burley, Councilman A J Bernard, and Councilman Tim Barbier. Councilman Ken Ritter voted against this motion. Motion carried. Mayor stated that the stop signs will be placed tomorrow.

(4) Mayor ProTempore Brenda Burley introduced distinguished elected officials recognizing Honorable Senator Page Cortez, who was newly elected and Vice Chairman of the Senate Retirement Committee, new Representative Stuart Bishop, Mrs. Nancy Landry who was supposed to be here, Taylor Barras who was unable to attend tonight; newly elected District 96 Representative Terry Landry. Honorable Senator Page Cortez stated that he is waiting on a response from Governor Jendel to attend the Ribbon Cutting Ceremony of the newly constructed roundabout at Highway 89 (Iberia Street) and Highway 92 (Lafayette Street). Representative Stuart Bishop stated that he is honored to represent District 43. Representative Terry Landry stated that he is looking forward to working with elected officials to benefit our community. Everyone applaud.

Councilwoman Brenda Burley excused herself from the rest of this meeting because of another commitment.

(5) (a) In reference to the Wastewater Plant Upgrade Project, Engineer Susan Richard with Domingue, Szabo & Associates discussed the Wastewater Upgrade Project that is in the retainage period. The contractor has completed the list of deficiencies. A Clear Lien Certificate will be issued this month to finalize the project. Discussion is given on tape.

(b) In regards to the Highway 92 East Sewer Extension Project, Engineer Susan Richard explained that we are waiting on the Department of Health and Hospitals and Department of Environmental Quality approval to proceed forward with this sewer project to bid out.

(6) Laura Zahn with AAA Sign Company addressed the City Council on a request for a sign variance for Jolie Marche located at 810 St Blaise Street. They are asking for a variance on the bottom(base) portion of the sign because it is too large and is in violation of our City Sign Ordinance. The City Council discussed this matter. A motion was made by Councilman Tim Barbier and seconded by Councilman A J Bernard to deny this request for a sign variance on Jolie Marche. Passed unanimously.

(7) CEO Rick Garner discussed a first amendment to our garbage contract with Waste Management Inc. whereby that both the City of Youngsville and Waste Management agree that only one cart per resident is allowed under our existing contract. Effective the date of this amendment to the contract, Waste Management will be entitled to collect an additional \$7.00 per month per additional cart. The Council is considering an amendment to our garbage contract to authorize this change. The City and Waste Management will conduct a survey of residents in our city to determine who has multiple carts. The customers will be billed by the city \$10.00 a month per additional cart. Customers will be notified by the city prior to billing, so that they may opt to turn the additional cart back to the city, thus not be billed the extra \$10.00 per additional cart. A motion was made by Councilman Tim Barbier and seconded by Councilman Ken Ritter to authorize the Mayor to sign the first amendment contract between the City of Youngsville and Waste Management for the additional charge for multiple garbage carts. Passed unanimously.

(8) Mayor Viator asked the City Council to be thinking of how to structure and manage the new Sports Complex; Director and Commission. The Mayor asked the Council to look at grass option (Celebration Bermuda) for the athletic fields. Negotiations are ongoing between Mayor Viator and Lanle Farms regarding cane reimbursement on the donated Young Industries property for the Sports Complex.

(9) (a) A motion was made by Councilman Ken Ritter and seconded by Councilwoman Dianne McClelland to adopt Resolution #2012-01 calling for the redemption of the 2012 to 2018 maturities of the Police Station Bonds, Series 2003, of the City of Youngsville, on February 1<sup>st</sup>, 2012 and providing for other matters in connection therewith. Passed unanimously.

(b) A motion was made by Councilman Tim Barbier and seconded by Councilman Ken Ritter to adopt Resolution #2012-02 to name the newly constructed portion of Highway 92, Iberia Street (100-199). Young Street will retain the same addresses. Councilman Tim Barbier, Councilman Ken Ritter, and Councilwoman Dianne McClelland were in favor of this motion, with Councilman A.J. Bernard recusing himself because he has property along this corridor. Motion carried.

(c) This item was deleted from the agenda because a Resolution was already adopted in November, regarding the Community Water Enrichment Fund Grant application.

(d) A motion was made by Councilman Ken Ritter and seconded by Councilman Tim Barbier to introduce Ordinance #347 to de-annex parcel 5B of the Bridges Carpenter Properties LLC; 7.49 acres; in accordance with the dropping of the law suit. Passed unanimously.

(e) Ordinance #342 was deleted from agenda and will be reviewed for possible revision.

(f) Councilman Ken Ritter discussed City Sign Ordinance #280.3. Also, discussed was the non-compliance of the Chabill's sign with the length and height being in compliance, however the square footage is not. CEO Rick Garner stated that he miscalculated the dimensions of the total signage and had not included the bottom black part of the sign. The existing square foot of this sign violates our ordinance. Berm and vegetation could be added. Councilwoman Dianne McClelland stated that the City Council must approve all sign variance requests. Mayor Viator will set up a meeting with owners of Chabill's and include Councilman Ken Ritter to see if he would be in agreement. Councilman Ken Ritter stated that there are two gas stations recently sold that are not in compliance with our sign ordinance. A certified letter is to be sent to both of the new owners stating that the 60 day compliance requirement date has past and they must comply with our city sign ordinance.

(10) (a) Engineer Raymond Reaux discussed the ongoing Straightening of Highway 92 Project stating that the roundabout intersection is open to traffic and is a long awaited accomplishment of the City of Youngsville.

(b) In regards to the Chemin Metairie Parkway, Phase II Project, Cecile Perry Construction was awarded this contract. They have begun the degassing and dirt work of the corridor.

(c) The Private Development Update Report was reviewed and discussed.

(d) Engineer Raymond Reaux discussed the new report on the summary of all on-going annexations of the City of Youngsville.

(e) Engineer Raymond Reaux discussed the water line improvement project on Church and Minolta Road which is completed with the lien period to be over in 15 days. This item will be removed from future council agendas since the project will be closed out.

(f) Pertaining to the Highway 89 Downtown Revitalization Project, Raymond Reaux stated that the plans on Phase I of this road improvement program are being finalized. Preliminary plans should be completed within approximately 3 months.

(g) Engineer Raymond Reaux discussed the proposed 2011 Road Improvements on the Griffin, Telephone, and Chemin Agreeable Road Projects. Engineer Raymond stated that the contractor will start on Telephone Road and the contractor has 90 calendar days to complete Griffin, Telephone, and Chemin Agreeable Improvements.

(h) In reference to the Bonin/Chemin Metairie Road Improvements, the final plans should be completed in March, 2012 to move forward with this project. It could be bid as early as April, 2012.

(11) A motion was made by Councilman A.J. Bernard and seconded by Councilwoman Dianne McClelland to approve the Financial Report and the paying of bills for the city. Passed unanimously.

(12) A motion was made by Councilman Tim Barbier and seconded by Councilman Ken Ritter to approve the minutes of the Public Hearing and Regular Meeting of December 8th, 2011 and the Special (Audit) Meeting of December 13<sup>th</sup>; dispensing with the reading of each. Passed unanimously.

There were a few announcements. Mayor Viator stated that he is calling a special meeting of the City Council on Wednesday, February 15<sup>th</sup> @ 6:00PM for the sports complex structure and management. The Veterans Homestead Exemption Tax is for Parish taxes only. The City of Youngsville taxes remain in place. The Youngsville Mardi Gras Parade will be held on Saturday, February 18<sup>th</sup>, 2012. The parade route has changed and will end at Griffin Road. Councilman Ken Ritter talked about the progress of the City's new website. Councilman A.J. Bernard talked about a picture of our Roundabout at 92 and 89 being publicized in the Louisiana Municipal Review Magazine.

With no further discussion, a motion was made by Councilwoman Dianne McClelland and seconded by Councilman Tim Barbier to adjourn this meeting.

Mayor Wilson Viator declared this meeting adjourned.

Wilson B Viator Jr., Mayor  
City of Youngsville

Rebecca Gondron, CMC  
City Clerk

MINUTES OF THE YOUNGSVILLE SALES TAX DISTRICT #1 MEETING HELD ON THURSDAY,  
JANUARY 12TH, 2011 @ 6:00PM AT YOUNGSVILLE CITY HALL:

**PRESENT:** Mayor Wilson Viator, Councilman Tim Barbier (Div D), Councilwoman Brenda Burley (Div B), Councilman A J Bernard (Div C), Councilwoman Dianne McClelland (Div E), Ken Ritter (Div A), Rick Garner, CEO, City Manager Charles Langlins and City Clerk Rebecca Gondron

**ABSENT:** None

**GUESTS:** Dana Martin, Perry Wilson, Joyce and Gene Hamilton, Kay Haslam, Gary Williams, Glenda Bryan, Bill Bryan, Charlotte Hebert, Linda Fox, Garry Guldry, Lee Aymond, Donald Simon, Byron Romero, Police Chief Earl Menard, Laura Zahn, Dawn Fournier, Gertrude Boudreaux, Pervis Boudreaux, Donnie Cunningham

- (1) Chairperson Brenda Burley began this meeting with a discussion of proposed Ordinance #2012-1 for council consideration. This Ordinance is to levy within the Youngsville Sales Tax District #1, City of Youngsville, a tax of one Percent (1%) upon the sale at retail, the use, the lease, or rental, the consumption, and the storage for use or consumption of tangible personal property and on sales of services, all as defined at law; providing for the levy, assessment, collection, and pledge of the tax for the payment of revenue bonds associated with the acquisition, construction, and equipping of a community center and related infrastructure and recreational facilities and ongoing operation and maintenance expenses of the facilities such as having been authorized at an election in the City of Youngsville on November 19, 2011; defining violations of the provisions of this ordinance and prescribing penalties therefor; providing for rules and regulations for the enforcement of the provisions of this ordinance and the collection of the tax levied thereby; providing that any part of this ordinance which may be held invalid or unconstitutional shall not affect or impair any other provisions thereof; and providing for other matters in connection with the foregoing. Donnie Cunningham with Crawford Lewis was present tonight to briefly discuss this ordinance. The date of April 1, 2012 is the collection commencement date. Refer to tape for detailed discussion of same.

After discussion, a motion was made by Councilwoman Dianne McClelland and seconded by Councilman Tim Barbier to adopt Ordinance #2012-1. Motion passed unanimously.

With no further discussion, Chairperson Brenda Burley adjourned this Youngsville Sales Tax District #1 Meeting.

Brenda Burley , Chairperson  
Youngsville Sales Tax District #1

Rebecca Gondron, CMC  
City Clerk

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY,  
FEBRUARY 9TH, 2012 @ 6:00PM AT YOUNGSVILLE CITY HALL:**

**PRESENT:** Mayor Wilson Viator, Councilman A.J. Bernard (Div C), Councilwoman Brenda Burley (Div B), Councilwoman Dianne McClelland (Div E), Councilman Tim Barbier (Div D), CEO Rick Garner, City Manager Charles Langlins, and City Clerk Rebecca Gondron

**ABSENT:** Councilman Ken Ritter (Div A)

**GUESTS:** Dana Martin, Raymond Reaux, George Knox, Linda Meaux, Perry Wilson, Joyce and Gene Hamilton, Kay Haslam, Gary Williams, Police Chief Earl Menard, Assistant Chief Byron Romero, Sissy Granger, Dax Douet, Donald Simon, Adam Thibodeaux, Susan Richard, Larry Graffeo, Rickey Boudreaux, George Crowder, Patrick Fontenot, Dolly Purdy, Bobby Francis, Linda Fox, Gertrude Boudreaux, Pervis Boudreaux, Phil Gallet

Mayor Viator asked Councilman Tim Barbier to lead in Prayer and the Pledge of Allegiance.

(1) Police Chief Earl Menard introduced Robert Fontenot, his recommendation for a full-time police officer for Youngsville Police Department. Robert is 38 years old and has 16 years of law enforcement experience as a detective, narcotic agent, and K-9 officer. His start date will be March 1, 2012. A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to accept the Police Chief's recommendation to hire Robert Fontenot as a full-time replacement police officer effective March 1, 2012. Passed unanimously.

(2) Mayor Wilson Viator discussed a proposal received from Picard Group which is a lobbying firm to work with Youngsville to help secure three million dollars from the State Capital Outlay budget for our multi-purpose community center. Since the voters did approve the 1% sales tax on November, 2011, the city can now provide the 25% matching city funds for this project. It is of the essence to try to secure this money in this year's state capital outlay budget. Picard Group has submitted a proposal in the amount of \$20,000 to work on securing this money and an additional \$10,000 once the money is secured for bonding process. The honorable Mike Michot is working with this group and has many contacts with the Governor to assist in obtaining and securing our capital outlay request for this three million dollar funding for our multi-purpose community center. No action was taken by the council. Mayor Viator is to call a special meeting relative to this matter. This money is needed for the sports complex which will cost in excess of fifteen million dollars.

(3) (a) Mr. Adam Thibodeaux with Domingue, Szabo & Associates discussed the ongoing wastewater plant upgrade project. The contractor has three items to correct, as stated in discussion. At next month's city council meeting, the council will consider acceptance of this project, as the punch list items are corrected.

(b) Mrs. Susan Richard with Domingue, Szabo, & Associates discussed the Highway 92 East Sewer Extension and Lift Station Project. The city is still waiting on the Department of Health and Hospitals approval with the Department of Environmental Quality already approving the project. There will be excess money from the sewer upgrade project that can be applied on this sewer project.

(4) Mayor Viator discussed the intersection of Highway 89 and Fortune Road. The Department of Transportation and Development has Federal Funds to build turning lanes at Highway 89 and Fortune Road. Mayor has contacted Mr. Mike Moss with DOTD about putting a roundabout at that location instead of turning lanes. The City of Youngsville has already done the preliminary drawings for a roundabout at that location and property appraisals. Mr. Mike Moss advised the City that DOTD could not use Federal Funds for a roundabout. Mayor Viator stated that he can look into the feasibility of taking ownership from the new roundabout at Highway 89 and 92 to the city limits going north. Mayor Viator is to negotiate with DOTD and if it is successful, Mayor will bring back info to the council for consideration. As agreed upon by Mayor Viator and Police Chief Earl Menard, this intersection is accident prone and with a turning lane, it would only make things worse. This intersection should remain as is or a roundabout would be safer and more beneficial.

(5) CEO Rick Garner discussed employee health insurance cost increase to the city. Rick Garner recommended option #1 which would increase the employee deductible to \$3,300. This is an increase from the current deductible of \$3,000.00. The City will pick up the cost of the deductible over the \$2,500.00 (pre-2009 deductible) as previously agreed upon by the council. A motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to go with option #1 with cost savings to the city of \$10,563.20. The city will reimburse any employee who reaches the \$2,500.00 deductible, not to exceed \$800.00. Passed unanimously.

(6) (a) A lengthy discussion is given on tape by Police Chief Earl Menard and audience members relative to Resolution #2012-04 requesting that the Louisiana Legislature enact a statute making the position of Assistant Chief of Police, an unclassified position not subject to the Fire and Police Civil Service Law. The right of selection, appointment, supervision, and discharge for the position of Assistant Chief would be vested in the Chief of Police for the City of Youngsville. Refer to tape for detailed information and discussion of this matter. A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adopt Resolution #2012-04. Councilwoman Brenda Burley, Councilwoman Dianne McClelland, and Councilman A.J. Bernard voted in favor of this motion with Councilman Tim Barbier voting against it. Motion carried.

(b) Mayor Viator discussed Resolution #2012-05 whereas the City of Youngsville wishes to cooperate with the Lafayette Consolidated Government (LCG) in pursuit of maintenance of infrastructure with their respective jurisdictions. This resolution authorizes the Mayor to sign the intergovernmental agreement with LCG which identifies the mutual benefits and responsibilities to maintain the infrastructure common to both parties. A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to adopt Resolution #2012-05. Passed unanimously. Refer to tape for discussion of same. The City would be charged for materials, not to exceed \$10,000.

(c) A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to introduce Ordinance #346 to annex the Aillet Properties LLC, approximately 156.15 acres along the Chemin Metairie Parkway Phase II. Motion passed unanimously.

(d) A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to adopt Ordinance #347 relative to the deannexation of parcel 5B (7.49 acres more or less) of the Bridges Carpenter Properties LLC. Passed unanimously.

(7) Engineer Raymond Reaux with C.H. Fenstermaker & Associates Inc. discussed ongoing city projects.

(a) In regards to the Straightening of Highway 92, the clock power foundation work is progressing. This project will be up for final acceptance at next month's council meeting. Turf Grass will donate the grass for that roundabout and will do other areas if requested by the City. They are interested in doing the sports complex grass. The contractor is to dress up (three) roadside/driveways requested by resident, Mr. Donald Simon. Engineer Raymond Reaux will meet with Mr. Simon to address this matter. In regards to the street lighting of this roadway, a proposal was given by Liz Duhon with Entergy in the amount of \$8,500 for special transmission line lighting. This matter will be put on the special meeting agenda called by Mayor Viator.

(b) The Chemin Metairie Parkway Phase II construction has begun with work being done on the cross-drain installations. The project is about 10% complete. The project will take about 18 months for completion. Mayor Viator discussed street lighting on Phase II proposal from Slemco to install electricity from the roundabout at Highway 89 to the Parish line in the amount of \$64,000 to install street lights and electricity. Mayor stated that it looks like we will have money left over on this project from the State and wants council approval of this expenditure to approach Bill Eskew to approve it though a change order. Water line improvements could also be requested for funding if there is available money. If the State does not approve this expenditure, then Mayor will bring back to the city council for consideration. A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to authorize the Mayor to pursue funding from Bill Eskew if there is extra funds remaining for the street lighting. Passed unanimously.

(c) The Private Development Report was reviewed and discussed.

(d) The Annexation Update Report and the Summary Report were reviewed and discussed.

(e) Engineer Raymond Reaux is working on preliminary plans on the Highway 89 revitalization and downtown area. The City is working with the Texaco Station and Rays Station on the city sign ordinance violations. Discussion is given on tape.

(f)(1) In regards to the 2011 Road Improvement Program, Engineer Raymond discussed proposed change order to relocate sewer lines and manhole at Highway 89 and Griffin Road. Refer to cost estimate from Engineer Ivan Diaz with C H Fenstermaker & Associates in the amount of \$25,012.00 and an additional cost of \$5,175.00 for water line and hydrant work. After discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to approve the change order at Highway 89 and Griffin Road. Passed unanimously.

(f-2) In reference to the Bonin Chemin Metairie widening, preliminary plans are being finalized and should be ready in about a week. At the end of March, the final plans should be completed. Then the City Council can consider to go out for bids on this project.

(f-3) In regards to the Minolta, Southlake, and Larriviere Road Improvements, the city will not issue final payment until the striping and other road work is completed, as agreed by the City Council. On the Chemin Agreeable Road Improvements, it will be more beneficial to reconstruct the road instead of patch and overlay because it is in deplorable condition. Mayor Viator approved this.

**(8) A motion was made by Councilman A.J. Bernard and seconded by Councilwoman Dianne McClelland to approve the Financial Report on the paying of bills for the city. Passed unanimously. Mayor stated that the Sales Tax Revenues have increased to \$365,769.00 this month.**

**(9) A motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to approve the minutes of the Public Hearing and Regular Meeting of January 12th, 2011. Passed unanimously.**

**There were a few announcements. There will be a Youngsville Sales Tax District #1 Meeting at 6:00PM on February 15<sup>th</sup>, 2012 at Ascension School located at 1800 Chemin Metairie Parkway. Following that meeting, Mayor Viator has called a special meeting @ 6:15 PM on the Sports Complex. Engineer Dax Douet with C H Fenstermaker & Associates will give a presentation and Architect Mark Lalonde will discuss the multi-purpose center. The Youngsville Mardi Gras Parade will be held on Saturday, February 18<sup>th</sup>, 2012 @ 11:00AM. All Council Members are invited to ride the City float. Senator Page Cortez is working on Governor Jendel's attendance to our Ribbon-Cutting /unveiling of our clock @ the Highway 92 Roundabout.**

**With no further discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adjourn this meeting.**

**Mayor Wilson Viator declared this meeting adjourned.**

**Wilson B Viator Jr., Mayor  
City of Youngsville**

**Rebecca Gondron, CMC  
City Clerk**

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY,  
FEBRUARY 15TH, 2012 @ 6:15PM AT YOUNGSVILLE CITY HALL:

**PRESENT:** Mayor Wilson Viator, Councilman A.J. Bernard (Div C), Councilwoman Brenda Burley (Div B), Councilman Tim Barbier (Div D), Councilman Ken Ritter, (DivA), CEO Rick Garner, and City Clerk Rebecca Gondron

**ABSENT:** Councilwoman Dianne McClelland (Div E)

**GUESTS:** Joe Morton, Dawn Durke, Mark Cambre, Sue Bayard, Perry Wilson, John Romero, Dave Pierret, Sandra Cambre, Michael Ritch, Larry Romero, Chris Romero, Keven Cantrelle, Chris Messa, Sandy Viator, Stokka Brown, Brian Trumps, Jonathan Pearce, Jeremy Hidalgo, Scott Goulas, J.J.Prejean, Nick Smith, Cyndi Smith, Scott Smith, Keith Guidry, Erica Guidry, Karen Lodmirault, Wardell Lodmirault, Kay Haslam, Dana Martin, Gene Hamilton, Brazette Carlos, Francis Delhomme, Andrea Richard, Scotti Richard, Glenda Bryan, Bill Bryan, Brian Price, Kevin Mooney, Larry Cramer, Jacob Held, Mona Held, Teddy Beaulieu, Prescott Baily, Mark Foreman, James Faulk, Leslie Jaubert, Katie Lalandr, Jim Larrison, Sherlyn Larrison, Jane Marceaux, Nicole Marceaux, Dax Douet, Raymond Reaux, George Knox, Donnie Cunningham, David Medlin, David Riggins

Mayor Viator asked Councilman A J Bernard, Jr. to lead in Prayer and the Pledge of Allegiance.

Mayor Viator began the special meeting with a presentation from Engineer Dax Douet with C.H.Fenstermaker & Associates on a proposed master plan for the sports complex. This was a slide presentation on the sports facilities and designated parking area. Engineer Dax Douet discussed the history of the project, the site design layout, challenges, and general master plan components . Dax Douet stated that we are hoping to start construction at the end of this year, in the fall sometime, if things progress as expected. It is estimated that we can start playing on the fields in the latter part of next year. Dax discussed the previous meeting held with 10 charettes of the sports complex and multi-purpose community center to determine what the public wants. The public has been very enthusiastic and has given vital input on the layout design. The design is projected to cost between ten and fifteen million dollars; averaging 11.5 million dollars. The seventy acres of land to be donated is located with easy access to Highway 90, located on the Chemin Metairie Parkway @ the Savoy Road area. The site is designed to have proper drainage potential which slopes to a coulee. The City of Youngsville has water and sewer service in that area. The site is within a flood zone, but there are features in the project design to mitigate that issue. There is also a gas line near the coulee which will not present any problems.

The project will be broken down into two phases. Phase I is the Sports Complex with soccer, baseball, and parking amenities. Phase II will be the multi-purpose community center and parking area. Conceptual general amenities will include perimeter fencing security, fish detention pond, fish docks and pier, entrance monument, concrete sidewalks, pavilion areas, blue roofs, playground area, asphalt jogging trail, and maintenance facility. It also includes five baseball fields consisting of 300 feet outfields with celebration bermuda grass with ground irrigation, lighted baseball fields, covered bleachers, and enclosed dugouts. There will be concession stand areas, restrooms, kitchen and storage area, and office space with an open observation deck. Other amenities include soccer fields, tennis courts, t-ball and softball fields. The management will decide how the fields will be oriented. There is also a proposed thirty foot high net to prevent balls from going into the water. There will be covered seating area with wind screens, along with temporary court dividers. Engineer Dax Douet presented a site walk through for public information in 3 D dimension to scale, on the design.

Architect Mark Lalonde discussed the proposed multi-purpose community center which will occupy approximately four acres of property and will be situated near the intersection of the Chemin Metairie Parkway and Savoy Road at the southwestern end of the site. The administrative, fitness, education, training, and conference spaces shall be arranged around a central corridor connecting to a gymnasium that will provide ample visibility between the different areas. The gym shall have two basketball courts. An outdoor splash park was entertained but is not being discussed in Phase I. It may be included in a later phase. Four volleyball courts, three pickle ball courts, three basketball courts, indoor walking track and stage, two kitchens in the gymnasium; one on each side for event rentals of individual spaces, storage area for tables and chairs, and gym equipment and restrooms are included in the current design. There will be fitness education, training, and a conference area, 5500 square feet which will include a fitness area, aerobics room, conference and banquet hall, kitchen and restrooms. The administration area will be 4226 square feet consisting of offices, lobby, support spaces, enhanced spaces, vending and juice coffee bar, retail sales of athletic clothing and equipment , child care, and fitness assessment spaces. The facility will be a total building area is 43,989 square feet. Mark gave a discussion on the building design particulars.

The meeting was then opened to the public for questions, comments, and input. Refer to tape for detailed discussion and city council comments.

Councilman Ken Ritter briefly discussed the city's new website to provide a resource for the community to engage in our local government and be kept informed of city business.

After discussion, a motion was made by Councilman Ken Ritter and seconded by Councilman A.J. Bernard to accept the master plan and that if there are any significant material changes, that it be brought before the city council for approval. Motion passed unanimously.

Mayor Wilson Viator thanked everyone for attending tonight's special meeting and for giving vital citizen input concerning the master plan for the sports complex and community center. The Mayor thanked everyone for the success in the passage of the sales tax district one cent sales tax proposition for this purpose. It will be a tremendous asset to the City of Youngsville. The citizens will continue to be kept informed of the progress of this project.

With no further discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to adjourn this special meeting. Passed unanimously.

Mayor Wilson Viator declared that this special meeting be adjourned.

Wilson B Viator Jr., Mayor  
City of Youngsville

Rebecca Gondron, CMC  
City Clerk

**MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL HELD ON WEDNESDAY  
FEBRUARY 29TH, 2012 @ 6:00PM AT YOUNGSVILLE CITY HALL:**

**PRESENT:** Mayor Wilson Viator, Councilman A.J. Bernard (Div C), Councilwoman Brenda Burley (Div B), , Councilman Ken Ritter, (Div A), Councilwoman Dianne McClelland (Div E),CEO Rick Garner, and City Clerk Rebecca Gondron

**ABSENT:** Councilman Tim Barbier (Div D)

**GUESTS:** Honorable Mike Michot, Josh Borill, George Knox, Perry Wilson, Dana and Ron Martin, Andre Montagnet, Louis and Linda Meaux

Mayor Viator asked Councilwoman Dianne McClelland to lead in Prayer and the Pledge of Allegiance.

(1)Honorable Mike Michot introduced Josh Borill with the Picard Group, discussing the proposed contract for council consideration relative to governmental relations services. As compensation for the services; \$20,000 to be billed \$4,000 on the first of each month. Additionally, the city would agree upon successful Capital Outlay Request in HB2, the City will retain the Picard Group, through Bond Commission approval of the Capital Outlay request, an additional \$10,000 compensation to the Picard Group. This group will introduce and support legislation and interact with any state agency to lobby for successful funding of \$3 Million Dollars to the City of Youngsville Multi-purpose Community Center. Discussion is given on tape of the legislative and bond commission process to secure funding on same. After discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to approve the contract for governmental relations services with the Picard Group for \$20,000 and an additional \$10,000 once successful funding is in the State Capital Outley Budget. Mike Michot will communicate with Mayor Viator on the progress of funding. Passed unanimously.

(2) Mayor Wilson Viator discussed the proposal from Entergy for street lighting on the newly constructed Highway 92 Extension Road Project. The cost to the city is \$8,520.00 for special street lighting for transmission lines. After discussion, a motion was made by Councilwoman Dianne McClelland and seconded by Councilman Ken Ritter to approve the expenditure of \$8,520.00 for this street lighting. Councilman A.J. Bernard recused himself because he has property along this roadway. With all other council members in favor, the motion carried.

(3) Mr. Andre Montagnet with Montagnet and Domingue Engineering Firm discussed the City of Youngsville's Overlay Project on Minolta, Southlake Plantation, and Larriviere Road. Andre recommended that the city accept the project as substantially complete. There are two remaining punch list items to be completed. If the City Council accepts this project as substantially complete, this will start the 45 day lien period and remaining punchlist items are to be completed. A motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to accept the project as substantially completed, to begin the 45 day lien period. Mayor Viator stated that he has received a letter from the Southlake Plantation Association giving thanks for the excellent road work. The Association also utilized the contractor for the pavement of their alley ways at their own cost. Passed unanimously.

(4) Mayor Wilson Viator discussed the offer from Doc Lanier to donate the Chimes for the Roundabout Clock at Highway 92 and 89 (Lafayette Street and Iberia Street) in memory of his deceased wife. This cost is approximately \$4000.00 which includes 33 chimes and 101 songs. Doc Lanier asked that the chimes chime and that the city place a plaque in her memory on site at the roundabout. The City will manage the operation of the chimes. Refer to tape for discussion. A motion was made by Councilwoman Dianne McClelland and seconded by Councilman Ken Ritter to accept the donation of the chimes from Doc Lanier. The motion passed unanimously with Councilwoman Brenda Burley having reservations.

(5) Mayor Viator discussed a proposal to purchase fifty feet by fifty feet of Evelyn Gauthier property on Bonin Road, for a sewer lift station. This property has been previously been appraised at \$7.50 per square foot; a total cost of \$18,750.00. After discussion, a motion was made by Councilman A.J. Bernard and seconded by Councilwoman Dianne McClelland to purchase the property for a sewer lift station. A utility easement will be donated along the canal to tie in the city's current sewer facility to the new Fortune Hills Subdivision. Passed unanimously.

There were a couple of announcements. For Council information and the public, CEO Rick Garner discussed a letter which he will be mailing out to (152) city garbage customers in regards to a \$10.00 assessment for an extra garbage container. They will be given the option to return the extra garbage container or be billed the additional charge of \$10.00. Audience member Perry Wilson asked that the City inquire about the percentage profit of picking up refuse in the City of Youngsville.

**City Attorney George Knox stated that he is working on Governor Jendel's attendance to the City of Youngsville's ceremony of the unveiling of the clock at the Highway 92 and 89 Roundabout. It will be a pleasure to unveil the chime clock which is a gateway to the City of Youngsville and a long-awaited road project completion.**

**With no further discussion, a motion was made by Councilwoman Dianne McClelland and seconded by Councilman Ken Ritter to adjourn this special meeting. Passed unanimously.**

**Mayor Wilson Viator declared that this special meeting be adjourned.**

**Wilson B Viator Jr., Mayor  
City of Youngsville**

**Rebecca Gondron, CMC  
City Clerk**

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY,  
MARCH 8TH, 2012 @ 6:00PM AT YOUNGSVILLE CITY HALL:**

**PRESENT:** Mayor Wilson Viator, Councilman A.J. Bernard (Div C)), Councilwoman Brenda Burley (Div B), Councilwoman Dianne McClelland (Div E), Councilman Tim Barbier (Div D), Councilman Ken Ritter (Div A) CEO Rick Garner, City Manager Charles Langlinais, and City Clerk Rebecca Gondron

**ABSENT:** None

**GUESTS:** Dana Martin, Raymond Reaux, George Knox, Linda Meaux, Perry Wilson, Joyce and Gene Hamilton, Gary Williams, Police Chief Earl Menard, Dax Douet, Donald Simon, Adam Thibodeaux, Susan Richard, Bobby Francis, Chuck and Jeanie Beaston, Larry Romero, Brad Richard, Lynn Guidry, Tom Sammons, Matt Blackwell, Michael Schuartzenburg, Danny Abshire, John Pitre, Michele Pitre, Larry Cramer, John Mayer, Jonathan Pearce, Brennan Bishop, Dale and Brenda Langlinais, Francis Delhomme

Mayor Viator asked Councilman Ken Ritter to lead in Prayer and the Pledge of Allegiance.

(1) Mr. Ray Green addressed everyone to promote "Acadiana Against Drunk Driving" to make the public aware of the devastating consequences of drunk driving. Nearly 11,000 people will die this year as a result of drunk driving. Ray talked about the seven basic areas of help against drunk driving: awakening, education, encouragement, prevention, common sense, action, and reinforcement. He mentioned that Senator Jonathan Perry will be introducing a Senate Bill to provide that 1<sup>st</sup> time drunk driving offenders being required to serve jail time. Mayor Viator thanked Mr. Green for coming to our meeting to share information with everyone here tonight.

(2) Police Chief Earl Menard introduced Mr. Loyd Henry, his recommendation for a full-time replacement police officer for Youngsville Police Department. Lloyd has been in law enforcement since 2004. He has worked for St Landry Parish Sheriff's Office, the Grand Coteau Police Department, and the Washington Police Department. Chief Menard is asking that his employment date begin on March 9<sup>th</sup>, 2012. A motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to accept Chief Menard's recommendation to hire Lloyd Henry as a full-time replacement police officer effective March 9<sup>th</sup>, 2012. Passed unanimously.

(3)(a) Business Owner, Mr. Sam Alsammour of Shadi-Pak Convenience Store, addressed the City Council on his request for a sign variance. His sign is not in compliance with City Sign Ordinance #280.3. Mr. Alsammour stated that he purchased his beer and liquor licenses with the city, he was not told about any sign ordinance violation nor that he would have to do anything to his existing signs. He is asking that the council waive the city's request on his signs. Attorney George Knox briefly discussed the sign ordinance provisions that address this matter regarding non-compliance. After discussion, a motion was made by Councilwoman Dianne McClelland and seconded by Councilman A.J. Bernard that he must comply with the city's sign ordinance within six months. No variance was granted to Mr. Alsammour of Shadi-Pak. The city is to work with Mr. Alsammour on modifying the existing sign to be in compliance with our sign ordinance. Passed unanimously.

(b) In the matter concerning a sign variance request from Mr. Chip Jones, who owns Jack's Convenience Store, a motion was made by Councilman A.J. Bernard and seconded by Councilwoman Dianne McClelland that Mr. Jones must adhere to the city sign ordinance and be given six months, starting today to be in compliance. Mr. Jones did not attend tonight's meeting for discussion on his request for a variance.

(4) Mr. Paul Doherty with Parish Inspections discussed the feasibility of the renewal of the contract for code plan reviews, inspections, and building code assistance with an adjustment to the pricing on residential plan reviews. Homes that have under 2299 square feet of living area would be reduced from \$1040.00 to \$900.00. Homes 2300 square feet of living area and over would be reduced from \$1400.00 to \$1,250.00. All other prices would remain the same under this new proposal. CEO Rick Garner stated that he was very satisfied with Parish Inspections. The City has not received any complaints in the past four to five years. The Council agreed that the contract shall be self-renewed, unless specifically cancelled within sixty days. A motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to allow Mayor Viator to sign the renewal contract with Parish Inspections as per letter dated March 2<sup>nd</sup>, 2012 with the revised pricing and that there be a sixty day notice of cancellation. Passed unanimously.

(5) (a) In regard to the Wastewater Plant Upgrade, Engineer Adam Thibodeaux with Domingue, Szabo & Associates stated that a final inspection was performed on October 26<sup>th</sup>, 2011 and the contractor has corrected all the deficiency items. A certificate of non-lien has been provided. Adam is recommending that the project be accepted. A motion was made by

Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adopt Resolution #2012-06 accepting the Wastewater Plant Upgrade as being completed by McInnis Brothers Construction, Inc. Passed unanimously.

(b) Engineer Susan Richard with Domingue, Szabo & Associates stated that after properly advertising, bids will be received on March 20<sup>th</sup>, 2012 regarding the Highway 92 East Sewer Extension Project. Resident Donald Simon expressed his dissatisfaction with the city and stated that he did not want to give the city a ten foot right-of-way. Engineer Susan Richard stated that because of the depth of the sewer gravity and the existing utilities in the right-of-way, there would not be enough room. Additional servitude is needed. Mayor Viator has attempted to negotiate with Mr. Simon, for a servitude, but was unsuccessful. Mayor Viator stated that a change order can be made if the necessary additional right-of-way is obtained. Engineer Raymond Reaux recommended that Engineer Susan draw a plat at that particular location that locate sewer, and other utilities. The State Department of Health and Hospitals has regulations that regulate space between lines within servitudes. Engineer Susan Richard is to revisit this matter and make a recommendation that will satisfy State DHH requirements.

(6) A motion was made by Councilman Tim Barbler and seconded by Councilwoman Brenda Burley to adopt Ordinance #346 to annex the Aillet Properties, LLC consisting of 156.15 acres more or less. Passed unanimously.

(7) Councilman Ken Ritter introduced Architect Lynn Guidry and UL Professor Tom Sammons who discussed a proposed land use ordinance as an alternative to Zoning. It is an alternative for growth management without affecting other peoples land. The Ordinance is working well in the City of Carencro. The ordinance can be viewed on the City of Carencro's website. Mr. Lynn Guidry will forward a copy of the proposed ordinance. It can be modified to address Youngsville's needs. Public hearings can be held to get input from the community and developers. Developer Robert Daigle expressed that this would be a tribute to the City of Youngsville in promoting growth management. After discussion, Mayor Viator thanked Architect Lynn Guidry and UL Professor Tom Sammons for attending tonight's meeting and providing us with information on land use management.

(8) Councilman Ken Ritter and some residents discussed a drainage problem in Copper Meadows Subdivision, Phase III and Phase IV concerning collection boxes holding water. The feasibility of lowering the water level in the retention pond was discussed. City Manager Charles Langlais stated that if you lower the water level in the retention pond, 3.5 feet to 4 feet, you will not see the overflow of the roadways until Bayou Parc Perdue goes over its banks. It is a tri-parish drainage problem. Engineer Raymond Reaux stated that the city should have the maintenance crew check for any obstructions. Engineer Raymond stated that if we lower the level of the retention pond, then there would be a violation of our ordinance relating to detention. This matter is to be looked into and a recommendation is to be made at next month's council meeting. Refer to tape for lengthy detailed discussion of same. A regional detention area parallel to Bayou Parc Perdue was discussed by Mayor Viator and City Engineer Dax Douet.

Another drainage problem in Copper Meadows Subdivision was discussed concerning the relocation of a drainage ditch to the back of residences on Green Springs Road. This would be very costly. The landowners were previously directed by the City Council to remove the fencing which is obstructing the drainage flow. The landowners have agreed to remove the fencing. City Engineer Raymond Reaux will look at this proposal to relocate the ditch and give a cost estimate. Servitudes will be needed for maintenance of same, if relocated. An excavator will be needed to perform this drainage work and dirt may need to be hauled in. Residents are asking that the city do the work inhouse.

(9) Councilwoman Dianne McClelland discussed temporary repair work performed by the Lafayette Consolidated Government and the Department of Transportation and Development bridge inspection performed on the Serenity Road bridge. A portion of Serenity Road was annexed into our city limits by Ordinance #344. Prior to annexation, the question of the condition of this bridge was expressed with concerns. Councilwoman Dianne McClelland stated that she was told that it was sound. Dianne stated that one month after the annexation, it was determined that there were deficiencies in the structure and was not told this information. Mr. Bob Carrol in the Public Works Department of the Lafayette Consolidated Government was contacted by Councilwoman Dianne McClelland to ask what to expect in the future about this bridge. His reply was that the repairs were temporary and that all timber components eventually will need further repairs or upgrade or a new bridge will be needed. Councilwoman Dianne questioned as to why the council was not given that information. Mayor Viator stated that the repair work was estimated at \$1300.00 and that he had the discretion, as Mayor, to spend up to \$15,000.00. The inspection that the city had, at the time of annexation, was that the bridge is fine. There was a discussion about Resolution #2012-05 which was adopted by the City Council on February 9<sup>th</sup>, 2012 in regards to Lafayette Consolidated Government's maintenance of infrastructure within our city jurisdiction by intergovernmental agreement. Mayor Viator stated that he makes decisions concerning bridges every day and this bridge repair work was \$1300.00. Councilwoman Dianne McClelland expressed that she and the council was very concerned about this bridge at the time of annexation into Youngsville. Mayor Viator stated that he was told the very same thing. Councilwoman Dianne McClelland asked why she and

the council were never informed about the bridge repair work and condition. Mayor Viator asked "How can you be concerned about something that you did not know about?" After the annexation into Youngsville, that State Department of Transportation and Development inspected the bridge. Mayor Viator stated that he went with the inspection at-hand, for the annexation. Engineer Raymond Reaux went to Tom Carrol with the Parish and obtained the inspection report to make sure that it was sound and it showed that the bridge was fine. Engineer Raymond Reaux, City Manager Charles Langlinais, and Mayor Viator did a visual inspection of the bridge and found it to be sound; did not see any problems. Engineer Raymond Reaux distributed a DOTD Inspection Report with handwritten notes he made on it along with pictures of the bridge. Raymond said that there was a problem with the pile. He performed a visual inspection and found no problem with it. Therefore, he recommended acceptance. Further discussion is given on tape of the 2012 DOTD Inspection Report findings. Councilwoman Dianne McClelland stated that the Lafayette Director of Public Works told her that all the pilings will have to be replaced and possibly the bridge. Councilwoman Dianne McClelland stated that she should have been told.

Councilman Ken Ritter said he received an email about the bridge being a public emergency and was concerned about the expense of it. Mayor Viator stated that we can't control what Lafayette does and what they send to KATC emergency. The media reports on what they want to report, stated by Mayor Viator. Councilwoman Dianne McClelland stated that emails were sent to Mayor Viator and City Engineer Raymond Reaux notifying of the bridge deficiencies. This would have been a great opportunity to advise the Council of what to expect. Councilwoman Dianne McClelland stated that she regretted adopting the Resolution (#2012-05) and thinks that the Council deserves consideration since they are responsible for the monies spent, knowing that it is only \$1300, today. Dianne stated that it would have been nice to know that there were deficiencies on that bridge. Mayor Viator stated that he respectfully, disagreed about that. The Director of Public Works was working on the figures. Mayor Viator stated that he could not report on that. Councilman Ken Ritter stated he was concerned and wanted clarification on the Lafayette public emergency special meeting.

(10) City Engineer Raymond Reaux updated the Council on engineering projects.

(a) In regards to the Straightening of Highway 92, the project is finished with Clock electrical work is being done. Discussion is given on the unveiling of the clock. Attorney George Knox commented that Governor Jendal could possibly be available to attend at the end of March. Raymond was happy to report that the city was under-budget by about \$300,000 on this project with \$20,000 coming from the Tree Company for the re-routing of the roadway at the roundabout in effort to save the oak tree. Next month, an administrative change order will be done for final acceptance of the project and clear lien certificate to pay the retainage on this project. The activity is complete. Luke Hebert with Fenstermaker is the engineer on that project. City Manager stated that Luke did an excellent job.

(b) The Chemin Metairie Parkway Phase II is 13% complete focusing on the intersection at Highway 90. Mayor Viator is talking with Mr. Bill Eskew with Facility Planning and Control about money left over in the budget to see if they would pay for street lighting and a water line extension along Chemin Metairie Parkway Phase II. Raymond stated that as long as it is in the scope of this project, Mr. Bill Eskew should be open to it.

(c) The Private Development Update Report was reviewed and discussed.

(d) Engineer Raymond Reaux discussed the Annexation Update Report and the Summary of All On-going Annexations for the City of Youngsville.

(e) In regards to the road improvements at Highway 89 and Fortune Road, Raymond stated that the State has Federal Funding for turning lanes. Mayor Viator is pushing for a roundabout instead of turning lanes for safety reasons. Raymond stated that their design should function, as if we do phase in a roundabout, in the future. Mike Moss with DOTD has federal monies available and will utilize it for turning lanes improvements @ Highway 89 and Fortune Road. Councilman Tim Barbier stated that turning lanes on Highway 89 @ Fortune Road will only create unsafe conditions, more accidents and deaths. City Engineer Dax Douet stated that we should talk to the Feds about a roundabout at that location. Mike Moss, with DOTD is following rules. If there are further discussions on this matter, the council will be kept informed.

(f) Engineer Raymond Reaux is working on the design/preliminary plans for the Highway 89 Downtown Revitalization Project for the May meeting.

(g)(1) Dax Douet discussed the 2011 Road Improvements on Griffin Road, Telephone Road, and Chemin Agreeable. He discussed Change Order #2 in the amount of \$940.43 Increase. Mayor Viator stated that he has already approved it.

(2) In regards to the Bonin and Chemin Metairie Road Improvements, Engineer Dax Douet stated that he is working on preliminary plans and will have modifications because of the cost. Mayor Viator explained that the curb and gutter will end at the end of Fieldcrest Subdivision in order to remain in budget.

(h) Pertaining to the Sports Complex and land donation. Attorney George Knox stated that he, Mayor Viator, and Councilman Ken Ritter met with Mr. Robert Daigle to express concerns about the Memorandum of Understanding and Infrastructure. Negotiations are underway. By a Resolution of the City Council, Mayor Viator will be authorized to sign the Letter of Agreement with acceptable terms regarding the donation. Mayor Viator can call a special meeting.

A discussion was given on the expansion of Green T. Linden Elementary School ,Foster Park lease, and Lafayette Parish School Board options to consider. Refer to tape for discussion by Attorney George Knox.

Engineer Dax Douet discussed the Sports Complex/Community Center Masterplan progress. Dax is working on the plans to draw up the specifications, at a later date. Mayor stated that because of over-budget, Architect Mark Lalonde will make modifications to the Community Center to remove the main entrance on one side of the building, reducing to one kitchen, and will bid the indoor walk-path as an alternate.

(11) A motion was made by Councilman A.J.Bernard and seconded by Councilwoman Dianne McClelland to approve the Financial Report on the paying of bills for the city. Passed unanimously. Mayor Viator acknowledged that the sales tax monthly revenues of \$326,000 were received.

(12) A motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to approve the minutes of Regular Meeting of February 9<sup>th</sup>,2012, the Sales Tax District #1 Meeting of February 15<sup>th</sup>, 2012, the Special Meeting of February 15<sup>th</sup>, 2012, and the Special Meeting of February 29<sup>th</sup>, 2012. Councilwoman Dianne McClelland made note of the misspelling of Governor Jindal's name.

(13) CEO Rick Garner discussed the water meter installation price increase to the city of Youngsville starting on April 1<sup>st</sup>, 2012 as indicated by letter from S. & L. Services, LLC. Cost for materials have increased. City Council took no action tonight on this matter and would like bids from three meter installers for consideration at the next council meeting in April. City Manager Charles Langlins stated that this will not be the only increase, because of Department of Environmental Quality regulations.

There were a few announcements. Attorney George Knox wanted to everyone to keep the Honorable Mike Michot's family in prayer due to the loss of his father, Mr. Louis Michot. Councilwoman Brenda Burley acknowledged and congratulated the Mayor on his new grandson named Jake. The baby and family is doing fine.

With no further discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilwoman Dianne McClelland to adjourn this meeting.

Mayor Wilson Viator declared this meeting adjourned.

Wilson B Viator Jr., Mayor  
City of Youngsville

Rebecca Gondron, CMC  
City Clerk



**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL HELD ON THURSDAY,  
APRIL 12th, 2012 @ 6:00PM AT YOUNGSVILLE CITY HALL:**

**PRESENT:** Mayor Wilson Viator, Councilman A.J. Bernard (Div C)), Councilwoman Brenda Burley (Div B), Councilwoman Dianne McClelland (Div E), Councilman Tim Barbier (Div D), Councilman Ken Ritter (Div A) CEO Rick Garner, City Manager Charles Langlinais, and City Clerk Rebecca Gondron

**ABSENT:** None

**GUESTS:** Mark Delcambre, Jim and Beverly Kemball, Lawrence and Beverly Woods, Stanley and Sheryl Mouton, Jeff Strassel, Joyce and Gene Hamilton, Gerald Provost, Richard Duchamp, John Mouton, Sam Robertson, Nicola Blackwell, Kathy and Richard Montet, Robert Trombotta, Tray Richard, Dana Martin, Raymond Reaux, George Knox, Janie Beaston, Larry Romero, George Castille, Kay Haslam, Donald Simon, Michael Schwartzburg, John Pitre, Bowman Bishop, Joe Ora, Carol Grindrod, Lynn Guidry, Gary Williams, Sissy Granger, Byron Romero, Lorl LeBlanc, Perry Wilson, Linda Meaux

Mayor Viator asked Councilwoman Dianne McClelland to lead in Prayer and the Pledge of Allegiance. Councilwoman Dianne McClelland asked everyone to keep Resident Gene Randall's family in prayer because of the passing of his wife.

(1) Prior to this meeting, a public hearing was conducted regarding the preliminary plat of 47.627 acres of the Aillet Properties, LLC submitted by QCP Group, LLC. Engineer Raymond Reaux with C H Fenstermaker & Associates briefly discussed this proposed plat, discussing his recommendations by letter to Mayor Viator dated April 2, 2012. Engineer Raymond Reaux discussed the Lafayette Areawide Development Review Committee's Comprehensive Report (PC#2012-0010) consisting of 8 conditions, 5 plat revisions, and 1 other comment and suggestion. Adjacent property owners in St Martin Parish were present to express their concerns on drainage and privacy matters. Engineer Raymond Reaux stated that the Mayor is pursuing funding for a 12 inch water line along Chemin Metairie Parkway, Phase II for fire protection. After discussion, a motion was made by Councilman Tim Barbier and seconded by Councilwoman Brenda Burley to give preliminary plat approval for the Aillet Properties submitted by QCP Group, LLC. Approving items "A" through "N" on Fenstermakers recommendations dated April 2<sup>nd</sup>, 2012; on the Lafayette Area Development Report, waive item #1 and #8. All Council Members were in favor of the motion. Passed unanimously

(2) Mrs. Susan Richard with Domingue, Szabo & Associates discussed the ongoing Highway 92 East Sewer Lift Station and Extension Project; mentioning that we have received the Department of Environmental Quality approval to award the contract. The contract documents were sent to the contractor for signature. After that, we will move forward with the change order #1 upon DEQ approval. Mayor Viator stated that the change order will be brought before this council for approval, due to it exceeding our budget.

(3) Councilwoman Dianne McClelland stated that she was approached by Veteran Russell Bourque about a beautification memorial of a soldier kneeling with a rifle on Lafayette Street at the VFW Hall. Mr. Bourque stated that he would like two of the council members to attend their VFW meeting next Wednesday night on April 18<sup>th</sup>, 2012. Rick Garner discussed the sign ordinance compliance. Councilwoman Dianne McClelland and Councilman A J Bernard will be attending the VFW meeting. Councilwoman Dianne McClelland stated that City Council appreciates their efforts to beautify the down town area. Mentioned in discussion, was the feasibility of dedicating the portion of roadway from the clock roundabout to the Catholic Church, as a Veterans Memorial. Councilman A J Bernard mentioned the Veterans Memorial Roundabout located near Rouses Fresh Market, commemorating 7 Youngsville servicemen who died in the line of duty. Councilwoman Dianne McClelland stated that the City Council is willing to work with the Veterans. Mayor Viator thanked the Veterans for attending tonights meeting and appreciates their comments.

(4) Councilman Ken Ritter stated that our Youngsville Website placed 3<sup>rd</sup> in the Acadiana Business Magazine; March 28<sup>th</sup> addition, and expressed thanks to the Bazuka Team, Mr. Tom Latiolas, Hollbrook Multi-Media, and residents who helped re-design the City of Youngsville Website. The committee did an excellent job to promote Youngsville as the fastest growing city encouraging people to live in our city. The website consists of modern colors, a warm design, with city contacts, for informational resources, videos, and creative photography. Audience members applauded for a job well done.

(5)(a) A lengthy discussion was given by area residents of Copper Meadows Subdivision, Phase III concerning a drainage issue. A price quote was obtained by the City in the amount of \$27,500.00 to clear and haul off trees from the ditch, relocate and dig a new 1,000 foot ditch and backfill the old ditch. This price did not include the removal and replacement of the fencing along the ditch, additional backfill material, and testing lab and engineering fees. Mayor Viator stated that there is a pipeline there and the city cannot mess with that. Councilwoman Dianne McClelland stated that this is going beyond the

scope of city services. Councilwoman Brenda Burley stated that this price quote was obtained and if the property owners want to have the work done, then they can come up with the money. A resident stated that there is 21/2 foot of water remaining in the ditch and it becomes a flood issue. These residents stated that they are not sure that the original drainage design was done properly because of the tree line being there. Mayor Viator stated that this work was engineered 5 or 6 years ago and the work was done by a contractor. It was inspected by our Engineers Fenstermaker & Associates. Mayor Viator stated that if the ditch is holding water, then the city can clean it out to promote proper drainage. Mayor Viator stated that if the work was not done correctly then the city would not have paid the contractor. It was undeveloped vacant property at the time. Engineer Raymond Reaux stated that the city may need to clean out the ditch because of siltration. The Engineers can shoot the grade of the ditch and clean out where it is holding water. The fences have been removed from the ditch. City Engineer Raymond Reaux is to look at the drainage plans in effort to assist in proper drainage flow. The excavator that the city has cannot be used to remove the size of trees that exist there. After discussion, no action was taken by the Council. Councilman Ken Ritter stated that this matter can also be addressed by the Homeowners Association. Mayor Viator stated that there were no promises made to move the ditch/servitude when the residents bought the property. Mayor Viator stated that we will continue to work together in effort to promote proper drainage.

(b) In regards to another drainage problem in Copper Meadows Phases II and IV, a demonstration/presentation of the drainage system was discussed. City employees were directed by Mayor Viator to shoot elevations. A demonstration/presentation was made regarding the drainage systems of Copper Meadows Phase III and IV. The retention ponds are about seven feet deep and drains into Bayou Parc Perdue. The level of the water can be lowered in these ponds. If the residents want to lower the level of the water, then the city can lower the drains to that level or it can be lowered 2 feet. When there is a large rain event, the subdivision streets would not flood as fast, but once Bayou Parc Perdue is overflowing, and the ponds are full, then the streets are still going to flood like they are doing now. Mayor Viator stated that the drainage system is designed properly and is designed for a 5 year flood. If residents built their houses above the base flood elevation, there should be no problem, however, if there is an unusual large amount of rain in a short period of time, then there will be water in the streets, as per subdivision drainage system design. The decision to lower the pond water level will need to be made by the Homeowners Association and submitted in writing to the city. The water level can be lowered to two feet if you want to keep the fish and ducks in the ponds, no more than five feet because that is the bottom of the canal. Mayor Viator stated that the system is working well and there is no obstruction. Councilman Tim Barbier stated that if you lower the level of five feet, and a child falls in the pond, the child will have a hard time getting on to the bank to get out of the pond. There is a safety issue. Refer to tape for detailed discussion of this matter.

(6) After reviewing and discussing the three bids received for water meter installation for the city, a motion was made by Councilwoman Dianne McClelland to accept the lowest bidder from S & L Services, LLC. Refer to bid sheets from Teche Construction, S & L Digging, Inc. and S & L Services, LLC. Motion passed unanimously. Councilwoman Brenda Burley was absent on this council vote.

(7) The agenda item to hire a replacement deputy for Youngsville Police Department was deleted because the officer went to work elsewhere.

(8) With the City of Youngsville having no zoning, the City Council reviewed and discussed the idea of a city performance land use plan development process, and costs of same. Architect Lynn Guidry discussed the scope of the work organization consisting of research, plan development, and documents. The formal agreement will be prepared, signed, and the work begins. Architect Lynn Guidry stated that the process should take about 12 to 15 months and approximately \$60,000.00 in fees. Mayor Viator stated that the fees can be paid from the city's property tax general allimony monies. The documents are to be adopted by the City Council. The whole process is open and allows for public and developer input. There will be public meetings and charettes during the process. As the City of Youngsville continues to grow rapidly, it is an alternative to zoning to address the needs of our community, promoting growth in a positive direction. Refer to tape for detailed discussion and audience comments and questions. The reasons for the public hearings are to find a happy median. Councilman Ken Ritter stated that Lafayette Economic Development Authority would like to be a partner and share the expenses with the City of Youngsville. They have committed to paying overall half of the expense of \$60,000.00, basically in two increments of \$15,000.00 this year and next year's budget. After discussion, a motion was made by Councilman Tim Barbier and seconded by Councilwoman Dianne McClelland to give authorization to Mayor Viator to sign all documents to enter into an agreement with Architect Lynn Guidry to develop a performance land use plan at the cost provided of \$60,000. The Lafayette Development Authority would reimburse the City of Youngsville in the amount of \$30,000. All payments would come from the City of Youngsville and can be paid by from the General Alimony Property Tax Collections. Motion passed unanimously. Councilwoman Brenda Burley was absent on this council vote.

(9) A motion was made by Councilman Ken Ritter and seconded by Councilwoman Dianne McClelland to introduce Ordinance #349 to annex Viator property owned by Dwayne Jude Viator, Wilson B. Viator, and Iris Durel Viator. Passed unanimously. Councilwoman Brenda Burley was absent for this council vote.

(10) City Engineer Raymond Reaux updated the Council on engineering projects.

(a) In regards to the Straightening of Highway 92, we have not done the final acceptance. No council action is needed tonight. We are waiting for the clear lien certificate so that the retainage amount can be paid to the contractor.

(b) The Chemin Metairie Parkway Phase II is 20% complete. All drainage structures are in place and the contractor is starting to haul dirt. Contractor stated that the job should take about 14 months and if things continue going well, they should be laying concrete in about September. There is a lot of construction going on at the Highway 90 intersection. Engineer Raymond stated that he is working with Mayor Viator and Bill Eskew of Facility Planning to secure excess funding of \$1.5 million dollars for a water line looping down the Parkway Phase II, testing and inspections, and with hydrants to be included. The jay-turn was discussed at the Intersection @ Highway 90. Engineer Raymond Reaux is to take a look at this intersection and report back next month's meeting. This was designed by the State Dept of Transportation & Development. Large trucks may have difficulty utilizing the jay-turn.

(c) In regards to the Downtown Revitalization Project, Engineer Raymond Reaux stated that the design plans are being worked on and will be submitted to the council at the May Council Meeting to move forward on the final plans.

(d) On the 2011 Road Improvement Project, in reference to Telephone Road, Engineer Raymond Reaux stated that it is almost completed with striping needed. An audience member expressed his concerns about the drainage and inadequate culvert sizing. Engineer Raymond stated that the size of the culverts were increased. Engineer Raymond stated that the audience member can meet with him at Fenstermaker's office for further discussion of this matter. The Griffin/Larriviere Road is progressing. On Chemin Agreeable, the contractor is doing the soil cement work. Pertaining to the Bonin/Chemin Metairie Project, Engineer Raymond Reaux stated that the scope of this project was decreased to reduce the price to about \$3.4 Million Dollars. Discussion is given on tape. An estimate is to be given at the next City Council Meeting in May and will seek authorization to go out for bids.

(e) In regards to the Sports Complex Project, design plans are being worked on to finish by the end of July, doing no rise certificate of hydraulics, floodway, and off-site area detention to compensate for the embankment. Flood plain was discussed. Mayor Viator stated that Robert Daigle will meet with him and assured that he would make land available for this. Layout of baseball fields was discussed by Engineer Raymond Reaux. Bids were received on the Bond Issue and at the special meeting to be held next Thursday night, the council will consider action for financing of same.

(f) Engineer Raymond Reaux discussed the overlay project from Southern Structures on Highway 92 city limits to Verot School Road with the exception of where the two roundabouts are. These plans will be delivered to Mayor Viator tomorrow. The approximate cost is \$930,000 for overlaying. On Highway 734, overlaying will be done from Highway 89 making its way to Chemin Metairie. That approximate cost is \$385,000. The Mayor suggested a seven foot sidewalk from Avenue B to the Sports Complex location for pedestrian access. This would be an additional cost of approximately \$60,000. This is being incorporated in the plans. Mayor Viator discussed state funding for the community center. The Picard Group is working diligently for funding of same for the City of Youngsville. Mayor Viator briefly discussed the decorative kettle breaking at the Roundabout. The company is re-designing the kettle for use @ Highway 92/Bonin and will warranty it for 5 years. Reinforcement rods will be placed in the whole kettle.

(11) A motion was made by Councilman A J Bernard and seconded by Councilman Tim Barbier to accept the financial report on the paying of bills. Motion passed unanimously. Councilwoman Brenda Burley was absent for this council vote. Chimes were discussed by Rick Garner.

(12) A motion was made by Councilwoman Dianne McClelland and seconded by Councilman Ken Ritter to accept the minutes of the Regular Meeting of March 8<sup>th</sup> and the special meeting minutes of March 28<sup>th</sup>, 2012. Passed unanimously. Councilwoman Brenda Burley was absent for this council vote.

With no further discussion, a motion was made by Councilwoman Dianne McClelland and seconded by Councilman Tim Barbier to adjourn this meeting.

Mayor Wilson Viator declared this meeting adjourned.



**MINUTES OF THE SPECIAL MEETING OF THE SALES TAX DISTRICT #1 MEETING HELD ON THURSDAY,  
MAY 10TH, 2012 @ 5:45PM AT YOUNGSVILLE CITY HALL:**

**PRESENT:** Mayor Wilson Viator, Councilman A.J. Bernard (Div C), Councilwoman and Chairperson Brenda Burley (Div B), , Councilman Ken Ritter, (Div A), Councilwoman Dianne McClelland (Div E) and City Clerk Rebecca Gondron

**ABSENT:** Councilman Tim Barbier (Div D)

**GUESTS:** Dana Martin, Mark Lalande, Jared Petitjean, Jeremy Credeur, Gary Williams, Dana Martin, Joyce and Gene Hamilton, Dax Douet, Linda Meaux, Sissy Granger, Linda Fox, Jeanie Beaston, Larry Romero, Raymond Reaux, George Knox

Mayor Viator asked Councilman Ken Ritter to lead in Prayer and the Pledge of Allegiance.

(1) Scott Crawford and Ted Haik with Crawford Lewis addressed Mayor Viator and the City Council on proposed Ordinance #2012-3 to authorize and provide for the issuance from time to time, of the Recreational Facilities Sales Tax Revenue Bonds in one or more series of the Youngsville Sales Tax District #1 of the City of Youngsville; payable solely from a one (1%) percent sales and use tax approved by the electors on November 19<sup>th</sup>, 2011; prescribing the form, fixing the details and providing for the payment of principle of and interest on such bonds and for the rights of the registered owner thereof, and providing for other matters with respect to the foregoing. After discussion, a motion was made by Councilman A J Bernard and seconded by Councilwoman Dianne McClelland to adopt Ordinance #2012-3 as mentioned above. Passed unanimously.

(2) Scott Crawford and Ted Haik discussed proposed Ordinance #2012-4 to amend an supplement Ordinance #2012-3; providing for the sale of the Recreational Facilities Sales Tax Revenue Bonds, Series 2012 of the Youngsville Sales Tax #1 District of the City of Youngsville; pursuant to the Bond Ordinance; providing the form, fixing the details and providing for the payment of principal and interest on such bonds; and providing for other matters in connection therewith. After discussion, a motion was made by Councilman Ken Ritter and seconded by Councilman A J Bernard to adopt Ordinance #2012-4; the above mentioned Ordinance. Discussion is given on tape. Passed unanimously.

(3) A motion was made by Councilman Ken Ritter and seconded by Councilman A.J.Bernard to adopt the minutes of the Sales Tax District #1 meeting held on Thursday, April 19<sup>th</sup>, 2012. Council members Brenda Burley, Ken Ritter, and Councilman A J Bernard voted in favor of this motion, with Councilwoman Dianne McClelland recusing herself because she was absent from the meeting. Motion carried.

With no further discussion, Chairperson Brenda Burley adjourned this Sales Tax District #1 Meeting.

Brenda Burley, Chairperson  
City of Youngsville

Rebecca Gondron, CMC  
City Clerk



MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, JUNE 14, 2012 AT 6:00PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson Viator, Councilman A.J. Bernard (Div. C), Councilwoman Dianne McClelland (Div. E), Councilman Ken Ritter (Div. A), Rick Garner (CEO), Charles Langlinais (City Manager), Rebecca Gondron (City Clerk) and George Knox (City Attorney)

ABSENT: Councilwoman Brenda Burley (Div. B) and Councilman Tim Barbier (Div. D)

GUESTS: Dax Douet, Susan Richard, Sally Angers, Linda Meaux, Denise Dugas, Darrell Guillory, Ricky Boudreaux, Janna Quebodeaux, Gary Williams, Doug Heaton, Sissy Granger, Charles Beaston, Jeanie Beaston, Kay Haslam, Everette Mays, Dale & Brenda Langlinais, Sherman Thibodeaux, Bobby Francis, Miranda Mouton and Linda Fox

Mayor Viator called the meeting to order and asked Councilman A. J. Bernard to lead the Prayer and the Pledge of Allegiance.

AGENDA ITEM 1: Proclamation. Mayor Viator stated that former residents of Youngsville, Katherine and Perry Wilson recently relocated to Texas and will be missed by the City. He stated that they actively participated in the Veteran's Memorial and the City Center round-about landscaping and clock installation. Therefore he proclaimed Katherine and Perry Wilson perpetual City of Youngsville citizens because of their active participation in making Youngsville a better place to live.

AGENDA ITEM 2: Hiring of Three (3) Replacement Police Officers (Police Chief Earl Menard). Chief Menard stated that he is recommending 2 replacements at this time and requested Council approval to hire Darryl Guillory, a 26 year veteran police officer and Doug Heaton, former resident of Youngsville recently with the Lake Charles Police Department for 5 years. He stated that both are post certified and would start June 16, 2012 at a monthly salary of \$2583.00 each. A motion was offered by Councilwoman McClelland, seconded by Councilman Ritter, to approve the hiring of Darryl Guillory and Doug Heaton for the Youngsville Police Department at a monthly salary of \$2,583.00 each with a starting date of June 16, 2012 and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley and Barbier

*Motion was approved.*

AGENDA ITEM 3: Highway 92 East Sewer Extension Report {Project #4640}. Susan Richard, with Domingue, Szabo & Associates reported that the construction has begun and is making good progress. Mayor Viator reported that he is in discussion with Donald Simon about a servitude on his property and will provide more information to the Council.

AGENDA ITEM 4: Variance Request for Construction at 301 Lafayette Street - Texaco Station (Kamal Alsamour). A motion was offered by Councilman Ritter, seconded by Councilwoman McClelland to grant a variance to reduce required parking spaces for construction at 301 Lafayette Street from 20 to 17 and the vote was as follows:

YEAS: Ritter, Bernard and McClelland

NAYS: None

ABSENT: Burley and Barbier

*Motion was approved.*

Prior to the voting, Mayor Viator stated that the plans have been reviewed and the developer would be required to have 20 parking spots and they are requesting a variance to reduce the amount to 17. He recommended that the Council consider granting the variance. Mr. Bernard questioned the spots located by the pumps. It was reported that Lafayette regulations allow parking spots in this area to be counted as required parking spaces. It was also reported that the building and grounds will have curb appeal and the owner is working on getting a sign that will be in compliance with the sign ordinance. Further discussion took place on parallel parking in the area. Mayor Viator said that additional parking is needed in the downtown area for future business development and recommended that the Council begin thinking about this.

AGENDA ITEM 5: Proposal for Purchase of a Portion of City Property located at 305 Iberia Street known as the Horse Arena (P. Andy Dakin, Attorney). Mayor Viator stated that the City has received a proposal from Mr. Andy Dakin on behalf of Ms. Trudy Simon, to purchase approximately .54 acres of property from the City located at 305 Iberia Street (Horse Farm) in order to have enough property to be able to build a home adjacent to her son's property located at 206 Julien Way. He stated that prior to any land being sold it must be appraised and that the piece she is looking at is in the rear of the property. Mayor Viator stated that he will get John Foti to do an appraisal on the property and will report back to the Council for further discussion and consideration.

AGENDA ITEM 6(a): Ordinance No. 350 - Employee Annual Pay Increases (Mayor Wilson Viator and Police Chief Earl Menard). A motion was offered by Councilman Bernard, seconded by Councilwoman McClelland to adopt Ordinance No. 350 amending and re-enacting Ordinance No. 336 providing for the salaries of the employees of the City of Youngsville which includes a 5% across the board raise for all city employees and a \$50 per month increase for Councilmembers.

Prior to the voting, Mr. Ritter stated that he believes a 5% across the board increase without a study or performance reviews sends the wrong message not only to the citizens but also to the employees. He proposed, for the future, a performance review system that is merit based where the best employees can be recognized for their performance. Mr. Ritter said he would like to get a salary study on the cities positions in comparison to other communities and what it would take to not only keep qualified employees but also to entice the best. He also stated that he supports the Council getting a pay increase but because he is new he would like to see the budget amended to keep his salary the same and to consider performance reviews in the future. Mr. Ritter opined that the City is the fastest growing community and needs to have an attractive compensation package to attract prospective employees for the city and the police department. Mayor Viator agreed with Mr. Ritter but stated that he doesn't want to go through this process if the Council is going to reject it because they feel it will be based on favoritism and not job performance.

At this time, Councilman Ritter offered an amendment to Ordinance 350, seconded by Councilwoman McClelland to delete the \$50 increase for him; to look at instituting a performance based merit increase for next year and the ensuing years and to do a compensation study on all positions and the vote was as follows:

YEAS: Ritter, Bernard and McClelland

NAYS: None

ABSENT: Burley and Barbier

*Motion was approved.*

The vote to adopt Ordinance No 350 as amended was as follows:

YEAS: Ritter, Bernard and McClelland

NAYS: None

ABSENT: Burley and Barbier

*Motion was approved.*

AGENDA ITEM 6(b): Ordinance No. 351 – De-Annex AI Theriot Property Adjacent to Le Triomphe (Gerald Reaux, C.H. Fenstermaker & Associates). A motion was offered by Councilwoman McClelland, seconded by Councilman Ritter to adopt Ordinance No. 351 to de-annex property belonging to Alfred Theriot consisting of approximately 53.25 acres located at the east projection of Rue De La Pais from Marteau Road adjacent to Le Triomphe, and the vote was as follows:

YEAS: Ritter, Bernard and McClelland

NAYS: None

ABSENT: Burley and Barbier

*Motion was approved.*

AGENDA ITEM 6(c): Introduction of Ordinance No. 352 an Ordinance to Adopt the Amended Budget of Revenues and Expenditures for the Fiscal Year Beginning July 1, 2011 and ending June 30, 2012. Public Hearing to be held on June 28, 2012 at 5:30 PM to be followed by a Special Meeting to consider adoption of said ordinance. A motion was offered by Councilman Ritter, seconded by Councilman Bernard to introduce Ordinance No. 352, an ordinance adopting an Operating Budget of Revenues and Expenditures for the fiscal year beginning July 1, 2011 and ending June 30, 2012, and the voting was as follows:

YEAS: Ritter, Bernard and McClelland

NAYS: None

ABSENT: Burley and Barbier

*Motion was approved.*

Prior to the voting, Mayor Viator informed the Council that it is a legal requirement that an amended budget be adopted at the end of each fiscal year to show the actual revenues and expenditures of the City.

AGENDA ITEM 6(d): Introduction of Budget Ordinance No. 353 – An ordinance to adopt an Operating Budget of Revenues and Expenditures for the Fiscal Year Beginning July 1, 2012 and ending June 30, 2013. Public Hearing to be held on June 28, 2012 at 5:30 PM to be followed by a Special Meeting to consider adoption of said ordinance. A motion was offered by Councilman Bernard, seconded by Councilwoman McClelland to introduce Ordinance No. 353, an ordinance to adopt an Operating Budget of Revenues and Expenditures for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013, and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley and Barbier

*Motion was approved.*

AGENDA ITEM 7: Grass cutting lien at 119 Squirrel Run (Rick Garner). A motion was offered by Councilwoman McClelland, seconded by Councilman Ritter to approve the filing of a lien against the property located at 119 Squirrel Run, Youngsville, LA in the amount of \$600 for grass cutting fees and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley and Barbier

*Motion was approved.*

Prior to the voting, CEO Rick Garner informed the Council that all legal requirements have been fulfilled as per Ordinance 94.2 to notify the property owner via registered mail of the grass cutting violations and received no response. He stated that the City cut the grass and sent the invoice to the property owner and

again received no response. Garner said that this is the second time and is recommending that, in accordance with the Ordinance, the Council approve the placing of a lien on the property located at 119 Squirrel Run in the amount of \$600 for non-payment of the invoice. He said that after the lien is cleared the City will also claim Court cost and cost to send registered letters.

**AGENDA ITEM 8: Driveway Culvert Installation Cost Increase (Rick Garner).** A motion was offered by Councilman Ritter, seconded by Councilwoman McClelland to approve the increase in cost for installation of driveway culverts from \$200 to \$300 and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley and Barbier

*Motion was approved.*

Prior to the voting, the Mayor stated that the Council received a memo in their packets from CEO Rick Garner justifying the request to increase the cost for culvert installations from \$200 to \$300. Garner stated that, during the last 18 months, the City has paid \$34,439.32 in engineering and installation fees but only collected \$24,200 which is a deficit of \$10,039.32. Ms. McClelland asked that the Mayor try and negotiate a flat fee with the engineering firm to keep cost constant. Mr. Bernard requested that the cost be reviewed in 6 months.

**AGENDA ITEM 9: Water Storage Tank Property Lease Agreement with Ascension Episcopal School (Mayor Wilson Viator).** A motion was offered by McClelland, seconded by Bernard to authorize an agreement between Ascension Episcopal School and the City of Youngsville for the lease of property for the location of a water storage tank and to authorize the Mayor to enter into such agreement on behalf of the City, and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley and Barbier

*Motion was approved.*

Prior to the voting, Mayor Viator said that the City has identified the Ascension Episcopal School (AES) property, which is owned by the Community Foundation of Acadiana (CFA) and can't be sold, as the ideal location for the water storage tank. He stated that, in lieu of water payments, AES has agreed to provide a 99 year lease for an acre of land for the tank and the easements to allow for the construction of a road and water lines to go in and out to the site. Mayor Viator stated that they are presently paying approximately \$100 per month for water. Upon questioning, Viator answered that it will be a 500,000 gallon storage tank along with pumps and a chlorination station which is needed to boost up the pressure for the area and keep the water in compliance, provide water for the Sports Complex and additional growth that is expected in that area. He concluded by stating that this is the last phase of the water improvements project from the 3 mill property tax that was promised to the voters.

**AGENDA ITEM 10: Engineering Updates**

10(a) Straightening of Highway 92 (Project #2043981.59). Dax Douet, with CH Fenstermaker and Associates, informed the Council that the City is in the 45 day lien period that will end July 2<sup>nd</sup> which would be the completion of the project. Mayor Viator stated that the project came in at \$490,000 under budget which is great news.

10(b) Chemin Metairie Parkway, Phase II {Project #2032601.02C} Mr. Douet stated that the project is 25% complete and approximately 5% ahead of schedule. Mayor Viator said that there is \$12.1 million of State funding to do this project and the bids came in below that amount, therefore, he requested that the

Legislative delegation amend the capital outlay project description to add the inclusion of water and electrical lines to the project. This amendment is waiting on the Governor's signature.

10(c) Highway 89 Downtown Revitalization {Project #2043981.4EC}. Mr. Douet reported that preliminary plans are now ready and will be submitted for review next week. He stated that the project includes new asphalt, drainage, sidewalks, landscape and parallel parking and preliminary cost estimates looks like it will be within budget. Mayor Viator said that he will invite the property owners to come in and review the plans. Ms. McClelland announced that she has invited the Manager of the State Main Street Program to a meeting on July 12 who will provide ideas on ways to help in the revitalization of the downtown area.

10(d) 2011 Road Improvements Program

(1) Griffin, Telephone, Chemin Agreeable Road Improvements {Project #2043981.4BC} Resolution No 2012-10- Notice of Acceptance of the 2011 Road and Intersection Improvements Program. Mr. Douet reported that the project is complete and asked that the 45 day lien period begin. A motion was offered by Councilwoman McClelland, seconded by Councilman Ritter to adopt Resolution No. 2012-10 authorizing the Mayor to execute the Notice of Acceptance for the 2011 Road and Intersection Improvements Program, all as recommended by CH Fenstermaker and Associates and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley and Barbier

*Motion was approved.*

(2) Bonin Road and Chemin Metairie Road Improvements {Project #2043981.4CC} Mr. Douet reported that final plans and specifications are complete and bids will be opened on July 5, 2012. He said the project will include curb and gutter and sidewalks and that there will be one lane open during construction going in one direction only.

10(e) Overlay of Highway 92 and Highway 734 {Project #2043981.40C} A motion was offered by Councilwoman McClelland, seconded by Councilman Bernard to authorize the Mayor to advertise for bids to overlay Highway 92 and Highway 734 (Project No. 2043981.40C) without sidewalks and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley and Barbier

*Motion was approved.*

Prior to voting, Mr. Douet stated that the project consists of the overlay of Hwy 92 from Verot School Road to City Hall and continuing down to the City Limits on Highway 92 East to Southern Structures and Hwy 734 will go from downtown to Chemin Metairie @ Détente Road. He stated that they are recommending sidewalks be constructed from the existing sidewalks in the downtown area to Avenue B. He informed the Mayor and Council that servitudes will be needed in order to do this so his recommendation would be to authorize the advertisement for bids, excluding the sidewalks, until the issue is resolved so as not to delay the project. The sidewalks will be bid at a later date. Upon questioning by Ms. McClelland, Mr. Douet said that the current sidewalk design is from the Sports Complex to Avenue B and the sidewalks from Avenue B to First Street have not been designed yet. Mayor Viator said that it would be a Council decision whether to use any extra funds on additional sidewalks.

10(f) Youngsville Sports Complex & Community Center {Project #2043981.3YC} Engineer Dax Douet; C H Fenstermaker & Associates. Mr. Douet said that they are hoping to submit plans by the 2<sup>nd</sup> week of

July. He then presented a Power Point presentation on the proposed project. Mayor Viator stated that he requested \$3 million from State Capital Outlay for the Community Center, \$200,000 for the design phase has been approved for this year if the Governor signs the Capital Outlay bill and \$2.8 million for construction for next year. He said that he has received a verbal from the Attorney General saying that the City cannot borrow funds from the Police Department to fund the astro turf on the fields.

Report on 1981 Sales Tax Utilization. Mayor Wilson Viator said that he feels that it is time for him, the Council and the Chief of Police to look at the dedication of the 1981 Sales Tax. He said that he has called a Special meeting for June 25<sup>th</sup> to discuss the possibility of calling an election to ask the citizens to rededicate ½ cent of the 1 cent 1981 Sales Tax to the Police Department, Road Improvements and Recreational Facilities. The Mayor stated that this would allow the City to use the \$1.473 million surplus for other needed projects and when it is used up the ½ cent sales tax will revert back to the Police Department.

AGENDA ITEM (11): Financial Report – Month of May, 2012. A motion was offered by Councilman Bernard, seconded by Councilman Ritter to accept the May 2012 Financial Report as presented and the vote was as follows

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley and Barbier

Motion was unanimously approved.

AGENDA ITEM 12(a): Minutes of the Sales Tax District #1 Meeting of May 10th, 2012 and 12(b): Minutes of the Regular Council Meeting of May 10th, 2012. A motion was offered by Councilwoman McClelland, seconded by Councilman Ritter to accept the minutes of the Sales Tax District No 1 Meeting of May 10, 2012 and the Regular Council Meeting of May 10, 2012 and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley and Barbier

Motion was approved.

There being no further business to go before the Council, a motion to adjourn was offered by Councilwoman McClelland, seconded by Councilman Bernard and unanimously carried

Mayor Wilson Viator declared this meeting adjourned.

Wilson B Viator Jr., Mayor  
City of Youngsville

Rebecca Gondron, CMC  
City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, JULY 12, 2012 AT 6:00PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson Viator, Councilwoman Brenda Burley (Div. B), Councilman Tim Barbier (Div. D), Councilman A.J. Bernard (Div. C), Councilwoman Dianne McClelland (Div. E), Councilman Ken Ritter (Div. A), Rick Garner (CEO), Sally Angers (Asst. Clerk), Charles Langlanais (City Manager) and George Knox (City Attorney)

ABSENT: None

GUESTS: Earl Menard (Police Chief), Cindy Broussard (Police Department), Raymond Reaux and Skye Sagrera (C.H. Fenstermaker & Associates) Linda Meaux, Dana Martin, Renee Allen, Anne Scarsella, Jean Beaston, Larry Graffeo, Sissy Granger, Rickey Boudreaux, Gary Williams, Bobby Francis, J. Quebedeaux, Kay Haslam, Philip W. Gallet and Luciano Scarsella

Mayor Viator called the special meeting to order and asked Ms. Burley to lead the Prayer and the Pledge of Allegiance.

A motion was offered by Mr. Bernard, seconded by Mr. Ritter to add Agenda Item 10 approving the Official Journal for the City of Youngsville and Agenda Item 11 update from Mayor Viator on the Lafayette Parish School Board meeting of Wednesday, July 12, 2012, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

AGENDA ITEM 1: Resolution No. 2012-11 A resolution of the City of Youngsville, State of Louisiana, (The "City") Ordering and Calling a Special Election to be held in the City on November 6, 2012 for the Purpose of Rededicating an Existing 1% Sales and Use Tax; Making Application to the State Bond Commission and Providing For Other Matters in Connection Therewith (Mayor Wilson Viator). A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to adopt Resolution No. 2012-11 A resolution of the City of Youngsville, State of Louisiana, (The "City") Ordering and Calling a Special Election to be held in the City on November 6, 2012 for the Purpose of Rededicating an Existing 1% Sales and Use Tax; Making Application to the State Bond Commission and Providing For Other Matters in Connection Therewith, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Mayor Viator stated that the proposition would rededicate ½ of the 1981 one cent sales tax for Police, Fire and Infrastructure for a 2 year period from January 1, 2013 to January 1, 2015 and then it would revert back to the Police Department.

Upon questioning by Mr. Bernard on why the rededication was only for a 2 year period, Ms. McClelland answered that she feels that the surplus would be depleted in that 2 year period. Mr. Ritter said that a consensus had to be reached by all parties in order for the proposition to be successful and this was what was agreed upon by the Police Chief, some Councilmembers and the Mayor. He stated that, at the rate that the Parish is growing, it is imperative to preserve long term police funding because they will need to

expand to give adequate protection to the residents. He concluded that he wanted to give the residents part of this tax back but feels that this is the best compromise for all.

Mr. Barbier offered that he is not opposed to the 2 years but feels that this could be extended to 6 years with no impact to the police department.

Mayor Viator said that he is in support of the proposition as presented.

Police Chief Earl Menard stated that he supports the proposition in the form as presented. He also said that if the 1% sales tax ever brings in \$2.5 million dollars in one year he would be willing to come to the Council and agree that it should be split it in half with the City.

Mayor Viator thanked the Chief for his support and advised that the calling of the election is only the first step in the process. He said that everyone must come together in support of the proposition and also be willing to get out in the public doing the same. The Mayor suggested that he, the full Council and the Police Chief should send a letter to the voters asking for their support of the rededication of the tax. No one spoke in opposition to this.

AGENDA ITEM 2: Preliminary Plat Approval of Sugar Mill Pond, Phase III (Council Action) Raymond Reaux, C H Fenstermaker & Associates (CHF). A motion was offered by Ms. Burley, seconded by Ms. McClelland, to give preliminary plat approval of Sugar Mill Pond, Phase III all as recommended by C. H. Fenstermaker and Associates in a letter dated July 6, 2012 with a waiver of Items E and F and acceptance of all comments in the June 20, 2012 letter from the Area Wide Development Review Committee Comprehensive Report with a waiver of item 1 under the Conditions section, and the vote was as follows:  
YEAS: Burley, Barbier, McClelland, Bernard and Ritter  
NAYS: None  
ABSENT: None  
*Motion was approved.*

Prior to the voting, Raymond Reaux with C. H Fenstermaker, stated that this is a traditional neighborhood development and based on his review, the review correspondence of the Lafayette Consolidated Government Planning, Zoning & Codes Department dated June 20, 2012 and the Master Plan from Architects Southwest approved by the Council on Monday, October 18, 2004, he is recommending approval of the Preliminary Plan subject to the conditions stated in his letter dated July 6, 2012.

Upon questioning by Mr. Barbier about the width of the streets being too small to be able to get the fire trucks in the back of the houses, Mr. Reaux stated that it is a Traditional Neighborhood Development that allows for narrower rights of way, roads and lots. Mr. Barbier asked that consideration be given to placing the fire hydrants between the curb and the sidewalks. The developer said that he would look at this possibility.

Mr. Ritter stated that he would like the City to be more aggressive in testing and inspecting the new roads to insure that they are of quality construction since the City takes over the roads upon completion of the subdivision. He requested that this be discussed at a future meeting on what the cost would be to either hire a full time person or contract this service out.

Mayor Viator replied that this is normally done by the developer but would agree that the City should consider hiring their own inspector. He said that he would research this and place it on the next agenda.

AGENDA ITEM 3: Highway 92 East Sewer Extension Report {Project #4640} (Discussion) Susan Richard; Domingue, Szabo & Associates.

Mayor Viator said that the engineers could not be present but that the progress has been hindered by all of the rain but is going well despite this.

AGENDA ITEM 4: Sign Ordinance Variance Request for New Restaurant, "Hooked Up" (Council Action) Mr. Steve Scarsella. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to allow temporary signs be placed at the "Hooked Up" restaurant for an additional 3 months, and the vote was as follows:

YEAS: Burley, McClelland, Bernard and Ritter

NAYS: Barbier

ABSENT: None

*Motion was approved.*

Before the voting took place, Mr. Steve Scarsella, owner of the restaurant, stated that he is requesting permission to put temporary signs up for more than the allowable 20 days per year. He said that they want to put signs for hiring, opening date and when they have specials. He said the signs would be done with taste and this facility will be a family restaurant.

Rick Garner, CEO, informed the Council that the current sign ordinance allows for banners to be hung up for no more than 10 days which can be renewed for an additional 10 days but no more than 20 days in a contiguous 12 month period.

Discussion took place on the possibility of the placement of the sign on the building to address the temporary sign issue in which Mr. Scarsella said that he is researching the cost.

Mr. Barbier stated that his concern is that every other business in town will be asking for the same thing which would mean temporary signs being placed all over.

City Attorney George Knox advised the Council that if they plan on making this concession for a new business owner then a duration of time needs to be placed in the motion and to be prepared that they have now set a precedence but it is well within their right to do this and look at each case separately.

Mr. Ritter said that this is a unique situation and he is in favor of helping new businesses get their feet off the ground in order to be successful and would support amendments to the ordinance to accomplish this.

Mr. Garner explained that the ordinance states that a variance issued by the City Council is site specific which means it is not City wide and does not mean that a variance must be approved for everyone.

AGENDA ITEM 5: Grass-cutting Lien on Property Located @ 101 Tall Oaks (Council Action Rick Garner. A motion was offered by Mr. Ritter, seconded by Ms. Burley, to approve the filing of a lien against the property located at 101 Tall Oaks, Youngsville, LA in the amount of \$95 for grass cutting fees including all pertinent court and administrative cost, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Prior to the voting, CEO Rick Garner informed the Council that all legal requirements have been fulfilled as per Ordinance 94.2 to notify the property owner via registered mail of the grass cutting violation and no response was received. He also stated that these are complaint driven and if another complaint would come in, the legal requirements for notification have already been met and the City can just proceed with

cutting the grass. He said that all complaints must go through City Hall so that a work order can be issued to verify the complaint.

AGENDA ITEM 6: LCDBG Grant (\$24,476.00) and City Funding For Crepe Myrtle Trailer Park Street Overlay (Mayor Wilson Viator). A motion was offered by Ms. Burley, seconded by Ms. McClelland, to table this item until the December meeting, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

Motion was approved.

Prior to the voting, Mayor Viator said that he received a cost estimate of \$65,000 to asphalt overlay New Snow Circle from the engineering firm of Montagnet & Domingue, Inc. He said that the City has received an LCDBG grant in the amount of \$24,476.00 which must be used in a low to moderate income area and the Snow Circle area qualifies. The Mayor suggested that other possible sites to be considered for future grants would be Avenue A and B and First and Second Street areas. He then suggested waiting to see how the vote turns out in the fall election for the rededication of the 1% sales tax to determine if the additional funding needed would be available.

AGENDA ITEM 7: Engineering Updates:

(7a) Straightening of Highway 92 {Project #2043981.59}. Engineer Raymond Reaux, said that they have a clear lien certificate and will be sending final administrative change order which details all of the cost and will reflect the approximately \$300,000 from being under budget. He said that this will close out this project.

Mayor Viator stated that the City is expected to get an additional 300,000 from the state since the City fronted this amount on the project which would give a total of \$600,000 to be available and at that time he will settle up with the tree people and return their funds also. He said that the State Representative from the Thibodeaux area was here recently to view the roundabout and will be bringing the Mayor of Thibodeaux will be coming view the same.

(7b) Chemin Metairie Parkway, Phase II {Project #2032601.02C} Mr. Reaux said that the project is about 30% complete and the contractor is giving the impression that the project will be finished on or about April, 2013 depending on the weather and that this is within the timeframe allowed in the contract. He said that there should be a drastic visible difference in approximately 2 months and CHF has added an extra inspector to help reduced the time.

(7c) Highway 89 Downtown Revitalization {Project #2043981.4EC}. Mr. Reaux said that preliminary plans have been submitted to the Mayor who will be setting up time for public discussion. He said the estimated cost is \$793,516. He then asked for direction on what the next step will be.

Mayor Viator stated that he met with Ms. McClelland and the Downtown Main Street Beautification Committee along with Mr. Ray Schreider, State Main Street Manager.

Ms. McClelland said that the group toured the Downtown area and some interesting ideas were discussed and that they will meet again in a couple of weeks and come up with a project to present to the Council possibly at the August meeting.

Mayor Viator concluded by stating that he will set up a meeting with the businesses and residents in that area to discuss the plans prior to giving the go ahead to the engineer for final plans.

(7d) 2011 Road Improvements Program

1. Griffin, Telephone, Chemin Agreeable Road Improvements {Project #2043981.4BC}. Mr. Reaux said that the 45 day lien period will end on July 30, 2012. The administrative change order will be submitted for signature, the retainage paid and the project will be complete.

2. Bonin Road and Chemin Metairie Road Improvements {Project #2043981.4CC} Bids & Awarding of Contract. A motion was offered by Ms. McClelland, seconded by Mr. Barbier, to table action on the bids for the Bonin Road and Chemin Metairie Road Improvements Project until the Special Meeting of July 25, 2012, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Mr. Reaux stated that five (5) bids were received and the apparent low bidder is Cecil Perry Improvements with a bid of \$3,854,600. He said that the 2<sup>nd</sup> lowest bid was \$3,883,774.38 which is very important because it validates the low bid as being pretty reliable. He said that the sewer cost in this bid will come out of the utility budget so the budgeted amount will be reduced by \$299,160.00. The total cost of the project including all engineering and inspection comes to \$4,301,007.99 which is over budget by \$501,847.99.

Mayor Viator said that this is the first project that has come in over budget and recommended that the award be tabled until the July 25, 2012 Special Meeting so he can have time to review the bid with the engineers and will make a recommendation at that time.

(7e) Overlay of Highway 92 and Highway 734 {Project #2043981.40C} Raymond Reaux and Luke Hebert; C H Fenstermaker & Associate. Mr. Reaux stated that bids will be received on July 26, 2012 and the projected cost is \$1.1 million dollars without the sidewalks.

(7f) Youngsville Sports Complex & Community Center {Project #2043981.3YC (Engineer Dax Douet; C H Fenstermaker & Associates)}. A motion was offered by Mr. Barbier, seconded by Mr. Bernard, to authorize the Mayor to proceed with final plans for the Youngsville Sports Complex and Community Center and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Mr. Reaux introduced engineer Skye Sagera who is one of the primary engineers on the project. He stated that preliminary plans were delivered on July 6, 2012 and that the agreement the City has with Young Industries states that final plans must be ready by the end of August, contractor selected by October 1, 2012, construction beginning by November 1, 2012 and project completed by the end of December, 2013. He said that there is a section in the agreement that states that the schedule is subject to reasonable extensions. Reaux said that this is a very tight schedule and will need authorization to proceed with the final plans.

Upon questioning by Ms. McClelland if the Council was ready to vote on authorizing this, Mr. Barbier stated that this is everything that has been discussed and the numbers are the same so he doesn't see any issues.

Ms. McClelland stated that she has many questions and would like more time at which Mr. Reaux stated if there are any significant changes to the Master Plan it will have to go back to Young Industries for approval.

Upon questioning by Mr. Ritter on what considerations were made to fit the astro turf into the cost proposal, Ms. Sagera responded that the parking lots were redesigned, the size of the pavilions and recreation center were reduced a little, a different style of roofing designed and the dirt is able to be used from the pond area. She said that the biggest cost savings came from the lighting by using different types of light poles and lights.

Ms. Burley suggested that the Savoy Road also be included in the recreation budget, in which the Mayor replied that if this would be done there would never be enough funds to build the civic center which will be between 5 ½ to 6 million dollars.

Upon questioning by Ms. Burley on the value of the observation decks, the consensus by the Council was that they are an integral part of the project and approved by the Council in the Master Plan. The decks will provide cover from the heat and cover during rain.

Upon questioning by Ms. McClelland on the life of astro turf, Mr. Reaux responded that there is a 20 year warranty on the surface and there are branding opportunities when using turf. He said that the maintenance cost will be reduced greatly by using the astro turf and if it rains the fields can be playable within 15 minutes.

Mayor Viator stated that he made the decision to bid out the bridge and parking on the opposite side of the pond as Alternate No. 1 due to the fact that the projected cost is very close to the funds available and the market is starting to elevate. Mr. Reaux also added that the tennis courts are in the bid specs but will be bid as a separate item due to the fact that better pricing can be gotten from contractors that specialize in building tennis courts in lieu of having a general contractor doing it all.

Mayor Viator stated that once the authorization is given to proceed with the final plans it will be very costly to the City and the time constraints will be hard to meet. He said that everything is in the plans that the Master Plan called for including some extras except the sand volley ball courts so if this is something the Council wants to include now is the time or put into Phase II. Ms. McClelland expressed that this should be included in Phase I.

(7g) Water Line on Iberia Street from Randy Road to Bonin Road {Project #2043981.4HC} Bids & Awarding of Contract (Engineer Ivan Diaz, C H Fenstermaker & Associates). Mr. Reaux informed the Council that the waterline is to serve the 7 lots near Randy Road on Hwy 92 near Chemin Metairie. He said that the low bid came from C. D. Utility in the amount of \$25,069.80 and no action is needed by the Council.

AGENDA ITEM 8: Financial Report – Month of June, 2012 (Council Action) (Midge Lopez, Accounting Department). A motion was offered by Mr. Bernard, seconded by Mr. Ritter, to accept the financial report for the month of June, 2012, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Mr. Bernard said that final payment to the Police Department for a loan to the City to install water lines to the Burley Plantation was made and thanked the Police Chief for agreeing

to this.

AGENDA ITEM 9: Minutes of the Regular Council Meeting of June 14th, 2012, Special Meeting of June 25th, 2012, and Special Meeting of June 28th, 2012. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to accept the minutes of the Regular Council Meeting of June 14th, 2012, Special Meeting of June 25th, 2012, and Special Meeting of June 28th, 2012, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

AGENDA ITEM 10: Approving the Daily Advertiser as the Official Journal of the City of Youngsville for FY 12-13. A motion was offered by Ms. Burley, seconded by Ms. McClelland, to approve the Daily Advertiser as the Official Journal for the City of Youngsville for FY 2012-2013 and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

AGENDA ITEM 11: Update on Lafayette Parish School Board (LPSB) Meeting of Wednesday, July 12, 2012. Mayor Viator reported that he, along with Ken Ritter, Architect Kirby Pecot and Robert Daigle of Young Industries, attended the LPSB meeting to request funding for schools in the City of Youngsville. He said that Mr. Pecot presented a draft plan to the Board for expansion and improvements to the Green T Lindon and Youngsville Middle School and Mr. Daigle explained that Young Industries will donate the additional land needed if the LPSB agreed to the funding. The Mayor said that the LPSB agreed to spend \$6 million dollars on Green T. Lindon and \$2 million dollars on Youngsville Middle School. He added that these funds are part of a \$30 million dollar bond issue that was approved by the LPSB that night after their presentation. Mayor Viator also requested that the Councilmembers try to meet with Ms. Rae Trahan, school board member for Youngsville, because she voted against the bond issue even though she supported the improvements. He said that his concern is that Ms. Trahan's nay vote may have an impact on the support from Superintendent Dr. Cooper for these much needed improvements.

Mr. Ritter said that he was very proud to be at the meeting with Mayor Viator and applauded him for the work that he has done in getting everyone's attention on the needs of the schools in Youngsville. He also said that even though the schools are not the responsibility of the Mayor, he realized that in order to attract new growth a good school system is paramount.

There being no further business to go before the Council, a motion to adjourn was offered by Ms. Burley, seconded by Ms. McClelland, and unanimously carried

Mayor Wilson Viator declared the meeting adjourned.

Wilson B Viator Jr., Mayor  
City of Youngsville

Rebecca Gondron, CMC  
City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON MONDAY, JUNE 25, 2012 AT 6:00PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson Viator, Councilwoman Brenda Burley (Div. B), Councilman Tim Barbier (Div. D), Councilman A.J. Bernard (Div. C), and Councilman Ken Ritter (Div. A)

ABSENT: Dianne McClelland (Div. E)

ADMINISTRATIVE STAFF: Rick Garner (CEO), Sally Angers (Asst. Clerk), Charles Langlanais (City Manager) and George Knox (City Attorney)

ATTENDEES: Earl Menard (Police Chief), Cindy Broussard (Police Department), Dax Douet (CH Fenstermaker & Associates), Angela Floyd and Jacqueline B. Cummings (La Office of State Examiner), Dana Martin, Gary Williams, Renee Allen, Chuck & Jeanie Beaston. Kay Haslam, Linda Meaux and Richard Duchamp

Mayor Viator called the meeting to order and asked Councilman Tim Barbier to lead the Prayer and the Pledge of Allegiance.

Mayor Viator requested that Agenda Item 2 be heard first. There was no objection from the Council.

AGENDA ITEM 2: 2011 Road Improvement Program, Phase II, Chemin Metairie Road and Bonin Road Improvements – Review Bids review and consider award (Project #2043981.4CC) (Mayor Wilson Viator). A motion was offered by Ms. Burley, seconded by Mr. Bernard, to table action on bids for the 2011 Road Improvement Program, Phase II, Chemin Metairie Road and Bonin Road Project until the August 9, 2012 Council meeting, and the vote was as follows:

YEAS: Burley, Barbier and Bernard

NAYS: Ritter

ABSENT: McClelland

Motion was approved.

Before the motion to table was offered, Dax Douet, project engineer with C.H. Fenstermaker, requested that the Council delay any action on the bids until the August meeting because they were still evaluating the low bid since it was over budget. He said the Council has 45 days to award the bid.

Mayor Viator then resumed the regular order of the agenda.

AGENDA ITEM 1: Louisiana State Civil Service Department presentation on the establishment of a Police Civil Service System and consideration to adopt Resolution No. 2012-14 – A resolution approving the establishment of a Police Civil Service Board all in accordance with Act No. 282 of 1964, codified as LSA-R.S. 33:2531 (Ms Cynthia Johnson – LA Police & Fire Civil Service System).

Mayor Viator introduced Angela Floyd and Jacqueline B. Cummings with the Louisiana Office of State Examiner to explain the procedure for implementing a Police Civil Service System in the City of Youngsville as required by Act 282 of 1964.

Ms. Floyd said that the roll of State Examiner's Office is to administer a civil service system for firefighters and police officers in all municipalities having populations of 7,000 to 400,000 and all paid fire protection districts. She said that since the 2010 census Youngsville falls into this category. Ms. Floyd stated that they will develop job descriptions for all classes in all departments and validate civil

service tests for entrance and promotional classes. She said that their office does not supervise or manage the administrative function of the department, but does serve in an advisory capacity.

Ms. Cummings stated that they will give advice and guidance to civil service boards, local officials and employees concerning police civil service.

She said that the following needs to take place in Youngsville in order to implement a Police Civil Service System:

- Adopt a resolution establishing a police civil service system for the police department full-time paid employees.
- May choose to adopt a resolution providing that the Police Department employee-nominee to the Civil Service Board does not have to be a qualified voter of the City of Youngsville, a resident of Lafayette Parish, nor a resident of the area for which police protection is provided
- Establish a three (3) member Civil Service Board.
  - one (1) member selected by the governing authority (Mayor and Council)
  - one (1) member appointed from a list supplied by the nearest college president
  - one (1) member elected by the Police Civil Service employee
    - Civil Service Board
      - State Examiners Office will assist in swearing in and provide orientation to board
      - Board will elect a chairman, vice-chairman and appoint a secretary.
      - Adopt a set of board rules which are necessary to conduct the business of the board and to provide for leaves of absence for all classified employees.
      - Adopt a classification plan and allocate each position and individual in the department to a class.
      - Advise and assist the governing body and the appointing authority on personnel matters as it relates to the application of civil service law.
      - Advise and assist all classified employees.
      - Review all personnel actions to verify that the action was made in accordance with civil service law.
      - Hear appeals of classified employees who have been disciplined and those who feel they have been subjected to disciplinary action.
      - Investigate any complaints regarding violations of the civil service law.
      - Establish and maintain employment lists.
      - Hold regular quarterly meetings and special meetings when needed.
      - Civil Service Board members cannot participate in prohibited political activity.

Ms. Cummings emphasized that being civil service means:

- Merit-based employment where you may only be removed for cause.
- An opportunity for employees to appeal adverse personnel actions if they feel that the appointing authority did not act in good faith and or cause
- Civil Service employees cannot engage in political activity and the only penalty for doing this is termination.

Upon questioning, it was confirmed that in the 2012 Regular Session of the Legislature Act No 644 provided that, for the City of Youngsville, the Assistant Chief of Police shall be unclassified and the right of selection, appointment, supervision and discharge shall be vested in the Chief of Police and Act No. 303 provided that the Chief of Police shall appoint, promote, discipline and dismiss police personnel subject to the budgetary limitations of the Mayor and Council, pertaining to the number of allotted positions of the police department.

Mayor Viator stated that he will put the resolution adopting the Police Civil Service System and resolution pertaining to the Police Department Civil Service Board appointee on the City Council agenda of August 9, 2012 for Council consideration.

AGENDA ITEM 3: Discuss hiring of a Full-time Inspector for the City of Youngsville (Mayor Wilson Viator).

Mayor Viator informed the Council that the City of Youngsville is definitely in need of hiring an inspector/code enforcer to ensure that all developers, builders and residents are following all building codes and local, state and federal laws.

Discussion took place on what the qualifications would be and salary requirements in which Mayor Viator replied that he would have to research this. He said he wanted to get the Council's feelings and whether they would be willing to fund this position. The Council was in agreement that this is a needed position and suggested contracting some of these services out until the position could be filled.

Mr. Ritter said that it is crucial that the City be proactive and make sure that developers are putting in the right roads and infrastructure for long term wear since the city will be taking these over once accepted by the City.

Mayor Viator agreed and stated that he would bring a proposal back to the Council for consideration after doing some more research on job description and salary possibilities and projected costs to contract out in the interim.

There being no further business to go before the Council, a motion to adjourn was offered by Councilwoman Burley, seconded by Councilman Barbier and unanimously carried

Mayor Wilson Viator declared the special meeting adjourned.

Wilson B Viator Jr., Mayor  
City of Youngsville

Rebecca Gondron, CMC  
City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, AUGUST 9, 2012 AT 6:00PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson Viator, Councilwoman Brenda Burley (Div. B), Councilman Tim Barbier (Div. D), Councilman A.J. Bernard (Div. C), Councilwoman Dianne McClelland (Div. E), Councilman Ken Ritter (Div. A), Rick Garner (CEO), Sally Angers (Asst. Clerk), Charles Langlanais (City Manager) and George Knox (City Attorney)

ABSENT: None

GUESTS: Earl Menard (Police Chief), Raymond Reaux and Dax Douet (C.H. Fenstermaker & Associates) , Susan Richard (Domingue, Szabo & Associates), Linda Meaux, Emery Hamilton, Alvin Tonia, Gary Williams, Chuck & Jeanie Beaton, Tina Krieg, Crystal Trailer, Chris Bourque, Phillip Gallet, Brenda Langlanais, Dale Langlanais, Donald Simon, Sissy Granger and Kay Haslem.

Mayor Viator called the meeting to order and recognized Ms. Burley who congratulated Chief Earl Menard, T-Boy Bergeron, Marion Burley and John Simpson, who were representing Youngsville, for coming out first in the Louisiana Municipal Association "Council Meeting in the Rough" Golf Tournament.

Mayor Viator called on Mr. A.J. Bernard to lead the Prayer and the Pledge of Allegiance. Before the prayer, Mr. Bernard asked everyone to remember Mr. Jessie Vallot, a former Councilmember, who passed away.

Mayor Viator requested that the agenda be amended to add Agenda Item No. 15 to consider Resolution No. 2012-16 authorizing an application for grant funding through the Louisiana Government Assistant Program (LGAP). A motion was offered by Ms. Burley, seconded by Mr. Barbier, to approve the addition of Agenda Item No. 15 as stated, and the vote was as follows,

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Mayor Viator announced that a public hearing was held prior to this meeting at 5:30 pm in order to receive input on the adoption of the millage rates for 2012 and no comments were made from the public. He then asked that Agenda Item No. 4 pertaining to the adoption of the millage rates be moved to the top of the agenda and there were no objections from the Council.

**AGENDA ITEM 4: Property Tax Millage Rates for the 2012 Tax Roll**

(4a) Resolution No. 2012-12 adoption of the adjusted millage rates for the year 2012. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to adopt Resolution No. 2012-12 adopting the adjusted millage rates for the year 2012 and authorizing the Assessor of the Parish of Lafayette to collect and remit to the taxing authority in accordance with the law, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

(4b) Resolution No. 2012-13 setting forth the adjusted millage rates and roll forward to millage rates not exceeding the prior year maximum authorized rates. A motion was offered by Mr. Bernard, seconded by

Mr. Barbier, to adopt Resolution No. 2012-13 setting forth the adjusted millage rates and roll forward to millage rates not exceeding the prior year maximum authorized rates for the year 2012 and authorizing the Assessor of the Parish of Lafayette to collect and remit to the taxing authority in accordance with the law and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Prior to the voting, Mr. Bernard stated that the increase in collections would be approximately \$20,000 and would come mainly from retail establishments.

AGENDA ITEM 1: Beautification Awards (Dianne McClelland). Ms. McClelland stated that the Youngsville Beautification Committee began promoting a campaign entitled "Youngsville Growing Beautifully" which recognizes business and residential properties that exhibit exceptional efforts in maintenance and beautification. She stated that judging takes place in July, December and March. Ms. McClelland announced that the recipients for July were Infinity Valve on Griffin, Gulf Coast Bank at Sugar Mill Pond, plus Chuck and Jeannie Beaston on Meadow Lake Drive.

Mr. Ritter stated that this is a wonderful program for the City of Youngsville and thanked Ms. McClelland for her efforts in getting it started. He said that the Beaston's live in his neighborhood in Copper Meadows and always take pride in their yard and that was a little frustrated because the Homeowners Organization Associations (HOA) of Copper Meadows fined the Beaston's \$25 for having the award sign in their yard. He said that this goes against the spirit of this award and asked that the Council consider a resolution in the near future asking for the cooperation of the Homeowner Associations that do have restrictive covenants to allow for these types of recognitions.

AGENDA ITEM 2: Preliminary plat approval Sugar Mill Pond, Phase 8 (Raymond Reaux; C H Fenstermaker & Associates). A motion was offered by Ms. McClelland, seconded by Mr. Barbier, to table this agenda item due to the fact that the developer was not present to answer questions, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

AGENDA ITEM 3: Sewer Treatment Extension Reports

(3a) Highway 92 East Sewer Extension Report. Ms. Susan Richard reported that the project is on schedule and the force main is installed and the sewer extension is approximately 55% complete.

(3b) Lift Station Proposals (Susan Richard). Ms. Richard reported that the Mayor requested that she lay out some potential sites that need sewer to accommodate the current needs and future growth of Youngsville and the areas designated are Fortune Road (Bonin Road area), Highway 89 North (Fortune Road area), Highway 734 South (Détente Road area) and Highway 89 south (Chemin Road Area).

(b1) Fortune Road Sewer Treatment. A motion was offered by Ms. McClelland, seconded by Ms. Burley, to authorize the Mayor to share in the cost with Louis Anzelone for the installation of a sewer treatment plant in the Fortune Road area with the City's share being approximately \$40,000, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Mayor Viator said that the cost to put in a lift station and force main at the Fortune/Bonin Road location is estimated to cost \$560,000. He recommended that the Council consider an alternate to share in the cost of putting in one of the newer treatment plants in this area because it is located at the most northern boundary and it is anticipated that there will not be much more development. The Mayor said the cost is approximately \$150,000 with the City's share being approximately \$40,000. The City would own and operate the proposed treatment plant.

(b2) Highway 89 North – Fortune Road. A motion was offered by Mr. Barbier, seconded by Mr. Bernard, to proceed with the construction of a pump station at Highway 89 North and a gravity flow line from Meadow Bend Subdivision to the east side of Highway 89 going back to Cracker Barrel with a \$75,000 participation from the developer at a total approximate cost to the City of \$675,000, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Mayor Viator explained that the proposed lift station and force main is estimated to cost \$600,000 and an additional \$75,000 to share in the cost of putting in a gravity flow line from the new development in that area to the Cracker Barrel. He said the budget for this project is \$500,000. Mayor Viator stated that the cost for this could be recouped when new development comes in.

Upon questioning by Ms. Burley about funding sources, Mayor Viator stated that there is \$1,750,000 in the 1999 Sales Tax Fund and Utility Department and \$600,000 in the 1968 Sales Tax Fund from the money that was fronted for the Hwy 92 straightening that is being refunded from State Facility Planning. He said that this totals approximately \$2.4 million which is anticipated to be enough to do all 4 projects as recommended by Domingue, Szabo and Associates.

(b3) Highway 734 South (Détente Road). A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to proceed with the construction of a lift station, force main and gravity line for the Hwy 734 sewer project at an approximate cost of \$1,010,000 and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Mayor Viator said that this is for the installation of a lift station, force main and gravity line to service the Sports Complex and future development at an estimated cost of \$1,010,000. He said that the lift station is being built on property donated by Youngs Industry.

Discussion took place on recouping cost for these improvements and Mayor Viator reminded the Council that they chose to implement a sewer tap fee in lieu of impact fees but that this can be looked at again.

(b4) Highway 89 South (at Chemin Metairie). A motion was offered by Ms. McClelland, seconded by Mr. Barbier, to authorize the Mayor to proceed with the construction of a lift station and force main at Hwy 89 South at an estimated cost of \$670,000, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Mayor Viator stated that this project is near the roundabout at Chemin Metairie and Hwy 89 South and the current budgeted amount for this project is \$500,000. He said that the estimated cost to install the lift station and force main is \$670,000 which includes engineering and inspection and that the property is being donated by Young Industry.

AGENDA ITEM 5. Resolution accepting a proposal from the State of Louisiana, Department of Transportation (LaDOTD) for the City of Youngsville to take over Highway 89 North from Youngsville Roundabout at Hwy 92/Hwy 89 and ending at the North City Limits, all contingent on certain conditions being met (Engineer Raymond Reaux; C H Fenstermaker).

Mr. Reaux stated that he has been in discussion with LaDOTD about the City taking over the right of way between that portion of State Hwy 89 from the northerly leg of the Youngsville Roundabout at Hwy 92 and the intersection of Hwy 89 and Fortune thence northerly and ending at the North City limits. He stated that the discussions with LaDOTD are for them to overlay the existing roadway and construct a roundabout at Fortune Road, after which the City of Youngsville will accept ownership. He said that the City of Youngsville's responsibility would be to take care of the design at a cost of approximately \$70,000 and LaDOTD would be responsible for all other costs. Mr. Reaux stated that the resolution presented is just a draft and asked that the Council and Mayor review the draft as he continues discussion with LADOTD.

AGENDA ITEM 6. Police Civil Service

6a. Resolution #2012-14 Establishment/Appointments to Civil Service Board.

Mr. Ritter stated that both resolutions up for discussion have already been adopted by the City Council on November 10, 2011.

There was no action taken by the Council. Adopted by Resolution 2011-18 on November 10, 2011.

6b. Resolution #2012-15 Approving the provisions of R.S. 33:25365.B(1)(C), providing that the Police Department appointment to the Police Civil Service Board shall not be required to be a resident of Lafayette Parish and shall not be required to be a resident or a qualified voter of the City of Youngsville. No action taken by the Council. Adopted by Resolution No. 2011-19 on November 10, 2011.

AGENDA ITEM 7. Grass-Cutting Lien @ 101 Summit Crest (Rick Garner). Grass cutting invoice was paid therefore this item was removed from the agenda.

AGENDA ITEM 8. Hazardous Recycle Day Authorization (Rick Garner). Mr. Garner informed the Council that the maximum cost to have a Hazardous Waste Recycling day for the residents of Youngsville is approximately \$15,000. He said that this would cover the participation of 200 vehicles. Mr. Garner asked the Council if they wished for him to proceed. The Council was in favor of Mr. Garner proceeding with the development of a Hazardous Waste Recycle Day for Youngsville.

AGENDA ITEM 9. Ordinance No.191.1 An ordinance prohibiting interference with drainage; prohibiting obstruction of drainage; prohibiting dumping of concrete and other objects which may obstruct drainage; and providing for penalties for violations thereof. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to introduce Ordinance No. 191.1, an ordinance prohibiting interference with drainage; prohibiting obstruction of drainage; prohibiting dumping of concrete and other objects which may obstruct drainage; and providing for penalties for violations thereof, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

AGENDA ITEM 10. Authorization to Advertise for Director of Recreation (Mayor Wilson Viator). A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to authorize the Mayor to proceed with the advertisement for the position of Director of Recreation, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Mayor Viator stated that he is considering putting together a committee with certain qualifications that they can bring to the table to review applicants and help make sure that the person who is ultimately hired is very qualified. He said that his goal is to have 4 – 5 applicants make the final list and they would go before the Council for questioning. Mayor Viator said that he will get input from several different sources in drafting the job description and qualifications needed and that the salary would be negotiable.

AGENDA ITEM 11. Hiring of a Full-Time Inspector for City (Mayor Wilson Viator). A motion was offered by Mr. Barbier, seconded by Mr. Ritter, to authorize the Mayor to proceed with the hiring of a full time inspector for the City of Youngsville, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Mayor Viator stated that he is in full support of having a full time inspector for the City of Youngsville. He said that he would like to promote someone from within on a probationary basis for 6 months in order to get them trained to have the skills needed to perform the duties required by this position. Mayor Viator stated that the employee would be evaluated and if performing in a satisfactory capacity the position would then become permanent along with a commensurate salary.

AGENDA ITEM 12. Engineering Updates:

12a. Straightening of Highway 92 {Project #2043981.59} Raymond Reaux stated that the project is complete and the Clear Lien Certificate has been received.

12 b. Chemin Metairie Parkway, Phase II {Project #2032601.02C} Mr. Reaux reported that the project is 30% complete and the Contractor is 8% ahead of schedule. He said the work on the Hwy 90 section is about 80% complete and 40% complete on Aillet Road and barring any weather interruptions, paving should be started in mid-September.

12c. Highway 89 Downtown Revitalization {Project #2043981.4EC}. A motion was offered by Ms. McClelland, seconded by Ms. Burley, to authorize the Mayor to proceed with final plans for the Highway 89 Downtown Revitalization Project, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Dax Douet (CH Fenstermaker and Associates), updated the Council on the positive feedback from the public hearing held on July 31<sup>st</sup>.

Ms. McClelland added that Jeannie Bastion, Kay Haslem and Dana Martin have agreed to take on the project of determining what is needed to create a Downtown Historic District.

#### 12d. 2011 Road Improvements Program

(d1) Griffin Road, Telephone Road, and Chemin Agreeable Road {2043981.4BC} A motion was offered by Tim Barbier, seconded by Ms. Burley, to authorized the release of the retainage for the Griffin Road, Telephone Road and Chemin Agreeable Road Project, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

(d2. Bonin Road and Chemin Metairie Road {Project #2043981.4CC} Bids & Awarding of Contract. A motion was offered by Mr. Barbier, seconded by Ms. Burley, to award the bid for the Bonin Road and Chemin Road Project to the low bidder Cecil Perry Improvements using the value added engineering recommendations as outlined by CH Fenstermaker and Associates in a letter dated August 2, 2012 including the elimination of sidewalks on Bonin Road and to stay with concrete pipe in lieu of plastic pipe, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Mayor Viator called on Dax Douet who reported that the bids had come in overbid and that Cecil Perry Improvements had the low bid at \$3,854,000 which was approximately \$700,000 over budget. He then presented the following four (4) options to the Council:

1. Accept the bid as is.
2. Accept the value added engineering proposal from Cecil Perry Improvements which listed options to bring the construction price down which would bring the cost down to approximately \$3.14 million.
3. Accept the value added engineering proposal from Cecil Perry Improvements without the use of plastic pipe which is Fenstermaker's recommendation. This would bring the costs down to approximately \$3.2 million which would still be over budget.
4. Rebid the project with modifications to the plans (taking out the sewer plant and move the sidewalks on Bonin Road to the opposite side of the road).

Attorney George Knox, informed the Council that there is an Attorney General opinion that allows for value added engineering on a project where the low bidder's bid is over the budgeted amount.

Discussion took place on the options and extra engineering fees to modify the plans, at which Raymond Reaux replied that there will be some additional engineering fees.

Mr. Barbier stated that he estimates that with all of the changes proposed the project would be approximately \$40,000 over budget.

Mr. Ritter stated that the original estimates from the engineer were much higher than what was budgeted so it should come as no surprise that the bids came in high. The Mayor responded that there were several modifications made to bring the cost down and closer to the estimate prior to the bidding.

e. Overlay of Highway 92 and Highway 734 {Project #2043981.40C} Bids & Awarding of Contract (Glen Leger Construction, Inc. - \$1,156,112.00) A motion was offered by Mr. Barbier, seconded by Ms. Burley, to award the bid for the overlay of Highway 92 and Highway 734 to the lowest bidder Glen Leger Construction, Inc. for the amount of \$1,156,112.00, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Mayor Viator stated that Kreig Road is the only gravel road remaining in the City and is near Hwy 92. He suggested that it would be easy to add this into the Hwy 92/Hwy 734 overlay project as a change order and asked the Council to consider this and he will bring it up at a later meeting with a cost estimate.

f. Youngsville Sports Complex & Community Center {Project #2043981.3YC}. Mr. Douet stated that the final plans will be submitted to the Council at a Special Meeting that Mayor Viator has called for August 30, 2012. He said the Corps and DHH permits have been submitted.

g. Water Line on Iberia Street from Randy Road to Bonin Road {Project #2043981.4HC} (Engineer Dax Douet; C H Fenstermaker). Mr. Douet said they are waiting for the contracts from the contractor in order to issue the notice to proceed.

13. Financial Reports – Month of July, 2012. A motion was offered by Mr. Bernard, seconded by Ms. Burley, to approve the financial reports for July, 2012, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Mayor Viator announced that sales tax collections for the month of July have increased by 25%.

14. Minutes of Regular Meeting of July 12, 2012 and Special Meeting of July 25th, 2012. A motion was offered by Ms. Burley, seconded by Ms. McClelland, to approve the minutes of July 12 and July 25, 2012, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

15. Resolution No. 2012-16 requesting financial assistance from the State of Louisiana under the Fiscal Year 2012-2013 Local Government Assistance Program. A motion was offered by Ms. Burley, seconded by Mr. Barbier, to adopt Resolution 2012-16 authorizing application to request financial assistance from the State of Louisiana for FY 2012-2013 Local Government Assistance Program, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Mayor Viator stated that the application has to be submitted by September 18<sup>th</sup> and asked for the Council to submit suggestions for projects.

There being no further business to come before the Council, a motion to adjourn was offered by Ms. Burley, seconded by Ms. McClelland, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Mayor Viator called the meeting of August 8, 2012 adjourned.

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Wilson B. Viator, Mayor

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Rebecca L. Gondron, City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON WEDNESDAY, AUGUST 15 2012 AT 1:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson Viator, Councilwoman Brenda Burley (Div. B), Councilman A.J. Bernard (Div. C), Councilwoman Dianne McClelland (Div. E), Councilman Ken Ritter (Div. A), Rick Garner (CEO), Sally Angers (Asst. Clerk) and George Knox (City Attorney)

ABSENT: Councilman Tim Barbier (Div. D)

GUESTS: Dax Douet, Ivan Diaz & Raymond Reaux with C.H. Fenstermaker and Associates, Linda Meaux, Troy Thibodeaux and Chuck and Jeanie Beaston.

Mayor Viator called the Special Meeting of August 15, 2012 to order and called on Ms. McClelland to lead the prayer and pledge.

AGENDA ITEM 1. Declaration of Emergency situation on the Bonin Road Bridge and authorizing the Mayor to take all action necessary in getting the bridge repaired.

A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to declare the repairs to the Bonin Road Bridge an emergency due to the dangerous conditions and the bridge being a major artery into and out of the City of Youngsville, and the vote was as follows:

YEAS: Burley, McClelland, Bernard and Ritter

NAYS: None

ABSENT: Barbier

*Motion was approved.*

Mayor Viator stated that he requested CH Fenstermaker (CHF) to evaluate the conditions and make a recommendation on what is needed to repair the bridge and then called on Raymond Reaux with CHF to give the report.

Mr. Reaux stated that they believe the primary cause of the failure was due to a tree that was lodged inside the Bonin Road cross drain pipe causing the pipe to be partially filled which resulted in the overtopping of Bonin Road and creating a water vortex near the road failure. He said that once the water began traveling from the top of Bonin Road into the culvert, the water took the roadway base material with it creating a void and causing the road surface to collapse. He said that CHF's recommendation is to replace the two (2) 72" metal crossing pipes with two (2) 72" reinforced concrete arch pipes and also recommended that the pipes be backfilled with flowable fill (filcrete) and place riprap on both sides of the road.

Mayor Viator stated that an estimate to do the repairs is a maximum of \$76,000 and should be complete in a few days, weather permitting. He said that the contractor, Glen Leger, can get started immediately.

Mr. Ritter requested that an evaluation of all of the City's bridges be done.

A motion was offered by Ms. Barbier, seconded by Mr. Ritter, to authorize the Mayor to proceed with the repairs to the Bonin Road Bridge at an estimated cost of \$76,000, and the vote was as follows:

YEAS: Burley, McClelland, Bernard and Ritter

NAYS: None

ABSENT: Barbier

*Motion was approved.*

AGENDA ITEM 2: Veto of Council action taken on July 9, 2012 pertaining to the awarding of the bid to Cecil Perry Improvements for the Bonin Road and Chemin Metairie Road Project.

Mayor Viator read the following from his veto letter:

*“After careful deliberation, I hereby veto Council action taken at the meeting of August 9, 2012 awarding the bid for the Chemin Metairie/Bonin Road Improvement Project to Cecil Perry, Inc. I am calling a Special Meeting for Wednesday, August 15, 2012 at 1:00 pm for the Council to consider the veto and also to consider rebidding the project without the Sewer Force Main, and to bid the Bonin Road sidewalk as an alternate and move it to the West side of the road. I feel that by doing this, we will receive bids that are within our budget and also be fair to all bidders.”*

There was no motion to override the veto.

Mayor Viator then asked for a motion to rebid the project with modifications.

A motion was offered by Ms. McClelland, seconded by Ms. Barbier, to authorize the Mayor to rebid the Bonin Road and Chemin Metairie Road Project with modifications and to fund the additional engineering fees of approximately \$3,500 to make the modifications, and the vote was as follows:

YEAS: Burley, McClelland, Bernard and Ritter

NAYS: None

ABSENT: Barbier

*Motion was approved.*

Before the voting took place, City Attorney George Knox, explained that the City is not using the value added engineering to determine the modifications to the project.

There being no further business to come before the Council, a motion to adjourn was offered by Ms. Burley, seconded by Ms. McClelland, and the vote was as follows:

YEAS: Burley, McClelland, Bernard and Ritter

NAYS: None

ABSENT: Barbier

*Motion was approved.*

Mayor Viator declared the meeting of August 15, 2012 adjourned.

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Wilson B. Viator, Mayor

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Rebecca L. Gondron, City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, AUGUST 30, 2012 AT 1:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson Viator, Councilman Ken Ritter (Div. A), Councilwoman Brenda Burley (Div. B), Councilman A.J. Bernard (Div. C), Councilman Tim Barbier (Div. D) and Councilwoman Dianne McClelland (Div. E)

ABSENT: None

ATTENDEES: Rick Garner (CEO), Sally Angers (Asst. Clerk), Raymond Reaux & Dax Douet (C.H. Fenstermaker and Associates), Mark Lalande (Architect), Jason Akers (Foley & Judell), Linda Meaux and Dana & Ronny Martin

Mayor Viator called the Special Meeting of August 30, 2012 to order and called on Ms. Burley to lead the prayer and pledge.

Mayor Viator requested that Agenda Items 2 & 3 be presented first and there was no objection from the Council.

AGENDA ITEM 2: Resolution No.2012-14 a resolution giving preliminary approval to the issuance of not to exceed One Million Two Hundred Thousand (\$1,200,000) aggregate principal amount of Sales Tax Refunding Bonds of the City of Youngsville, State of Louisiana, providing certain terms of said Bonds; making application to the State Bond Commission for approval of said Bonds; and providing for other matters in connection therewith. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to adopt Resolution No. 2012-14, a resolution giving preliminary approval to the issuance of not to exceed One Million Two Hundred Thousand (\$1,200,000) aggregate principal amount of Sales Tax Refunding Bonds of the City of Youngsville, State of Louisiana, providing certain terms of said Bonds; making application to the State Bond Commission for approval of said Bonds; and providing for other matters in connection therewith, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Mayor Viator stated that he recently met with Jason Akers, Bond Attorney with Foley & Judell, to discuss the possibility of refunding some of the City's outstanding bonds in order to save the City money.

Mr. Akers explained that interest rates are at an all-time low and that the City has some outstanding Sales Tax Bonds that were sold to DEQ in 2003 and secured with a ½ percent sales tax. He said that, after all cost for issuance, estimated savings over the life of the bonds to the City is projected to be \$461,000 using today's interest rates due to paying down the debt with the reserve funds and reduction in the interest rate. Mr. Akers said that both resolutions before the Council engage Foley and Judell as Bond Counsel and authorizes them to make application to the State Bond Commission and hire Government Consultants as Financial Advisors.

Upon questioning by Mr. Bernard in regards to the reserve fund, Mr. Akers stated that the City currently has to have the reserve fund but that the City is in a much better financial position than it was when the bonds were issued. He said that with a shorter term bond issue, the bond holders are much more

comfortable and will not require the reserve fund. Mr. Akers stated that the reserve fund would be used to pay down the debt.

Upon questioning by Mr. Barbier, Mr. Akers said that the reserve fund balance could not be used unless the bonds are refunded. He added that the term of the bonds would be the same and would mature June 1, 2023 and that the interest rate would be considerably lower. Mr. Akers stated that if the refunding is not favorable for the City, he would recommend that they not do it.

Mr. Ritter opined that it would cost the City approximately \$31,000 to do the refunding but could generate a minimum annual savings of \$25,000 or more for the next 10 years.

AGENDA ITEM 3: Resolution #2012-15 A Resolution giving preliminary approval to the issuance of not to exceed Two Million Three Hundred Thousand Dollars (\$2,300,000) aggregate principal amount of Limited Tax Refunding Bonds of the City of Youngsville, State of Louisiana; providing certain terms of said Bonds; making application to the State Bond Commission for approval of said Bonds; and Providing for other matters in connection therewith. A motion was offered by Mr. Barbier, seconded by Ms. McClelland, to adopt Resolution No. 2012-15, a resolution giving preliminary approval to the issuance of not to exceed Two Million Three Hundred Thousand Dollars (\$2,300,000) aggregate principal amount of Limited Tax Refunding Bonds of the City of Youngsville, State of Louisiana; providing certain terms of said Bonds; making application to the State Bond Commission for approval of said Bonds; and Providing for other matters in connection therewith, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Mr. Akers said that the cost to refund these bonds would be approximately \$50,905.00 with a projected savings over the life of the bonds to be \$552,000.

AGENDA ITEM 1: Sports Complex Advertise For Bids (Engineer Dax Douet; C H Fenstermaker). Mayor Viator handed out a packet prepared by Fenstermaker which outlined the Opinion of Probable Cost for the Sports Complex. He said that the Council can make a decision at the next regular meeting on September 13, 2012. He then called on Raymond Reaux and Dax Douet to explain the project and cost estimates.

Mr. Reaux stated that the projected revenue is \$16,600,000. The cost for Phase I, which includes the sports fields, site amenities and all engineering/inspections and Phase I-A which is the tennis courts is estimated to be \$13,982,501.98. He said that the Parking Lot/Pedestrian Bridge at Détente Road will be bid as Alternate 1 as a precaution to make sure that there is enough money to do the main parts of the complex.

Mr. Reaux said that if all bids would come in as projected, \$2,617,498.02 would remain to begin Phase 2 which is the Recreation Center. He said that the projected cost for the center is \$5.5 million, which includes all design, construction administration and oversight.

Mayor Viator said that the Center will not be considered for bidding for another year which will give him time to have a better idea of what the 1% sales tax will bring in and what the actual expenses will be. He said that the requested funding from State Facility Planning and Control is \$3 million and when combined with the \$2.6 million may be enough. The Mayor concluded that if there is not enough funding, the project would be put on hold until enough funds are available.

After a presentation of the facility by Mr. Douet and questioning from the Council on different aspects of the facility, it was decided to add the sand volleyball courts with lighting into the project. Mr. Douet also informed the Council, if all goes as scheduled, the timeline will be: September 24, 2012 - 1<sup>st</sup> advertisement for bids; October 19, 2012 – bid opening; October 25, 2012 - award bids at Special Council Meeting; November 6, 2012 – contract signing; mid-November – begin construction; and October 2013 – project complete. He said that they are changing the bid requirements to specify a calendar day contract.

There being no further business to come before the Council, a motion to adjourn was offered by Ms. Burley, seconded by Ms. McClelland, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Mayor Viator declared the special meeting of August 30, 2012 adjourned.

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Wilson B. Viator, Mayor

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Rebecca L. Gondron, City Clerk

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, SEPTEMBER 13, 2012 AT 6:00PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson Viator, Councilwoman Brenda Burley (Div. B), Councilman Tim Barbier (Div. D), Councilman A.J. Bernard (Div. C), Councilwoman Dianne McClelland (Div. E), Councilman Ken Ritter (Div. A), Rick Garner (CEO), Sally Angers (Asst. Clerk), and George Knox (City Attorney)

ABSENT: None

GUESTS: Raymond Reaux and Dax Douet (C.H. Fenstermaker & Associates), Adam Thibodeaux (Domingue, Szabo & Associates); Teddy Beaulieu, Paul Miers, Joyce & Gene Hamilton, Gary Williams, Dana Martin, Donald Simon, Sissy Granger, Lee Aymond, Jean Beaston, Kay Haslam and Dolly Purdy

Mayor Viator called on Councilwoman Dianne McClelland to lead the Prayer and the Pledge of Allegiance

Mayor Viator requested that the agenda be amended to add Agenda Items 8c, 8d and 8e to consider Resolutions No. R-2012-18 (pertaining to subdivision covenants and signage), R-2012-19 and R-2012-20 (pertaining to easements for sewer lift stations). A motion was offered by Ms. Burley, seconded by Mr. Barbier, to approve the addition of Agenda Item No. 8c, 8d and 8e as stated, and the vote was as follows, YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

AGENDA ITEM 1: Highway 92 East Sewer Extension Report {Project #4640.01}(Adam Thibodeaux; Domingue, Szabo & Associates). Mr. Thibodeaux reported that construction is approximately 70% complete and on schedule.

AGENDA ITEM 2: Request by Jeff Barnhill for Setback Variance @ 201 Devon Way (Ordinance #287.1). Item removed from agenda at request of Mr. Barnhill.

AGENDA ITEM 3: Preliminary Plat Approval of Sugar Mill Pond, Phase 8 (Raymond Reaux; C H Fenstermaker & Associates). A motion was offered by Mr. Barbier, seconded by Ms. Burley, to give preliminary plat approval of Sugar Mill Pond, Phase 8 all as recommended by C.H. Fenstermaker and Associates in a letter dated July 31, 2012 with a waiver of Items G and H and delete Item D; on the July 18, 2012 letter from LCG Planning, Zoning & Codes waive No. 1 and delete the word "temporary" on Item 4 and further discussions to take place between the developer and the City for placement of water hydrants in the interior of the development during the construction plan phase, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting on the original motion, an amendment was offered by Mr. Bernard, seconded by Ms. Burley, to delete Item D on the letter dated July 31, 2012 and delete the word "temporary" in Item 4 of the July 18, 2012 report, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Upon questioning by Ms. Burley, Mr. Beaulieu answered that the development is a two (2) and three (3) story multi-use apartment complex with commercial on the bottom floor of the three (3) story buildings. He added that it is a HUD financed project but not a housing project.

Ms. McClelland expressed her concern in waiving Items G & H.

AGENDA ITEM 4: Meadow Bend Subdivision (Mayor Wilson Viator). Mayor Viator stated this is the subdivision on the Northside of Youngsville on Hwy 89 and the Council approved a motion stating that the developer would be responsible for \$75,000 of the cost to put in the lift station and gravity flow lines. He said that the developer met with him and indicated that they could only pay \$25,000 of the cost.

Paul Miers, representing the developer, said that these dollars were not in the budget to begin with and indicated that he thinks the developer may be able to come up with \$40,000. He added that 122 houses are projected to be built and also the front would be for commercial development.

After much discussion on what is being required of other developers, Mr. Ritter requested that the Council delay any action in order to get more information on the types of businesses that may locate there and the revenue they would generate. He also recommended that it is time to review the impact new developments have on the City and what needs to be in place to make sure that all requirements are being followed as it pertains to roads, water, sewer and the cost impact to the City.

AGENDA ITEM 5: Junk Removal (Rick Garner)

5a: Junk Removal at 310 Maxie Duhon Road. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to authorize the City to proceed with the abatement of the junk located at 310 Maxie Duhon Road as per Junk Removal Ordinance, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Mr. Garner stated that the City has been pursuing the cleanup of this property since April of 2011 and the owner said that he would take care of it but nothing has been done. He said that he has received no response from the property owner to the notifications sent to him about the violations to City ordinances. He also said that the owner was invited to this meeting.

5b: Junk Removal @ 405 Church Street. Owner cleaned property, no action necessary.

5c: Junk Removal @ 214 Church Street. Owner cleaned property, no action necessary.

AGENDA ITEM 6: Grass Cutting Lien at 119 Squirrel Run. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to approve the filing of a lien against the property located at 119 Squirrel Run, Youngsville, LA in the amount of \$487.50 for grass cutting fees, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Mr. Garner stated that this is the 2<sup>nd</sup> lien to be placed on this property and

that the requirements of the ordinance have been followed. He said that since this was the 2<sup>nd</sup> violation that a notice was not required.

**AGENDA ITEM 7:** Update on Land Use Ordinance Development for Youngsville (Discussion)

Councilman Ken Ritter. Mr. Ritter said that the goal is to provide a Land Use Ordinance to be considered by the Council by the first quarter of 2013. He said the architects have taken an aerial of the city and plotted all of the residences and current businesses, layered in all commercial and industrial areas and vacant land in order to have a basis to see what buffer zones need to be created. Ritter stated that the architects have met with each Councilmember and that there will be two (2) public hearings for public input and asked for feedback from the Council. Mr. Ritter said that it is a slow process because all aspects of the community are being considered.

**AGENDA ITEM 8:** ORDINANCES AND RESOLUTIONS

8a) Ordinance No.191.1 – An ordinance amending Ordinance No. 191 prohibiting interference with drainage; prohibiting obstruction of drainage; prohibiting dumping of concrete and other objects which may obstruct drainage; and providing for penalties for violations thereof. A motion was offered by Ms. Burley, seconded by Ms. McClelland, to adopt Ordinance NO. 191.1 amending Ordinance No. 191 prohibiting interference with drainage; prohibiting obstruction of drainage; prohibiting dumping of concrete and other objects which may obstruct drainage; and providing for penalties for violations thereof, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

8b) Resolution No. 2012-17 - A resolution of the City of Youngsville amending Resolution No. 2012-11 ordering and calling a special election to be held in the City of Youngsville on November 6th, 2012 for the purpose of rededicating an existing 1% Sales and Use Tax, making application to the State Bond Commission and providing for other matters in connection therewith. Mayor Viator explained that there was a change in the listing of the voting precincts that needs to be corrected. A motion was offered by Ms. McClelland, seconded by Mr. Barbier, to adopt Resolution No. 2012-17 amending Resolution No. 2012-11 ordering and calling a special election to be held in the City of Youngsville on November 6th, 2012 for the purpose of rededicating an existing 1% Sales and Use Tax, making application to the State Bond Commission and providing for other matters in connection therewith, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Prior to the voting, Mayor Viator stated that he will be drafting a letter informing the residents about the election and explaining the proposition. He also stated that he will ask each Councilmember and the Police Chief to sign it as was agreed upon at a previous meeting.

8c) Resolution No. 2012-18 – A resolution of the Mayor and City Council of the City of Youngsville supporting the Youngsville Beautification Committee’s Campaign entitled “Youngsville Growing Beautifully” and requesting all of the subdivisions within the City of Youngsville do the same. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to adopt Resolution No. 2012-18, a resolution of the Mayor and City Council of the City of Youngsville supporting the Youngsville Beautification Committee’s Campaign entitled “Youngsville Growing Beautifully” and requesting all of the subdivisions within the City of Youngsville do the same, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Prior to the voting, Ms. McClelland stated that she will ask to be invited to the the Home Owners Association meetings to explain the beautification campaign and ask for their participation prior to the December awards.

8d) Resolution No. 2012-19 - A resolution authorizing the Mayor to execute an Act of Donation of Property from Young's Industries, Inc. (property located along Hwy 89 and Chemin Metairie Parkway). A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to adopt Resolution No. 2012-19 authorizing the Mayor to execute an Act of Donation of Property from Young's Industries, Inc., and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Prior to the voting, Mayor Viator stated that this is for the lift station and sewer servitude along Hwy 734 and Hwy 92.

8e) Resolution No. 2012-20 – A resolution authorizing the Mayor to execute an Act of Donation of Property from North American Financial Group, L.L.C. (property located along Hwy 89 North). A motion was offered by Ms. Burley, seconded by Mr. Barbier, to adopt Resolution No. 2012-20 a resolution authorizing the Mayor to execute an Act of Donation of Property from North American Financial Group, L.L.C., and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Prior to the voting, Mayor Viator stated that this is for the lift station and sewer servitude along Hwy 89.

AGENDA ITEM 9: Annexation Updates. Raymond Reaux reported the following:

- Savoy Road near Deacon Road – discussions ongoing with the property owners.
- David Family Property across Savoy – waiting for paperwork from owners before proceeding further.
- Fortune and Hwy 89 – on hold until discussions with DOTD about the round-a-bout are complete.
- Almonaster and Hwy 92 area – discussions ongoing.

AGENDA ITEM 10: ENGINEERING UPDATES

10a) Chemin Metairie Parkway, Phase II {Project #2032601.02C}. Mr. Reaux stated that the project is about 32% complete and the Contractor is 7% ahead of schedule and all work is satisfactory. Completion date is expected to be April 4, 2013

10b) Roundabout @ Highway 89 and Fortune Road (Project #2043981.4IC). Mr. Reaux stated that discussion with DOTD is ongoing and they have agreed to do the landscaping. He said that he is waiting for the draft resolution from DOTD.

Upon questioning by Mr. Barbier, Dax Douet stated that this will be a state of the art round-a-bout and that the 2-lane design is to move traffic faster through the intersection.

10c) Highway 89 Downtown Revitalization {Project #2043981.4EC}. Mr. Douet informed the Council that the final specs will be ready for the October 11<sup>th</sup> meeting at which time the Council can authorize the advertisement for bids.

10d) 2011 Road Improvements Program - Bonin Road and Chemin Metairie Road {Project #2043981.4CC} A motion was offered by Ms. Burley, seconded by Mr. Barbier, to authorize the advertisement for bids for the Bonin Road and Chemin Metairie Road project with a construction cost estimate of \$3,159,902.80 for the base bid and \$75,460.00 for Alternate No. 1 and further to amend the budget to include sufficient funding to cover the estimate and engineering as such, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Prior to the voting on the original motion, Ms. Burley offered an amendment to amend the budget to include enough funding to cover the Opinion of Probable cost of \$3,235,362 and engineering fees all as recommended by C.H. Fenstermaker and Associates, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

10e) Overlay of Highway 92 and Highway 734 {Project #2043981.40C}. Mr. Douet reported that the start date is September 19, 2012. He said that the project will overlay Hwy 92 from Verot School Road to the new round-a-bout by City Hall and goes to the City Limits. Reaux said that there will be one lane closures.

Mayor Viator presented a cost estimate from the contractor to include Kreig Road and Pegasus Road in the project in the amount of \$60,487 which could be done as a change order.

Mr. Ritter stated that he would like for the residents along both roads to be aware of the project and to get their input so he requested that this be tabled until the next meeting.

A motion was offered by Mr. Ritter, seconded by Ms. McClelland to table until the October meeting in order to get input from the residents, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

10f) Youngsville Sports Complex & Community Center {Project #2043981.3YC} - Authorization to advertise for bids for the Sports Complex. A motion was offered by Ms. Burley, seconded by Mr. Ritter, to authorize the advertisement for bids for the Sports Complex Phase 1 and Phase 1A with a construction estimate of \$10,939,594.86 for Phase I Base Bid; \$1,046,526.12 for Alternate 1 of Phase 1; \$959,055 for Phase 1A; and \$972,326 for engineering design, inspections and oversight and further to amend the budget to provide funding as such, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Prior to the voting, Mr. Douet explained that Phase 1 Base Bid includes everything except the tennis courts and community center and that the parking lot and bridge will be bid out as Alternate 1. He said that Phase 1A is for the tennis courts.

10g) Water Line on Iberia Street from Randy Road to Bonin Road {Project #2043981.4HC}. Mr. Douet reported the contractor for the job is CD Utilities and the start date is September 17, 2012 with a 25 day working contract.

10h) Youngsville Water Storage Tank {Project #2043981.3IC}. Mr. Douet said that City Attorney George Knox is in the process of getting the agreement with Community Foundation of Acadiana and once that is executed, the design phase will begin on the 500,000 gallon tank.

Mr. Barbier said that the City will get a credit for the fire rating depending on how many gallons the pumps will put out. He said that he would give the information to Dax to contact the Fire Rating Bureau.

10i) Water Line Improvement on Ogden Road (Water Enrichment Grant for \$19,940). A motion was offered by Ms. McClelland, seconded by Mr. Bernard, to proceed with the construction of a waterline on Ogden Road with funding from the Utility Fund and a \$19,940 LCDBG Water Enrichment Grant, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Prior to the voting, Mayor Viator stated that he has an estimate of \$70,078,60 to do the project including a contingency in the amount of \$4,502.00 which he feels will not be necessary. He said that the City also has received a Water Enrichment Grant in the amount of \$19,940 to cover part of the cost. The Mayor concluded by stating that this is a needed improvement for the residents in that area.

AGENDA ITEM 11: Financial Report – Month of August, 2012. A motion was offered by Mr. Bernard, seconded by Ms. McClelland, to approve the August, 2012 Financial Reports, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

AGENDA ITEM 12: Acceptance of the minutes of the meetings held on August 9, 2012 (Regular), August 15, 2012 (Special) and August 30, 2012 (Special). A motion was offered by Ms. Burley, seconded by Mr. Barbier, to approve the minutes of the Regular Meeting of August 9, 2012, Special Meeting of August 15, 2012 and Special Meeting of August 30, 2012 with one correction to the August 9<sup>th</sup> meeting being to change the wording in the title from “Minutes of the Special Meeting” to “Minutes of the Meeting”, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

#### AGENDA COMMENTS, ANNOUNCEMENTS ADJOURN

Mayor Viator announced:

- three (3) new police officers have been hired by the Police Chief and they are now at full force.
- Popeye's Fried Chicken is interested in coming to Youngsville and is looking at property near McDonalds
- Slemco has purchased property for a substation located on Almonaster near Highland Ridge next to the coulee.
- Presented a drawing for a building for the Sports Complex temporary office for the Director until the facility is complete with a price tag of approximately \$8,500, sewer and water additional.

There being no further business to come before the Council, a motion to adjourn was offered by Ms. Burley, seconded by Ms. McClelland, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Mayor Viator called the meeting adjourned.

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Wilson B. Viator, Mayor

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Rebecca L. Gondron, City Clerk

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, OCTOBER 11, 2012 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson Viator, Councilwoman Brenda Burley (Div. B), Councilman Tim Barbier (Div. D), Councilman A.J. Bernard (Div. C), Councilwoman Dianne McClelland (Div. E), Councilman Ken Ritter (Div. A), Rick Garner (CEO), Sally Angers (Asst.City Clerk), and Charles Langlinais (City Manager)

ABSENT: None

GUESTS: Raymond Reaux and Dax Douet (C.H. Fenstermaker & Associates), Adam Thibodeaux (Domingue, Szabo & Associates); Mark Lalande, Teddy Beaulieu, Paul Miers, Joyce & Gene Hamilton, Gary Williams, Dana Martin, Donald Simon, Sissy Granger, Kay Haslam, Mrs. Clifton Hulin, Tina R. Krieg, Jerry Wiley, Phil Gallet, Brian Knott, Linda Meaux, Matt Jeffery, Russell Romero, Ricky Boudreaux, Crystal Trailer, Kerry Krieg, David Stelly, Bobby Francis, Steve and Theresa Saucier and Dale Langlinais

Mayor Viator led the prayer and asked for everyone to pray for the family of Ms. Earline Bernard wife of Councilman A.J. Bernard who passed away last week. The pledge was led by Councilwoman Brenda Burley.

Mayor Viator announced that Agenda Items 1, 2 and 3 have been deferred until the November 8, 2012 meeting. He then recognized Boy Scout Tyler Perry from Troop 255 who was present at the Council meeting to earn his communication badge.

AGENDA ITEM 1: Proclamation in honor of former Youngsville Councilmember Jessie Vallot. Item deferred to November 8, 2012.

AGENDA ITEM 2: Presentation of check to Trees Acadiana for Oak Tree Reimbursement. Item deferred to November 8, 2012.

AGENDA ITEM 3: Plat Approval of Fairfax Subdivision, Phase 1 (Raymond Reaux – CHF). Item deferred to November 8, 2012.

AGENDA ITEM 4a: Highway 92 East Sewer Extension Report (Project No. 4640.01). Mr. Adam Thibodeaux reported that the project is approximately 80% complete.

4b) Sewer Lift Station on Hwy 92 near Southern Structures. Motion by Ms. Burley, seconded by Mr. Barbier, to approve a change order to the E. Hwy 92 Sewer Extension Project to install a sewer pump station and force main on Hwy 92 near Southern Structures and amend the budget accordingly, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Prior to the voting, Mayor Viator said that he is very excited to report that Acadiana Bottling is moving their entire operations to the City of Youngsville in the Southern Structures Facility on Hwy 92 and that the company will be bringing in 170 employees and over \$77,000 in annual sales tax, which does not include property tax or any purchases. Mayor Viator stated that he is requesting that the Council approve

putting in the necessary sewer improvements for that area while the contractor is currently doing work on Hwy 92 at an estimated cost of \$65,000.

Upon questioning by Burley, Mayor Viator stated that funding is available in the Utility Fund and also the 1999 Sales Tax Fund.

AGENDA ITEM 5: Meadow Bend Subdivision – Discuss Developer’s share of Sewer Service. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to increase the city share to \$100,000 to provide sewer for Meadow Bend Subdivision provided that the City research a consistent measure of cost for future development in Youngsville, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Discussion took place on establishing a plan that will deal with the cost of providing water and sewer for future developments by implementing a user fee or cost basis. Mayor Viator responded that Susan Richard with Domingue, Szabo is researching this information for the City. He also stated that he has the staff looking at what other municipalities are doing and hopes to have an ordinance in the near future that will address this issue.

AGENDA ITEM 6: Consider implementing credit card service to residents for payment for City services. A motion was offered by Mr. Ritter, seconded by Ms. Burley, to authorize the Mayor to implement a credit card payment system to accept payment for services provided by the City of Youngsville without charging a fee and review the cost to do this at the next budget cycle, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Prior to the voting, Mayor Viator said that he has been requested by many residents to allow payment for City Services by credit cards in addition to the normal payment methods with cash, check, money order or bank draft. He said that this is allowable and the guidelines are outlined in Louisiana Revised Statute 33:2933 which the Council has a copy of. Mayor Viator said that the law allows the city to assess a fee to cover the cost to provide this service if the Council wishes.

AGENDA ITEM 7: Request from VFW for Monument Sign (Councilwoman Dianne McClelland). A request was submitted by the VFW Post 9210 for the City of Youngsville to fund a VFW monument sign at a cost of \$4,000 plus \$650 installation fee all as quoted by Promotional Images. A motion was offered by Ms. McClelland, seconded by Mr. Bernard, to authorize a contribution in the amount of \$2,000 out of the Cultural Fund to go towards the VFW Post 9210 Monument sign, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

AGENDA ITEM 8: Letter to Residents on Rededication of the 1981 – Police 1% Sales and Use Tax (Mayor Viator, Council, Police Chief). Mayor Viator reminded the Council that they and the Police Chief all agreed to sign a letter to be sent to the voters of the City of Youngsville expressing their support of the proposition on the November 6<sup>th</sup> ballot to rededicate ½ of the 1% 1981 Sales and Use Tax for the Police Department for a 2 year period. Mayor Viator asked if there were any changes or additions. After a few

minor changes were recommended, the Mayor said that he will get the letter revised before sending out to the residents.

AGENDA ITEM 9: Police and Fire Civil Service Board Appointments. Mayor Viator said that a letter was sent to University of Louisiana at Lafayette President Dr. E. Joseph Savoie requesting the submission of names to be considered for appointment to the City of Youngsville Police and Fire Civil Service Board as required by law. He stated that Dr. Savoie submitted the names of Pierre "Rocky" Landry, III, Benjamin Langlinois and Dawn Fournier but that Mr. Landry has removed his name from the list. Mayor Viator stated that the Council must appoint one of these people to the Board and can choose the other name or come up with one of their own for the Council appointment.

A motion was offered by Ms. Burley, seconded by Mr. Bernard, to appoint Mr. Benjamin Langlinois from the list provided by University of Louisiana at Lafayette President, Dr. Joseph Savoie to the Municipal Police Civil Service Board, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

A motion was offered by Ms. Burley, seconded by Mr. Ritter, to appoint Ms. Dawn Fournier to the Police Civil Service Board as the Council appointee, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Mayor Viator stated that the Police Chief has all of the information to start the process for the board representative for the Police Department employees.

AGENDA ITEM 10: Water Meter Installation Price Increase Discussion. Charles Langlinois, City Manager, stated that there has been a price increase for the installation of water meters due to EPA mandate that no lead/brass be used in meters. He said that with the mandates coming down from EPA, there could possibly be more regulations coming forth. A motion was offered by Ms. McClelland, seconded by Ms. Burley, to approve the price increase for the installation of water meters due to the mandate of no lead/brass parts and to accept the low price of S & L Services, L.L.C, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

10a) Water Well No. 5 and Water Well No. 6 Repairs. Charles Langlinois, City Manager, informed the Council that he received a quote from Griner Drilling Service, Inc. in the amount of \$18,550.00 for emergency repairs to Water Well No. 5 and \$10,550 for emergency repairs to Well No. 6 which include labor and material. He said that there is no funding in the budget to cover these cost. A motion was offered by Mr. Burley, seconded by Mr. Ritter, to amend the budget in the amount of \$29,100 to fund emergency repairs to Water Well No. 5 and Water Well No. 6, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

David Stelly, with Griner Drilling Services, reported that these repairs will bring the wells back up to full capacity but that he does not know how long they will last. He said that he is looking at a chemical that eats up the iron and thus may help in the long term.

**AGENDA ITEM 11: ORDINANCES AND RESOLUTIONS**

11a) Ordinance No. 280.3 – Sign Ordinance amendment pertaining to banners. Mr. Teddy Beaulieu stated that Sugar Mill Pond puts on many events for the community that are free and open to the public and would like to advertise with banners but the banners are currently in violation of the sign ordinance. He is requesting that the Council consider amending the sign ordinance to allow for the advertising of events with banners as long as the events are: 1) free and open to the public; 2) located on property owned by the event organizer; 3) time constraints of a week and limited to how many; 4) placed on the property owned by the event organizer; and 5) require a permit and possibly a fee. He said that with these constraints in place it would eliminate random advertising of events.

Upon questioning by Ms. McClelland, Mr. Beaulieu said that they have an event coming up called Sugar Jam and is requesting a variance for this event until the Council decides if they wish to amend the ordinance.

A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to approve a variance to the sign ordinance to allow the advertisement of the Sugar Jam at Sugar Mill Pond to be held on October 20, 2012, said variance would allow the placement of 2 banners/signs for a week leading up to the event and for the Council to consider amending the sign ordinance with the recommendations as stated, and the vote was as follows:

YEAS: Ritter, Burley McClelland

NAYS: Barbier, Bernard

ABSENT: None

*Motion was approved.*

Mr. Ritter requested that the new inspector look at the signs that are out in the community now that may be in violation and ask that these be taken care of.

11b) Resolution No. 2012–21 – Authorizing the Mayor to execute agreement with Young Industries for donation of land for sewer improvements on Highway 89 South. A motion was offered by Ms. Burley, seconded by Mrs. McClelland, to table this item until the next Council meeting, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Mayor Viator informed the Council that City Attorney George Knox could not be in attendance at the meeting tonight.

11c) Ordinance No. 354 – An ordinance authorizing the issuance of [not to exceed Two Million Three Hundred Thousand Dollars (\$2,300,000)] aggregate principal amount of Limited Tax Refunding Bonds of the City of Youngsville, State of Louisiana; prescribing the form, terms and conditions thereof and providing for the payment thereof; awarding such bonds to the purchaser thereof; providing for the redemption of certain outstanding bonds of the City of Youngsville; and providing for other matters in connection therewith.

A motion was offered by Ms. Burley, seconded by Ms. McClelland, to introduce Ordinance No. 354, an ordinance authorizing the issuance of [not to exceed Two Million Three Hundred Thousand Dollars (\$2,300,000)] aggregate principal amount of Limited Tax Refunding Bonds of the City of Youngsville, State of Louisiana; prescribing the form, terms and conditions thereof and providing for the payment thereof; awarding such bonds to the purchaser thereof; providing for the redemption of certain outstanding bonds of the City of Youngsville; and providing for other matters in connection therewith, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Prior to the voting, Bond Attorney Jason Akers, said that the ordinance will come up for final adoption at the November 8, 2012 meeting at which time the final numbers will be presented. He said that the market rates are very favorable to do the refunding at this time.

#### AGENDA ITEM 12: ENGINEERING UPDATES

12a) Chemin Metairie Parkway, Phase II {Project #2032601.02C}. Mr. Reaux stated that the project is about 35% complete and the Contractor is 7% ahead of schedule and all work is satisfactory. Completion date is expected to be April 4, 2013.

Mr. Barbier expressed concern about the J turns on Hwy 90 and asked Mr. Reaux to inform DOTD that he feels that more signage needs to be put up at every J turn letting motorists know which lane and which way they are supposed to go. Mr. Reaux responded that he will set up a meeting with Mr. Barbier and someone with DOTD.

12b) Roundabout @ Highway 89 and Fortune Road (Project #2043981.4IC). Mr. Reaux stated that discussion with DOTD is ongoing and the issues are having a firm time as to when DOTD will construct the round-a-bout and the amount of funding for beautification and enhancements.

Mayor Viator added that in order for DOTD to pay for the round-a-bout and the overlay of Highway 89, the City will have to take ownership of the Highway.

Mr. Bernard expressed concerns about taking over the highway because he feels it will have to become a 4 or 5 lane highway to meet future needs and the cost will be prohibitive to the city.

12c) Highway 89 Downtown Revitalization {Project #2043981.4EC}. A motion was offered by Ms. McClelland, seconded by Mr. Barbier, to authorize the advertisement for bids for the LA Hwy 89 Downtown Street Improvements, Phase I Project (Iberia Street to Intersection of LA Hwy 89 and LA Hwy 734), and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Mr. Douet presented Fenstermaker's opinion of probable cost of \$884,116.70 for the base bid and Alternate 1. He said that the estimated cost for the additional services for construction inspection and testing is \$63,000. He said that these are additional to the engineering contract.

Mayor Viator said that funding for the project is in place and will come from DOTD funds (\$400,000) plus the 2011 Road Improvement Bond Fund. He said that Entergy gave an estimate of \$77,000 to put aluminum poles in place of the wood poles but would get a firm cost prior to the bid opening.

12d) 2011 Road Improvements Program - Bonin Road and Chemin Metairie Road {Project #2043981.4CC}. A motion was offered by Ms. Burley, seconded by Mr. Barbier, to award the bid for the 2011 Road Improvement Program, Phase II - Chemin Metairie Road and Bonin Road to the apparent low bidder Cecil Perry Improvements, LTD in the amount of \$2,870,810.00 for the base bid and \$74,385.00 for Alternate No. 1 for a total construction budget of \$2,945,195.00 all as recommended by C.H. Fenstermaker and Associates, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Prior to the voting, Mr. Douet stated that the estimated cost for additional services is \$75,000 for construction inspection and \$30,000 for construction testing.

Mayor Viator announced that the bids came in under budget and that the City saved approximately \$600,000 by rebidding the project. He said that the total cost of the project including engineering and inspection is approximately \$3.2 million and the budgeted amount is \$3.5 million.

12e) Overlay of Highway 92 and Highway 734 {Project #2043981.40C}. Raymond Reaux reported that construction started on October 4, 2012 and the completion date is January 12, 2013.

12e1) Change Order No. 1 Krieg Road and Pegasus Road - \$60,847.00. A motion was offered by Mr. Ritter, seconded by Mr. Barbier, to approve a change order for the Highway 92 and Highway 734 project to include the overlay of Krieg Road and Pegasus Road in the amount of \$60,847.00, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

12f) Youngsville Sports Complex & Community Center {Project #2043981.3YC} Mr. Reaux reported that the pre-bid meetings for Phase 1 and Phase 1A were held this week and was very well attended. He stated that over 61 contractors/vendors picked up plans and the bid openings are scheduled for October 19<sup>th</sup>

12f1) Sports Complex Administrative Office Building. Mayor Viator informed the Council that he is not ready for them to act on this yet as he has not been able to see the building yet that is being considered.

12f2) BBR Sponsorship Guidelines. Mayor Viator stated that the Council has a packet of information prepared by BBR outlining sponsorship guidelines for advertising at the Sports Complex. He asked the Council review the information, He also recommended that the City hire a sales person on a commission basis to help promote and solicit sponsorships for the complex.

Mayor Viator reported that the deadline to submit resumes for the Directors position has ended and the committee will narrow down the applicants to around 4. He said that each applicant will have the opportunity to make a presentation to the Council and a final decision will be made shortly after. Mayor Viator said that his goal is to have a Director in place for January 1, 2013.

12g) Youngsville Water Storage Tank {Project #2043981.3IC}. Mayor Viator said that City Attorney George Knox is in the process of reviewing the final agreement with Community Foundation of Acadiana and once that is executed, the design phase will begin on the 500,000 gallon tank.

AGENDA ITEM 13: Financial Report – Month of September, 2012. A motion was offered by Mr. Bernard, seconded by Mr. Barbier, to approve the September, 2012 Financial Reports, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Ms. McClelland stated that there seems to be a duplicate payment of \$1255.27 to Office Mart and also to the Hon Company for the same amount for office furniture. Mayor Viator said that he will look into to this and report back at the next meeting.

Mayor Viator announced that sales tax collections were down but after reviewing the report, it looks like some of the national builders that are constructing buildings in Youngsville are not paying the correct amount of taxes. He said that he is getting with Carl Meche, Tax Collector with the Lafayette Parish School Board to look into this.

AGENDA ITEM 14: Acceptance of the minutes of the Regular Meeting of September 13, 2012. A motion was offered by Ms. Burley, seconded by Ms. McClelland, to approve the minutes of the Regular Meeting of September 13, 2012, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

There being no further business to come before the Council, a motion to adjourn was offered by Ms. Burley, seconded by Ms. McClelland, and the vote was as follows:

YEAS: Burley, Barbier, McClelland, Bernard and Ritter

NAYS: None

ABSENT: None

*Motion was approved.*

Mayor Viator called the meeting adjourned.

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Wilson B. Viator, Mayor

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Rebecca L. Gondron, City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, NOVEMBER 1, 2012 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson Viator, Councilman Ken Ritter (Div. A), Councilwoman Brenda Burley (Div. B), Councilman A.J. Bernard (Div. C), and Councilwoman Dianne McClelland (Div. E)

ABSENT: Councilman Tim Barbier (Div. D)

ATTENDEES: Rick Garner (CEO), Sally Angers (Asst. City Clerk), Raymond Reaux & Dax Douet (C.H. Fenstermaker and Associates), Mark Lalande (Architect), Cherie Hebert and Kristin Wilson (BBR), Dana Martin, Linda Meaux and Kay Haslam.

Mayor Viator called the Special Meeting of November 1, 2012 to order and called on Diane McClelland to lead the prayer and pledge.

AGENDA ITEM 1: Bids: Youngsville Sports Complex Phase 1 and Phase 1A.

Dax Douet with CH Fenstermaker and Associates reported that the City received four (4) bids for the Sports Complex Phase 1A and the apparent low bidder was Trahan Construction, Inc. with a bid of \$1,269,819.37 which is \$319,813.37 over the project's budget of \$950,000.

Mr. Douet also reported that the City received only one responsive bid for the Sports Complex Phase 1 from the Lemoine Company with a bid of \$13,785,388 for the Base Bid; \$429,121.00 for Alternate No. 1; \$279,609.00 for Alternate No. 2; and \$1,215,592.26 for Alternate No. 3. He stated that this bid was also over the budget amount of \$12,000,000 even after the Lemoine Company presented some value added engineering to reduce the cost.

A motion was offered by Ms. Burley, seconded by Ms. McClelland, to table Agenda Item 1 awarding the bids for the Sports Complex Phase 1 and 1A, and the vote was as follows:

YEAS: Bernard, McClelland

NAYS: Ritter, Bernard

ABSENT: Barbier

*Motion to table failed.*

Prior to the motion to table the bids for Phase 1 and Phase 1A, City Attorney George Knox informed the Council that they could reject the bids due to them being over budget and rebid if they so choose to or they can accept the low bid and amend the budget to cover the difference if funds are available. Much discussion took place on different ways to reduce the cost of the project without hurting the integrity of the original design such as changing roof styles, eliminating observation decks, letting the City order items that they can install, changing additional parking area to limestone and combining both projects together instead. Mayor Viator stated that he will get with engineers to review ways to reduce the cost and will request CH Fenstermaker to get with each Councilmember prior to the November 8<sup>th</sup> meeting at which time the Council can decide if they want to rebid the project.

A motion was offered by Ms. McClelland, seconded by Ms. Burley, to reject the bids for the Sports Complex Phase 1A due to the low bid being over budget, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, McClelland

NAYS: None

ABSENT: Barbier

*Motion was approved.*

A motion was offered by Ms. Burley, seconded by Mr. Ritter, to reject the bids for the Sports Complex Phase 1 due to the low bid being over budget, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, McClelland

NAYS: None

ABSENT: Barbier

*Motion was approved.*

Mayor Viator called for a 5 minute recess (7:25 pm).

Mayor Viator called the meeting back to order (7:30 pm).

AGENDA ITEM 2 – BBR Presentation on sponsorships for the Sports Complex. Cherie Hebert and Kristin Wilson of BBR informed the Council that they will be ready by late November early December to present the final booklet for the City to be able to solicit sponsorships for the Sports Complex. Ms. Hebert stated that at a low end the sales projections for a 5-year period should be approximately \$1,843,500 and at the high end \$3,687,000.

Upon questioning by Ms. McClelland about the naming rights, Ms. Hebert responded that the name would remain the Youngsville Sports Complex but adding wording such as “sponsored by”.

Ms. Hebert added that it is always good to sign a multi-year deal and keep a count of attendance to let sponsors know their exposure especially if they are providing score boards and other amenities. She stated that it is their recommendation that at a minimum the sponsorships should be for not less than 3 years and that there should be no signs on the outer fences

There being no further business to come before the Council, a motion to adjourn was offered by Ms. Burley, seconded by Ms. McClelland, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, McClelland

NAYS: None

ABSENT: Barbier

*Motion was approved.*

Mayor Viator declared the special meeting of November 1, 2012 adjourned.

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Wilson B. Viator, Mayor

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Rebecca L. Gondron, City Clerk

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, NOVEMBER 8, 2012 AT 6:00 PM AT YOUNGSVILLE CITY HALL

**PRESENT:** Mayor Wilson Viator, Councilman Tim Barbier (Div. D), Councilman A.J. Bernard (Div. C), Councilwoman Dianne McClelland (Div. E), Councilman Ken Ritter (Div. A), Rick Garner (CEO), Sally Angers (Asst. City Clerk), George Knox (City Attorney) and Charles Langlinais (City Manager)

**ABSENT:** Councilwoman Brenda Burley (Div. B)

**GUESTS:** Raymond Reaux and Dax Douet (C.H. Fenstermaker & Associates), Susan Richard (Domingue, Szabo & Associates); Mark Lalande, Teddy Beaulieu, Dana Martin, Theresa Pichoff, Kay Haslam, Sara Schoeffler, Harold Schoeffler, Jack Schoeffler, Dennis Sullivan, Rhonda Vallot, Rickey Budreaux, Larry Graffeo, Linda Fox and Jennifer Foti.

A motion was offered by Mr. Barbier, seconded by Mr. Ritter, to amend the agenda to add Item 3e-Resolution 2012-24 authorizing the Mayor to execute an act of donation of Land from Youngs Industries for Sewer Improvements on Détente Road, and the vote was as follows:

YEAS: Ritter, Bernard, Barbier and McClelland

NAYS: None

ABSENT: Burley

*Motion was approved.*

A motion was offered by Mr. Barbier, seconded by Mr. Bernard, to amend the agenda to add Item 11 to allow Mr. Darrin Moody to address the Council pertaining to a police issue, and the vote was as follows:

YEAS: Ritter, Bernard, Barbier

NAYS: McClelland

ABSENT: Burley

*Motion was approved.*

Before the voting took place, Ms. McClelland reminded the Council that it was agreed that nothing would be added to the agenda unless it was an emergency.

**AGENDA ITEM 1: PROCLAMATION** – to honor the memory of deceased Councilmember Jesse Vallot. Mayor Viator presented a proclamation and a key to the City to the family of Mr. James Jesse Vallot recognizing his public service to the City of Youngsville.

**AGENDA ITEM 2: PRESENTATIONS**

2a) Presentation of check to Trees Acadiana for Oak Tree Refund. Mayor Viator presented a check in the amount of \$151,878.89 to Sara Schoeffler of Trees Acadiana which represented the remainder of the \$200,000 that was initially paid to the City for expenses related to preserving the oak tree at the Hwy 92/Hwy 89 Round-A-Bout. He expressed his appreciation to the members of Trees Acadiana and praised all of the community leaders who got behind this project.

2b) Presentation pertaining to Oak Tree and Land. Mr. A.J. Bernard presented a check to the City of Youngsville for the Oak Tree and surrounding land. Mayor Viator thanked Mr. Bernard for his generosity.

**AGENDA ITEM 3: ORDINANCES**

3a) Ordinance No. 354 – An ordinance authorizing the issuance of (not to exceed Two Million Three Hundred thousand Dollars (\$2,300,000) aggregate principal amount of Limited Tax Refunding Bonds of

the City of Youngsville, State of Louisiana; prescribing the form, terms and conditions thereof and providing for the payment thereof; awarding such bonds to the purchaser thereof; providing for the redemption of certain outstanding bonds of the City of Youngsville; and providing for other matters in connection therewith.

David Medlin, Government Consultants, stated that Iberia Bank submitted the lowest percentage rate of 2.250% for the Series 2012 Bond Issue which results in a savings of \$579,839.29 to the City. He stated that the issue is for ten (10) years from 2013 to 2023 and the delivery date will be December 5, 2012.

Jason Akers, Foley and Judell, informed the Council that the Ordinance is amended to show the actual amount is Two Million Twenty-Five Thousand Dollars (\$2,025,000) and has all of the financial information inserted as well as the issuer, IberiaBank. He also informed the Council that the purpose is to refund the Water Revenue Refunding Bonds, Series 2004, Water Revenue Bonds, Series 2006, Fire Station Bonds, Series 2007 and Fire Station Bonds, Series 2007B.

A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to adopt Ordinance No. 354 an ordinance authorizing the issuance of Two Million Twenty-Five Thousand Dollars (\$2,025,000) aggregate principal amount of Limited Tax Refunding Bonds, Series 2012, of the City of Youngsville, State of Louisiana; prescribing the form, terms and conditions thereof and providing for the payment thereof; awarding such bonds to the purchaser thereof; providing for the redemption of certain outstanding bonds of the City of Youngsville; and providing for other matters in connection therewith, and the vote was as follows:

YEAS: Ritter, Bernard, Barber and McClelland

NAYS: None

ABSENT: Burley

*Motion was approved.*

3b) Introduction of Ordinance No. 355 - Providing for the issuance and sale of not exceeding One Million Two Hundred Thousand Dollars (1,200,000) of Sales Tax Refunding Bonds, Series 2013, of the City of Youngsville; Prescribing the form and fixing the details thereof and providing for the payment of said; Bonds and the application of the proceeds thereof to the refunding of certain bonds of said City; providing for the acceptance of an offer to purchase the Bonds; and providing for other matters in connection therewith. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to introduce Ordinance No. 355 an ordinance providing for the issuance and sale of not exceeding One Million Two Hundred Thousand Dollars (1,200,000) of Sales Tax Refunding Bonds, Series 2013, of the City of Youngsville; Prescribing the form and fixing the details thereof and providing for the payment of said; Bonds and the application of the proceeds thereof to the refunding of certain bonds of said City; providing for the acceptance of an offer to purchase the Bonds; and providing for other matters in connection therewith, and the vote was as follows:

YEAS: Ritter, Bernard, Barber and McClelland

NAYS: None

ABSENT: Burley

*Motion was approved.*

Mr. Akers stated the estimated gross savings is expected to be \$394,930 and this is using the existing ½ cent sales tax and will come up for final adoption at the next Council meeting.

3c) RESOLUTION NO. 2012-22 Final Acceptance of Hwy 92/Bonin Roundabout Landscaping. Motion by Mr. Bernard, seconded by Ms. McClelland, to adopt Resolution No. 2012-22 giving public notice of final acceptance of the Hwy 92/Bonin Road Roundabout Landscape Project thus starting the 45 day lien period, and the vote was as follows:

YEAS: Ritter, Bernard, Barbier, McClelland

NAYS: None

ABSENT: Burley

*Motion was approved.*

Prior to the voting, Mr. Ritter suggested using this landscape project as a model for any other roundabouts.

3d) ORDINANCE NO. 280.3 – Discuss sign ordinance amendment. Ms. McClelland said that she is requesting that the sign ordinance be amended to add banners to support events that bring the community together and to attract visitors. A motion was offered by McClelland, seconded by Ritter, to introduce Ordinance 280.4 an ordinance of the City of Youngsville, Louisiana amending and re-enacting Ordinance No. 280.3 regulating the construction, installation, maintenance, alterations and placement of all signs within the Municipal Limits of the City of Youngsville to add subsection: Banners Promoting Community Events, and the vote was as follows:

YEAS: Ritter, McClelland

NAYS: Bernard, Barbier

ABSENT: Burley

TIE VOTE. Mayor Viator voted Yea to break the tie.

*Motion was approved.*

Before the voting took place, the following changes to the ordinance were outlined:

1. Banners shall be defined as banners promoting community events that are free and open to the public, or events that provide a civic purpose. Banner permits shall be issued by the City of Youngsville at no cost to the event organizer(s).
2. Banners must be located on the property of the event organizer(s).
3. Banners are allowed upon approved applications for permit, not to exceed ten (10) days before and five (5) days after the date specified by the permit. Organizers are limited to two banners per event. An annual permit may be issued for recurring events. Applications for annual permits shall include specific dates of the events and expire on December 31 of the year of issue.
4. The measured length of permitted banners shall comply with No. 4 under section “Banners as Temporary Signs”.

Mr. Bernard stated that this would be very hard to control and enforce.

3e) RESOLUTION NO. 2012-24 approving an Act of Donation of Land for Sewer Improvements on Détente Road. A motion was offered by Ms. McClelland, seconded by Mr. Barbier, to adopt Resolution No. 2012-24 authorizing the Mayor to execute an Act of Donation of Property from Young’s Industries, Inc. for construction and establishment of a new Pump station on Détente Road, and the vote was as follows:

YEAS: Ritter, Bernard, Barbier, McClelland

NAYS: None

ABSENT: Burley

*Motion was approved.*

#### AGENDA ITEM 4: PLAT APPROVALS

4a) Louella Verret Property, Tracts 1 – 4. Dax Douet stated that a public hearing was held earlier on this property and outlined the conditions. A motion was offered by Mr. Barbier, seconded by Mr. Bernard, to grant preliminary plat approval to Louella Florence Castille Verret Property, Tracts 1 – 4 all as recommended by CH Fenstermaker and Associates in a letter dated November 1, 2012 with a modification to Item C to state satisfactory response to Conditions 1 through 9, Plat Revisions 1 – 4, 6, 8

– 9; a waiver of Items D and G; Item H – add Lot 3 and change minimum of 50’ to 45’; add Item M to state required number and placement of fire hydrants will be subject to approval by the Youngsville Fire Department prior to approval of final construction plans; and acceptance of all comments in the October 11, 2012 letter from the Area Wide Development Review Committee Comprehensive Report with the following conditions: Conditions of Development - waive Item 7 which was replaced by H and waive Items 10 and 11; and Plat Revisions – waive Items 5 and 7; and the vote was as follows:

YEAS: Bernard, Barbier, McClelland

NAYS: Ritter

ABSENT: Burley

*Motion was approved.*

Mr. Ritter said that he cannot support this because the city has invested a lot of money in this new roadway and he feels that the proposed comprehensive land use ordinance is needed which would outline buffer zones so developments don’t adversely affect the adjacent property owners.

4b) QCP Group LLC and Quinn Ducharme, Phase I and II. Dax Douet stated that a public hearing was held prior to this meeting and outlined the conditions to the preliminary plat approval. A motion was offered by Mr. Barbier, seconded by Ms. McClelland, to grant preliminary plat approval to QPC Group and Quinn Ducharme Subdivision – Phase I and Phase II all as recommended by C. H. Fenstermaker in a letter dated October 31, 2012 with a modification to Item C – satisfactory response to Conditions 1 through 8, 10, 13 through 16; add O to state required number and placement of fire hydrants will be subject to approval by the Youngsville Fire Department prior to approval of final construction plans; add P to state all internal streets be designed to handle the appropriate vehicles for this type of development; acceptance of all comments in the October 17, 2012 letter from the Area Wide Development Review Committee Comprehensive Report with the following conditions: waive Items 9, 11, 12 and under Plat Revisions, waive Item 1, and the vote was as follows,

YEAS: Bernard, Barbier, McClelland

NAYS: Ritter

ABSENT: Burley

*Motion was approved.*

Before the voting on the motion, Mr. Ritter said that he is against this for the same reason as stated in the previous agenda item. .

AGENDA ITEM 5: Highway 92 East Sewer Extension Report (Project #4640.01). Susan Richard, with Domingue, Szabo and Associates, reported that the project is almost complete.

AGENDA ITEM 6: Highland Plantation Subdivision Drainage (Mr. Cleve Roy – Homeowners Association). Mr. Cleve Roy stated that the entry way on Hunter Oaks Drive into Highland Plantation Subdivision has flooded 4 different times in 2012 and the roads become impassable. He said the residents are concerned about emergency vehicles being able to get in and out. He said there is only one entry and exit since the Villa’s is a private gated community and no one can go through that subdivision because the gate is locked. Mr. Roy asked if there is anything that can be done to help alleviate the problem.

City Manager Charles Langlinais stated that the retention pond in the Villa’s is designed for a 5 year storm and there is a valve on the north end of the pond that when opened lowers the water level of the pond. He said that this will help the drainage but it is not esthetically pleasing.

Upon questioning by Mr. Langlinais, Mr. Roy said that no homes have flooded but the neighborhood is still concerned about emergency vehicles at which Mr. Barbier said that residents should call 911 and the Fire Department would respond.

Mayor Viator stated that he will have the city attorney check to see if the City is legally within its rights to open the gate and the valve in emergency situations.

#### AGENDA ITEM 7: SIGN VARIANCE REQUESTS

7a) Anytime Fitness at 1700 Chemin Metairie Parkway. Mr. Tre' Dupuie, owner of Anytime Fitness on Milton Avenue asked that he be allowed to use the existing sign at their new location on Chemin Metairie. He said that the current sign is 5 square feet over the limits set in the sign ordinance. Mr. Dupuie explained that the new location is larger and there is plenty of room and that to get a new sign it would cost \$4,000. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to grant a variance to Anytime Fitness allowing the use of the existing sign currently at the Milton Avenue location at the new location located at 1700 Chemin Metairie, and the vote was as follows:

YEAS: Ritter, Barbier, McClelland

NAYS: Bernard

ABSENT: Burley

*Motion was approved.*

7b) Kimmy's Treats and Desserts at 405 Church Street – Artwork and Flags. Ms. Kim Doucet requested that she be allowed to keep the existing signs that she has on her business. She said that she was not aware that she had to get a permit to put signs up and that no one at City Hall gave her a copy of the regulations when she had the water put on. She said that she and her daughter have put a lot of effort and money in getting the building in shape and ready for business.

Rick Garner, CEO, presented documentation that showed that a copy of the sign ordinance was given to Ms. Doucet when she applied for water. He said that he is very willing to work with Ms. Doucet if she would apply for a permit for the signs and offered to give her guidance as to what is needed in order for the property to be in compliance with the ordinance.

Mayor Viator agreed with Mr. Ritter that there is no reason that the business cannot open up while the sign issue is being worked out.

#### AGENDA ITEM 8. ENGINEERING UPDATES

8a) Chemin Metairie Parkway, Phase II (Project No. 2032601.02C). Mr. Doucet reported that the project is 41% complete and 8% ahead of schedule and completion date is April 4, 2013.

8b) Roundabout @ Highway 89 and Fortune Road (Project No. 2043981.41C). Mr. Doucet reported that a draft resolution authorizing the agreement with DOTD for this project is ready for Council consideration. He said that the resolution authorizes the Mayor to enter into the agreement which states the City of Youngsville will pay for the engineering of the project that DOTD will construct the roundabout and resurface the road and after completion the City of Youngsville will take ownership. He said that there are three (3) things that are not included in the resolution that he requested but DOTD would not agree: 1. Dollar value on what the transfers entails (this will be put in the final agreement), 2. A timeframe on when the roundabout and overlay would take place (will be put in agreement), and 3. Street lighting at the roundabout and landscaping (DOTD will agree to put a mound of dirt).

Upon questioning by Mr. Barbier pertaining to the timing of the traffic signal at Hwy 89 and Ambassador Caffery, Mr. Douet responded that this would be discussed with the traffic division at DOTD.

Mayor Viator stated that this is a dangerous intersection and the roundabout will help alleviate the problem.

Mr. Ritter requested that the City look at funding a transportation plan, which would include, but not be limited to, an inventory of current roads, condition of roads and projected maintenance plan and what future roads should be implemented.

8c) Highway 89 Downtown Revitalization Bid Authorization (Project No. 2043981.4EC). Mr. Doucet said that the bid opening is scheduled for Tuesday, November 27<sup>th</sup>.

8d) 2011 Road Improvements Program – Bonin Road and Chemin Metairie Road (Project No. 2043981.4CC). Mr. Doucet said that the contractor is Cecil Perry Improvements, Inc. and the Notice to Proceed will be issued on November 26, 2012. A pre-construction meeting will be held on November 19<sup>th</sup>. He stated that during construction there will be one lane northbound on Bonin and one lane southbound on Chemin Metairie.

Mayor Viator said that he has been in meetings with the Principal of Ernest Gallet School to see if a limestone road can be constructed on the school property to help alleviate the traffic during the construction time. He also said that he offered for a City employee to direct the cars and the Principal is also sending out notices to the parents to make them aware of the situation.

8e) Highway 92 and Highway 734 Overlay (Project No. 2043981.40C). Mr. Doucet reported that contractor is moving fast and completion date is expected to be December 20<sup>th</sup>.

8e1) Highway 92 and Highway 734 Overlay (Project No. 2043981.40C) Change Order No. 2 – \$43,180.00. Mayor Viator presented an opinion of probable cost by Ivan Diaz, engineer on the current project, which would alleviate an erosion problem on Iberia Street by Cane Wagon Street with funds coming out of State Highway funds. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to approve Change Order No. 2 in the amount of \$43,180.00 to alleviate an erosion problem on Iberia Street by Cane Wagon Street, and the vote was as follows:

YEAS: Ritter, Bernard, Barbier and McClelland

NAYS: None

ABSENT: Burley

*Motion was approved.*

8f) Youngsville Sports Complex & Community Center Authorization to Re-Bid. Mr. Douet stated that the Council rejected the bids for the Sports Complex Phase 1 and Phase 1A due to the bids being over budget. He said that CH Fenstermaker has determined a new opinion of probable cost of \$15,079,368.75 taking into consideration the recent bids received. Mr. Doucet also recommended that the project be rebid as one project in lieu of two (2) separate projects with two (2) alternates and open bids in December. He said the cost of engineering, testing, inspection and administration is around \$1.2 million. A motion was offered by Mr. Barbier, seconded by Mr. Ritter, to authorize the re-advertising of bids for the Youngsville Sports Complex using an opinion of probable construction cost (OPC) of \$15,079,368.75, and the vote was as follows:

YEAS: Ritter, Bernard, Barbier, McClelland

NAYS: None

ABSENT: Burley

*Motion was approved.*

Before the voting took place, Mayor Viator outlined the options for the Council for the next bond issue for the Sales Tax District. He said that the average sales tax collection per month is \$140,000 which he will use to make the recommendation at the December meeting that the City bond out an additional \$6.5 million for 15 years. The Mayor stated that the total annual cost including the existing \$10 million debt service would be \$1,250,053 which would leave approximately \$420,000 for operation and maintenance.

He added that the community center may not be able to be built as projected unless tax revenues increase to allow additional bond issues and the state funding comes through. He said the state funding is now in the Governor's appropriations and that our local legislative delegation is working hard to see that it is approved.

Mr. Barbier added that the \$420,000 does not include any revenues from fees from advertising and concessions.

Upon questioning by Mr. Ritter, Mayor Viator said that a \$9 million bond issue would leave \$210,000 to operate and maintain the facility.

Mayor Viator stated that the applicants for the Director of Parks and Recreation have been narrowed down to four and each will come before the Council on November 27, 2012 to make a presentation and then he will make his final decision.

8g) Youngsville Water Storage Tank (Project No. 2043891.4WC). George Knox, City Attorney, reported that the agreement is ready to be signed after which the design phase can begin.

AGENDA ITEM 9: FINANCIAL REPORTS – Month of October, 2012. A motion was offered by Mr. Bernard, seconded by Mr. Barbier, to approve the financial report of October 2012 as presented, and the vote was as follows:

YEAS: Ritter, Bernard, Barbier and McClelland

NAYS: None

ABSENT: Burley

*Motion was approved.*

Before the vote, Ms. McClelland asked for the Mayor to look at the cost of Animal Control and see if Youngsville could sign with St. Martin Parish. Mayor Viator stated that the cost is based on population and that he is not in favor of switching and if anyone has a problem they need to let him know.

AGENDA ITEM 10: ADOPT MINUTES – October 11, 2012 Regular Meeting. A motion was offered by Ms. McClelland, seconded by Mr. Ritter to adopt the minutes of October 11, 2012, and the vote was as follows:

YEAS: Ritter, Bernard, Barbier and McClelland

NAYS: None

ABSENT: Burley

*Motion was approved.*

AGENDA ITEM 11: Mr. Darrin Moody to address the Council pertaining to Police Issues. Mr. Moody expressed the following concerns with the Police Department: inadequate training – only \$452 budgeted; \$6,444 for conferences, no CPR or first aid training; only 9 officers when 16 or needed; turnover rate of officers is high; no checks and balances – citizens have no place to go to besides the Police Chief.

Upon questioning by Mr. Moody, Mayor Viator stated that an Appointed Police Chief would answer to the Mayor.

Mr. Barbier offered that the Police Department is soon to become Civil Service and all positions will be under this system except the Police Chief and Assistant Chief. He said that he does not want people to think that the City has a bad police department because that is not the case. Mr. Barbier said the City is growing rapidly and some tweaking may need to take place at which Mr. Moody responded that he feels it is more of a leadership issue than officer issue.

Mayor Viator stated that the City receives complaints on regular basis with the most being that officers are not dispatched at all or not in a timely manner. He said that he is not sure what the issue is so he advises people to call 911 if not getting a satisfactory response. Mayor Viator also said that the City has a good police department and with the input of the citizens, Council and Chief that maybe some of these issues can be worked out amicably.

Mr. Ritter thanked the voters for approving the proposition on the ballot to rededicate the 1981 Sales tax and commended the Mayor, Council and Police Chief for working together on this.

There being no further business to come before the Council, Mayor Viator called the meeting adjourned.

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Wilson B. Viator, Mayor

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Rebecca L. Gondron, City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, NOVEMBER 27, 2012 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson Viator, Councilman Ken Ritter (Div. A), Councilwoman Brenda Burley (Div. B) and Councilman A.J. Bernard (Div. C)

ABSENT: Councilman Tim Barbier (Div. D) and Councilwoman Dianne McClelland (Div. E)

ATTENDEES: Rick Garner (CEO), Sally Angers (Asst. City Clerk), Dax Douet, Dana Martin, Rocky Landry, Cathy Reaves, Sandy Viator, Linda Meaux, Lee Spears, David Faber, Devin Nugent, Tim Robichaux and Richard Romero

Mayor Viator called the Special Meeting of November 27, 2012 to order and called on Councilman Ken Ritter to lead the prayer and pledge.

A motion was offered by Ms. Burley, seconded by Mr. Bernard, to add Agenda Item 1a to consider adoption of Resolution No 2012-27 authorizing the Mayor to execute an Act of Substantial Completion from Teche Construction Co. Inc. for the Highway 92 East Sewer Extension Project, and the vote was as follows:

YEAS: Ritter, Burley, Bernard

NAYS: None

ABSENT: Barbier, McClelland

*Motion was approved.*

AGENDA ITEM 1: Resolution No. 2012-23 – A resolution providing for the canvassing of the returns and declaring the results of the special election held on November 6, 2012. A motion was offered by Ms. Burley, seconded by Mr. Ritter, to adopt Resolution No. 2012-23 a resolution of the City of Youngsville, providing for the canvassing of the returns and declaring the results of the Special Election held in the City of Youngsville, State of Louisiana, on Tuesday, November 6, 2012, to authorize the rededication of an existing 1% Sales and Use Tax, and the vote was as follows:

YEAS: Ritter, Burley, Bernard

NAYS: None

ABSENT: Barbier, McClelland

*Motion was approved.*

Before the voting took place, Mayor Viator stated that the proposition to rededicate the 1981 1% Sales and Use Tax was approved by the voters and the final vote count was 2,808 for and 1,165 against.

AGENDA ITEM 1a: Resolution No. 2012-27 – a resolution of Substantial Completion for the East Highway 92 Sewer Extension Project. A motion was offered by Mr. Ritter, seconded by Ms. Burley, to adopt Resolution No. 2012-27 a resolution authorizing the Mayor to execute for and on behalf of the City of Youngsville, Parish of Lafayette, Louisiana, an Act of Substantial Completion from Teche Construction Co., Inc., Contractor, pertaining to the completion of a contract for the East Highway 92 Sewer Extension Project, and the vote was as follows:

YEAS: Ritter, Burley, Bernard

NAYS: None

ABSENT: Barbier, McClelland

*Motion was approved.*

AGENDA ITEM 2: Candidates for the Parks and Recreation Director's Position. Mayor Viator

introduced Mr. David Faber, Mr. Devin Nugent, Mr. Tim Robichaux and Mr. Richard Romero as being the four finalists for the Parks and Recreation Director's Position and thanked each of them for coming to the meeting. He announced that each would be making a presentation about their qualifications and experience and then answer any questions from the Council. Mayor Viator then asked the candidates to wait outside of Council Chambers as each one speaks so as not to give anyone an unfair advantage.

After the presentations and questioning, Mayor Viator asked each of the Councilmembers to rate them in the order of preference and submit to him. He stated that he would then take the opinions of both the Council and Committee members, who did the initial interviews with him, into consideration when making the final decision.

There being no further business to come before the Council, a motion to adjourn was offered by Ms. Burley, seconded by Mr. Ritter, and the vote was as follows:

YEAS: Ritter, Burley, Bernard

NAYS: None

ABSENT: Barbier, McClelland

*Motion was approved.*

Mayor Viator declared the special meeting of November 27, 2012 adjourned.

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Wilson B. Viator, Mayor

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Rebecca L. Gondron, City Clerk

MINUTES OF A SPECIAL MEETING OF THE SALES TAX DISTRICT NO. 1 OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, DECEMBER 13, 2012 AT 4:45 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson B. Viator, Chairman Brenda Burley (Chairman - Div. B), Councilman A.J. Bernard (Div. C), Councilman Tim Barbier (Div. D), Councilwoman Dianne McClelland (Div. E),

ABSENT: Councilman Ken Ritter (Div. A)

STAFF: Rick Garner (CEO), Sally Angers (Asst. City Clerk), George Knox (City Attorney), Charles Langlinais (City Manager)

GUESTS: Jason Akers (Foley & Judell), Raymond Reaux and Dax Douet (CH Fenstermaker)

AGENDA ITEM NO. 1. Resolution No. 2012-29 A resolution giving preliminary approval to the issuance of not to exceed Nine Million Five Hundred Thousand Dollars (\$9,500,000) of Recreational Facility Sales Tax Revenue Bonds of Youngsville Sales Tax District No. 1, State of Louisiana; providing certain terms of said Bonds, making application to the State Bond Commission for the approval of said Bonds, and providing for other matters in connection therewith.

A motion was offered by Councilman A. J. Bernard, seconded by Councilwoman Dianne McClelland, to adopt Resolution No. 2012-29, a resolution giving preliminary approval to the issuance of not to exceed Nine Million Five Hundred Thousand Dollars (\$9,500,000) of Recreational Facility Sales Tax Revenue Bonds of Youngsville Sales Tax District No. 1, State of Louisiana; providing certain terms of said Bonds, making application to the State Bond Commission for the approval of said Bonds, and providing for other matters in connection therewith, and the vote was as follows:

YEAS: Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: Ritter

ABSTAIN: None

*Motion was approved.*

Before the voting took place, Jason Akers, Bonding Attorney with Foley & Judell, stated that the District can approve up to \$9.5 million at an interest rate not exceeding 5% per annum and shall mature over a period of not exceeding twenty-five (25) years from the date of issuance. He stated that all \$9.5 million does not have to be bonded all at one time and the Tax District may do it for less than the 25 years.

There being no further business to come before the District, Chairman Burley called the special meeting of Sales Tax District No. 1 adjourned.

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Brenda Burley, Chairman  
Sales Tax District No. 1

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Rebecca L. Gondron, City Clerk

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, DECEMBER 13, 2012 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson B. Viator, Mayor Pro-Tempore Brenda Burley (Div. B), Councilman Ken Ritter (Div. A), Councilman A.J. Bernard (Div. C), Councilman Tim Barbier (Div. D), Councilwoman Dianne McClelland (Div. E),

ABSENT: None

STAFF: Rick Garner (CEO), Sally Angers (Asst. City Clerk), George Knox (City Attorney) and Charles Langlinais (City Manager)

GUESTS: Raymond Reaux and Dax Douet (C.H. Fenstermaker & Associates), Susan Richard (Domingue, Szabo & Associates); Mark Lalande, Teddy Beaulieu, Dana Martin, Kay Haslam, Renee Allen, Mark Greenley, Keith Orgeron, Gary Williams, Caryn Crochet, Jim Poe, Larry Romero, James Abshire, Jerry Wiley, Linda Meaux, Greg Grace and Rickey Boudreaux

Mayor Viator called on Councilman Tim Barbier to lead the prayer and the pledge.

A motion was offered by Mr. Bernard, seconded by Mr. Barbier, to amend the agenda to consider authorizing the Mayor to enter into a lease agreement with Extreme Fireworks, LLC and to add it before Item 25, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

AGENDA ITEM 1: Police Civil Service: Council ratification of Police Department Civil Service Representative. Police Chief Earl Menard stated that an election was held in accordance with Civil Service guidelines for the Police Department Representative on the Police Civil Service Board and Maurice "Marc" LeBlanc, Jr. won the election. A motion was offered by Ms. Burley, seconded by Mr. Ritter, to approve the appointment of Maurice "Marc" Leblanc as the Youngsville Police Department's representative on the Police Civil Service Board, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

AGENDA ITEM 2: Approval of Annual Louisiana Compliance Questionnaire by City Clerk. A motion was offered by Mr. Barbier, seconded by Ms. Burley, to approve the Annual Louisiana Compliance Questionnaire for Fiscal Year ending June 30, 2012, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

AGENDA ITEM 3: Mr. James L. Abshire to address the Mayor and Council pertaining to Copper Meadows Speed Limits and Stop Signs. Mr. Abshire stated that he is President of the Homeowners Association for Copper Meadows and is requesting additional stop signs in the area of Captain Rick and Copper Ridge near the new park for the safety of the children. He also requested that the Council

consider reducing the speed limit to 15 miles per hour as they are having trouble with people speeding on the street. Mr. Abshire said that a petition was presented to the Council a couple of years ago requesting the stop signs but a speed bump was put in instead and this is not working.

Attorney George Knox stated that there are specific DOTD guidelines that govern the placement of stop signs and speed limits and suggested that the Council consider these.

After much discussion, a motion was offered by Mr. Ritter, seconded by Ms. McClelland, to authorize the placement of stop signs at Copper Ridge and Captain Rick to create a 3-Way Stop and to eliminate the speed bumps, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, McClelland

NAYS: Barbier

ABSENT: None

*Motion was approved.*

Prior to the voting, Mr. Barbier qualified his nay vote by stating that this has been done before in his subdivision at the request of a few but as soon as the signs went up, around 200 residents came to the Council meeting demanding that they be removed.

AGENDA ITEM 4: School Board Update. School Board Member for the Youngsville area, Rae Trahan, reported that the Board approved the \$30 Million Dollar Bond Issue for improvements to schools and that the City of Youngsville schools are getting approximately \$15 million of those funds. She thanked the Mayor for his diligence in bringing attention to the overcrowding of the schools in Youngsville and the continued growth that the area is experiencing. Ms. Trahan said that Youngsville Middle will get \$5.372 Million in renovations which will include 25 new classrooms and expansion of the cafeteria and Green T. Lindon will receive \$8.957 Million for 30 new classrooms, interior work in the PE area and enlarge the cafeteria. She emphasized that these renovations will only take care of the current student population not any future growth and that the School Board has reached its bonding capacity.

AGENDA ITEM 5: Partial Sale – City Horse Arena Property (Follow-up from 6-14-12 Council Meeting)  
This item was removed from the agenda.

AGENDA ITEM 6: Request to Rebuild Intersection @ LaHasky and Masonry. Rick Garner informed the Council that the intersection of LaHasky and Masonry continues to be in disrepair despite continued patching by the Public Works Department. He stated that the cost to rebuild the intersection is between \$15,000 and \$20,000 but could be more if poor sub-surface conditions exist under the roadway surface. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to approve the reconstruction of the road at the intersection of LaHasky and Masonry, funding from Road Fund, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Mr. Ritter emphasized the need to develop an asset management plan for the City's infrastructure and the need to closely monitor and inspect the roads in new developments to ensure that they are following City guidelines.

AGENDA ITEM 7: 333 Mill Pond Request to Issue Lien for Unpaid City Services. A motion was offered by Ms. McClelland, seconded by Ms. Burley, to approve the filing of a lien against the property located at 333 Mill Pond, Youngsville, LA in the amount of \$460.00 for grass cutting fees, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

AGENDA ITEM 8: Laurel Grove Subdivision, Phase II – Preliminary Plat Approval. A motion was offered by Ms. McClelland, seconded by Ms. Burley, to table until the January 10, 2013 meeting, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, McClelland

NAYS: Barbier

ABSENT: None

*Motion was approved.*

AGENDA ITEM 9: Young Industries Industrial Park Re-subdivision of Lot 4 – Phase 4 – Preliminary Approval. A motion was offered by Mr. Barbier, seconded by Ms. McClelland, to give preliminary plat approval to Young Industries Industrial Park Re-subdivision of Lot 4 – Phase 4 all as recommended by CH Fenstermaker in a letter dated December 6, 2012 with the following modifications: record Items F & G on the plat, in Item K – add verbiage that all internal streets be designed to handle fire vehicles; and acceptance of all comments in the November 21, 2012 Comprehensive Report from the Lafayette Planning and Zoning Area Wide Development Review with the following conditions: Item 3 – delete the word “entire” in the first sentence and delete Item 8, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

AGENDA ITEM 10: Ordinance No. 355 – Providing for the issuance and sale of not exceeding One Million Two Hundred Thousand Dollars (1,200,000) of Sales Tax Refunding Bonds, Series 2013, of the City of Youngsville; Prescribing the form and fixing the details thereof and providing for the payment of said; Bonds and the application of the proceeds thereof to the refunding of certain bonds of said City; providing for the acceptance of an offer to purchase the Bonds; and providing for other matters in connection therewith. *This item was deleted from agenda.*

AGENDA ITEM 11: Ordinance No. 356 – An ordinance providing for the annexation of property located Northeast and Southeast of the Intersection at Savoy Road and Decon Road. A motion was offered by Ms. McClelland, seconded by Mr. Barbier, to introduce Ordinance No. 356 – an ordinance providing for the annexation of property located at Northeast and Southeast Intersection of Savoy Road and Decon Road, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

AGENDA ITEM 12: Ordinance No. 280.4 – Sign Ordinance Amendment. A motion was offered by Ms. McClelland, seconded by Mr. Barbier, to adopt Ordinance No. 280.4 an ordinance amending and re-enacting Ordinance No. 280.3 regulating the construction, installation, maintenance, alterations and placement of all signs within the Municipal limits of the City of Youngsville to add subsection: Banners Promoting Community Events, and the vote was as follows:

YEAS: Ritter, Burley, McClelland

NAYS: Bernard, Barbier

ABSENT: None

*Motion was approved.*

AGENDA ITEM 13: Resolution No. 2012-25 – A resolution authorizing the Mayor to enter into an intergovernmental agreement with LaDOTD accepting ownership of highway 89 beginning at the intersection of Highway 92 (Iberia Street) and proceeding north approximately 1.98 miles to the intersection known as Heart de Farm Road with the conditions of the agreement. A motion was offered by Mr. Barbier, seconded by Mr. Ritter, to adopt Resolution No. 2012-25 a resolution authorizing the Mayor to enter into an intergovernmental agreement with LADOTD accepting ownership of Hwy 89 beginning at its intersection with State Route LA 92 known in part as Iberia Street and Young Street and proceeding north approximately 1.98 miles to its intersection with the City Street known as Heart D Farm Road with conditions of agreement, and the vote was as follows:

YEAS: Ritter, Burley, Barbier, McClelland

NAYS: Bernard

ABSENT: None

*Motion was approved.*

Mr. Bernard qualified his Nay vote, by stating that he is in favor of the construction of the round-a-bout at Fortune Road but is against the City taking ownership of the State Highway due to the future costs of upkeep and improvements that will be needed.

Before the voting took place, Engineer Dax Douet stated that C.H. Fenstermaker has reviewed the resolution and had concerns that an estimated dollar value of the improvements was not included. He said that Mr. Teddy Babin of LADOTD, District 03, told him that the amount would be included in the intergovernmental agreement that will be prepared after the adoption of the resolution. Mr. Douet informed the Mayor and Council that LADOTD would not put in a timeline for completion of the project and indicated that it was not necessary since the money is already allocated. He also said that lighting will not be paid for by the LADOTD.

Mr. Douet stated that as soon as construction plans are completed, utilities relocated and right of way acquisition is complete, LADOTD will let the project out for bids.

AGENDA ITEM 14: Resolution No. 2012-26 – A resolution requesting Financial Assistance from the State of Louisiana under the FY 2012-2013 Louisiana Community Water Enrichment Fund Program (\$30,000). A motion was offered by Mr. Barbier, seconded by Ms. McClelland, to adopt Resolution No. 2012-26, a resolution requesting Financial Assistance from the State of Louisiana under the FY 2012-2013 Louisiana Community Water Enrichment Fund Program, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting, Mayor Viator stated that the funds will go towards providing water to the Savoy Road area.

AGENDA ITEM 15: Resolution No. 2012-28 – A resolution authorizing the Mayor to execute an Act of Donation of Property from DMMS Ventures, L.L.C. (Acadiana Bottling). A motion was offered by Mr. Bernard, seconded by Ms. McClelland, to adopt Resolution No. 2012-28 – A resolution authorizing the Mayor to execute an Act of Donation of Property from DMMS Ventures, L.L.C., and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None  
*Motion was approved.*

Mayor Viator stated that this land will be used to put the sewer lift station on.

AGENDA ITEM 16: Resolution No. 2012-29 A resolution giving preliminary approval to the issuance of not to exceed Seven Million Dollars (\$7,000,000) of Recreational Facility Sales Tax Revenue Bonds of Youngsville Sales Tax District No. 1, State of Louisiana; providing certain terms of said Bonds, making application to the State Bond Commission for the approval of said Bonds, and providing for other matters in connection therewith. *This item was deleted from the agenda.*

#### ENGINEERING UPDATES

AGENDA ITEM 17: Highway 92 Sewer Extension Project Report. Susan Richard, Domingue, Szabo and Associates, stated that the project is in the lien period and the punch list is complete except for one item.

AGENDA ITEM 18: Chemin Metairie Parkway, Phase II (Project No. 2032601.02C). Dax Douet reported that the project is about 63% complete as of December 6<sup>th</sup> and the Contractor is 21% ahead of schedule. He stated that it could be complete as early as February or March if everything continues as is.

AGENDA ITEM 19: Highway 89 Downtown Phase I (Iberia Street to Intersection of LA Hwy 89 and LA Hwy 734) Bid Award (Project No. 2043981.4EC). A motion was offered by Mr. Ritter, seconded by Mr. Barbier, to award the bid for the Highway 89 Downtown Revitalization Project to the apparent low bidder Merrick, LLC in the amount of \$781,316.05 for Base Bid and Alternate No. 1, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Mr. Douet stated that the bid came in under the opinion of probable cost which was \$884,000. He estimated Inspection and testing cost will be approximately \$72,000.

Mayor Viator said that after all of the DOTD funded projects are complete, he estimates about \$800,000 being left over, therefore he has requested an estimate on continuing the project to the West side of Youngsville Middle to install sidewalks and curb and gutters.

AGENDA ITEM 20: 2011 Road Improvements Program – Bonin Road and Chemin Metairie Road (Project No. 2043981.4CC). Dax Douet said the project is just getting underway and the traffic patterns have changed on Bonin and Chemin Metairie.

AGENDA ITEM 21: Highway 92 and Highway 734 Overlay (Project No. 2043981.40C). Dax Douet reported that the project is 98% complete as of December 6, 2012 and that the only remaining items are the striping and items on Change Order No 1, Pegasus overlay, Kreig St. road improvement and drainage by Parc Per Due. He said that the striping is being re-done due to the fact that the contractor used the wrong material and after that the pavement markers will be installed.

AGENDA ITEM 22: Youngsville Sports Complex – Bid Award. A motion was offered by Ms. Burley, seconded by Mr. Barbier, to award the bid for the Youngsville Sports Complex to the apparent low bidder “Trahan Construction, LLC” in the amount of \$15,135,641.92 for Base Bid and Alternates No. 1 and 2

and to amend the budget accordingly, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Dax Douet reported that there were three (3) bidders and the budgeted amount for the project, which the Council approved at the November 8<sup>th</sup> meeting, was \$15,079,368.75. He said that if the Council chooses to award the base bid and alternates 1 and 2 the bid will be slightly over budget.

Mayor Viator stated that he was very pleased that the bids came in lower than the first bid and that the Council did the wise thing by rebidding the project. He said that there would be enough funding to do the whole project.

AGENDA ITEM 23: Youngsville Water Storage Tank (Project No. 2043891.4WC. Dax Douet reported that the lease agreement has been signed and recorded.

AGENDA ITEM 24: FINANCIAL REPORT – Month of November, 2012. A motion was offered by Mr. Barbier, seconded by Ms. McClelland, to approve the financial report of November 2012 as presented, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting, Mr. Bernard asked that the Sales Tax District Finance report seems to be missing all of the revenues and expenditures and asked that this be checked in to.

AGENDA ITEM 25: Lease Agreement with Extreme Fireworks, LLC. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to approve leasing to Extreme Fireworks, L.L.C. of Lafayette Louisiana the Northern most portion of that certain parcel of land located at 415 Iberia Street, Youngsville, Louisiana commonly known as The Horse Arena and to authorize the Mayor to execute said lease agreement, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

Before the voting took place, Rick Garner explained the terms of the lease agreement and stated that he would remove the right of first refusal clause as recommended by the Council.

AGENDA ITEM 26: Minutes of November 8, 2012 and Special Meeting of November 27, 2012. A motion was offered by Mr. Barbier, seconded by Ms. McClelland, to adopt the minutes of the Regular Meeting of November 8, 2012, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

*Motion was approved.*

A motion was offered by Ms. Burley, seconded by Mr. Ritter, to adopt the minutes of the Special Meeting of November 27, 2012, and the vote was as follows:

YEAS: Ritter, Burley Bernard, Barbier

NAYS: None

ABSENT: None

ABSTAIN: McClelland

*Motion was approved.*

Ms. McClelland stated that she abstained because she was not present at that meeting.

#### AGENDA COMMENTS, ANNOUNCEMENTS

(a) Sports Complex Director. Mayor Viator stated that he was still meeting with the final applicants.

(b) City Engineer Replacement. Mayor Viator informed the Council that Dax Douet with C.H. Fenstermaker and Associates would be replacing Raymond Reaux as the City's lead engineer. He said that Mr. Reaux has been the City's engineer for many years and has done an outstanding job. Mayor Viator then presented a plaque and the Key to the City to Mr. Reaux thanking him for his dedication to the City of Youngsville.

Mr. Reaux thanked the Mayor and Council and said that he would still be available if needed and that he has enjoyed seeing the City grow and is proud to say that he had a part in it.

A motion to adjourn was offered by Ms. Burley, seconded by Ms. McClelland and unanimously carried.

There being no further business to come before the Council, Mayor Viator called the meeting adjourned.

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Wilson B. Viator, Mayor

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Rebecca L. Gondron, City Clerk