

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, JANUARY 10, 2013 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson B. Viator, Councilman Ken Ritter (Div. A), Councilman A.J. Bernard (Div. C), Councilwoman Dianne McClelland (Div. E)

ABSENT: Mayor Pro-Tempore Brenda Burley (Div. B), Councilman Tim Barbier (Div. D)

STAFF: Rick Garner (CEO), Sally Angers (Asst. City Clerk), George Knox (City Attorney) and Charles Langlains (City Manager), Karen Babineaux, Rebecca Gondron, Janelle Gonsoulin, Midge Lopez, Wanda Carr

GUESTS: Dax Douet (C.H. Fenstermaker & Associates), Mark Lalande, Robert Daigle, Dana Martin, Kathleen Comeaux, David Medlin, Gary P. Williams, Catherine M. Roy, Gene Hamilton, Sandy Viator, Sissy Granger, Linda Meaux, Lee Spears, Kay Haslam, Eric Latiolais, Trudy Simon, Mark Cambre, Keith Johnson, Sherman Thibodeaux, Sammy Abshire, Mark Greeley, Carol Trombetta, Robert Trombetta, Larry Romero and Cathy Reaves

Mayor Viator called on Councilwoman Dianne McClelland to lead the prayer and the pledge.

A motion was offered by Mr. Bernard, seconded by Mr. Ritter, to amend the agenda to add Item 5a to discuss the Youngsville Mardi Gras Parade Route for 2013, and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley, Barbier

Motion was approved.

At this time, Mayor Viator presented a plaque of appreciation to City of Youngsville employee, Karen Babineaux acknowledging and thanking her for having served the City for 25 years and also to Charles Langlains acknowledging and thanking him for his 30 years of service.

Mayor Viator also requested that Agenda Item 8 be heard at this time, there were no objections.

AGENDA ITEM 8: Ordinance No. 355 - An Ordinance providing for the issuance and sale of (Not exceeding) One Million Two Hundred Thousand Dollars (\$1,200,000) of Sales Tax Refunding Bonds, Series 2013, of the City of Youngsville, State of Louisiana; prescribing the form and fixing the details thereof and providing for the payment of said Bonds and the application of the proceeds thereof to the refunding of certain bonds of Said City; providing for the acceptance of an offer to purchase the Bonds; and providing for other matters in connection therewith. A motion was offered by Mr. Bernard, seconded by Ms. McClelland, to adopt Ordinance No. 355 - an Ordinance providing for the issuance and sale of Eight Hundred Forty-Eight Thousand Dollars (\$884,000) of Sales Tax Refunding Bonds, Series 2013, of the City of Youngsville, State of Louisiana; prescribing the form and fixing the details thereof and providing for the payment of said Bonds and the application of the proceeds thereof to the refunding of certain bonds of Said City; providing for the acceptance of an offer to purchase the Bonds; and providing for other matters in connection therewith, and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley, Barbier

Motion was approved.

Prior to the voting, Mr. David Medlin, with Government Consultants, stated that the amount of the refunding would be \$884,000, instead of \$1,200,000, since the City was able to pay down the bonds with the reserves. He said that the overall savings for the life of the bonds will be approximately \$350,000 and that Chase Bank submitted the lowest interest rate of 2.131% fixed for 10 years with a maturity date of June 1, 2023.

AGENDA ITEM 1: FY 2011-2012 Youngsville Annual Audit Report presented by Burton Kolder, Auditor. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to adopt the FY 2011-2012 Youngsville Annual Audit Report as presented by Burton Kolder, Auditor with Kolder, Champagne, Slaven & Company, LLC, and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley, Barbier

Motion was approved.

Prior to the voting, Mayor Viator called on Mr. Kolder, to present the FY 2011-2012 audit report. Mr. Kolder stated that there were five (5) comments in the management letter in which some are repeats from the prior year. The comments were:

1. City personnel should properly maintain a monthly customer meter deposit listing which should be agreed to the general ledger on a monthly basis;
2. City personnel should agree all balance sheet accounts in each fund to supporting documentation (schedules, subsidiary ledgers, etc.) on a monthly basis. This procedure will allow for correct recordation and reporting of revenues and expenditures/expenses and will ensure accurate monthly financial statements;
3. City Management should invest any excess cash balances in order to maximize interest earnings;
4. Utility accounts receivable should be reconciled to the general ledger on a monthly basis;
5. Due to the increasing size of the City's operations, it appears that the current software being utilized may not be sufficient to effectively and efficiently record transactions in an accurate manner to provide financial information to management officials.

Mr. Kolder said the financial software being used is QuickBooks and it does not interface as well as some systems designed specifically for government. He said that most of the comments are related to the software and the administration should take a look at changing this. Mr. Kolder stated that his suggestions would be to hire a Finance person that has the expertise to tie in the systems and the subsidiary ledgers to the general ledger and to the financial statement and/or invest in a financial software package that is specifically designed for government that will interface with all other operations.

Cathy Reaves, Financial Consultant for the City, stated that she has been working with the staff and showing them what needs to be done to alleviate the comments in the management letter. She said that she agrees that one system is not communicating with the other system.

Upon questioning by Ms. McClelland, on what is going to be done different this year as compared to previous years since these are some of the same comments, Ms. Reaves responded that she thought all of this had been taken care of after last year and that she has stepped up to the plate and will be coming in more often and be more proactive with the accounting personnel.

Mayor Viator stated that the problem is that there is no accountant on staff and therefore he will bring Ms. Reaves in more often. He stated that he wants to try this for the remainder of the year and if things don't improve then the City should look at changing the software and hiring someone full time that has the accounting expertise necessary to oversee all of the financial applications of the City.

Mr. Kolder stated that the City is in good financial shape. He said that sales taxes were up 29% over the prior year and this does not include the new Sales Tax District 1% tax. Mr. Kolder stated that actual

revenues for year ending June, 2012 was \$15,317,412 and actual expenditures were \$13,937,714 and with the inclusion of the advalorem taxes in the Utility Fund the surplus for the year is \$1,454,020. Mr. Kolder concluded by stating that the unrestricted fund balance for the city is \$5,422,745 which is enough to operate the city for 327 days if needed, which is excellent.

Upon questioning by Mr. Ritter about infrastructure, Mr. Kolder stated that since approximately 12 years ago, all new infrastructure is included in Capital assets but not anything prior. Mr. Ritter replied that he feels it is imperative that the City develops an infrastructure asset management plan. Mr. Kolder replied that he could provide a list of what he has.

AGENDA ITEM 2: Sam A. Sammour, owner of Pop & Go, request variance to sign ordinance No. 280.4. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to grant a variance to sign Ordinance No. 280.4 to Sam A. Sammour, owner of Pop & Go, to allow for an increase in size of his current sign (69 sq. ft.) to what the modified sign became (81 sq ft), and the vote was as follows:

YEAS: Ritter, McClelland

NAYS: Bernard

ABSENT: Burley, Barbier

Motion was approved.

AGENDA ITEM 3: Highway 92/Highway 89 – Camera Monitors. Mayor Viator stated that he obtained a quote of \$20,639.08 for the placement of security cameras at the Highway 92/Highway 89 Round-a-Bout but feels that the cost is too high. He said he will look at other options.

AGENDA ITEM 4: Sports Complex Sponsorship Booklet Final Approval. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to approve the Sports Complex Sponsorship Solicitation Booklet prepared by BBR as presented, with the following changes: Page 1 – change the first paragraph to reflect the current status of the Complex; Page 2– rephrase the 2nd bullet under “Why Youngsville Needs a Sports Complex” and Page 3 - add verbiage “turf fields” under “5. Baseball Fields,” and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley, Barbier

Motion was approved.

Prior to voting, Ms. McClelland asked that a sample of what the signage would look like be included in the booklet if at all possible.

AGENDA ITEM 5: Discuss Partial Sale of Property known as City Horse Arena. A motion was offered by Mr. Bernard, seconded by Ms. McClelland, to approve the sale of a portion of the City Horse Arena property to adjacent property owner, Eric Latiolais at the appraised value of \$30,000, which was done by a certified appraiser, and authorize the Mayor to sign any and all documents pertaining to said sale; buyer will be responsible to have property surveyed and pay costs associated with said sale; and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley, Barbier

Motion was approved.

AGENDA ITEM 5a: Discuss Youngsville Mardi Gras Parade Route. A motion was offered by Mr. Ritter, seconded by Mr. Bernard, to approve that the 2013 Youngsville Mardi Gras Parade Route will end at Hwy 92 via Copper Meadows Blvd to Fountainview Drive in lieu of ending at Griffin Road, and that

no person will be allowed within the cordoned off area of the round-a-bouts, and the vote was as follows:
YEAS: Ritter, Bernard, McClelland
NAYS: None
ABSENT: Burley, Barbier
Motion was approved.

Prior to the voting, Mayor Viator informed the Council that the route was changed to end at Griffin Road at the request of the Police Chief due to safety issues.

Mr. Ritter stated that the Home Owners Association (HMO) of Copper Meadows requested that the parade route continue to go through Copper Meadows Subdivision.

Mr. James Abshire, Copper Meadows HMO President, said that the HMO will hire 2 to 3 uniformed officers to patrol the parking areas and common areas and will also help with crowd control. He said that the Association will help with setting up barricades and anything else that the City would need help with.

Police Chief Earl Menard expressed his concern for the safety of the parade goers. He said that he feels it is difficult for the floats to maneuver around the round-a-bouts and that it would be better and safer to stay on Hwy 89 and for the parade to end at Griffin Road.

After further discussion, Chief Menard agreed to see how it goes this year with the extra uniformed officers within the subdivision, Hwy 92 staying closed until the parade is over, and not allowing parade goers to be inside the round-a-bouts.

AGENDA ITEM 6: Laurel Grove, Phase II – Preliminary Approval. C. H. Fenstermaker and Associates recommended denial of preliminary plat approval in a letter dated December 6, 2013 due to Sections 1 and 2 of Ordinance No. 342, which requires that the average size of all lots shall be a minimum of seven thousand five hundred square feet and the minimum size lot property line adjacent to the street front shall be a minimum of sixty (60) feet. A motion was offered by Mr. Ritter, seconded by Mr. Bernard, to give preliminary plat approval to Laurel Grove, Phase II, and accept all comments in Fenstermaker letter dated December 6, 2013 with the following modifications: to add Item N to state “All streets shall be designed to provide for the efficient movement and minimum turning radius of a standard fire truck; and acceptance of all comments in the November 21, 2012 Comprehensive Report from the Lafayette Planning and Zoning Area Wide Development Review with the following conditions: Waive Item 1, revise Item 4 to state “review drainage analysis,” waive Item 8, Item 12 change “street” to “alley”, and the vote was as follows:

YEAS: Ritter, Bernard, McClelland
NAYS: None
ABSENT: Burley, Barbier
Motion was approved.

Before the voting took place, the Council agreed that Laurel Grove Phase II was part of a Master Plan that was introduced when Laurel Grove Phase I was approved which was prior to adoption of Sections 1 and 2 of Ordinance No. 342. Therefore the smaller lots should be approved for Laurel Grove Phase II.

AGENDA ITEM 7: Fairfax Subdivision, Phase 1 – Preliminary Plat Approval. A motion was offered by Ms. McClelland, seconded by Mr. Bernard, to give preliminary plat approval to Fairfax Subdivision, Phase 1, all as recommended by C.H. Fenstermaker and Associates in a letter dated December 27, 2012 with the following modification: add Item S “Compliance with Sidewalk Ordinance”; and acceptance of all comments in the September 19, 2012 Comprehensive Report from the Lafayette Planning and Zoning Area Wide Development Review with the following conditions: Waive 11 and 12 , and the vote was as

follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley, Barbier

Motion was approved.

AGENDA ITEM 9: Ordinance No. 356 - An ordinance providing for the annexation of property located Northeast and Southeast of the Intersection at Savoy Road and Decon Road. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to adopt Annexation Ordinance No. 356, an ordinance providing for the annexation of property located at the Northeast and Southeast Intersection of Savoy Road and Decon Road, and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley, Barbier

Motion was approved.

ENGINEERING UPDATES

AGENDA ITEM 10. Chemin Metairie Parkway, Phase II (Project No. 2032601.02C). Dax Douet reported that the project is 70% complete and the estimated completion date is April 4, 2013 which is ahead of schedule.

AGENDA ITEM 11. Overlay of Highway 92 and Highway 734 (Project No. 2043981.40C). Mr. Douet reported that the project is 98% complete, striping will happen after the grinding season is over, culverts still need to be replaced on Parc Per Du and the change order for Kreig Road and Pegasus Road will add contract days.

AGENDA ITEM 12. Bonin Road and Chemin Metairie Road Project 2043981.4CC). Mr. Douet reported that the project is just getting started and is 4% complete and the estimated completion date is July 8, 2013. He said the project is behind schedule due to weather conditions.

Mayor Viator reported that a road failure on Bonin Road occurred due to all of the rain and that motorists have been traveling at a higher rate of speed than the 15 MPH posted which is causing a safety hazard, not only for themselves but also for the workers. He stated that the contractor will remove the existing road and replace with aggregate in order to slow down drivers.

AGENDA ITEM 13. Highway 89 – Downtown Revitalization (Project No. 2043981.4EC). Mr. Douet reported that the contract has been signed and construction will start at the end of January, 2013. He then presented an opinion of probable costs to extend the project as follows: Option No. 1: Sidewalk Improvements from 1st Street to Ave. B and Ave B to Sports Complex - \$552,600; Option No. 2: Street Revitalization Phase 2A to School Street and Sidewalk Improvements from School Street to Sports Complex - \$882,600; and Option No. 3: Street Improvements Phase 2B to Julenie Way and Sidewalk Improvements from School Street to Sports Complex - \$1,127,600. He stated that all estimates include contingencies, engineering, surveying fees and inspection.

A motion to table action on the extension of the project in order to give everyone time to review the options was offered by Mr. Ritter, seconded by Ms. McClelland, and the vote was as followed:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley, Barbier

Motion was approved.

AGENDA ITEM 13. Youngsville Sports Complex (Project No. 2043981.3YC). Mr. Douet reported that the contracts were signed and a notice to proceed will be issued Monday, January 14, 2013.

Mayor Viator announced that the official Groundbreaking for the Complex has been postponed from Monday, January 14, 2013 to Tuesday, January 22, 2013 due to the weather and invited everyone to attend.

Mayor Viator then said that he will call a Special Meeting for Thursday, January 17th to discuss amending the budget for the Director of Recreation and that he will be recommending Tim Robichaux for the position.

AGENDA ITEM 14: Youngsville Water Storage Tank (Project No. 2043891.4WC). Mr. Douet stated that there was nothing new to report.

AGENDA ITEM 16: FINANCIAL REPORT – Month of December, 2012. A motion was offered by Mr. Bernard, seconded by Mr. Ritter to approve the financial report of December, 2012 as presented, and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley, Barbier

Motion was approved.

AGENDA ITEM 17: Minutes of December 13, 2012. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to adopt the minutes of the Regular Meeting of December 13, 2012, and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley, Barbier

Motion was approved.

AGENDA COMMENTS, ANNOUNCEMENTS

Mayor Viator announced that, after much thought, he has decided not to seek re-election for Mayor of Youngsville. He said that he is making the announcement early in hopes that the Council will have time to consider an increase in the salary for the position in order to entice a good qualified candidate. He stated that the current salary is not near enough in today's market.

A motion to adjourn was offered by Mr. Bernard, seconded by Mr. Ritter and unanimously carried.

There being no further business to come before the Council, Mayor Viator called the meeting adjourned.

Wilson B. Viator, Mayor

Rebecca L. Gondron, City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, JANUARY 17, 2013 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson B. Viator, Mayor Pro-Tempore Brenda Burley (Div. B), Councilman Ken Ritter (Div. A), Councilman A.J. Bernard (Div. C), Councilman Tim Barbier (Div. D)

ABSENT: Councilwoman Dianne McClelland (Div. E)

STAFF: Rebecca Gondron (City Clerk), George Knox (City Attorney)

GUESTS: Dax Douet, Dana Martin, Glenda Bryan, Bill Bryan, Alison Barison, Bob Barison, Linda Meaux, Todd Landry, Daren Moody, Derek Hebert, Tim Guillory, Robert Daigle

Mayor Viator called on Councilwoman Brenda Burley to lead the prayer and the pledge.

A motion was offered by Mr. Ritter, seconded by Mr. Barbier, to approve the Mayor's recommendation of Tim Robichaux as the Parks and Recreation Director at a salary of \$80,000 annually and a \$1,000 car allowance and other standard employee benefits, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier

NAYS: None

ABSENT: McClelland

Motion was approved.

Before the voting took place, Mayor Viator recommended Mr. Tim Robichaux as the Director of Parks and Recreation for the City of Youngsville at a salary of \$80,000 and a car allowance of \$1,000 including all of the other standard employee benefits. He said that he realizes this is a lot of money but this is comparable to other communities and the facility will be first class and requires the right person to run it. Mayor Viator stated that Mr. Robichaux was the top choice of the Interview Committee and the Councilmembers that were present when the applicants made their presentation to the Council.

Councilwoman Burley and Councilman Bernard both stated that Mr. Robichaux is their top choice but feel that the salary is too high.

Councilman Barbier said that he feels that the Sports Complex will be the number one facility in the state and that the most qualified person, who will not only be running the facility but will be soliciting and negotiating sponsorships, is crucial to its success.

Councilman Ritter said the choice is clear to him and that the City needs to hire the best person for the position, so therefore he is in support of the Mayor's recommendation.

Several residents spoke in favor of the Mayor's recommendation. There were no objections from the public.

Mayor Viator informed the Council that the next step will be to create a board or commission for the Parks and Recreation Department.

There being no further business to come before the Council, a motion to adjourn was offered by Ms. Burley, seconded by Mr. Ritter, and unanimously carried.

Wilson B. Viator, Mayor

Rebecca L. Gondron, City Clerk

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, FEBRUARY 14, 2013 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson B. Viator, Mayor Pro Tem Brenda Burley (Div. B), Councilman Ken Ritter (Div. A), Councilman A.J. Bernard (Div. C), Councilman Tim Barbier (Div. D), Councilwoman Dianne McClelland (Div. E)

ABSENT: None

STAFF: Rick Garner (CEO), Sally Angers (Asst. City Clerk), George Knox (City Attorney)

GUESTS: Luke Hebert (C.H. Fenstermaker & Associates), Susan Richard (DS&A), Josh Borill and Mike Michot (Picard Group), Gary P. Williams, Donald Simon, Buddy and Lea Dautreuil (Doe-Trail Brick Art), Dana Martin, Rickey Boudreaux, Russell Romero, Kay Haslam, Lynn Wood, Linda Meaux, Larry Romero

Mayor Viator called on Councilwoman Dianne McClelland to lead the prayer and the pledge.

AGENDA ITEM 1. Presentation of Plaque for Best Float in the Youngsville Mardi Gras Parade. Mayor Viator presented a plaque to Ms. Lynn Wood for winning the award for Best Float in the Youngsville 2013 Mardi Gras Parade. Mayor Viator also thanked all of the City employees, volunteers, Police Chief Earl Menard and all of the officers who helped make the parade a success.

AGENDA ITEM 2. Lea Dautreuil, Doe Trails Brick Art Sculpturing – Discuss new city sign. Ms. Dautreuil presented samples of the work that her company does using brick and art work. Mayor Viator stated that he is interested in getting a new sign for the front of City Hall and informed the Council that he will get with Ms. Dautreuil on pricing and design.

AGENDA ITEM 3. Discuss funding Information Technology Upgrades and Support. A motion was offered by Ms. Burley, seconded by Ms. McClelland, to approve up to \$30,000 in funding for technology upgrades for the City and approve the monthly cost for monitoring and support service all as per Quote B120612, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Before the voting took place, Mayor Viator stated there was a memo in the Council Packets outlining the need for the technology upgrades along with a recommendation to approve Quote B from Rader Solutions.

Ms. Angers stated that Mayor Viator, CEO Rick Garner and Councilman Ken Ritter started the process of looking at the need for upgrades to the IT system after which she was asked to take over the project. She stated that she met with Chris Rader, owner of Rader Solutions, to go over his proposal several times and visited his operations at the office and also at the LITE Center. Ms. Angers added that another plus is that the person who used to handle the City's IT is now part of the Rader Team.

Mayor Viator called on Chris Rader, owner of Rader Solutions, who stated that the project should take about 90 days to complete. Mr. Rader added that his company has over 14 years of experience and a top notch staff who are capable of handling any issue that should arise.

AGENDA ITEM 4. Picard Group Contract Discussion - Mike Michot & Josh Borill. A motion was offered by Mr. Barbier, seconded by Mr. Ritter, to authorize the Mayor to execute a contract with "The Picard Group" for Governmental Relations Services in the amount of \$5,000 per month, said contract to begin February 15, 2013 and end on February 15, 2014, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Before the voting took place, Mayor Viator called on Mr. Mike Michot, partner in the group, who stated that the services provided will include, not only the pursuit of State funds, but also Federal funds. He said that they have personnel in Washington DC whose job will be to seek funding for the City of Youngsville.

AGENDA ITEM 5. Détente/Hwy 89 Sewer Force Main Phase I Project Bid Award. A motion was offered by Ms. Burley, seconded by Ms. McClelland, to award the bid for the Détente/Hwy 89 Sewer Force Main Phase I Project (DS&A #4668.02) to the apparent low bidder "BIHM Construction Company, Inc." in the amount of \$400,000, all as recommended by Susan Richard, engineer with Domingue, Szabo and Associates, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Before the voting took place, Ms. Richard stated that there were eight (8) bidders and the low bid came in under the original estimate of \$501,695. She also reported in the "Engineers Anticipated Estimate of Probable Project Cost" that the total budget would be \$515,000 which includes a 10% contingency, engineering, inspection and testing.

Mayor Viator stated that the project will serve the Sports Complex and Wells Landing area as well as other future developments in the area.

AGENDA ITEM 6. Chemin Metairie Parkway, Phase I Patching Estimate and Approval. A motion was offered by Mr. Barbier, seconded by Ms. Burley, to accept the proposal from Glenn Lege Construction in the amount of \$22,300.00 and \$70 per ton for limestone as needed, for patching of the failed areas on the Chemin Metairie Parkway and Round-a-Bout, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Before the voting took place, Mr. Barbier stated that the engineers assured the Council that the road should last for ten (10) years and it has only been around 4.

Mayor Viator suggested that all future round-a-bouts should be concrete instead of asphalt.

AGENDA ITEM 7. Chemin Metairie Parkway Phase I & II Bike Lane Discussion. Mayor Viator presented an estimate of \$110,034 to add bike lanes along Chemin Metairie Parkway Phase I & II on the outside shoulders. He said that the proposed lanes would begin at LA Hwy 92 and Chemin Metairie Parkway, continue in a south easterly direction along the parkway for approximately six (6) miles and end at the intersection of Viaulet Road and Chemin Metairie parkway. The cost includes the striping of

directional bike lanes along each shoulder, required symbols on the pavement for the bike lanes and signage. Mayor Viator asked the Council to review the proposal for future consideration.

AGENDA ITEM 8. Capital Outlay Projects Fund Review. Mayor Viator presented an updated report on the current Capital Outlay estimated project costs and funding source as follows: Water Tank (Cost: \$2,000,000 for 750K tank; Funding source: 2009 Bond Fund), Savoy Road Project (Cost: \$2,000,000; Funding Sources: 2009 Bond Fund, Sales Tax 2009; 2009 Road Improvement Acct and funds from 1981 Sales Tax Rededication) and Sewer Lift Stations (Cost: \$2,100,000; Funding Source: 1999 ½ Cent Sales Tax, Utility Fund, 1981 Sales Tax Rededication). He stated that the cost for all three projects has increased considerably since initial discussion and wanted to keep the Council up to date.

AGENDA ITEM 9. Discuss timeline for repairs to entrance to Highland Ridge Subdivision on Hill Ridge Drive. Mr. Ritter requested an updated report on when the repairs would be done.

Mayor Viator said that the contractor, Glenn Lege, informed him that it would be approximately 2 – 3 months before he could do the warranted repairs to the road. He stated that there is currently no mandated timeline on doing warranty repairs and that the developer is Joey Anzalone.

A motion was offered by Mr. Barbier, seconded by Mr. Ritter, to inform subdivision developer Joey Anzalone and road contactor Glenn Lege Construction that future projects may not be approved or permitted until the warranted repair work to the entrance of Highland Ridge Subdivision on Hill Ridge Drive is complete, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

RESOLUTIONS

AGENDA ITEM 10. Resolution No. 2013-01 – A resolution of the Mayor and City Council of the City of Youngsville authorizing the Mayor to execute all documents pertaining to Louisiana FP&C Project No. 50-MW2-12-01, Youngsville Community Center and authorizing 25% in matching funds, all as required by the State. A motion was offered by Ms. Burley, seconded by Mr. Barbier, to adopt Resolution NO. 2013-01 a resolution of the Mayor and City Council of the City of Youngsville authorizing the Mayor to execute all documents pertaining to Louisiana Facility Planning & Control Project No. 50-MW2-12-01, Youngsville Community Center and authorizing 25% in matching funds, all as required by the State, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Mayor Viator informed the Council that the City is requesting additional funding through Capital Outlay and if granted, the 25% match could be as much or more than \$1,000,000 depending on the amount of the grant.

ENGINEERING UPDATES

AGENDA ITEM 11. Chemin Metairie Parkway, Phase II (Project No. 2032601.02C) (Luke Hebert) Project is 80% complete and estimated to be complete by April 4, 2013.

AGENDA ITEM 12. Overlay of Highway 92 and Highway 734 (Project No. 2043981.40C) (Luke Hebert) Original Project is 100% complete. Pegasus and Kreig Road are 75% complete, waiting on Cecil Perry Improvements to do some work at the entrance of each in order for the large trucks to be able to access the road to finish.

AGENDA ITEM 13. Reconstruction of Bonin Road and Chemin Metairie – 2011 Road Improvements (Project No. 2043981.4CC) (Ivan Diaz) Project is 20% complete. Weather has caused construction delays and pushed back the completion date to October, 2013. Bonin Road will be completed prior to work beginning on Chemin Metairie.

AGENDA ITEM 14. Highway 89 Downtown Revitalization (Project No. 2043981.4EC) (Ivan Diaz). Notice to Proceed issued for February 11th, but due to Mardi Gras and rain, contractor will begin on February 21st. Contractor will also be contacting local businesses and residents to inform them of the construction schedule.

AGENDA ITEM 15. Youngsville Sports Complex (Project No. 2043981.3YC) (Luke Hebert) Project is 4% complete and estimated completion date is December 15, 2013.

AGENDA ITEM 16. Youngsville Water Storage Tank (Project No. 2043891.4WC). No update

FINANCIAL REPORTS

AGENDA ITEM 17. Month of January, 2013. A motion was offered by Mr. Bernard, seconded by Ms. McClelland, to approve the Finance Report of January 2013 as presented, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Mr. Ritter requested that the City and all of its outside agencies such as the Fire and Police Department always shop Youngsville first when considering purchases for services or supplies if all things are equal.

Mayor Viator stated that City Administration always shops Youngsville first for purchases that he has control over. He said that the Chief of Police controls Police Department purchases.

APPROVAL OF MINUTES

AGENDA ITEM 18. Minutes of Regular Meeting of January 10, 2013 and Special Meeting of January 17, 2013.

A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to approve the minutes of the January 10, 2013 Regular Meeting, and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley, Barbier

Motion was approved.

A motion was offered by Mr. Ritter, seconded by Mr. Barbier, to approve the minutes of the January 14, 2013 Special Meeting, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None
Motion was approved.

AGENDA COMMENTS, ANNOUNCEMENTS

ADJOURNMENT

A motion to adjourn was offered by Ms. Burley, seconded by Ms. McClelland, and unanimously carried.

There being no further business to come before the Council, Mayor Viator called the meeting adjourned.

Wilson B. Viator, Mayor

Rebecca L. Gondron, City Clerk

MINUTES OF THE SPECIAL MEETING OF SALES TAX DISTRICT NO. 1 OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, MARCH 14, 2013 AT 5:45 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson B. Viator, Mayor Pro Tempore Brenda Burley (Div. B), Councilman Ken Ritter (Div. A), Councilman A.J. Bernard (Div. C), Councilman Tim Barbier (Div. D), Councilwoman Dianne McClelland (Div. E)

ABSENT: None

STAFF: Rick Garner (CEO), Sally Angers (Asst. City Clerk), Charles Langlinais (City Manager), George Knox (City Attorney)

GUESTS: Dax Douet (C.H. Fenstermaker & Associates), Susan Richard (DS&A), Mark Lalande and Linda Meaux,

Mayor Viator called the Sales Tax District Meeting to order at 5:45 pm and called on Jason Akers, Bonding Attorney with Foley and Judell, to present the ordinances up for introduction.

AGENDA ITEM 1. ORDINANCE NO. 2013-01 An ordinance amending Ordinance No. 2012-3 of Youngsville Sales Tax District No. 1, State of Louisiana (the "Issuer"), adopted on May 10, 2012, being an ordinance entitled: "An ordinance authorizing and providing for the issuance from time to time of Recreational Facility Sales Tax Revenue Bonds, in one or more series, of the Youngsville Sales Tax District No.1 of the City of Youngsville, State of Louisiana, payable solely from a one (1%) percent sales and use tax approved by the electors on November 19, 2011; prescribing the form, fixing the details and providing for the payment of principal of and interest on such Bonds and for the rights of the registered owners thereof; and providing for other matters with respect to the foregoing.", to revise the definitions, purpose of the Bonds; providing certain funds and accounts; and providing for other matters in connection therewith.

A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to introduce Ordinance No. 2013-01 as presented, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Before the voting took place, Jason Akers explained that this ordinance amends and restates Ordinance No. 2012-3 (the "General Bond Ordinance"), adopted on May 10, 2012, which authorizes and provides for the issuance from time to time of Recreational Facility Sales Tax Revenue Bonds (the "Bonds"), in one or more series, of the District, payable solely from the Tax, to revise the definitions, purpose of the Bonds, and various sections of the General Bond Ordinance as follows:

- to revise and correct numerous definitions under Section 2.02 – Defined Terms – for accuracy and throughout the General Bond Ordinance, including "Authorized Officer,"

“Bond Year,” “Capital Costs,” “Construction Fund,” “Fiscal Year,” “Reserve Fund,” “Reserve Requirement,” “Sales Tax Fund,” “Tax,” and “Tax Revenues;” and

- to revise and correct various sections of the ordinance to comply with State and Federal law, allow for the issuance of additional Bonds on parity with the Series 2012 and Series 2013 Bonds pursuant to the General Bond Ordinance, revise, correct, and provide for the various funds and accounts necessary for the issuance of Bonds pursuant to the General Bond Ordinance, and remove other inconsistencies throughout.

AGENDA ITEM 2. ORDINANCE NO. 2013-02 An ordinance amending Ordinance No. 2012-4 of Youngsville Sales Tax District No. 1, State of Louisiana (the “Issuer”), adopted on May 10, 2012, being an ordinance entitled: “A Supplemental Ordinance amending and supplementing Ordinance No. 2012-3; providing for the sale of the Recreational Facility Sales Tax Revenue Bonds, Series 2012 of the Youngsville Sales Tax District No.1 of the City of Youngsville, State of Louisiana, pursuant to the Bond Ordinance; prescribing the form, fixing the details and providing for the payment of principal of and interest on such Bonds; and providing for other matters in connection therewith.”, to correct various matters in connection therewith.

A motion was offered by Ms. Burley, seconded by Mr. Barbier, to introduce Ordinance No. 2013-02 as presented, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Prior to the vote, Mr. Akers stated that this ordinance amends and restates First Supplemental Ordinance No. 2012-4 (the “First Supplemental Ordinance”), adopted on May 10, 2012, which amends and supplements Ordinance No. 2012-3 (the “General Bond Ordinance”) to provide for the sale of Ten Million Dollars (\$10,000,000) of Recreational Facility Sales Tax Revenue Bonds, Series 2012 of the District (the “Series 2012 Bonds”), to correct various sections of the First Supplemental Ordinance including, but not limited to, the following:

- revising and correcting various definitions to comply with the terms and conditions of the General Bond Ordinance,
- deleting any reference to nonexistent Outstanding Parity Bonds,
- revising and correcting the various funds and accounts necessary for the issuance of the Series 2012 Bonds pursuant to the amended and restated General Bond Ordinance, and
- deleting a second test for the issuance of additional parity bonds.

AGENDA ITEM 3. SECOND SUPPLEMENTAL ORDINANCE NO. 2013-03 A Second Supplemental Ordinance amending and supplementing Ordinance No. 2012-3 (the “General Bond Ordinance”); providing for the sale of the Recreational Facility Sales Tax Revenue Bonds, Series 2013 of Youngsville Sales Tax District No. 1, State of Louisiana, pursuant to the General Bond Ordinance; prescribing the form, fixing the details and providing for the payment of principal of and interest on such Bonds; and providing for other matters in connection therewith.

A motion was offered by Ms. McClelland, seconded by Mr. Barbier, to introduce Ordinance No. 2013-03 as presented, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Prior to the voting, Mr. Akers stated that this Second Supplemental Ordinance authorizes the sale of not to exceed Nine Million Five Hundred Thousand Dollars (\$9,500,000) of Recreational Facility Sales Tax Revenue Bonds, Series 2013 (the "Series 2013 Bonds"), for the purpose of acquiring, constructing and equipping a community center and related infrastructure and recreational facilities and ongoing operation and maintenance expenses of the facilities, and specifies various other terms and conditions of the Series 2013 Bonds. The terms of this proposed ordinance will not be completed until the Series 2013 Bonds are sold prior to the April, 2013 meeting.

AGENDA ITEM 4. ORDINANCE NO. 2013-04 An ordinance amending Ordinance No. 2012-1 of the City of Youngsville, State of Louisiana (the "City"), adopted on February 15, 2012, being an ordinance entitled: "An ordinance levying within the Youngsville Sales Tax District No. 1 (the "District"), City of Youngsville, State of Louisiana, a tax of one percent (1%) upon the sale at retail, the use, the lease or rental, the consumption, and the storage for use or consumption of tangible personal property and on sales of services, all as defined at law; providing for the levy, assessment, collection, and pledge of the tax for the payment of revenue bonds associated with the acquisition, construction and equipping of a community center and related infrastructure and recreational facilities and ongoing operation and maintenance expenses of the facilities, and for any and all other lawful purposes for which the tax may be expended, such tax having been authorized at an election in the City of Youngsville (the "City") on November 19, 2011; defining violations of the provisions of this ordinance and prescribing penalties therefor; providing for rules and regulations for the enforcement of the provisions of this ordinance and the collection of the tax levied thereby; providing that any part of this ordinance which may be held invalid or unconstitutional shall not affect or impair any other provision thereof; and providing for other matters in connection with the foregoing", to revise Section 4.13; and providing for other matters in connection therewith.

A motion was offered by Mr. Ritter, seconded by Mr. Barbier, to introduce Ordinance NO. 2013-04 as presented, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Prior to the voting, Mr. Akers explained that this ordinance changes the "dealer compensation" for sales tax vendors in the City collecting the one percent (1%) District sales and use tax (the "Tax") from two percent (2%) of the amount collected to an amount equal to the dealer compensation on other sales and use taxes collected by the City. We understand no dealer compensation is paid with respect to any other sales and use taxes collected by the City.

Ms. McClelland questioned the phrase “and for any and all other lawful purposes for which the tax may be expended” in the title of the ordinance. Mr. Akers replied that this is the exact verbiage in the title of Ordinance No. 2012-01 which was adopted by the Council, the Governing Authority for Sales Tax District No. 1, at a meeting held on February 15, 2012. He assured Ms. McClelland and the Council that the funds cannot be expended on anything other than what was approved by the voters in the election held on November 19, 2011.

Mayor Viator stated that a public hearing on the ordinances will be held at a meeting of the Sales Tax District on April 11, 2013 after which the District may vote to adopt.

ADJOURNMENT

A motion to adjourn was offered by Ms. McClelland, seconded by Mr. Barbier, and unanimously carried.

There being no further business to come before the District, Mayor Viator called the meeting adjourned.

/s/ Wilson B. Viator, Jr.
Wilson B. Viator, Jr., Mayor

/s/ Rebecca L. Gondron
Rebecca L. Gondron, City Clerk

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, MARCH 14, 2013 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson B. Viator, Mayor Pro Tempore Brenda Burley (Div. B), Councilman Ken Ritter (Div. A), Councilman A.J. Bernard (Div. C), Councilman Tim Barbier (Div. D), Councilwoman Dianne McClelland (Div. E)

ABSENT: None

STAFF: Rick Garner (CEO), Sally Angers (Asst. City Clerk), Charles Langlinais (City Manager), George Knox (City Attorney)

GUESTS: Dax Douet (C.H. Fenstermaker & Associates), Susan Richard (DS&A), Mark Lalande, Gary Williams, Joyce & Gene Hamilton Lynn Guidry, Nicholas Persal (Daily Advertiser), Dana Martin, Kay Haslam, Sissy Granger, Larry Graffeo, Donald Simon, Dale Langlanais, Teddy Beaulieu, Linda Meaux, Susan Kroungold, Andrew Kroungold, Robert Kroungold, Larry Romero and Dawn Fournier

Mayor Viator called on Councilman Tim Barbier to lead the prayer and the pledge.

A motion was offered by Brenda Burley, seconded by Ken Ritter, to add Item 5-A: Charles Barton, Collections Manager for the Lafayette Parish Sheriff's Office, to address the Council requesting refund of overpayment of advalorem taxes to the City, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

A motion offered by Brenda Burley, seconded by Ken Ritter, to add Item 5-B: Request from Teddy Beaulieu for abandonment of utility easement at Sugarmill Pond Phase 5B – Lot F-20, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved

AGENDA ITEM 1. Petey Smith (Acadiana Bottling) – Request variance to Sign Ordinance 280.4. A motion was offered by Ms. McClelland, seconded by Mr. Barbier, to grant a variance to the Sign Ordinance 280.4 to Acadiana Bottling, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Before the voting took place, Rick Garner CEO, recommended approval of the variance for the larger signs due to the fact that the signs are needed to direct large truck traffic in and out of the Acadiana Bottling Plant which is on Hwy 92, a major arterial of the City.

AGENDA ITEM 2. Matt Wofford (Subway) – Request for variance to Sign Ordinance 280.4. A motion was offered by Ms. McClelland seconded by Ms. Burley, to grant a variance to Sign Ordinance No. 280.4

to Matt Wofford (Subway) approving a 60 day permit for a banner that is in compliance with the ordinance, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Before the voting took place, Rick Garner recommended denial of the variance because the banner that was being requested was in violation of the sign ordinance Article V-4 – Banners as Temporary Signs.

Mr. Wofford cited a like banner being displayed by the car wash on Chemin Metairie and stated that he has been opened for three (3) months and would be willing to comply with the type of banner that meets the requirements of the ordinance if granted the permit.

Mr. Garner stated that he would investigate the banner at the car wash for compliance and would issue a citation if appropriate.

AGENDA ITEM 3. Police Civil Service Board Budget. Dawn Fournier, Chairman to the Police Civil Service Board, presented the budget for the remainder of the 2012 -2013 Fiscal Year. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to approve the budget for the Police Civil Service Board for February 1, 2013 – June 30, 2013 to be funded from the Police Department Sales Tax Fund, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

AGENDA ITEM 4. Detente Road Sewer Improvements – Recommendation for Bid Award. A motion was offered by Ms. McClelland, seconded by Mr. Bernard, to award the bid for the Détente Road Sewer Improvements Project to the low bidder C & D Utility Construction, Inc in the amount of \$753,788.00, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Before the voting took place, Susan Richard, with Domingue, Szabo and Associates, stated that five (5) bids were received. She recommended that the low bid of \$753,788.00 submitted by C & D Utility Construction, Inc., which was under the engineer's estimate of \$826,375.00, be awarded. Ms. Richard submitted a total budget of \$975,000 for the project which includes the construction, engineering, surveying, inspection, testing and contingencies.

AGENDA ITEM 5. Sewer Lift Station and Water Plant maintenance agreement discussion/action. A motion was offered by Mr. Bernard, seconded by Ms. McClelland, to authorize the Mayor to enter into a Wastewater Treatment Agreement with A.P.T. Controls, Inc. in the amount of \$5,200 per month, with an additional \$175.00 per month for each future lift station, amended to reflect the increase in Liability Insurance, for a three (3) year term beginning on April 1, 2013, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to authorize the Mayor to enter into a Water Services Agreement with A.P.T. Controls, Inc. in the amount of \$400 per month, provided all insurance requirements are met, for a one (1) year renewable term beginning on April 1, 2013, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

AGENDA ITEM 5A. Charles Barton, Collections Manager for the Lafayette Parish Sheriff's Office, to address the Council explaining an overpayment of advalorem taxes to the City and to request a refund. A motion was offered by Mr. Ritter, seconded by Ms. Burley, to authorize the reimbursement of \$183,651.29 of advalorem taxes to the Lafayette Parish Sheriff's Office, said funds to be paid as outlined in memo dated March 11, 2013, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Before the voting took place, Mr. Barton explained that the overpayment to the City of Youngsville was caused by a glitch in the software program at the Bank that they use in determining the amount of advalorem taxes to be paid to each governmental entity. He apologized for the error and requested reimbursement.

Mayor Viator stated that there are enough funds in each account to cover the amounts needing to be refunded to the Sheriff. (Fire Protection Account - \$29,384.20; 3 Mills Water 06 Account - \$47,749.34; 3 Mills Fire 06 Account: \$47,749.34 and General Fund Account - \$58,768.41)

AGENDA ITEM 5B. Request from Teddy Beaulieu for abandonment of utility easement at Sugarmill Pond Phase 5B – Lot F-20. A motion was offered by Ms. McClelland, seconded by Ms. Burley, to authorize the Mayor to execute an Act of Abandonment of a portion of a 5' utility easement in Sugar Mill Pond, Phase 5-B, Lot F-20 located in Section 12, T11S, R4E, City of Youngsville, Lafayette Parish, Louisiana as shown on Plat dated March 1, 2013 prepared by Barry J. Bleichner, Civil Engineer and Land Surveyor for Sugar Mill Pond Development, LLC., all as reviewed and approved by City Engineer Dax Douet, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, McClelland

NAYS: None

ABSTAIN: Barbier

ABSENT: None

Motion was approved.

Before the voting took place, Mr. Teddy Beaulieu stated that the reduction requested amounts to 3.6 inches of the total 5' easement.

PLAT/SUBDIVISIONS

AGENDA ITEM 6. Guy Broussard – Plat Approval – Subdivision of Property. A motion was offered by Mr. Barbier, seconded by Ms. Burley, to give preliminary plat approval to Guy Broussard for the partition of Property, Lots 1 through 4 Phase 1, all as recommended by C.H. Fenstermaker and Associates in a letter dated March 6, 2013, subject to conditions as stated in said letter and modified as follows:, *waive*

Items E and F; add Item M to state that "Any signage must be in compliance with the Youngsville Sign Ordinance"; acceptance of all comments in the February 20, 2013 letter from the Lafayette Parish Area Wide Development Review Committee Comprehensive Report with the following amendments: waive Items 8, 9 and 10 and delete the verbiage "and inclusive of channel on both sides of channel" in Item 7, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

RESOLUTIONS

AGENDA ITEM 7. Resolution No. 2013-02 - A resolution supporting Legislation that would authorize the City of Youngsville to levy a hotel occupancy tax up to two (2%) contingent on voter approval with proceeds of the tax to be used solely and exclusively to fund construction, maintenance and operation of a multipurpose community center located within the city. A motion was offered by Ms. Burley, seconded by Mr. Ritter, to adopt Resolution No. 2013-02 supporting Legislation that would authorize the City of Youngsville to levy a hotel occupancy tax up to two (2%) percent contingent on voter approval with proceeds of the tax to be used solely and exclusively to fund construction, maintenance and operation of a multipurpose community center located within the city, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Prior to the voting, Mayor Viator stated that many other municipalities have implemented this tax and that the legislation will allow the City to bring the proposition to the voters if the Council chooses to do so.

AGENDA ITEM 8. Resolution No. 2013-03 - A resolution authorizing the Mayor to enter into an agreement for the Recycling Program. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to adopt Resolution No. 2013-03 authorizing the Mayor to enter into a Curbside Recycling Contract with Progressive Waste Solutions at a rate of \$1.85 per household per month, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Before the voting took place, CEO Rick Garner, informed the Council that the Recycling Foundation of Acadiana, the current recycling vendor, was purchased by Progressive Waste Solutions. He said that due to the fact that the current contract had expired and the company was sold, new proposals were requested and he received the following: Progressive Waste Solutions - \$1.85 per household per month and Waste Management, Inc. \$3.25 per household per month. Mr. Garner recommended that the contract be awarded to Progressive Waste Solutions, who submitted a lower price than what the City was previously paying and will result in an approximate \$12,000 savings to the City.

ORDINANCES FOR INTRODUCTION

AGENDA ITEM 9. ORDINANCE NO. 357-2013 An ordinance establishing performance land use regulations within the City Limits of the City of Youngsville, Louisiana. A motion was offered by Ms. Burley, seconded by Mr. Ritter, to introduce Ordinance No. 357-2013, an ordinance establishing

performance land use regulations within the City Limits of the City of Youngsville, Louisiana, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Before the voting took place on the introduction, Mr. Lynn Guidry, Architect, went over the comments and suggested changes that were submitted to him prior to the meeting and each Councilmember explained the reasoning for their amendments to the ordinance. He said that he will incorporate the amendments into the introductory ordinance and submit to the Mayor and Council for further review prior to the April 11, 2013 meeting at which time the ordinance will be up for final adoption.

Also, prior to the vote, Mayor Viator asked if anyone in the public had any suggested changes to the ordinance. No comments were made.

ENGINEERING UPDATES

AGENDA ITEM 10. Chemin Metairie Parkway, Phase II (Project No. 2032601.02C) (Dax Douet) Project is 83% complete and estimated to be complete by April 4, 2013.

AGENDA ITEM 11. Overlay of Highway 92 and Highway 734 (Project No. 2043981.40C) (Dax Douet) The original project, along with Change Order #1 for Pegasus and Kreig Roads, are all 100% complete. The only remaining work to be done is to install culverts along Hwy 92 by Cane Wagon Road, which was an add on project.

AGENDA ITEM 12. Reconstruction of Bonin Road and Chemin Metairie – 2011 Road Improvements (Project No. 2043981.4CC) Project is 25% complete and completion date should be by late September. There have been 23 rain delay days.

AGENDA ITEM 13. Highway 89 Downtown Revitalization (Project No. 2043981.4EC) (Ivan Diaz). Notice to Proceed issued for February 11 and signs will soon be placed in the downtown area to prohibit large trucks during construction.

Discussion took place on ways to provide alternate routes for large trucks in lieu of going through the downtown area. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to adopt Resolution No. 2013-04 establishing a route for large trucks through the City of Youngsville around the downtown area, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Dax Douet stated that he would provide a route to go with the resolution.

AGENDA ITEM 14. Youngsville Sports Complex (Project No. 2043981.3YC) (Dax Douet) The project is 8% complete and estimated completion date is December 15, 2013. Earthwork continues and the contractor is working on weekends.

Mayor Viator informed the Council that he received proposals for the Sports Complex non-alcoholic beverage contract and Acadiana Bottling Company submitted the best proposal. He said that he was very

pleased and would be signing the contract with them and that the Council will be kept informed of all of the sponsorships.

AGENDA ITEM 15. Youngsville Water Storage Tank (Project No. 2043891.4WC). Project is in the design phase and should be ready for bid by the fall.

AGENDA ITEM 16. Roundabout at LA 89 and Fortune Road (Project No. 2043981.41C). Project is in the design phase.

AGENDA ITEM 17. Ogden Road Water Line. The plans are complete and have been submitted to DHH for approval.

AGENDA ITEM 18. Road Standards for Private Developments. Mr. Ritter said that the roads in the new subdivisions are not holding up and that he would like for the City to come up with some improved standards. He said that City Engineer Dax Douet drafted the estimated costs to enhance private development road design standards and would like for a committee to be formed to look at this and other requirements. Mr. Ritter suggested requirements for 3rd party inspections, improved road design standards, delaying acceptance of the road until 75% of subdivision is complete (holding off pouring the last 1" of asphalt) and also requiring the grade of asphalt to be Super Pave Mix.

A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to request that the Mayor form a committee to draft an ordinance for improved road standards to be considered for introduction at the April 11, 2013 Council meeting, and the vote was as follows:

YEAS: Ritter, Bernard, Barbier, McClelland

NAYS: None

ABSENT: Burley

Motion was approved.

Mayor Viator stated that he is in agreement and would meet with the local engineers and others to get there input and draft an ordinance to be presented to the Council at the next regular meeting.

FINANCIAL REPORTS

AGENDA ITEM 19. Month of February, 2013. A motion was offered by Mr. Bernard, seconded by Ms. McClelland, to approve the Finance Report of February, 2013 as presented, and the vote was as follows:

YEAS: Ritter, Bernard, Barbier, McClelland

NAYS: None

ABSENT: Burley

Motion was approved.

APPROVAL OF MINUTES

AGENDA ITEM 20. Minutes of Regular Meeting of February 14, 2013. A motion was offered by Ms. McClelland, seconded by Mr. Barbier to approve the minutes of the February 11, 2013 Regular Meeting, and the vote was as follows:

YEAS: Ritter, Bernard, Barbier, McClelland

NAYS: None

ABSENT: Burley

Motion was approved.

AGENDA COMMENTS, ANNOUNCEMENTS

ADJOURNMENT

A motion to adjourn was offered by Ms. McClelland, seconded by Mr. Barbier, and unanimously carried.

There being no further business to come before the Council, Mayor Viator called the meeting adjourned.

/s/ Wilson B. Viator, Jr.
Wilson B. Viator, Jr., Mayor

/s/ Rebecca L. Gondron
Rebecca L. Gondron, City Clerk

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF APRIL 11, 2013 AT 6:00PM
THE YOUNGSVILLE CITY HALL:

PRESENT: Mayor Wilson Viator, Ken Ritter (Div A), Brenda Burley (Div B), A J Bernard, Jr. (Div C), Tim Barbier (Div D), Dianne McClelland (Div E), Rick Garner, CEO, Rebecca Gondron, City Clerk

GUESTS: Herman Moreau, Brent Hollier, Gary Williams, Dana Martin, Rickey Boudreaux, Kay Haslam, Donald Simon, Sissy Granger, Glenda and Bill Bryan, Todd St Julien, Andre Montagnet, Dale Langlinais, Linda Meaux, Dax Douet, and Attorney George Knox

Councilwoman Brenda Burley led everyone in Prayer and the Pledge of Allegiance.

A motion was made by Councilman Tim Barbier to amend the agenda to add item #1 on the awarding of the contract of the bids received yesterday on the Savoy Road Construction Project. Motion was seconded by Councilman A J Bernard. Mayor Viator stated that this matter was for the agenda, but was left off as an oversight. The bids are only good for 30 days. Items #1,#2, and #9 were deleted from agenda. A council vote was taken with Councilman Tim Barbier, Councilman A J Bernard, and Councilman Ken Ritter in favor. Councilwoman Dianne McClelland and Councilwoman Brenda Burley were against the motion. Therefore, the motion failed because there was no unanimous vote to amend the agenda. Mayor Viator will call a special meeting for this matter.

(1) CEO Rick Garner discussed a violation of the junked property city ordinance located at 207 Peak Run. Door hanger will be placed at the residence for notification of this violation and pending action by the council tonight. A motion was made by Councilwoman Dianne McClelland and seconded by Councilman Tim Barbier to direct Rick Garner to take any action necessary in cleaning up the property at 207 Peak Run, as per City Ordinance on junked property. Passed unanimously. The H & R Block Sign violation was briefly discussed.

(2) Mayor Viator discussed City Hall sign cost options for council to consider and will come back to the council with proposals at the next meeting. No council action was taken tonight.

(3) Mayor Viator is working on a budget for next year for the sports complex/staffing. Approximately \$390,000 for ½ a year with a full year budget running at about ½ million dollars. Mayor Viator is asking the council to hire a Tennis Pro to run the Pro Shop. The Tennis Association and Sports Director Tim Robicheaux highly recommended Mr. Bill Bryan who is a resident of Sugar Mill Pond Subdivision. Mayor stated that he would like this to be effective July 1, 2013 at half salary, \$35,000 a year until the Tennis Complex is opened. At that time, he would go on full-time salary. A motion was made by Councilman Ken Ritter and seconded by Councilman Tim Barbier to hire Mr. Bill Bryan, as Tennis Pro, at the salary stated effective July 1, 2013. Passed unanimously. Mayor Viator also discussed food bid proposals. Open tennis courts will be available to Youngsville Citizens at a reasonable hourly rate.

(4) After conducting a public hearing prior to this meeting, a motion was made by Councilman Tim Barbier and seconded by Councilwoman Dianne McClelland to give preliminary plat approval on the Copper Meadows Subdivision, Phase II, Lots 1-A, 1-B, and 1-D, with the waiver of items 3 and 9 on the

Fenstermaker letter dated April 4th, 2013. On the ADRC Report, waive #3 and modify #7 to read "Cross Access is to be provided between lots 1-A, 1-B, 1-C and 1-D with the sentence added that should it be determined that cross access is not required on 1-C, that it is to be deleted from #7. Passed unanimously. Further discussion is given, with Councilman Ken Ritter stating that he told Anzalone, in writing, in Highland Ridge Phase II, that curbs are to be installed and 3 weeks later, weather permitting, he should be cutting cement and putting asphalt to overlay the entrance. Councilman Ritter will keep the council apprised of the progress of this matter. Passed unanimously.

(5) In reference to the proposed Chemin Metairie Commercial Development; Young Industries, a motion was made by Councilwoman Dianne McClelland and seconded by Councilwoman Brenda Burley to give preliminary plat approval waiving items 4 and 5; altering letter F to read joint access to be required between 1,2, and 3 leaving out 4, 5, and 6. Delete G minimum of 500 feet between driveways. Also, add P to read that sidewalks be provided according to our city sidewalk ordinance. Passed unanimously. A discussion is given on tape of joint access driveways. Councilman Ken Ritter clarified Section 5 on Page 6, F,G, and H.

(6) A motion was made by Councilman Ken Ritter and seconded by Councilwoman Brenda Burley to adopt Ordinance #357-2013 establishing performance land use regulations within the City of Youngsville. In discussion, audience member Kay Haslam strongly objected that she did not want her residence to be in an Urban District. Councilman Ken Ritter had previously responded to her concerns by email. Councilman Ken Ritter read his email to Ms. Haslam, aloud to everyone. Further lengthy discussion is given on tape. Mr.Lynn Guidry commented on the ordinance and stated that he is available upon implementation of this land use ordinance for the City of Youngsville. Youngsville has no zoning .

(7) Engineer Dax Douet discussed on-going city projects regarding the Chemin Metairie Parkway, Phase II, the overlaying of Highway 92 and 734, the reconstruction of Bonin Road and Chemin Metairie. Dax Douet stated that the contractor will be laying concrete in half of the road on Bonin at night next Thursday from 6 PM to 8AM the next morning; working all night. Discussion is given on tape. Engineer Dax Douet discussed the Downtown Revitalization project, the Sports Complex Project, the water storage tank project and the proposed roundabout at Fortune Road and Highway 89. The roadway is to be over-layed after the roundabout is constructed there, once the city takes it over from DOTD.

(8) A motion was made by Councilman A J Bernard and seconded by Councilwoman Brenda Burley to approve the financial report, on the paying of bills. Passed unanimously.

(9) A motion was made by Councilwoman Dianne McClelland and seconded by Councilman Ken Ritter to approve the minutes of the Regular Meeting of March 14th, 2013 with the correction that on item #2 that Councilman A J Bernard and Councilman Tim Barbier voted against this motions. Passed unanimously. The minutes are to be modified as such.

Mayor Viator opened the meeting to the public for comments. Attorney George Knox commented that the Komen Race For Cure is strongly considering having their event in Youngsville. Mayor Viator announced that the Chamber Banquet is to be held next Monday, April 15th @ 6:00PM at Ascension School and tickets are available for purchase. Mayor Viator advised that he is calling a special meeting on Tuesday, April 16th at 6:00PM for the awarding of the contract on the Savoy Road Construction project. Councilman Ken Ritter wants to add to the special meeting, an ordinance for neighborhood road construction standards. For public knowledge, Mayor Viator stated that there are city portraits, not framed, for \$35.00 each that are available for purchase.

With no further comments, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Ken Ritter to adjourn this council meeting. Passed unanimously.

Meeting adjourned by Mayor Wilson Viator.

Mayor Wilson B. Viator, Jr.
City of Youngsville

Rebecca Gondron, CMC
City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, APRIL 16, 2013 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson B. Viator, Mayor Pro-Tempore Brenda Burley (Div. B), Councilman Ken Ritter (Div. A), Councilman A.J. Bernard (Div. C), Councilwoman Dianne McClelland (Div. E)

ABSENT: Councilman Tim Barbier (Div. D)

STAFF: Rick Garner (CEO), Sally Angers (Asst Clerk), George Knox (Attorney)

GUESTS: Dax Douet, Dana Martin, A.E. Montagnet

Mayor Viator called on Councilman A. J. Bernard to lead the prayer and the pledge.

AGENDA ITEM 1. Savoy Road Reconstruction Project Bid Award. A motion was offered by Ms. Burley, seconded by Mr. Ritter to award the bid for the Savoy Road Reconstruction Project to the low bidder, Trahan Construction, LLC at a cost of \$1,686,343.44, total cost of project including engineering, inspection, testing \$1,846,343.44 and up to \$48,608.84 for the relocation of ATT lines, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, McClelland

NAYS: None

ABSENT: Barbier

Motion was approved.

Before the voting took place, Mr. Montagnet stated that there were a total of seven (7) bidders and that Trahan Construction was the low bidder.

Upon questioning by Mr. Ritter about an inspector on the project, Mr. Montagnet replied that he will have a full time inspector doing inspection during the entire project.

Mayor Viator reported to the Council that there is an ATT line that has to be moved in order to do this project and the Sports Complex. He said that the maximum cost will be \$97,217.68 which will be split between the Sports Complex and the Savoy Road Project. Dax Douet stated that he will see about getting this cost reduced if at all possible.

AGENDA ITEM 2. Resolution 2013-05 A resolution of the City of Youngsville in support of early final plat recordation for residential/commercial developments under certain circumstances and upon meeting certain special conditions.

Mayor Viator stated that he received a request from developer Robert Daigle to change the current requirements for fast tracking subdivisions from the requirement to have 80% complete and estimated completion costs not to exceed \$250,000 to allowing for 50% complete and estimated completion costs of \$750,000 which would allow the construction of homes to begin at a faster pace.

After discussion and to allow the Council to look at this further, a motion to table was offered by Ms. Burley, seconded by Ms. McClelland, to table Agenda Item 2, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, McClelland

NAYS: None

ABSENT: Barbier

Motion was approved.

AGENDA ITEM 3. Introduction of Ordinance No. 358-2013 an ordinance to establish quality standards for the design, construction and warranty of public streets within privately developed subdivisions within the incorporated limits of the City of Youngsville. A motion was offered by Ms. Burley, seconded by Mr. Ritter, to introduce Ordinance No. 358-2013 an ordinance to establish quality standards for the design, construction and warranty of public streets within privately developed subdivisions within the incorporated limits of the City of Youngsville, and the vote was as follows;

YEAS: Ritter, Burley, Bernard, McClelland

NAYS: None

ABSENT: Barbier

Motion was approved.

Prior to the voting, Mr. Ritter thanked Dax Douet for coming up with an ordinance that will ensure the construction of roads in new developments will be of a higher standard than is currently taking place. He said that it is crucial to have guidelines to ensure that quality roads are being constructed in the City, not only because the city must maintain them, but also to ensure longevity for the residents who travel these roads.

Mr. Douet explained each section of the ordinance in detail and stated that this ordinance will ensure that all road construction will follow the same guidelines. He added that the ordinance includes language that will put concrete roads in the same playing field as asphalt roads as far as being economically feasible and that all roads will have a 2 year warranty.

Mayor Viator asked that the Council review the ordinance thoroughly and get back with him or Dax if they have any changes they would like to be considered prior to final adoption at the next Council meeting.

AGENDA ITEM 4. Resolution No. 2013-06 – A resolution authorizing the Mayor, on behalf of the City of Youngsville, to execute an Act of Donation of property and to formally accept the property being donated by Sugar Mill Pond Development, L.L.C. to the City of Youngsville. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to adopt Resolution No. 2013-06 a resolution authorizing the Mayor, on behalf of the City of Youngsville, to execute an Act of Donation of property and to formally accept the property being donated by Sugar Mill Pond Development, L.L.C. to the City of Youngsville, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, McClelland

NAYS: None

ABSENT: Barbier

Motion was approved.

Mayor Viator stated that this is land along Savoy Road that is need for the widening project.

There being no further business to come before the Council, a motion to adjourn was offered by Ms. Burley, seconded by Ms. McClelland and unanimously carried.

/s/ Rebecca L. Gondron
Rebecca L. Gondron, City Clerk

/s/ Wilson B. Viator, Jr.
Wilson B. Viator, Jr., Mayor

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, MAY 9, 2013 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson B. Viator, Mayor Pro Tempore Brenda Burley (Div. B), Councilman Ken Ritter (Div. A), Councilman A.J. Bernard (Div. C), Councilwoman Dianne McClelland (Div. E)

ABSENT: Councilman Tim Barbier (Div. D)

STAFF: Rick Garner (CEO), Sally Angers (Asst. City Clerk), Charles Langlinais (City Manager), George Knox (City Attorney)

GUESTS: Dax Douet (C.H. Fenstermaker & Associates), Mark Lalande, Gary Williams, Joyce & Gene Hamilton, Lynn Guidry, Steve Ashy, John C. Broussard, Teddy Beaulieu, Dale & Brenda Langlinais, Kay Haslam, Ted Clark, Beau Boutte, Greg Grace, Byron Kent, Adam Thibodeaux, Joe Orr, Larry Graffeo, Dawn Fournier, Robert Daigle, Rickey Boudreaux, Larry Cramer, Linda Meaux, Liz Broussard, Linda Fox, Randy J. Hardy

Mayor Viator called on Councilwoman Brenda Burley to lead the prayer and the pledge.

Mayor Viator announced that Agenda Items 1 and 3 are deleted from the agenda because the persons requesting the items could not be present.

AGENDA ITEM 2. Request for variance by Gregory Luke and Kristyn Meche at 116 Windermere Circle. A motion to table was offered by Mr. Ritter, seconded by Ms. McClelland, and the vote was as follows:
YEAS: Ritter, Bernard, Burley, McClelland
NAYS: None
ABSENT: Barbier
Motion was approved.

Before the motion to table was offered, Rick Garner, CEO, stated that a letter was sent to the homeowner containing three (3) issues: (1) no account established for garbage pickup; (2) the building (Pool House) addition never received final inspection or certificate of occupancy and (3) the building (Pool House) is in violation of Ordinance NO. 287.1, Article II, Section 1. – constructed within the 10' setback in the rear and within five (5) foot setback on the side. Mr. Garner stated that the first 2 have been taken care of and recommended that a variance to allow for the setback violation be considered if the homeowner would put in gutters and downspouts around the building and direct the flow into the drainage system to alleviate the run-off of water onto the adjoining property.

The homeowner asked for the variance stating that they hired a contractor who they thought was taking care of all permitting and to make sure that they were in compliance with any ordinances.

The surrounding neighbors voiced their opposition to allow for the variance and presented letters to the Council.

Mr. Garner said that he would request that Parish Inspections verifies setbacks prior to allowing slabs to be poured for all future projects.

AGENDA ITEM 4. Water Well No. 3 - Consider proposals to rehabilitate the well. Charles Langlinais, City Manager, informed the Council that he has done some research and that he will try chlorinating the wells on a regular basis in lieu of a complete rehabilitation.

AGENDA ITEM 5. Disposition of Junk Trailers on Church Street and 5th Street. Mr. Garner stated that proper notification has been given to the property owner that the two trailers are in violation of Ordinance No. 190.3 and to renovate the structures to make them structurally sound or to remove them. He said that he was notified that the owner of the structure on Church Street recently sold the trailer after receiving notification that the structure was not habitable. The new owners are requesting a permit to make it habitable.

After much discussion, the Council instructed Mr. Garner to enforce Ordinance No. 190.3.

AGENDA ITEM 6. FY 2011–2012 LGAP Grant Funding in the amount of \$24,476.00 – proposal to rehab New Snow Circle (Crepe Myrtle Trailer Park). A motion was offered by Ms. McClelland, seconded by Ms. Burley, to approve the Mayor’s recommendation to overlay New Snow Circle in Crepe Myrtle Trailer Park at a cost of \$72,900, with \$24,476 of the funding coming from the LGAP Grant, and authorize the Mayor to execute a contract with Glenn Lege Construction, who submitted the lowest proposal, and the vote was as follows:

YEAS: Ritter, Bernard, Burley, McClelland

NAYS: None

ABSENT: Barbier

Motion was approved.

AGENDA ITEM 7. Property Insurance Association of Louisiana – discuss letter dated April 19, 2013 pertaining to survey for Fire Rating and update on new Fire Station. A motion was offered by Ms. Burley, seconded by Mr. Ritter, to approve the purchase of property located at the corner of Wind Song and Bonin Road at the appraised value of \$80,000 for a new Fire Sub-Station, authorize the Mayor to execute a purchase agreement and Act of Cash Sale for purchase of the property and donate the property to the Fire District, said donation contingent on approval from legal and auditors, and the vote was as follows:

YEAS: Ritter, Bernard, Burley, McClelland

NAYS: None

ABSENT: Barbier

Motion was approved.

Before the voting took place, Assistant Chief Byron Knott, informed the Council that scheduled dates for the fire rating survey is June 11 & 12th. He said their goal is to keep the current Class 4 rating and with the new fire truck, the new Fire Substation and the new water storage tank, there is a good possibility to get a Class 3 rating.

The Mayor recommended that the City purchase the property and donate it to the Fire District and they will build the sub-station with funds that they have on hand.

AGENDA ITEM 8. Review and Discuss cost of Commercial Plan Reviews. Mayor Viator stated that the cost of Commercial Development Plan Reviews is very costly to the City and the permit fees currently collected are not covering the cost. He also said that with the addition of the regulations from the new Land Use Ordinance they will be even more costly up to \$700 to \$800 dollars.

After discussion, Mayor Viator stated that he will monitor the cost for the next few months since the ordinance is new and report back to the Council.

AGENDA ITEM 9. Update on testing requirements for Sewer Plant. Adam Thibodeaux with Domingue, Szabo and Associates, explained that the City’s discharge permit expired in May 2012 and we are now under the new regulations. He said that the sampling will go from 2 times a month to 2 times a week and the cost will increase from \$1,680 per year to \$16,340 per year. Mr. Thibodeaux said that the amount of sampling requirements should go down after a couple of years if the results are sufficient.

AGENDA ITEM 10. MPO Funding for Bike Lanes on Chemin Metairie Parkway. Mayor Viator stated that he received an email from Jennifer Severson with the Lafayette Metropolitan Planning Organization which stated that MPO Funding is available for the bike trail on Chemin Metairie. She stated that the City would be responsible for 20% of the current budget estimate of \$110,000 which would make Youngsville's share \$22,000 and the MPO share \$88,000. Mayor Viator stated that when it is time, he will come back to the Council for authority to enter into an agreement and commit to paying 20% of the cost.

ORDINANCES FOR FINAL ADOPTION

AGENDA ITEM 11. Ordinance No. 358-2013 an ordinance to establish quality standards for the design, construction, and warranty of public streets within privately developed subdivisions within the incorporated limits of the City of Youngsville. A motion was offered by Ms. Burley, seconded by Mr. Ritter, to adopt Ordinance No. 358-2013, as amended, to establish quality standards for the design, construction and warranty of public streets within privately developed subdivisions within the incorporated limits of the City of Youngsville, and the vote was as follows:

YEAS: Ritter, Bernard, Burley, McClelland

NAYS: None

ABSENT: Barbier

Motion was approved.

Before the voting took place, Dax Douet with C.H. Fenstermaker, stated that he made the following changes to the ordinance that was introduced: Section 4: Change the word "five (5) inches" to "six (6) inches" and change the wording "minimum 8" thick base" to "minimum 8" thick soil cement base"

ORDINANCES FOR INTRODUCTION

AGENDA ITEM 12. Ordinance No. 359-2013 an ordinance approving the salaries of the Employees of the City of Youngsville for fiscal year 2013-2014. A motion was offered by Ms. McClelland, seconded by Ms. Burley, to introduce Ordinance 359-2013 approving the salaries of the Employees of the City of Youngsville for fiscal year 2013-2014, and the vote was as follows:

YEAS: Ritter, Bernard, Burley, McClelland

NAYS: None

ABSENT: Barbier

Motion was approved.

AGENDA ITEM 13. Ordinance No. 360-2013 – An ordinance adopting the Annual Operating Budget of Revenues and Expenditures for Fiscal Year beginning July 1, 2013 and ending June 30, 2014. A motion was offered by Ms. Barbier, seconded by Mr. Bernard, to introduce Ordinance NO. 360-2013, an ordinance adopting the Annual Operating Budget of Revenues and Expenditures for Fiscal Year beginning July 1, 2013 and ending June 30, 2014, and the vote was as follows:

YEAS: Ritter, Bernard, Burley, McClelland

NAYS: None

ABSENT: Barbier

Motion was approved.

AGENDA ITEM 14. Ordinance No. 361-2013 – An ordinance amending Ordinance No. 342 establishing the sizes of subdivision lots within the incorporated limits of the City of Youngsville. A motion was offered by Ms. Burley, seconded by Mr. Bernard, to introduce Ordinance NO. 361-2013.

Mr. Ritter requested that a more comprehensive study be done on the City's ordinances regulating subdivisions. He suggested engaging an architect to come up with a broader scope of requirements in the ordinances, such as mandating green spaces if smaller lots are requested and a requirement for Home Owner

Associations. Mr. Ritter stated that he spoke to Architect Lynn Guidry, who developed the Land Use Ordinance, and he would be interested in working on this project also.

Local Developers, Robert Daigle and John C Broussard, agreed with Mr. Ritter and asked that the Council table this ordinance until a thorough study is done.

After much discussion, Ms. Burley withdrew her motion to introduce and Mr. Bernard withdrew his second.

A motion was then offered by Ms. McClelland, seconded by Mr. Bernard, to table the introduction of Ordinance No. 361-2013, and the vote was as follows:

YEAS: Ritter, Bernard, Burley, McClelland

NAYS: None

ABSENT: Barbier

Motion was approved.

Mayor Viator requested that Lynn Guidry prepare a proposal to review the City Ordinances.

RESOLUTIONS

AGENDA ITEM 15. Resolution No. 2013-005 A resolution of the City of Youngsville in support of early final plat recordation for residential/commercial developments under certain circumstances and upon meeting certain special conditions (tabled at April 16, 2013 Meeting). Mayor Viator stated that the only amendment to the original resolution that was tabled on April 16th is to change the words “fifty percent (50%) percent to eighty percent (80%)” and “\$250,000 to \$750,000”.

A motion was offered by Mr. Ritter, seconded by Ms. Burley, to adopt Resolution No. 2013-005 as amended, a resolution of the City of Youngsville in support of early final plat recordation for residential/commercial developments under certain circumstances and upon meeting certain special conditions, and the vote was as follows:

YEAS: Ritter, Bernard, Burley, McClelland

NAYS: None

ABSENT: Barbier

Motion was approved.

PRELIMINARY PLAT APPROVAL

AGENDA ITEM 16. Sabal Palms Subdivision – Single Family Residential (Sabal Palms, LLC, Steve Ashy). A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to give preliminary plat approval to Sabal Palms Subdivision subject to the following conditions: (a) acceptance of City Engineer Dax Douet’s recommendations in a letter dated May 2, 2013; Item “G” change in wording of the “10 foot drainage easement” to “10 foot public drainage easement” (b) acceptance of the LCG Areawide Development Comprehensive Review Report (#PC2013-0026); and (c) the City of Youngsville Fire Department is to review the plans prior to hydrant installations in the ground,” and the vote was as follows:

YEAS: Ritter, Bernard, Burley, McClelland

NAYS: None

ABSENT: Barbier

Motion was approved.

AGENDA ITEM 17. Sugar Ridge Phase II – Residential Development (Young Industries, Robert Daigle). A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to give preliminary plat approval to Sugar Ridge Phase II subject to the following conditions: (a) acceptance of City Engineer Dax Douet’s recommendations in correspondence dated May 1, 2013 with the following amendments; 1) remove the

reference in the first paragraph recommending denial of the plat resulting from the minimum lot size being under the minimum requirement; 2) change Item M to state "Lots on Street A are to be reduced from 7 lots to 6 lots; 3) add Item O to state "Final plat to illustrate common areas for Phase II and the average lot size noted on the plat is to be modified to ensure over 7,500 square feet as per City Ordinance No. 342; (b) acceptance of the LCG Areawide Development Comprehensive Review Report (No. PC 2013-0027); (c) the City of Youngsville's Fire Department is to review the plans prior to hydrant installations in the ground, and the vote was as follows:

YEAS: Ritter, Burley, McClelland

NAYS: Bernard

ABSENT: Barbier

Motion was approved.

Prior to the adopted motion, a motion to table was offered by Ms. Burley but died for lack of a second.

AGENDA ITEM 18. Laurel Grove, Phase I – Lots 1 – 6, Residential Development (Robert Daigle). A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to give preliminary plat approval to Laurel Grove, Phase I, Lots 1 – 6, subject to the following conditions: (a) acceptance of City Engineer Dax Douet's recommendations in correspondence dated May 2, 2013; (b) acceptance of the LCG Areawide Development Comprehensive Review Report (No. PC 2013-0028) with the following amendment; waive Item 2 under Conditions; (c) the City of Youngsville's Fire Department is to review the plans prior to hydrant installations in the ground, and the vote was as follows:

YEAS: Ritter, Bernard, Burley, McClelland

NAYS: None

ABSENT: Barbier

Motion was approved.

ENGINEERING UPDATES

AGENDA ITEM 19. Chemin Metairie Parkway, Phase II (Project No. 2032601.02C) (Dax Douet). The project is 90% complete and estimated to be complete by June 30, 2013.

AGENDA ITEM 20. Overlay of Highway 92 and Highway 734 (Project No. 2043981.40C) (Dax Douet). The original project and change order for Pegasus and Kreig Roads are 100% complete with the exception of the final dressing along LA 92 near Cane Wagon Road.

AGENDA ITEM 21. Reconstruction of Bonin Road and Chemin Metairie – 2011 Road Improvements (Project No. 2043981.4CC). The project is 35% complete with ½ of roadway section on Bonin Road having been placed.

AGENDA ITEM 22. Highway 89 Downtown Revitalization (Project No. 2043981.4EC) (Ivan Diaz). The project is 35% complete and estimated completion date is July 31, 2013. A 6" water line was added as a changeorder. The Contractor has had regular contact with merchants and residents.

AGENDA ITEM 23. Youngsville Sports Complex (Project No. 2043981.3YC) (Dax Douet). The project is 25% complete and estimated completion date is December 15, 2013. The earthwork continues, the bridge is being constructed and construction on the baseball and tennis building are started. Architect Mark Lalande informed Mr. Douet that he requested the shop drawings for the buildings from Trahan Construction but has not yet received them.

AGENDA ITEM 24. Youngsville Water Storage Tank (Project No. 2043891.4WC). The plans are complete and estimated cost is \$1,619,000 for construction and \$1,980,000 with construction, engineering and inspection.

AGENDA ITEM 25. Roundabout at LA 89 and Fortune Road (Project No. 2043981.41C). Preliminary plans are expected to be ready by end of July 2013 and environmental documents have been submitted for approval. DOTD started taking soil samples.

FINANCIAL REPORT

AGENDA ITEM 26. Finance Reports for month of April, 2013. A motion was offered by Mr. Bernard, seconded by Ms. McClelland, to approve the Finance Report of February, 2013 as presented, and the vote was as follows:

YEAS: Ritter, Bernard, Burley, McClelland

NAYS: None

ABSENT: Barbier

Motion was approved.

APPROVAL OF MINUTES

AGENDA ITEM 27. Minutes of Regular Meeting of April 11, 2013, Sales Tax District of April 11, 2013 and Special Council Meeting of April 16, 2013. A motion was offered by Ms. Burley, seconded by Ms. McClelland to approve the minutes of the Regular Meeting of April 11, 2013, Sales Tax District Meeting of April 11, 2013 and Special Council Meeting of April 16, 2013, and the vote was as follows:

YEAS: Ritter, Bernard, Burley, McClelland

NAYS: None

ABSENT: Barbier

Motion was approved.

AGENDA ITEM 28. Consider proposal from Young's Industries, Inc. to sell property located at 311 Lafayette Street (between Jacques Street and Lafayette Street) to the City. A motion was offered by Ms. McClelland, seconded by Ms. Burley, to approve the purchase of property from Young's Industries, Inc. located at 311 Lafayette Street for \$50,000 and to authorize the Mayor to execute a purchase agreement and Act of Cash Sale on behalf of the City of Youngsville for said purchase, and the vote was as follows:

YEAS: Ritter, Bernard, Burley, McClelland

NAYS: None

ABSENT: Barbier

Motion was approved.

AGENDA COMMENTS, ANNOUNCEMENTS

Mayor Viator announced that water conservation began on May 1st as per Ordinance No. 237.

A motion to adjourn was offered by Ms. Burley, seconded by Ms. McClelland, and unanimously carried.

There being no further business to come before the Council, Mayor Viator called the meeting adjourned.

/s/ Wilson B. Viator, Jr.
Wilson B. Viator, Jr., Mayor

/s/ Rebecca L. Gondron
Rebecca L. Gondron, City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, MAY 23, 2013 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson B. Viator, Councilman Ken Ritter (Div. A), Councilman A.J. Bernard (Div. C), Councilwoman Dianne McClelland (Div. E)

ABSENT: Mayor Pro Tempore Brenda Burley (Div. B), Councilman Tim Barbier (Div. D)

STAFF: Rick Garner (CEO), Rebecca Gondron (City Clerk) George Knox (Attorney)

GUESTS: Dax Douet, Dana Martin, Mark Lalande, Brian Clement, Byron Knott, Linda Meaux, Dennis Frank (Schlumberger)

Mayor Viator called on Councilman A. J. Bernard to lead the prayer and the pledge.

AGENDA ITEM 1: Multi-purpose Community Center update – Mark Lalande. Mr. Lalande presented several options to the Council. After much discussion, it was agreed to proceed with the original plans with 2 alternates. Alternate 1: eliminate the administrative offices; Alternate 2: Eliminate asphalt parking lot.

AGENDA ITEM 2. Proposal from Lynn Guidry to review ordinances regulating new developments. Motion by Ms. McClelland, seconded by Mr. Ritter, to accept the proposal from Lynn Guidry, Architect, in the amount of \$23,000 to review the City of Youngsville's current ordinances regulating developments and to develop a Residential Development Code for Youngsville, and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley, Barbier

ABSTAIN: None

Motion was approved.

The scope of work in the proposal includes:

1. Research: collect and organize information regarding existing infrastructure, land use, and other resources.
2. Plan Development: Process would include the involvement of the community's immediate stakeholders, which includes elected and appointed officials, residents, property owners, and business owners, as well as second tier stake-holders, which include State and Parish officials, economic development agencies, planning departments, and area developers.
3. Documents: Develop an ordinance that can be adopted by the Council.

The process should take approximately 4 – 6 months.

AGENDA ITEM 3. Award bids for La. Hwy 89/Fortune Road Pump Station and Force Main Project. A motion was offered by Mr. Bernard, seconded by Ms. McClelland, to award the bid for the La. Hwy 89/Fortune Road Pump Station to the low bidder, M.P. Dumesnil Construction Co., LLC in the amount of \$495,287.00 with a total estimated project cost, including engineering, inspections, testing and a 10% contingency, to be approximately \$654,816.00, and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley, Barbier

ABSTAIN: None

Motion was approved.

Prior to the voting, Susan Richard, stated that five (5) bids were received and the low bid was under the engineer's estimate of \$535,565.

AGENDA ITEM 4: Discuss beautification of round-a-bouts at Hwy 89/Chemin Metairie and Fortune/Bonin. Mayor Viator stated that he wanted to let the Council know that he received a proposal from Landscape Architect Ted Viator to beautify the round-a-bout at Hwy 89/Chemin Metairie and the one at Fortune/Bonin for a cost of \$60,000. He said that he will put funding in the 2013-2014 budget for Council consideration.

AGENDA ITEM 5: City of Youngsville's financial support of the "Leader in Me" program by United Way of Acadiana at Youngsville Middle School. A motion was offered by Mr. Bernard, seconded by Ms. McClelland, to approve funding for the "Leader in Me" program at Youngsville Middle School as follows: \$10,000 annually for years 1 and 2 and \$5,000 annually for years 3, 4 and 5, and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley, Barbier

ABSTAIN: None

Motion was approved

Discussion took place on instituting the program in the other schools in Youngsville. Mayor Viator stated that this can be looked at in the future.

ORDINANCES FOR INTRODUCTION

AGENDA ITEM 6: Budget Amendment Ordinance No. 361-2013, an ordinance to amending the FY 2012-2013 budget. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to introduce Ordinance No. 361-2013 an ordinance amending the FY 2012-2013 budget, and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley, Barbier

ABSTAIN: None

Motion was approved.

AGENDA ITEM 7: Annexation Ordinance No. 362-2013, annexation of property located at Hwy 89. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to introduce Annexation Ordinance No. 362-2013, an ordinance of the City of Youngsville, Louisiana amending the official map of the City providing for the annexation of additional land into the corporate limits of the City of Youngsville, Louisiana, located generally near the intersection of Fortune Road and Highway 89 into the City of Youngsville, Parish of Lafayette, State of Louisiana, and the vote was as follows:

YEAS: Ritter, Bernard, McClelland

NAYS: None

ABSENT: Burley, Barbier

ABSTAIN: None

Motion was approved

There being no further business to come before the Council, a motion to adjourn was offered by Mr. Ritter and seconded by Ms. McClelland and unanimously carried.

/s/ Rebecca L. Gondron
Rebecca L. Gondron, City Clerk

/s/ Wilson B. Viator, Jr.
Wilson B. Viator, Jr., Mayor

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, JUNE 13, 2013 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson B. Viator, Councilman Ken Ritter (Div. A), Councilman Tim Barbier (Div. D), Councilwoman Dianne McClelland (Div. E)

ABSENT: Mayor Pro Tempore Brenda Burley (Div. B) and Councilman A.J. Bernard (Div. C),

STAFF: Rick Garner (CEO), Sally Angers (Asst. City Clerk), Charles Langlinais (City Manager), George Knox (City Attorney)

GUESTS: Dax Douet (C.H. Fenstermaker & Associates), Mark Lalande (Architect), Adam Thibodeaux (Domingue, Szabo & Associates), Alex Cantrall, Gary P. Williams, Janna Quebedeaux, Byron Knott, Lloyd J. Gonzales, Paul Huval, Dana Martin, Richard Minvielle, Dana Simon, Cecil Little, Dawn Fournier, Dale Langlinais and Kevin Boutte

AGENDA ITEM 1. Designate "The Daily Advertiser" as the Official Journal for the City of Youngsville for the period beginning July 1, 2013 and ending June 30, 2014. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to designate "The Daily Advertiser" as the Official Journal for the City of Youngsville for the period beginning July 1, 2013 and ending June 30, 2014, and the vote was as follows:

YEAS: Ritter, Barbier, McClelland

NAYS: None

ABSENT: Burley, Bernard

Motion was approved.

AGENDA ITEM 2. Michael Cullen, Sugar Ridge – Request variance to Sign Ordinance 280.4. A motion was offered by Ms. McClelland, seconded by Mr. Barbier, to deny the variance request of Michael Cullen, Sugar Ridge, to allow a sign to remain that is out of compliance due to it being a pole sign, and the vote was as follows:

YEAS: Ritter, Barbier, McClelland

NAYS: None

ABSENT: Burley, Bernard

Motion was approved.

Prior to the voting, Mr. Cullen stated that the contractor was supposed to get the permit and build the sign according to the City's guidelines.

AGENDA ITEM 3. Kevin Boutte – Request amendment to Sign Ordinance No. 280.4 to allow banners year round. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to extend the banner permit to Kevin Boutte for 90 days beginning June 14, 2013, and the vote was as follows:

YEAS: Ritter, McClelland

NAYS: Barbier

ABSENT: Burley, Bernard

Motion was approved.

Prior to the voting, Mr. Boutte requested that the Council consider an amendment to allow for banners in front of businesses year round. He stated that his business is located in the Downtown Construction area and he was unable to place his banner promoting his business due to the construction and that is why he is requesting the amendment.

AGENDA ITEM 4. Developer Louis Anzalone – Request setback variance for 410 Villa Circle. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to approve a setback variance for 410 Villa Circle, and the vote was as follows:

YEAS: Ritter, Barbier, McClelland

NAYS: None

ABSENT: Burley, Bernard

Motion was approved.

Prior to the voting, Mr. Anzalone stated that there is a pipeline going across the adjoining property, thus nothing can be built on that section and there will be no adverse effect to any adjoining residences. He said that the setback violation is 20 inches.

AGENDA ITEM 5. Cecil Little and Dawn Fournier, Chemin Metairie Commercial Property Lot Connectivity, reconsideration of the cross access requirement between lots 1, 2 and 3. A motion was offered by Mr. Barbier, seconded by Mr. Ritter, to waive cross access roads between Lots 1, 2 and 3 as shown on plat prepared by Barry J. Bleichner dated March 4, 2013 for Youngs Industries, Inc. known as Chemin Metairie Commercial Park, and the vote was as follows:

YEAS: Ritter, Barbier, McClelland

NAYS: None

ABSENT: Burley, Bernard

Motion was approved.

City Engineer Dax Douet, stated that each of these properties will have a right in and right out driveway.

PLAT/SUBDIVISIONS

AGENDA ITEM 6. Preliminary Plat Approval Request for Property of Alexander Cantrall Residential Development 2.730 Acres, Tract 24 and Lot 1 on Squirrel Run Road off of Almonaster Road. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to give preliminary plat approval to partition of property of Alexander Cantrall Residential Development, Tract 24 and Lot 1, subject to the following: (a) acceptance of City Engineer Dax Douet's recommendations in a letter dated June 5, 2013, and the vote was as follows:

YEAS: Ritter, Barbier, McClelland

NAYS: None

ABSENT: Burley, Bernard

Motion was approved.

AGENDA ITEM 7. Preliminary Plat Approval for Cypress Gardens Subdivision – Developer Louis Anzalone. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to give preliminary plat approval to Cypress Gardens Subdivision subject to the following: (a) 1) acceptance of City Engineer Dax Douet's recommendations in a letter dated June 5, 2013 with the following conditions: 2) delete the first paragraph pertaining to denial of the plat; waive Items G, H, I and J and 3) add Item "AB" to read "Subdivision plat needs to further identify the necessary drainage servitudes for all subsurface drainage coming into and out from the proposed pond"; and 4) add Item "AC" to read "All streets are to be classified as public streets with a minimum 50' public right of way," and the vote was as follows:

YEAS: Ritter, Barbier, McClelland

NAYS: None

ABSENT: Burley, Bernard

Motion was approved.

Before the voting took place, City Engineer Dax Douet, stated that this development was given preliminary plat approval by the Lafayette Planning and Zoning Commission prior to the property being annexed into the City of Youngsville, thus an additional public hearing was not needed. He stated that he is recommending

denial of preliminary plat approval due to violation of Ordinance No. 342, Section 2 which requires the minimum size of the lot property line adjacent to the street front shall be sixty (60) feet.

Mr. Anzalone said he feels that he should be grandfathered in due to the fact that the plat was given preliminary approval prior to the annexation.

City Attorney George Knox, agreed that the layout of the development was approved before the annexation took place and this should be considered by the Council.

ORDINANCE FOR FINAL ADOPTION

AGENDA ITEM 8. Ordinance No. 359-2013 An ordinance approving the salaries of the Employees of the City of Youngsville for fiscal year 2013-2014. A motion was offered by Ms. McClelland, seconded by Mr. Barbier, to adopt Ordinance No. 359-2013 approving the salaries of the employees of the City of Youngsville for fiscal year 2013-2014 as amended, and the vote was as follows:

YEAS: Ritter, Barbier, McClelland

NAYS: None

ABSENT: Burley, Bernard

Motion was approved.

Mayor Viator stated that an inspector's position has been added to the salary ordinance and asked the Council to adopt as amended.

AGENDA ITEM 9. Ordinance No. 362-2103 An ordinance amending the Official Map of the City of Youngsville, providing for the annexation of additional land into the corporate limits of the City of Youngsville, Louisiana, located generally near the intersection of Fortune Road and Highway 89, into the City of Youngsville, Parish of Lafayette, State of Louisiana. A motion was offered by Mr. Barbier, seconded by Ms. McClelland, to adopt Ordinance No. 362-2103 an ordinance amending the Official Map of the City of Youngsville, providing for the annexation of additional land into the corporate limits of the City of Youngsville, Louisiana, located generally near the intersection of Fortune Road and Highway 89, into the City of Youngsville, Parish of Lafayette, State of Louisiana and the vote was as follows:

YEAS: Ritter, Barbier, McClelland

NAYS: None

ABSENT: Burley, Bernard

Motion was approved.

Before the voting took place, Attorney John A. Mouton, III submitted a letter that he asked to be reflected in the minutes dated June 12, 2013 in which his client, Lorena Rose, LLC, who owns a tract of land within the proposed annexation area, opposes the annexation and requested that the Council delay any action on the ordinance. The letter stated that his client has indicated its intention to institute legal proceedings opposing the annexation ordinance should the Council adopt. (Letter will be attached to the minutes)

City Attorney George Knox, stated that he is in conversation with Mr. Mouton and will meet with him to provide him all of the information pertaining to the annexation and services that need to be provided to the property owner such as water and sewer availability.

ORDINANCES FOR INTRODUCTION

AGENDA ITEM 10. Ordinance No. 363-2013, an ordinance prescribing the installation, maintenance and general upkeep of the City of Youngsville Fire Hydrants. A motion was offered by Mr. Barbier, seconded by Ms. McClelland, to introduce Ordinance No. 363-2013 an ordinance prescribing the installation, maintenance and general upkeep of the City of Youngsville Fire Hydrants, and the vote was as follows:

YEAS: Ritter, Barbier, McClelland
NAYS: None
ABSENT: Burley, Bernard
Motion was approved.

RESOLUTIONS

AGENDA ITEM 11a. Resolution No. 2013-07 A Resolution of Acceptance giving notice of substantial completion of the Highway 92, Highway 734 Road Project. A motion was offered by Mr. Ritter , seconded by Ms. McClelland, to adopt Resolution No. 2013-07, a resolution of acceptance giving notice of substantial completion and starting the 45 day lien period for the Highway 92, Highway 734 Road Project, and the vote was as follows:

YEAS: Ritter, Barbier, McClelland
NAYS: None
ABSENT: Burley, Bernard
Motion was approved.

AGENDA ITEM 11b. Resolution No. 2013-08 – A resolution authorizing the Mayor to execute an Act of Donation of Property from Young’s Industries, Inc. (Highway 89 S. Sewer Pump Station). A motion was offered by Ms. McClelland, seconded by Mr. Barbier, to adopt Resolution No. 2013-08 authorizing the Mayor to execute an Act of Donation of Property from Young’s Industries, Inc for the Highway 89 South Sewer Pump Station , and the vote was as follows:

YEAS: Ritter, Barbier, McClelland
NAYS: None
ABSENT: Burley, Bernard
Motion was approved.

ENGINEERING UPDATES

AGENDA ITEM 12. Sewer Project Updates. Adam Thibodeaux with Domingue, Szabo and Associates reported on the following projects:

- a) Détente Road/La 89 South Force Mains Phase I Project – Contractor: Bihm Construction: Project is approximately 60% complete. Remaining work includes pressure testing the force mains, sign installation, and dressing of the job site. The contract time ends on July 7.
- b) Détente Road Sewer System Project – Contractor: C-D Utilities: Contractor is completing submittals and ordering material and planned to begin work on Monday, June 10 at the pump station site on Détente Road.
- c) La Hwy 89/Fortune Road Pump Station and Force Main Project – Contractor: MP Dumesnil Construction Co.: Contractor plans to begin work on or around June 24 at the pump station site which is adjacent to the Cracker Barrel gas station on La 89.
- d) La Hwy 89 South Pump Station and Force Main Project: The City is in the process of acquiring the pump station site. Once this is obtained, the geotechnical investigation will be performed, the plans will be completed and coordinated with utilities, and the engineer will submit the plans and specifications to the Department of Health and Hospitals for a permit.

AGENDA ITEM 13. Chemin Metairie Parkway, Phase II (Project No. 2032601.02C) Contractor Cecil Perry Improvement, LLC. Project is 95% complete on the base bid. Work will continue on Alternative No. 1 which is all work on Hwy 90. Estimated completion date is June 30, 2013. Dax Douet stated that he will meet with DOTD about the slow pace of their portion of the work at Hwy 90 which would open up the road completely.

AGENDA ITEM 14. Overlay of Highway 92 and Highway 734 (Project No. 2043981.40C). Contractor is Glenn Lege Construction, Inc. All work is complete with the exception of hydroseeding the area near Cane Wagon Road.

AGENDA ITEM 15. Reconstruction of Bonin Road and Chemin Metairie – 2011 Road Improvements (Project No. 2043981.4CC) Contractor Cecil Perry Improvements. Project is 42% complete. South Bound lane on Bonin is open and work continues on North bound lane. Bonin Road will be complete before moving on to Chemin Metairie. Mr. Douet stated that there is a problem with cars speeding and more police radar is requested.

AGENDA ITEM 16. Highway 89 Downtown Revitalization (Project No. 2043981.4EC). Contractor is Merrick, LLC. Project is 45% complete. Expected completion date is July 8, 2013. Truck traffic signs have also been ordered.

AGENDA ITEM 17. Sports Complex (Project No. 2043981.3YC). Contractor is Trahan Construction. Project is 38% complete. Expected completion date is December 15, 2013. Mr. Douet stated that the project is behind schedule because of the buildings.

Mark Lalande, Architect for the buildings, stated that the delay is due to problems with the subcontractor, and their submittal of the shop drawings. He said that he is working closely with Trahan Constructions and the subcontractor, Jetco to try and resolve these issues.

AGENDA ITEM 18. Water Storage Tank (Project No. 2043891.4WC). Plans have been submitted to DHH for approval.

AGENDA ITEM 19. Roundabout at LA 89 and Fortune Road (Project No. 2043981.4IC). CH Fenstermaker is working on the plans and DOTD is expected to advertise for bids on September 19th and open on October 19th.

FINANCIAL REPORTS

AGENDA ITEM 20. May, 2013 Finance Report Approval. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to approve the May 2013 Finance Report, and the vote was as follows:

YEAS: Ritter, Barbier, McClelland

NAYS: None

ABSENT: Burley, Bernard

Motion was approved.

Mayor Viator reported that sales tax collections continue to be strong.

APPROVAL OF MINUTES

AGENDA ITEM 21. Minutes of Regular Meeting of May 9, 2013. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to accept the minutes of May 9, 2013 and May 23, 2013, and the vote was as follows:

YEAS: Ritter, Barbier, McClelland

NAYS: None

ABSENT: Burley, Bernard

Motion was approved.

AGENDA ITEM 22. Minutes of Special Meeting of May 23, 2013. (Approved with Agenda Item 21)

AGENDA COMMENTS, ANNOUNCEMENTS

A motion to adjourn was offered by Mr. Ritter, seconded by Ms. McClelland, and unanimously carried.

There being no further business to come before the Council, Mayor Viator adjourned the meeting.

/s/ Wilson B. Viator, Jr.
Wilson B. Viator, Jr., Mayor

/s/ Rebecca L. Gondron
Rebecca L. Gondron, City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, JUNE 20, 2013 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson B. Viator, Mayor Pro Tempore Brenda Burley (Div. B), Councilman Ken Ritter (Div. A), Councilman Tim Barbier (Div. D), Councilwoman Dianne McClelland (Div. E)

ABSENT: Councilman A.J. Bernard (Div. C)

STAFF: Rick Garner (CEO), Sally Angers (Asst. City Clerk), Charles Langlinais (City Manager), Tim Robichaux (Sports Complex Director) and George Knox (City Attorney)

GUESTS: Legislative Delegation: Senator Page Cortez, Representative Taylor Barras and Representative Stuart Bishop, Richard Minvielle, Gene & Joyce Hamilton, Byron Knott, Ted Clark, Gary P. Williams, Linda Meaux, Greg & Kristyn Meche, Paul Huval, Janna Quebedeaux, Matthew Thomassee

AGENDA ITEM 1. Louisiana Community Development Block Grant Award Announcement for Sewer Improvements on Church Street and Crepe Myrtle. Mayor Viator introduced the State Legislative Delegation for the City of Youngsville, Senator Page Cortez, Representative Taylor Barras and Representative Stuart Bishop who presented a certificate to the City announcing a \$697,500 LCDBG Grant award to improve the community sewer system through the rehabilitation of the Church Street pump station and construction of the Crepe Myrtle Pump Station. Senator Cortez also added that the delegation is proud to work for the City of Youngsville because they always have everything ready and in order when making requests for funding.

AGENDA ITEM 2a. Request for variance by Gregory Luke and Kristyn Meche at 116 Windermere Circle. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to table a decision on the variance until the next meeting to allow the owner to try and mitigate the water going into the neighbor's property, and the vote was as follows:

YEAS: Ritter, Burley, Barbier, McClelland

NAYS: None

ABSENT: Bernard

Motion was approved.

Prior to the voting, discussion took place on whether to make the owner remove the structure that was out of compliance or to allow some form of water run off mitigation.

AGENDA ITEM 2b. Request for setback variance by Shannon Hebert at 101 Alciatore Ct. A motion was offered by Ms. McClelland, seconded by Mr. Barbier, to grant the setback variance to Shannon Hebert for 101 Alciatore Court providing that gutters are added to the side of the structure that is in violation, and the vote was as follows:

YEAS: Ritter, Burley, Barbier, McClelland

NAYS: None

ABSENT: Bernard

Motion was approved.

Before the voting took place, CEO Rick Garner stated that the garage area of the home, which is the back of the home, will be in violation by 5'. He stated that had it been the side or front, the proposed structure would be in compliance.

AGENDA ITEM 3. Consider Proposal to replace sludge return pump at Sewer Plant. A motion was offered by Ms. Burley, seconded by Mr. Barbier, to approve funding for the purchase of two (2) sludge return pumps

at a cost of \$8,994.00 each plus freight from A.P.T. Controls, Inc., with the purchase of the 2nd pump coming after the initial pump is working correctly, and the vote was as follows:

YEAS: Ritter, Burley, Barbier, McClelland

NAYS: None

ABSENT: Bernard

Motion was approved.

A motion was offered by Ms. Burley, seconded by Ms. McClelland, to recess the regular meeting (6:35 P.M.) in order to go into public hearing on the FY 2013-2014 budget, unanimously carried.

A motion was offered by Mr. Ritter, seconded by Ms. Burley, to resume the regular Council meeting (7:30 PM), unanimously carried.

ORDINANCE FOR FINAL ADOPTION

AGENDA ITEM 4. Ordinance No. 360-2013 – An ordinance adopting the Annual Operating Budget of Revenues and Expenditures for Fiscal Year beginning July 1, 2013 and ending June 30, 2014. A motion was offered by Ms. Burley, seconded by Ms. McClelland, to adopt Ordinance NO. 360-2013, the Annual Operating Budget of Revenues and Expenditures for Fiscal Year beginning July 1, 2013 and ending June 30, 2014, and the vote was as follows:

YEAS: Ritter, Burley, Barbier, McClelland

NAYS: None

ABSENT: Bernard

Motion was approved.

AGENDA ITEM 5. Budget Amendment Ordinance No. 361-2013 an ordinance amending the Annual Operating Budget of Revenues and Expenditures for the City of Youngsville, Louisiana for Fiscal Year 2012-2013. A motion was offered by Mr. Barbier, seconded by Ms. Burley, to adopt Ordinance NO. 361-2013, an ordinance amending the Annual Operating Budget of Revenues and Expenditures for Fiscal Year 2012-2013, and the vote was as follows:

YEAS: Ritter, Burley, Barbier, McClelland

NAYS: None

ABSENT: Bernard

Motion was approved.

RESOLUTIONS

AGENDA ITEM 6. Resolution No. 2013-09 a resolution ordering and calling a special election to be held in the City of Youngsville, State of Louisiana, to authorize the levy of a 4% hotel occupancy tax; making application to the State Bond Commission in connection therewith; and providing for other matters in connection therewith. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to adopt Resolution No. 2013-09, a resolution ordering and calling a special election to be held in the City of Youngsville, State of Louisiana, to authorize the levy of a 4% hotel occupancy tax; making application to the State Bond Commission in connection therewith, and the vote was as follows:

YEAS: Ritter, Burley, Barbier, McClelland

NAYS: None

ABSENT: Bernard

Motion was approved.

Prior to the voting, Mayor Viator stated that the election will be on October 19, 2013 and that Jason Akers with Foley and Judell will be handling it for the City.

AGENDA ITEM 7. Resolution No. 2013-10 a resolution of the City of Youngsville providing for alternate truck routes which bypass the downtown area. A motion was offered by Mr. Barbier, seconded by Ms. Burley, to adopt Resolution No. 2013-10, a resolution of the City of Youngsville providing for alternate truck routes which bypass the downtown area and the vote was as follows:

YEAS: Ritter, Burley, Barbier, McClelland

NAYS: None

ABSENT: Bernard

Motion was approved.

Mr. Garner stated that DOTD asked that the City revise the prior resolution to change some Highway names to street names of the City since those roads are no longer state highways.

There being no further business to come before the Council, Mayor Viator adjourned the meeting.

/s/ Wilson B. Viator, Jr.
Wilson B. Viator, Jr., Mayor

/s/ Rebecca L. Gondron
Rebecca L. Gondron, City Clerk

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, JULY 11, 2013 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson B. Viator, Mayor Pro Tempore Brenda Burley (Div. B), Councilman Ken Ritter (Div. A), Councilman A.J. Bernard (Div. C), Councilman Tim Barbier (Div. D), Councilwoman Dianne McClelland (Div. E)

ABSENT: None

STAFF: Rick Garner (CEO), Sally Angers (Asst. City Clerk), Charles Langlinais (City Manager), George Knox (City Attorney)

GUESTS: Ivan Diaz (C.H. Fenstermaker & Associates), Mark Lalande (Architect), Susan Richard (Domingue, Szabo & Associates), Gary P. Williams, Jamie Herndon, Anna E. Dore, Joyce & Gene Hamilton, Ted Clark, Byron Knott, Karen Freeman, Larry Romero, Teddy Beaulieu, Janna Quebedeaux, Dana Martin, Greg & Kristyn Meche, Larry Graffeo, Jim & Nicole Angers, Jacob & Austin Angers, Ricky Boudreaux, M.L. Dubois, Sandy Viator, Brian West, Alice Porter, Monique Dutil, Donald Simon, Dale Langlinais, Dr. Pat Cooper and Melanie Bordelon.

AGENDA ITEM 1. Lafayette Parish School Superintendent, Dr. Pat Cooper, to give an update on the renovations to the City of Youngsville Schools. Dr. Cooper gave the following update:

- Green T. Lindon Elementary Addition & Renovations: (\$8,957,000) Pecot & Company Architect is finalizing the bidding documents. The project consists of the addition of 30 classrooms, new multi-purpose building, cafeteria expansion and new administration building. The anticipated completion of Phase 1 Construction is August 2014 and anticipated completion of Phase 2 construction is January 2015.
- Youngsville Middle Addition & Renovations: (\$5,372,000) Beazley Moliere Architect. Anticipated programming and design time is about six (6) months. Anticipated construction time will be 12 – 14 months. The project consists of building additions to add approximately 25 classrooms.

Dr. Cooper also informed the Mayor and Council that there is the possibility of Charter Schools to help alleviate the overcrowding of schools in Youngsville and to handle the growth. He said that Charter Schools:

- Blend into the current Turnaround Plan model
- Build and pay for their own facilities
- Adhere to same rules and quality standards as other public schools
- Average Construction Time is 10 – 12 months
- Anticipated that one of the K-8 schools and a high school would be recommended for the south Lafayette Parish area.
- Two schools have been selected through a stringent selection process:
 1. National Heritage Academies: one (1) K-8 School of 750 students (September, 2014)
 2. Charter Schools USA – two K-8 schools of 750 students (2014-2015 and one high school of 1,000 – 1,200 students (2015-2016)

Mr. Ritter asked what the City could do to help accelerate the process of getting Charter Schools. Mayor Viator said that it is crucial that the City of Youngsville Elected Officials and residents openly support Dr. Cooper and his Turnaround Plan. He stated that the Council should consider adopting a resolution to send to the School Board expressing their support and all should call the City's School Board member Rae Trahan, since she is not present to hear their voices. He said that he feels that Dr. Cooper understands the growth that

is happening in Youngsville and what needs to be done to provide for the growing number of students. The Mayor stated that Youngsville's own school board member, Rae Trahan, did not attend this meeting and that should tell the residents something.

AGENDA ITEM 2. Request for variance by Gregory Luke and Kristyn Meche at 116 Windermere Circle. A motion was offered by Ms. McClelland, seconded by Mr. Barbier, to grant the setback variance for the structure located at 116 Windermere Circle with the condition that the water from the gutters are routed to the City drainage in lieu of a rain barrel, and the vote was as follows:

YEAS: Burley, Barbier, McClelland

NAYS: Ritter, Bernard

ABSTAIN: None

ABSENT: None

Motion was approved.

Prior to the voting, Mr. Meche stated that he has installed gutters, did dirt work, added sod and has a rain barrel to catch the water from the gutters.

Mr. Garner, CEO, stated that he feels the water should be routed to the City drainage, which is located at the roadway.

After questioning from the Council, Attorney George Knox, stated that the rain water from the roof should be guttered and brought to the city drainage to be a true remediation and suggested that the Council consider this in their motion.

PLATS AND SUBDIVISIONS

AGENDA ITEM 3. Sugarmill Pond, Phase 9 Preliminary Plat Approval. A motion was offered by Mr. Barbier, seconded by Mr. Ritter, to give preliminary plat approval to Sugarmill Pond, Phase 9 subject to the following: (a) acceptance of City Engineer Dax Douet's recommendations in a letter dated June 28, 2013, with the following conditions: 1) waive Items E & G; 2) Item F. add verbiage that the entire street along common area will have the same name and be called "___ Loop"; 3) Item P. add verbiage stating that street radius needs to be wide enough to handle fire trucks; 4) Add Item R. "No parking signs shall be placed on common area side of street in loop", and the vote was as follows:

YEAS: Ritter Burley, Bernard, Barbier, McClelland

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was approved.

ORDINANCE FOR FINAL ADOPTION

AGENDA ITEM 4a. Ordinance No. 363-2013, an ordinance prescribing the installation, maintenance and general upkeep of the City of Youngsville Fire Hydrants. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to adopt Ordinance No. 363-2013 an ordinance prescribing the installation, maintenance and general upkeep of the City of Youngsville Fire Hydrants as amended, and the vote was as follows:

YEAS: Ritter Burley, Bernard, Barbier, McClelland

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was approved.

ORDINANCE FOR INTRODUCTION

AGENDA ITEM 4b. Ordinance No. 365-2013, an ordinance prohibiting 18 wheeled trucks from traveling through the downtown area, exempting delivery trucks, and providing penalties, therewith. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to introduce Ordinance No. 365-2013 an ordinance prohibiting 18 wheeled trucks from traveling through the downtown area, exempting delivery trucks, and providing penalties, therewith, and the vote was as follows:

YEAS: Ritter Burley, Bernard, Barbier, McClelland

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was approved

Prior to the voting, discussion took place on a grace period to give warnings, and what size truck is an 18 wheeler considered and the use of specific length instead of the words 18 wheeled.

City Attorney, George Knox stated that he will review the ordinance and have some amendments to consider for final adoption.

RESOLUTIONS

AGENDA ITEM 5. Resolution No. 2013-11 A resolution adopting the millage rate for the City of Youngsville for 2013. A motion was offered by Mr. Bernard, seconded by Ms. Burley, to adopt Resolution No. 2013-11 adopting the millage rate for the City of Youngsville for 2013, and the vote was as follows:

YEAS: Ritter Burley, Bernard, Barbier, McClelland

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was approved

Prior to the voting, Mayor Viator informed the Council that it would be the same millage rates as 2012: General Alimony 3.820 Mills, Fire Protection 1.860 Mills and Fire Protection and Waterworks 6.000 Mills.

AGENDA ITEM 6. Resolution No. 2013-12 A resolution authorizing the Mayor to execute an Act of Substantial Completion from BIHM Construction Company, Contractor, pertaining to the completion of a contract for Détente Road/La. Hwy. 89 South Force Main Phase I Project. A motion was offered by Ms. McClelland, seconded by Ms. Burley, to adopt Resolution No. 2013-12 authorizing the Mayor to execute an Act of Substantial Completion from BIHM Construction Company, Contractor, pertaining to the completion of a contract for Détente Road/La. Hwy. 89 South Force Main Phase I Project, and the vote was as follows:

YEAS: Ritter Burley, Bernard, Barbier, McClelland

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was approved

AGENDA ITEM 7. Resolution No. 2013-13 A resolution authorizing the Mayor to enter into an Intergovernmental Agreement between the State of Louisiana, Lafayette City-Parish Consolidated Government and other local governments relating to the designation of the Lafayette Metropolitan Planning Organization Transportation Policy Committee as the Metropolitan Planning Organization for the Lafayette Metropolitan and authorize funding. A motion was offered by Mr. Ritter, seconded by Mr. Barbier, to adopt Resolution No. 2013-13 authorizing the Mayor to enter into an Intergovernmental Agreement between the

State of Louisiana, Lafayette City-Parish Consolidated Government and other local governments relating to the designation of the Lafayette Metropolitan Planning Organization Transportation Policy Committee as the Metropolitan Planning Organization for the Lafayette Metropolitan and authorize funding, and the vote was as follows:

YEAS: Ritter Burley, Bernard, Barbier, McClelland

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was approved

Before the voting, Mayor Viator called upon Melanie Bordelon, Engineer with the Metropolitan Planning Organization (MPO), who gave an overview of the MPO, its functions and how it benefits the local communities. She stated that Lafayette City Parish Government has been funding the MPO since inception and the new Transportation Act, MAP-21 (Moving Ahead for Progress in the 21st Century) established new guidelines for MPO's. Ms. Bordelon stated that the new guidelines mandate that, within two (2) years of enactment, MPO's shall consist of local Elected Officials, Officials of public agencies that operate major modes of transportation including representation by providers of public transportation and Appropriate State Officials.

Ms. Bordelon stated that the cost to the City would be between \$8,105 and \$12,320 annually depending on how many other agencies approve the agreement.

AGENDA ITEM 8. Resolution No. 2013-14 A resolution granting the authority to Mayor Wilson B. Viator, Jr. to sign and submit all necessary documents along with adopting certain policies, plans and procedures in connection with the Community Development Block Grant Program for a Sewer System Improvements Project. A motion was offered by Ms. Burley, seconded by Mr. Ritter, to adopt Resolution 2013-14 granting the authority to Mayor Wilson B. Viator, Jr. to sign and submit all necessary documents along with adopting certain policies, plans and procedures in connection with the Community Development Block Grant Program for a Sewer System Improvements Project, and the vote was as follows:

YEAS: Ritter Burley, Bernard, Barbier, McClelland

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was approved

Before the voting, Mayor Viator stated that this resolution pertained to the \$697,500.00 grant that the City was recently awarded for sewer system improvements.

AGENDA ITEM 9. Resolution No. 2013-15 A resolution authorizing the Mayor to execute an Act of Substantial Completion from C-D Utility Construction, Inc., Contractor, pertaining to the completion of a contract for Auxiliary Pump Station and Force Main, E. LA 92 Project, and the vote was as follows:

YEAS: Ritter Burley, Bernard, Barbier, McClelland

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was approved

ENGINEERING UPDATES

AGENDA ITEM 10. Sports Complex & Recreation Update. Mayor Viator stated that Parks and Recreation Director Tim Robichaux will give a report at the August meeting.

AGENDA ITEM 11. Sewer Project Updates (DS&A) Susan Richard with Domingue, Szabo and Associates reported on the following projects:

- a) Détente Road/La 89 South Force Main Phase I Project – Contractor: Bihm Construction: Project is substantially complete with a minor punch list remaining.
- b) Détente Road Sewer System Project – Contractor: C-D Utilities: Contractor has installed the pump station wet well and is beginning to install the gravity sewer system and projects to finish ahead of schedule, weather permitting.
- c) La Hwy 89/Fortune Road Pump Station and Force Main Project – Contractor: M.P. Dumesnil Construction Co.: Contractor planned to begin work on July 9th and plans to start at the pump station site which is adjacent to the Cracker Barrel gas station on La 89 and at the force main tie near Copper Meadows Blvd.
- d) La Hwy 89 South Pump Station and Force Main Project: The City has recently acquired the pump station site for the project. The geotechnical investigation will be performed, the plans will be completed and coordinated with utilities, and the engineer will submit plans and specifications to the Department of Health and Hospitals for a permit.

AGENDA ITEM 12. Chemin Metairie Parkway, Phase II (Project No. 2032601.02C) Contractor Cecil Perry Improvement, LLC. Project is 96% complete on the base bid and 87% complete on Alternate No. 1. The contractor is planning on opening the roadway from LA 89 to Vialet Road on or about July 31, 2013. DOTD will start mobilizing for the traffic light on July 15th and the J-Turns can be used without lighting.

AGENDA ITEM 13. Reconstruction of Bonin Road and Chemin Metairie – 2011 Road Improvements (Project No. 2043981.4CC) Contractor Cecil Perry Improvements. Project is 54% complete. South Bound lane on Bonin is open and pavement of north bound lane should begin by 3rd week of July and be complete by late August at which time work will begin on Chemin Metairie.

AGENDA ITEM 14. Highway 89 Downtown Revitalization (Project No. 2043981.4EC). Contractor is Merrick, LLC. Project is 65% complete. Expected completion date is September 13, 2013. Landscaping contractor started and is installing sprinkler system. All subsurface pipe has been installed in the ground. Long delays are caused every time a large truck tries to come through the construction site.

AGENDA ITEM 15. Sports Complex (Project No. 2043981.3YC). Contractor is Trahan Construction. Project is 38% complete. Expected completion date is December 15, 2013. All soccer fields have the select mix soil and irrigation installed. Pedestrian bridge and sports lighting installed. Main buildings are behind schedule due to missing shop drawings. Mark Lalande, Architect for the buildings, stated that the delay is due to problems with the subcontractor, and their submittal of the shop drawings. He said that he is working closely with Trahan Constructions and the subcontractor, Jetco to try and resolve these issues.

Mr. Lalande also reported on the Community Center and presented the following Opinion of Probably Cost for Base Bid (Gymnasium), Alternate 1 (Administrative Building) and Alternate 2 (Sitework) for a total construction cost of \$6,609,130.00. Architectural, Engineering, Testing, Inspection and Contingencies would add an additional \$793,000. He said that he needed to get approval for this scenario in order to make the October 19th bid date.

Upon questioning from Mr. Ritter regarding the City having the funds in place for this, Mayor Viator responded that it would be using the Capital Outlay funds, remaining Sales Tax District No. 1 bond funding and existing revenue and General Fund Surplus. He said that he really does not want to do this so the Council needs to take a hard look and decide what they wish to do.

AGENDA ITEM 17. Water Storage Tank (Project No. 2043891.4WC). Plans have been submitted to DHH for approval. Disappointing geotechnical results have been reported.

AGENDA ITEM 18. Roundabout at LA 89 and Fortune Road (Project No. 2043981.4IC). Design is complete.

FINANCIAL REPORTS

AGENDA ITEM 19. June, 2013 Finance Report Approval. A motion was offered by Mr. Bernard, seconded by Ms. McClelland, to approve the June, 2013 Finance Report, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Mayor Viator reported that sales tax collections continue to be strong.

APPROVAL OF MINUTES

AGENDA ITEM 20. Minutes of Regular Meeting of June 13, 2013 and Special Meeting of June 20, 2013. A motion was offered by Mr. Barbier seconded by Mr. Ritter, to accept the minutes of June 13, 2013 and June 20, 2013, and the vote was as follows:

YEAS: Ritter, Burley Barbier, McClelland

NAYS: None

ABSTAIN: Bernard

ABSENT: None

Motion was approved.

AGENDA COMMENTS, ANNOUNCEMENTS

A motion to adjourn was offered by Ms. Burley, seconded by Ms. McClelland, and unanimously carried.

There being no further business to come before the Council, Mayor Viator adjourned the meeting.

/s/ Wilson B. Viator, Jr.
Wilson B. Viator, Jr., Mayor

/s/ Rebecca L. Gondron
Rebecca L. Gondron, City Clerk

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, JULY 25TH, 2013 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson B. Viator, Councilman Ken Ritter (Div. A), Councilman Tim Barbier (Div. D), , Councilman A J Bernard (Div C), and Councilwoman Brenda Burley (Div B)

ABSENT: Councilwoman Dianne McClelland (Div E)

STAFF: Rick Garner (CEO), Rebecca Gondron (City Clerk) Tim Robichaux (Sports Complex Director) and George Knox (City Attorney)

GUESTS: Ms. Kathy Reaves, Architect Mark Lalande, Engineer Dax Douet,

Mayor Viator called this special meeting to order. Councilwoman Brenda Burley led everyone in a prayer and the Pledge.

(1) Mayor Viator began with the discussion of the opinion of probable cost for base bid for gymnasium, administrative offices, and community center in the amount of \$4,824,903.10 and another opinion of probable cost for gymnasium, base bid and community center in the amount of \$1,344,139.00. Mayor Viator discussed funding options by the city and bond money with an option to ask for more Capital Outlay Funding next year for a second gymnasium.

Architect Mark Lalande discussed options for City Council consideration to make a decision tonight to allow Mark to proceed with the design for bidding in October. Refer to tape for lengthy discussion given by Architect Mark Lalande, Sports Director Tim Robicheaux, and others.

After lengthy discussion, a motion was made by Councilwoman Brenda Burley and seconded by Councilman Tim Barbier to authorize Architect Mark Lalande to proceed with the option for two (2) gymnasiums, the administrative and bathroom facilities and doing away with one parking lot at an estimated projected cost of \$5,600,000.00. Passed unanimously. Mayor Viator and City Council appreciated the guidance and expert advice from Architect Mark Lalande on Youngsville's vision for a wonderful sports complex accommodating to the public.

With no further discussion, a motion was made by Councilwoman Brenda Burley to adjourn this special meeting. The Council verbally agreed.

Mayor Viator adjourned this meeting.

Rebecca Gondron, City Clerk

Wilson B. Viator, Jr., Mayor
City of Youngsville

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, AUGUST 8, 2013 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson B. Viator, Mayor Pro Tempore Brenda Burley (Div. B), Councilman Ken Ritter (Div. A), Councilman A.J. Bernard (Div. C), Councilman Tim Barbier (Div. D), Councilwoman Dianne McClelland (Div. E)

ABSENT: None

STAFF: Rick Garner (CEO), Sally Angers (Asst. City Clerk), Charles Langlinais (City Manager), George Knox (City Attorney)

GUESTS: Dax Douet (C.H. Fenstermaker & Associates), Mark Lalande (Architect), Susan Richard (Domingue, Szabo & Associates), Lynn Guidry, Tom Sammons, Gary P. Williams, A. E. Montagnet, Dana Martin, Brent Hollier, Donald Simon, Mark Albarado, Rae Broussard, Rae Trahan, Scott Meche, Raymond Broussard, Philip Calahan, Byron Knott, Ted Clark, Angie Scopes, Jeremy Hidalgo, Janna Quebedeaux, Linda Fox, Kermit Bouillion, Mark Cockerham

The prayer and pledge were led by Mr. Bernard.

AGENDA ITEM 1. Executive Session to discuss Petition contesting Hwy 89 Annexation Litigation, Lorena Rose, LLC vs City of Youngsville. (George Knox, City Attorney). A motion was offered by Ms. McClelland, seconded by Mr. Barbier to go into executive session at 6:04 pm, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

A motion was offered by Ms. Burley, seconded by Ms. McClelland, to resume regular session at 6:12 pm, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

AGENDA ITEM 2. Louisiana Compliance Questionnaire for Audit Engagement. A motion was offered by Ms. McClelland, seconded by Mr. Barbier, to approve the Louisiana Compliance Questionnaire for Audit Engagement for Fiscal Year ending June 30, 2013, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

AGENDA ITEM 3. Randall Neuville – Consider annexation of land and a new subdivision development near 926 Langlinais Road. Item was deleted at the request of Mr. Neuville.

AGENDA ITEM 4. Introduction of new City of Youngsville Inspector – David Hardy. Mayor Viator introduced David Hardy as the new city inspector and stated that his job description was included in the Council packets.

PLAT/SUBDIVISIONS

Mayor Viator turned the meeting over to Mayor Pro Tempore, Brenda Burley for discussion on Agenda Item No. 5 and exited the meeting since he is the owner of the property.

AGENDA ITEM 5. Request for Preliminary Plat Approval for Sugarland Acres Commercial Park, 12 Lots, 22.26 Acres (Intersection of Guillot Road & Chemin Metairie). Since, he is the owner of the property, Mayor Viator turned the meeting over to Mayor Pro Tempore Brenda Burley for discussion on this item. A motion was offered by Mr. Barbier, seconded by Ms. McClelland, to give preliminary plat approval for Sugarland Acres Commercial Park, 12 Lots, 22.26 Acres located at the southeastern quadrant of the intersection of Guillot Road (La89) and Chemin Metairie Parkway, subject to the following: (a) acceptance of City Engineer Dax Douet’s recommendations in a letter dated July 31, 2013, with the following conditions: 1) Add to Item J “the owner of Lot 2 being responsible for the cost of design and construction”; 2) Amend verbiage in Item K to read “Only one (1) joint access driveway having a minimum width of 36 feet...”; 3) Add to Item O “Youngsville reserves the right to require the developer/owner to contribute funds toward the sewer distribution system”; and the vote was as follows:

YEAS: Ritter Burley, Bernard, Barbier, McClelland

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was approved.

Before the voting, Engineer Andre Montagnet asked that the location of the right of passage requirement on Lot 1 be at the discretion of the owner of the property.

City Engineer Dax Douet stated that it should remain at the rear of the property.

AGENDA ITEM 6. Request for Preliminary Plat Approval for Partition of Tract A, creating Tract A-1; Residential Development, 0.51 Acres, Juliene Way – Young’s Industries, Inc. A motion was offered by Ms. McClelland, seconded by Ms. Burley, to table this item due to the information on the plat not being correct, and the vote was as follows:

YEAS: Ritter Burley, Bernard, McClelland

NAYS: Barbier

ABSTAIN: None

ABSENT: None

Motion was approved.

AGENDA ITEM 7. Request for Preliminary Approval for Partition of Tract 2, creating Tract 2B, Single Family Residential– Robley Menard. A motion was offered by Ms. McClelland, seconded by Ms. Burley, to give preliminary plat approval for Partition of Tract 2, creation of Tract 2B, Single Family Residential located east of LA 734 (Détente Road) subject to the following: (a) acceptance of City Engineer Dax Douet’s recommendations in a letter dated July 31, 2013, with the following conditions: 1) Add the waiving of Item 7 under Conditions; 2) Delete Item 8 under Plat Revisions

and Add Item G to state: "The total platted area shall be shown in both square feet and acres, and the vote was as follows:

YEAS: Ritter Burley, Bernard, Barbier, McClelland

NAYS:

ABSTAIN: None

ABSENT: None

Motion was approved.

ORDINANCE FOR FINAL ADOPTION

AGENDA ITEM 8. Ordinance No. 365-2013 - An ordinance prohibiting unauthorized vehicles from entering the City of Youngsville Downtown Area and prescribing the fines for violations (amended version). A motion was offered by Ms. Burley, seconded by Ms. McClelland, to adopt Ordinance No. 365-2013 as amended, an ordinance prohibiting unauthorized vehicles from entering the City of Youngsville Downtown Area and prescribing the fines for violations, and the vote was as follows:

YEAS: Ritter Burley, Bernard, Barbier, McClelland

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was approved.

RESOLUTIONS

AGENDA ITEM 9. Resolution No. 2013-16 A resolution granting the authority to the Mayor to sign and submit all necessary documents, appoint an Administrative Consultant and Engineer and to commit costs for the FY 2014-2015 Louisiana Community Development Block Grant Program. A motion was offered by Ms. McClelland seconded by Mr. Ritter, to adopt Resolution No. 2013-16 a resolution granting the authority to the Mayor to sign and submit all necessary documents, appoint an Administrative Consultant and Engineer and to commit costs for the FY 2014-2015 Louisiana Community Development Block Grant Program, and the vote was as follows:

YEAS: Ritter Burley, Bernard, Barbier, McClelland

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was approved.

Prior to the voting, Mayor Viator stated that the area's that will be targeted for the improvements are Ogden Street from La 89 and Détente Road going South. He said that these are the 2 areas that have no City sewer now and would qualify as a low to moderate income area.

Mr. Ritter requested that discussion on Agenda Item 10 be delayed because two of the School Board members have not arrived yet.

UPDATES

AGENDA ITEM 11. Sports Complex & Recreation Update. Parks and Recreation Director, Tim Robichaux introduced Andre Boudreaux as his Administrative Assistant/Programs Manager. He

stated that Mr. Boudreaux graduated from ULL in 2012 in Kinesiology and is in Graduate School at ULL for a Masters in Sports Management. Robichaux also informed the Council that \$521,000 in sponsorships have been secured for a five (5) year period and he is currently meeting with other prospective sponsors.

AGENDA ITEM 12. Sewer Project Updates (Susan Richard, DS&A)

a) Détente Road/La 89 South Force Main Phase I Project – Contractor: Bihm Construction: Project was accepted and is in the Lien period which expires August 30, 2013. The retainage will be released once a clear lien certificate is provided by the contractor.

b) Détente Road Sewer System Project – Contractor: C-D Utilities: Contractor has installed the pump station wet well and is installing the gravity sewer system and projects to finish ahead of schedule, weather permitting.

c) La Hwy 89/Fortune Road Pump Station and Force Main Project – Contractor: M.P. Dumesnil Construction Co.: The wet well for the pump station has been installed, as well as a majority of the force main. Remaining work includes valve installations, remainder of force main, connection to existing pump station, electrical and control and related site work. Contractor is also installing gravity sewer to cross to the east side of La Hwy 89 to serve planned development. This work is being done by a change order at the cost of \$18,000, with the developer to reimburse the City.

Mayor Viator stated that he will have an item on the next agenda requesting that the Council fund half of the change order.

d) La Hwy 89 South Pump Station and Force Main Project: The geotechnical borings have been performed, and the analysis is underway. DSA has submitted plans and permit applications to the Department of Health and Hospitals and to LA DOTD for permits. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to authorize the Mayor to bid out the project prior to DHH approval, and the vote was as follows:

YEAS: Ritter Burley, Bernard, Barbier, McClelland

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was approved.

Prior to the voting, Ms. Richard stated that the City previously bid out a project prior to DHH approval and by the time the opening of the bids took place the permit was received.

Mayor Viator went back to Agenda Item No. 10 at this time.

AGENDA ITEM 10. Resolution No. 2013-17 A resolution of support for Lafayette Superintendent Dr. Pat Cooper and the Lafayette Parish School System “Turn Around Program” and to encourage the Lafayette Parish School Board to do the same and to expeditiously research and consider charter schools as a viable option to improve school overcrowding in Youngsville. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to adopt Resolution No. 2013-17 a resolution of support for Lafayette Superintendent Dr. Pat Cooper and the Lafayette Parish School System “Turn Around Program” and to encourage the Lafayette Parish School Board to do the same and to

expeditiously research and consider charter schools as a viable option to improve school overcrowding in Youngsville, and the vote was as follows:

YEAS: Ritter Burley, Bernard, Barbier, McClelland

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was approved.

Prior to the voting, Mayor Viator called on Mr. Ritter to read the resolution in its entirety. Mr. Ritter stated that it has been over a year since Mayor Viator brought the school overcrowding problem to the public's attention. He said that Youngsville has some of the best performing schools which attracts people to move here but he keeps getting asked the question about what is being done about the overcrowding. Mr. Ritter said that he believes that Charter Schools will be the answer and supports the Superintendent in this endeavor.

Mayor Viator stated that he attended the School Board meeting on Wednesday night and asked the School Board Members to vote in favor of Charter Schools for the Youngsville area. He then recognized Lafayette Parish School Board members, Mark Cockerham and Kermit Bouillion who both stated that they support Dr. Cooper, the "Turn Around Program" and Charter Schools.

Mr. Gary McGoffin, Attorney who represents the Lafayette Charter Foundation, stated that the Foundation has partnered with Charter Schools USA to bring charter schools to Lafayette Parish. He explained the structure of charter schools and spoke about the differences in a Type I (approved by the School Board and open to Lafayette Parish students) and Type II (approved by BESE Board and opened to anyone in the State) schools and stated that they are a part of the public school system. Mr. McGoffin said that one of the schools is in Lake Charles and invited the Council and public to go and visit it. He said that the schools are not plush but well finished, well organized and have state of the art technology.

Upon questioning by Ms. McClelland, Mr. McGoffin stated that anyone in Lafayette Parish can apply to go to a Charter School but would have to supply their own transportation unless the School Board would provide it.

Mr. Cockerham said that there is no funding available to build new schools. He said that this is a huge opportunity for Lafayette Parish and that the first step would be for the Lafayette Parish School Board to approve Charter Schools in Lafayette Parish. He continued, saying that negotiations would then take place with the possible Charter Schools. He said that the citizens of Youngsville need to contact their School Board member, Rae Trahan, and ask her how she is going to vote. He said he would hate to see it come down to a 5-4 vote against Charter Schools and the Youngsville member voted against it.

Mr. McGoffin added that one of the erroneous statements made at the School Board meeting was that 5 million dollars would be given by the School System and this money could be bonded out over 20 years to fund new schools. He explained that this is a misconception because those dollars have to follow the students to pay for the teachers and is not free money to bond out.

Mr. Cockerham concluded by stating that the current School Board fights about everything and it is time that everyone gets behind Dr. Cooper and let him do his job as Superintendent.

Mayor Viator stated that, Youngsville's School Board Member Rae Trahan, is against Charter Schools because of the 5 million dollars she thought could be used to build schools but can't be used like that. He said that he met with Ms. Trahan after the School Board meeting and explained to her that the charter school would be a Kindergarten to 5th grade school and there will not be a large number of parents willing to fight the traffic to bring their children all the way to Youngsville from other areas of the Parish. Mayor Viator also added that the School Board has property in Youngsville which would be a perfect location and the City has water and sewer available.

Kermit Bouillion, School Board Member from District 5, stated that Dr. Pat Cooper is an honest, intelligent, Christian man with a vision for Lafayette Parish Schools. He said that since Dr. Cooper has been Superintendent, Lafayette Parish has gone from a grade "C" to a grade "B". He said that he is in full support of Charter Schools, the Youngsville Community, and will vote in favor when it comes up in two (2) weeks.

Mayor Viator informed the Council that he will send the resolution to all of the Lafayette Parish Mayors and Chambers, with a cover letter, and will ask that each adopt a similar resolution and encourage them to attend the August 21st meeting.

ENGINEERING UPDATES – C. H. FENSTERMAKER – DAX DOUET

AGENDA ITEM 13. Chemin Metairie Parkway, Phase II (Project No. 2032601.02C) (CHF). Dax Douet reported that the roadway from LA 89 to Viaulet Road has been opened. The Contractor will still have some work to do on a drainage outfall and minor punch list items as well as continued work on Alternative No. 2 which is all work on Hwy 90. SLEMCO will be providing all street lighting at no cost to the city along the corridor. Total project is expected to be within budget. He also stated that DOTD has started putting up the signals at the intersection of Hwy 90 and it should be finished by mid-September.

AGENDA ITEM 14. Reconstruction of Bonin Road and Chemin Metairie – 2011 Road Improvements. (Project No. 2043981.4CC) (CHF) 58% complete. Contractor is in the process of constructing the roadway base course on the northbound lane of Bonin Road. Contractor is estimating that the placement of concrete on northbound lane of Bonin Road will occur the week of August 12th and this portion of the project is expected be completed by the end of August.

Upon questioning by Mr. Ritter about if the project will be within budget, Mr. Douet answered that the contractor will request more time because of the City's request that they complete Bonin Road before starting Chemin Metairie.

Mayor Viator stated that the inspection cost for this project will more than likely be over budget and has requested an amount from C.H. Fenstermaker.

AGENDA ITEM 15. Highway 89 Downtown Revitalization (Project No. 2043981.4EC) (CHF). 68% complete. The contractor is forming and pouring sidewalks, all subsurface pipe is installed and installation of irrigation is ongoing. The projects is expected to be finished by mid-September depending on the weather.

AGENDA ITEM 16. Sports Complex (Project No. 2043981.3YC) (CHF) Project is 43% complete.

Main buildings are behind schedule due to denial of shop drawings and problems incurred with the sub-contractor. Soccer fields are complete, sports lighting is complete on tennis and soccer fields, irrigation is being placed, parking lot on Detente Road is being constructed, pedestrian bridge is complete, and tennis courts are being built. He said that Trahan Construction is still trying to resolve the issue with the buildings with the sub-contractor.

AGENDA ITEM 17. Water Storage Tank (Project No. 2043891.4WC) (CHF). Final plans are almost complete and DHH has just started to review them and this could take up to 90 days. A solution is being worked on for the foundation issues.

AGENDA ITEM 18. Roundabout at LA 89 and Fortune Road (Project No. 2043981.4IC) (CHF). Preliminary Plans are complete and the right of way maps are 80% complete. The roundabout will be concrete with a stub street facing the property going east.

FINANCIAL REPORTS

AGENDA ITEM 19. July, 2013 Finance Report Approval. A motion was offered by Mr. Bernard, seconded by Ms. Burley, to approve the Finance Report for month of July 2013 and the vote was as follows:

YEAS: Ritter Burley, Bernard, Barbier, McClelland

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was approved.

Ms. McClelland asked what the employee expense was in the Sales Tax District No. 1 budget at which the Mayor replied that it is for Medicare and Social Security but will verify.

APPROVAL OF MINUTES

AGENDA ITEM 20. Minutes of Regular Meeting of July 11, 2013 and Special Meeting of July 25, 2013. A motion was offered by Ms. Burley, seconded by Mr. Ritter, to approve the minutes of the July 11, 2013 regular meeting and the July 25, 2013 special meeting, and the vote was as follows:

YEAS: Ritter Burley, Bernard, Barbier, McClelland

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was approved.

AGENDA ITEM 21. Lynn Guidry – Update on Subdivision Regulations Revisions. Architect Lynn Guidry and Tom Sammons, Head of the Department of Architecture at UL, gave the following outline on their plan to update the subdivision regulations.

Research.

1. Studied approximately 25 cities around the country.
 - a. Searching for communities with regulations that are “Performance” based, rather than “zoning” based.
2. Focused on 4:

- a. McKinney Texas.
- b. Allen Texas.
- c. Madison, Mississippi.
- d. Green Valley, California.

Process.

1. City of Youngsville (COY) to formally adopt Lafayette Parish Subdivision Regulations (Sub Regulation) by ordinance.
2. Amend the ordinance(s) to make applicable to COY.
 - a. The Sub Regulations document makes reference to “Lafayette Consolidated Government” (LCG), departments within LCG (e.g., parking to be reviewed by “Traffic”), and various LCG ordinances, standards, and procedures.
 - b. Some of the additional requirements (from meetings with the Mayor, Council, developers, and from our research into other communities) to add for all residential developments could be in this Amendment (and in the new chapter described below).
 - c. During the subdivision review process, these amendments would be reviewed by the City Engineer.
3. Provide a new chapter for the regulations (that would just be applicable to COY) to establish a hybrid development based on New Urbanism standards.
 - a. Use “Chapter 12 Traditional Neighborhood/New Urbanist Development” of the Sub Regulations as the model, but make adjustments to address those developments that are not mixed use, but are more than a regular 1950’s subdivision.
 - b. Insert appropriate portions of our research.
 - c. Provide “Incentives Matrix”. The Incentives Matrix is designed to provide a mathematical way to allow some “give and take” by the developer during the design/approval process. For example, if a developer wants to provide 18% open area instead of 20% (assuming that is the base that gets approved), he could do more amenities, or more landscaping, or more setbacks, or provide bike paths or wider sidewalks, or something else that is more than the minimum required.
 - d. During the subdivision review process, the new chapter and the Incentive Matrix would be reviewed by the City Engineer.

AGENDA COMMENTS, ANNOUNCEMENTS

Mark Lalande updated the Council on the plans for the Community Center and stated that the goal is to bid it out by the end of October. He said that the plans, with the revisions, are almost complete.

A motion to adjourn was offered by Ms. Burley, seconded by Ms. McClelland, and unanimously carried.

There being no further business to come before the Council, Mayor Viator adjourned the meeting.

/s/ Wilson B. Viator, Jr.
Wilson B. Viator, Jr., Mayor

/s/ Rebecca L. Gondron
Rebecca L. Gondron, City Clerk

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, SEPTEMBER 12, 2013 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Pro Tempore Brenda Burley (Div. B), Councilman Ken Ritter (Div. A), Councilman A.J. Bernard (Div. C), Councilman Tim Barbier (Div. D)

ABSENT: Mayor Wilson B. Viator, Jr. and Councilwoman Dianne McClelland (Div. E)

STAFF: Rick Garner (CEO), Sally Angers (Asst. City Clerk), Charles Langlinais (City Manager), George Knox (City Attorney)

GUESTS: Dax Douet (C.H. Fenstermaker & Associates), Mark Lalande (Architect), Adam Thibodeaux (Domingue, Szabo & Associates), Gary P. Williams, Dana Martin, Tim Guidry, Bill McDonald, Charissa Guillory, Donna Trahan, Robert "Bob" Fuhrer, Teddy Beaulieu, Blane Nave; Tracy Young, Beryl Dartez, Brian West, Mark Simon, Larry Romero, Bobby Frances, Joyce & Gene Hamilton, Linda Meaux, Lee Aymond, Phil Gallet, Larry Graffeo, James Abshire, Jerry Wiley, Greg Grace, Dale & Brenda Langlinais

The prayer and pledge were led by Mr. Barbier.

A motion to expand the agenda to discuss the recent placement of "No 3 Axle Truck" signs placed on Randy Road and Maxie Duhon was offered by Mr. Barbier, seconded by Mr. Ritter, and the vote was as follows:

YEAS: Ritter, Bernard, Barbier

NAYS: Burley

ABSENT: McClelland

Motion failed due to lack of a unanimous vote.

(State law requires a unanimous vote when adding items to expand the agenda)

AGENDA ITEM 1. Proclamation honoring World War II Veteran Elton Broussard. Mayor Pro Tempore Brenda Burley read a proclamation honoring Mr. Elton Broussard for his service in the United States Army. The proclamation stated that Mr. Broussard served as a French interpreter for the U. S. Army in Belgium and France during WWII and was awarded the following: Army Commendation, Army Good Conduct, American Campaign, Europe-Africa-Middle East ribbon, Army Occupation, and WWII Victory Medal. Mr. Broussard was honorably discharged from the U.S. Army on December 6, 1946.

AGENDA ITEM 2. Approval of Property Lien at 2500 Milton Hwy. A motion was offered by Mr. Bernard, seconded by Mr. Ritter to approve the lien on property located at 2500 Milton Highway for violation of Ordinance 94.2 (grass cutting) in the amount of \$260.00 plus legal interest from date of lien until paid, together with all costs in connection with the filing of the lien, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier

NAYS: None

ABSENT: McClelland

Motion was approved.

AGENDA ITEM 3. C.H. Fenstermaker request Sports Complex Project budget adjustment due to increased cost for inspections. A motion was offered by Mr. Ritter, seconded by Mr. Bernard, to approve the addition of \$32,800 to the Sports Complex Construction budget for hourly services provided by C.H. Fenstermaker and Associates for inspection as per letter dated August 21, 2013, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier

NAYS: None

ABSENT: McClelland

Motion was approved.

Before the voting took place, Dax Douet, explained that the inspection budget was based on a five (5) day work week and the contractor has been working seven (7) days a week.

PLAT/SUBDIVISIONS

AGENDA ITEM 4. Request for Preliminary Plat Approval for Sugar Mill Pond Subdivision, 1-A Commercial Development, 2 Lots, 0.44 acres. A motion to table was offered by Mr. Ritter, seconded by Mr. Bernard, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier

NAYS: None

ABSENT: McClelland

Motion was approved.

Prior to the vote, Ms. Burley stated that a public hearing was held at 5:30 pm before the Council meeting on this agenda item.

Mr. Ritter stated that he would like to revisit the land use ordinance to look at exempting Traditional Neighborhood Developments (TND's) from having to comply with the Land Use Ordinance because there is already an ordinance in place that regulates this type of development. He requested that the developer and the residents work together to mitigate their differences.

ORDINANCES FOR INTRODUCTION

AGENDA ITEM 5. Ordinance no. 364-2013 – An ordinance of the City of Youngsville, Louisiana amending the official map of the City providing for the annexation of additional land into the corporate limits of the City of Youngsville, being the Joseph Warren Marquardt property near the southwest intersection of Savoy Road and Decon Road. A motion was offered by Mr. Barbier, seconded by Mr. Ritter, to table the introduction of Ordinance No. 364-2013 until additional information is received from the property owner as to what will be developed there, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier

NAYS: None

ABSENT: McClelland

Motion was approved.

Before the motion to table, Ms. Burley said that she would like to hear from the property owner requesting the annexation as to why he wants to be annexed and what are his intentions for the property.

AGENDA ITEM 6. Ordinance No. 366-2013 – An ordinance to restrict parking within areas that are reserved for certain disabled persons within the City of Youngsville, Louisiana. A motion was offered by Mr. Ritter, seconded by Mr. Barbier, to introduce Ordinance No. 366-2013 an ordinance to restrict parking within areas that are reserved for certain disabled persons within the City of Youngsville, Louisiana, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier

NAYS: None

ABSENT: McClelland

Motion was approved.

Before the voting, Rick Garner, CEO, stated that this ordinance mirrors the State Law and the reason that this is being requested is so that any fines issued will stay in Youngsville and not go to the State.

RESOLUTIONS

AGENDA ITEM 7. Resolution No. 2013-18 - A resolution of the Mayor and City Council of the City of Youngsville, Louisiana approving an Intergovernmental Agreement reorganizing the Lafayette Metropolitan Planning Organization (MPO) and assigning authority and responsibilities of the MPO to the new Transportation Policy Committee, and authorizing the Mayor to execute the Agreement for the City of Youngsville. A motion was offered by Mr. Ritter, seconded by Mr. Barbier, to adopt Resolution No. 2013-18 a resolution of the Mayor and City Council of the City of Youngsville, Louisiana approving an Intergovernmental Agreement reorganizing the Lafayette Metropolitan Planning Organization (MPO) and assigning authority and responsibilities of the MPO to the new Transportation Policy Committee, and authorizing the Mayor to execute the Agreement for the City of Youngsville, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier

NAYS: None

ABSENT: McClelland

Motion was approved.

UPDATES

AGENDA ITEM 8. Sports Complex & Recreation Update. No report given.

AGENDA ITEM 9. Sewer Project Updates

a) Détente Road/La89 South Force Main Phase I Project – Contractor: BIHM Construction. Project is complete and clear lien issued.

b) Détente Road Sewer System Project – Contractor: C-D Utilities. The pump station wet well has been installed and the gravity sewer system is being installed. The contractor expects to finish ahead of schedule.

c) La Hwy 89/Fortune Road Pump Station and Force Main Project – Contractor: M.P. Dumesnil. The wet well for the pump station has been installed as well as a majority of the force main. The remaining work includes valve installations, connection to existing pump station (electrical and controls) and related site work. The gravity sewer to cross to the east side of LA 89 is also installed.

- d) La Hwy 89 South Pump Station and Force Main Project. Bids will be received on September 24, 2013 and the permit has been received from DHH.
- e) Auxiliary Pump Station and Force Main – E. Hwy 92. Project is complete.

ENGINEERING UPDATES – C. H. FENSTERMAKER – DAX DOUET

AGENDA ITEM 10. Chemin Metairie Parkway, Phase II (Project No. 2032601.02C), Contractor: Cecil Perry Improvement, LLC. Contractor is working on punch list and is starting to do the striping. Signal construction has been completed by LADOTD. Slemco has begun working on the street lighting.

AGENDA ITEM 11. Reconstruction of Bonin Road and Chemin Metairie – 2011 Road Improvements (Project No. 2043981.4CC). Contractor: Cecil Perry Improvement, LLC. Bonin Road will be open with 2 lanes of traffic beginning September 24th and construction will begin on Chemin Metairie. Message Boards will be set up to alert the motorists about the construction on Chemin Metairie. Traffic rerouting to Ernest Gallet School will take place during the Chemin Metairie portion of the project. Project is 59% complete.

AGENDA ITEM 12. Highway 89 Downtown Revitalization (Project No. 2043981.4EC). Contractor: Merrick, LLC. Project is 75% complete. Remaining work includes finishing landscape areas, curbing, 300' of sidewalks and roadway asphalt.

AGENDA ITEM 13. Sports Complex (Project No. 2043981.3YC). Contractor: Trahan Construction. A new sub-contractor is handling the 4 main buildings that were delayed. The soccer fields grass has been planted. Grass is being planted on baseball fields and the softball fields will have grass planted the last week of September. The contractor is working on the pond and parking lots and the tennis courts and fencing have been constructed.

AGENDA ITEM 14. Water Storage Tank (Project No. 2043891.4WC). Dax Douet presented an Opinion of Probable Cost and stated that the final plans are almost complete. He said that they are waiting for the permits needed to proceed with construction and requested approval to advertise for bids.

A motion was offered by Mr. Barbier, seconded by Mr. Bernard, to approve the budget for the Water Storage Tank Project in the amount of \$2,054,762.00 as outlined in a letter from CH Fenstermaker dated September 12, 2013, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier

NAYS: None

ABSENT: McClelland

Motion was approved.

AGENDA ITEM 15. Roundabout at LA 89 and Fortune Road (Project No. 2043981.4IC). Preliminary plans are complete.

AGENDA ITEM 16. Ogden Street Water Project. Project is almost complete and then the 45 day lien period will begin.

AGENDA ITEM 17. Proposal for 8" Waterline from Savoy Road to Decon Road & Decon Road North & South.

Dax Douet presented a cost proposal for the installation of a new 8" waterline along Savoy Road and Decon Road in a letter dated August 30, 2013. The estimated cost is \$157,220.00.

Ms. Burley stated that she would like to wait and see if the property in Agenda Item 5 is annexed before taking any action on funding the waterline.

No action was taken by the Council.

FINANCIAL REPORTS

AGENDA ITEM 18. August, 2013 Finance Report Approval. A motion was offered by Mr. Bernard, seconded by Mr. Ritter, to approve the August, 2013 Financial Report, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier

NAYS: None

ABSENT: McClelland

Motion was approved.

APPROVAL OF MINUTES

AGENDA ITEM 19. Minutes of Regular Meeting of August 8, 2013. A motion was offered by Mr. Ritter, seconded by Mr. Barbier, to approve the minutes of August 8, 2013, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier

NAYS: None

ABSENT: McClelland

Motion was approved.

AGENDA COMMENTS, ANNOUNCEMENTS

Mr. Ritter stated that Lynn Guidry is working on the revisions to the Subdivision Ordinance and is requesting input from the Council. He suggested that the combined Council meet to discuss this rather than having separate meetings.

A motion to adjourn was offered by Mr. Ritter, seconded by Mr. Barbier, and unanimously carried.

There being no further business to come before the Council, Mayor Pro Tem Burley adjourned the meeting.

Brenda Burley, Mayor Pro Tem

Rebecca L. Gondron, City Clerk

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, OCTOBER 10, 2013 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson B. Viator, Jr., Mayor Pro Tempore Brenda Burley (Div. B), Councilman A.J. Bernard (Div. C), Councilman Tim Barbier (Div. D), Councilwoman Dianne McClelland (Div. E)

ABSENT: Councilman Ken Ritter (Div. A)

STAFF: Rick Garner (CEO), Rebecca L. Gondron (City Clerk), Charles Langlinais (City Manager), George Knox (City Attorney)

GUESTS: Dax Douet (C.H. Fenstermaker & Associates), Mark Lalande (Architect), Adam Thibodeaux (Domingue, Szabo & Associates), Trudy Simon, Dana Martin, Joyce & Gene Hamilton, Teddy Beaulieu, Andrew Bellard, Tribby Thornton, Mark Simon, Brian West, Tonya Rutherford, Linda Meaux, Van Coussan, Janna Quebedeaux, Bobby Froisy, Dale Langlinais, Charles Wayne Landry.

Mayor Viator called the meeting of October 10, 2013 to order and asked Mayor Pro Tempore Brenda Burley to lead the prayer and pledge.

AGENDA ITEM 1. Charles Landry - Discuss condition of property located at 514 Lafayette Street. Mr. Landry addressed the Council concerning lack of maintenance and tall grass at Mike's Mobile Home Park located at 514 Lafayette Street which is adjacent to his property. The owner of the property stated that he has spent \$20,000 removing trees and is waiting on underground utility installation and will work with the City Officials to correct problems.

AGENDA ITEM 2. Tonya Rutherford and Kevin Boutte – Legacy Ink Tattoo Studio – request variance to place a temporary sign or banner for re-grand opening on October 26th and approval of mural to be place on front of the building.

The Council agreed to a placement of a monument sign at the roadside for advertising special events for Cancer, Alzheimer's, etc. awareness and donations to the causes. A banner may be placed ten (10) days prior to the event according to the City Ordinance. Mayor Viator stated that the City will work with the business owner and advised that they check with the City on guidelines and restrictions.

AGENDA ITEM 3. Discuss solid waste removal and water rate charged by City of Youngsville. A motion was offered by Ms. Burley, seconded by Mr. Barbier to introduce Ordinance No. 134.3 an ordinance to amend and re-enact Ordinance No. 134.2 prescribing the rates, charges and deposits on water, sewage, solid waste and recycle service accounts served by the City of Youngsville, Louisiana, and the vote was as follows:

YEAS: Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: Ritter

Motion was approved.

Prior to the voting, Rick Garner presented a computation of the water and solid waste charged to customers which reflected an operating loss. His recommendations, which were approved by the Council, were as follows:

1. Solid Waste/Recycling: \$1.00 increase effective December, 2013 billing cycle with an additional \$1.00 increase effective with the July, 2014 billing cycle.
2. Water: Increase cost of metered water from \$2.50 per thousand gallons to \$2.70 per thousand gallons until July 1, 2014 and to \$2.80 per thousand gallons beginning with the July, 2014 billing cycle.

AGENDA ITEM 4. Randy Road and Maxie Duhon Road – 3 axle vehicles. A motion was offered by Ms. McClelland, seconded by Mr. Barbier, to introduce Ordinance No. 134.3-2013 an ordinance replacing Ordinance NO. 265 limiting the use of some public streets of the City of Youngsville by certain vehicles with three (3) or more axles, to include that part of Maxie Duhon Road beginning at the end of the parking lot of Dewey’s Lounge and ending at Randy Road, and the vote was as follows:

YEAS

YEAS: Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: Ritter

Motion was approved.

AGENDA ITEM 5. Award Bid for Hwy 89 South Pump Station and Force Main Project (DS&A #4668.256). A motion was offered by Ms. McClelland, seconded by Ms. Burley to award the bid for the Hwy 89 South Pump Station and Force Main Project to the apparent low bidder, M.P. Dumesnil Construction Co, LLC in the amount of \$587,500.00 for the base bid as recommended by Domingue, Szabo & Associates for a total estimated project cost of \$760,250.00 which includes engineering, surveying, inspection, testing and contingency, and the vote was as follows:

YEAS: Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: Ritter

Motion was approved.

PLATS/SUBDIVISIONS

AGENDA ITEM 6. Request for Revision to Plat for Sugarland Commercial Development. Mayor Viator turned the gavel over to Mayor Pro Tempore Brenda Burley for this agenda item. A motion was offered by Ms. McClelland, seconded by Mr. Barbier to grant the revision to plat for Sugarland Commercial Development as per recommendation and conditions stated in C.H. Fenstermaker letter dated October 2, 2013, and the vote was as follows:

YEAS: Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: Ritter

Motion was approved.

AGENDA ITEM 7. Request for Preliminary Plat Approval of Partition of Tract A, Creating Tract A-1, Property of Trudy Simon a Residential Development, Street Address, Juliene Way, located in the City of Youngsville, Section 7, T-11-5m R-5-E, Lafayette, Parish. A motion was offered by Mr. Barbier, seconded by Ms. McClelland to give preliminary plat approval of partition of Tract A,

creating Tract A-1, property of Trudy Simon a Residential Development, Street Address, Juliene Way, located in the City of Youngsville, Section 7, T-11-5m R-5-E, Lafayette, Parish subject to the following: a) acceptance of City Engineer Dax Douet's recommendation in a letter dated October 3, 2013, and the vote was as follows:

YEAS: Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: Ritter

Motion was approved.

AGENDA ITEM 8. Request for Preliminary Plat Approval of Meadows Bend Lakes, Residential Development, 97 Lots: 31.3 acres. A motion was offered by Ms. McClelland, seconded by Mr. Barbier to give preliminary plat approval of Meadows Bend Lakes subject to the following: a) acceptance of City Engineer Dax Douet's recommendation in a letter dated October 2, 2013, subject to the following conditions: 1) include the waiver of Item 13 in the Lafayette Areawide Development Review Committee letter dated September 19, 2013; 2) Include access to the two (2) smaller retention ponds and drainage servitudes for future City cleanouts, and the vote was as follows:

YEAS: Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: Ritter

Motion was approved.

Prior to the voting, it was noted that Dax Douet recommended denial to the preliminary plat due to violation of Ordinance No. 341, Section 1 – Average Lot Size.

AGENDA ITEM 9. Request for Preliminary Plat Approval of Sugar Mill Pond, Phase 10, Residential Development, 154 Lots, 37.60 acres. A motion was offered by Mr. Bernard, seconded by Ms. McClelland, to give preliminary plat approval of Sugar Mill Pond, Phase 10, subject to the following: a) acceptance of City Engineer Dax Douet's letter dated October 2, 2013 subject to the following conditions: 1) Re: the Lafayette Areawide Development Review Committee letter dated September 19, 2013; include the waiver of Item 5 under Plat Revisions and modify Item 1 under Conditions to read 5 feet (5'); and the vote was as follows:

YEAS: Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: Ritter

Motion was approved.

ORDINANCES FOR INTRODUCTION

AGENDA ITEM 10. Annexation Ordinance No. 364-2013 – An ordinance of the City of Youngsville, Louisiana amending the official map of the City providing for the annexation of additional land into the corporate limits of the City of Youngsville, being the Joseph Warren Marquardt property near the southwest intersection of Savoy Road and Decon Road. A motion was offered by Ms. Burley, seconded by Ms. McClelland, to introduce Annexation Ordinance No. 364-2013 an ordinance of the City of Youngsville, Louisiana amending the official map of the City providing for the annexation of additional land into the corporate limits of the City of Youngsville, being the Joseph Warren Marquardt property near the southwest intersection of Savoy Road and Decon Road; and the vote was as follows:

YEAS: Burley, Bernard, Barbier, McClelland

NAYS: None
ABSENT: Ritter
Motion was approved.

ORDINANCE FOR FINAL ADOPTION

AGENDA ITEM 11. Ordinance No. 366-2013 – An ordinance to restrict parking within areas that are reserved for certain disabled persons within the City of Youngsville, Louisiana. A motion was offered by Ms. Burley, seconded by Mr. Bernard to adopt Ordinance No. 366-2013 an ordinance to restrict parking within areas that are reserved for certain disabled persons within the City of Youngsville, Louisiana, and the vote was as follows:

YEAS: Burley, Bernard, Barbier, McClelland
NAYS: None
ABSENT: Ritter
Motion was approved.

UPDATES

AGENDA ITEM 12. Sewer Project Updates

- a) Détente Road Sewer System Project – Contractor: C-D Utilities. The contractor has installed the pump station wet well and is installing the gravity system and force main.. The contractor expects to finish ahead of schedule.
- b) La Hwy 89/Fortune Road Pump Station and Force Main Project – Contractor: M.P. Dumesnil. The wet well for the pump station has been installed as well as the force main. The remaining work includes valve installations, connection to existing pump station, electrical and controls.
- c) La Hwy 89 South Pump Station and Force Main Project. Bids were received and the low bidder was M.P. Dumesnil.
- d) Sewer System Improvements Project – LCDBG FY 2013 (Church Street Pump Station Upgrade and Crepe Myrtle Trailer Park Pump Station – The plans have been approved and waiting on the State to give authorization to advertise for bids.

ENGINEERING UPDATES – C. H. FENSTERMAKER – DAX DOUET

AGENDA ITEM 13. Chemin Metairie Parkway, Phase II (Project No. 2032601.02C), Contractor: Cecil Perry Improvement, LLC. Project is 99% complete and contractor is working on the punch list. Slemco continues to work on the street lighting.

AGENDA ITEM 14. Reconstruction of Bonin Road and Chemin Metairie – 2011 Road Improvements (Project No. 2043981.4CC). Contractor: Cecil Perry Improvement, LLC. Bonin Road is open and heavy construction has started on Chemin Metairie. Project is 65% complete.

AGENDA ITEM 15. Highway 89 Downtown Revitalization (Project No. 2043981.4EC). Contractor: Merrick, LLC. Project is 89% complete and landscaping continues. Contractor is finishing the curbing, and approximately 100' of sidewalk and roadway asphalt work.

AGENDA ITEM 16. Sports Complex (Project No. 2043981.3YC). Contractor: Trahan Construction. Project is 58% complete. All sporting fields have been sprigged with grass, artificial turf to be installed, pavilions are coming up, review of building plans are ongoing and fabrication process to begin. The pond is near completion and the contractor is ready to start finalizing the parking lots.

Architect Mark Lalande presented the final Opinion of Probable Cost to the Council for the Community Center and asked for authorization to advertise for bids. A motion was offered by Mr. Barbier, seconded by Mr. Burley, to authorize the advertisement for the base bid (construction of the building) and Alternate No. 1 (parking area) for the Youngsville Community Center, and the vote was as follows:

YEAS: Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: Ritter

Motion was approved.

AGENDA ITEM 17. Water Storage Tank (Project No. 2043891.4WC). Dax Douet said that plans are complete and the DHH permit has been received.

AGENDA ITEM 18. Roundabout at LA 89 and Fortune Road (Project No. 2043981.4IC). Preliminary plans are complete.

AGENDA ITEM 19. Ogden Street Water Project. Project is complete.

AGENDA ITEM 20. Proposal for 8" Waterline from Savoy Road to Decon Road & Decon Road North & South. Mayor Viator asked for Council approval to design the waterline project because the City has obtained a grant for \$19,600. He stated that the estimated cost is \$157,200 and that Louis Anzalone will be constructing some of the line and bearing the costs. Council took no action at this time because they want to see the sewer projects finished first. The grant is good for three (3) years.

FINANCIAL REPORTS

AGENDA ITEM 21. September, 2013 Finance Report Approval. A motion was offered by Mr. Bernard, seconded by Ms. McClelland, to approve the September, 2013 Financial Report, and the vote was as follows:

YEAS: Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: Ritter

Motion was approved.

APPROVAL OF MINUTES

AGENDA ITEM 22. Minutes of Regular Meeting of September 12, 2013. A motion was offered by Mr. Barbier, seconded by Mr. Bernard, to approve the minutes of September 12, 2013, and the vote was as follows:

YEAS: Burley, Bernard, Barbier

NAYS: None

ABSENT: Ritter, McClelland (absent at time of voting)

Motion was approved.

AGENDA COMMENTS, ANNOUNCEMENTS

Mayor Viator reminded everyone to go vote on October 19th.

Mr. Barbier stated that the Volunteer Fire Department is in need of volunteers.

A motion to adjourn was offered by Ms. Burley, seconded by Ms. McClelland, and unanimously carried.

There being no further business to come before the Council, Mayor Viator adjourned the meeting.

/s/ Wilson B. Viator, Jr.
Wilson B. Viator, Jr., Mayor

/s/ Rebecca L. Gondron
Rebecca L. Gondron, City Clerk

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, NOVEMBER 14, 2013 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson B. Viator, Jr., Mayor Pro Tempore Brenda Burley (Div. B), Councilman Ken Ritter (Div. A), Councilman A.J. Bernard (Div. C), Councilman Tim Barbier (Div. D), Councilwoman Dianne McClelland (Div. E)

ABSENT: None

STAFF: Rick Garner (CEO), Sally Angers (Asst. City Clerk), Charles Langlinais (City Manager), George Knox (City Attorney)

GUESTS: Dax Douet (C.H. Fenstermaker & Associates), Mark Lalande (Architect), Susan Richard, (Domingue, Szabo & Associates), Andre Montagnet, Van Coussan, Gary Williams, Teddy Beaulieu, Robert Daigle, Byron Knott, Ted Clark, Donald Simon, Teresa Green, Dana Martin, Rickey Boudreaux, Larry Graffeo, Jerry Wiley, Andrew Bellard, Tim & Charissa Guillory, Brian West, John Smecken, Linda Meaux, Dawn Fournier, Theresa M. Fuhrer, Bob Fuhrer, Larry Romero, Bill McDonald, Bob Crist, Bob Travasos, Gwen Travasos and Dale Langlinais

Mayor Viator called the meeting of November 14, 2013 to order and asked Councilman Tim Barbier to lead the prayer and pledge.

AGENDA ITEM 1. Discuss Public Safety. Councilman Tim Barbier stated that he requested this item be place on the agenda because that there have been a couple of recent events that warranted traffic control. He said that there were no police officers directing traffic when the Circus was in town so the City's public works employees had to handle this. Mr. Barbier added that there is only one officer at the Ernest Gallet School crossing but if he is called out there is no one and the City's public works employees were also helping out with this. He expressed that traffic control is a police department's duty and public works employees are not trained and should not be doing this. He made a plea to the Police Chief to take over all traffic control.

Mayor Viator informed the Council that when he requests traffic control officers, Chief Menard says that he does not have any spare officers. He said that he pulled the public works employees off of Ernest Gallet because they are not trained and because one of the Police Officers who was passing by the Circus reprimanded the public works employees when they were doing the traffic control at the Circus.

Ms. Burley suggested that the Lafayette Sheriff's department officers be hired and pay for it out of the Police Department fund if Chief Menard does not provide the necessary officers.

Mr. Ritter said that he had a conversation with the Chief and he is in the process of reassigning a person to traffic.

AGENDA ITEM 2. Discuss increasing speed limit on Chemin Metairie Parkway Phase II from 45 mph to 55 mph. Mayor Viator said that he has received many calls requesting the speed limit be increased on Chemin Metairie Parkway from Détente to Hwy 90. He said that after discussion with

City Engineer Dax Douet, they agreed to do a traffic study which will include the number of cars that travel that section of the roadway and the speed at which they are traveling it.

Mr. Douet stated that he will take care of doing the study and bring the results back to the Council when completed.

AGENDA ITEM 3. Discuss 2013 Overlay Road Project. Motion by Ms. Burley, seconded by Mr. Barbier to approve the list for the Road Improvements Project for 2013-2014 as presented by Engineer, Andre Montagnet, at a cost of \$550,000 and to send a request to the Lafayette City Parish Government requesting that they fund at least ½ of the S. Larriviere portion of the project, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Prior to the vote, Mr. Montagnet presented a cost estimate of \$550,000 to overlay and/or reconstruct the following six (6) roadways:

1. Copper Meadow Blvd – from Hwy 89 to Green Springs Road
2. Crestmont Blvd – from Mill Pond Rive to Field Crest Parkway
3. Filed Crest Parkway – from Hwy 92 to Crestmont Blvd.
4. Lahasky Drive – from Shadow Brook to Cul de Sac
5. S. Larriviere – from Almonaster to Investment Drive
6. Durel Drive – from Almonaster Road to Sewer Lift Station.

Mayor Viator stated that there is \$250,000 appropriated in the current budget and presented a current 2013 Projects List showing the status of all road projects and additional funds available to cover the remaining obligations. He suggested that the Council leave off S. Larriviere at this time and send a request to the Lafayette Consolidated Government to fund at least half of this portion of the project.

PLAT/SUBDIVISIONS

AGENDA ITEM 4. Request for Preliminary Plat Approval of Sugar Mill Pond, Phase 11, along Savoy Road. Motion by Mr. Barbier, seconded by Ms. Burley, to give preliminary plat approval for Sugar Mill Pond, Phase 11, Commercial Development along Savoy Road subject to the following:

a) acceptance of City Engineer Dax Douet's recommendations in a letter dated November 6, 2013 subject to the following conditions: 1) waive Item D; 2) modify Item E to state "two (2) driveways"; 3) modify F to state "a conflict level of 0"; 4) modify J to add that the developer will share equally in the cost to install a pump station and force main to the city sewer plant: and 5) modify K to state that the developer shall pay a \$30 per front foot cost for the installation of a waterline, and the vote was as follows:

Yeas: Ritter, Burley, Bernard, Barbier, McClelland

Nays: None

Absent: None

Motion was approved.

Prior to the voting, Mayor Viator stated that he recommends that the City install the water and sewer along Savoy Road and that the developers pay a front footage fee to cover the cost of the water and share equally in the cost of the sewer. There was no objection from the Council.

RESOLUTIONS

AGENDA ITEM 5. Resolution No. 2013-20 – A resolution providing for canvassing the returns and declaring the result of the special election held in the City of Youngsville, State of Louisiana, on Saturday, October 19, 2013, to authorize the levy of a 4% hotel occupancy tax. A motion was offered by Ms. McClelland, seconded by Ms. Burley, to adopt Resolution No. 2013-20 a resolution providing for canvassing the returns and declaring the result of the special election held in the City of Youngsville, State of Louisiana, on Saturday, October 19, 2013, to authorize the levy of a 4% hotel occupancy tax, and the vote was as follows:

Yeas: Ritter, Burley, Bernard, Barbier, McClelland

Nays: None

Absent: None

Motion was approved.

AGENDA ITEM 6. Resolution No. 2013-21 - A resolution requesting financial assistance from the State of Louisiana under the Fiscal Year 2013-2014 Local Government Assistance Program and Community Water Enrichment Fund program. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to adopt Resolution No. 2013-21, a resolution requesting financial assistance from the State of Louisiana under the Fiscal Year 2013-2014 Local Government Assistance Program and Community Water Enrichment Fund program, and the vote was as follows:

Yeas: Ritter, Burley, Bernard, Barbier, McClelland

Nays: None

Absent: None

Motion was approved.

ORDINANCES FOR INTRODUCTION

AGENDA ITEM 7. Ordinance No. 367-2013 -An ordinance levying within the City of Youngsville, State of Louisiana, effective January 1, 2014, a tax of four percent (4%) (the “tax”) upon the rent or fee charged for the occupancy of hotel rooms within the city, levying and providing for the assessment, collection, payment and dedication of the proceeds of such tax and the purposes for which the proceeds of the tax may be expended. A motion was offered by Ms. McClelland, seconded by Ms. Burley, to introduce Ordinance No. 367-2013, an ordinance levying within the City of Youngsville, State of Louisiana, effective January 1, 2014, a tax of four percent (4%) (the “tax”) upon the rent or fee charged for the occupancy of hotel rooms within the city, levying and providing for the assessment, collection, payment and dedication of the proceeds of such tax and the purposes for which the proceeds of the tax may be expended, and the vote was as follows:

Yeas: Ritter, Burley, Bernard, Barbier, McClelland

Nays: None

Absent: None

Motion was approved.

AGENDA ITEM 8. Ordinance No. 357.1-2013 - An ordinance to amend and re-enact Ordinance No. 357-2013 performance land use regulations within the city limits of the City of Youngsville,

Louisiana. A motion was offered by Mr. Ritter, seconded by Ms. McClelland to introduce Ordinance No. 357.1-2013 an ordinance to amend and re-enact Ordinance No. 357-2013 performance land use regulations within the city limits of the City of Youngsville, Louisiana, and the vote was as follows:

Yeas: Ritter, Burley, Bernard, McClelland

Nays: Barbier

Absent: None

Motion was approved.

Before the voting took place, much discussion was held. Mr. Ritter stated that the development of the Land Use Ordinance was a one year process and it was always the intent that this ordinance would complement the Traditional Neighborhood Development (TND) regulations, not replace them. He said that it was an error that the wording in the ordinance did not exclude TND's.

Mr. Barbier said that he was concerned that this amendment would be taking authority away from the Council.

Ms. McClelland stated that the exclusion of TND's from the Land Use Ordinance does not negate the authority of the Council to make changes.

Developer Robert Daigle said that he specifically asked if it would apply to TND's at one of the public hearings when the Landscape Ordinance was being developed, and he was guaranteed that it would not. He urged the Council to make the correction.

Mr. Tim Guillory, resident in Sugarmill Pond, requested that the Council not introduce the amendment to the ordinance.

ORDINANCE FOR FINAL ADOPTION

AGENDA ITEM 9. Annexation Ordinance No. 364-2013 – An ordinance of the City of Youngsville, Louisiana amending the official map of the City providing for the annexation of additional land into the corporate limits of the City of Youngsville, being the Joseph Warren Marquardt property near the southwest intersection of Savoy Road and Decon Road. A motion was offered by Ms. McClelland, seconded by Ms. Burley, to adopt Annexation Ordinance No. 365-2013 an ordinance of the City of Youngsville, Louisiana amending the official map of the City providing for the annexation of additional land into the corporate limits of the City of Youngsville, being the Joseph Warren Marquardt property near the southwest intersection of Savoy Road and Decon Road, and the vote was as follows:

Yeas: Ritter, Burley, Bernard, Barbier, McClelland

Nays: None

Absent: None

Motion was approved.

AGENDA ITEM 10. Ordinance No. 265.1-2013 – An ordinance of the City of Youngsville, Louisiana replacing Ordinance No. 265 limiting the use of some public streets of the City of Youngsville by certain vehicles with three (3) or more axles. A motion was offered by Ms. Burley, seconded by Mr. Ritter, to adopt Ordinance No. 265.1-2013, an ordinance of the City of Youngsville, Louisiana replacing Ordinance No. 365 limiting the use of some public streets of the

City of Youngsville by certain vehicles with three (3) or more axles as amended, and the vote was as follows:

Yeas: Ritter, Burley, Bernard, Barbier, McClelland

Nays: None

Absent: None

Motion was approved

Before the vote took place, it was noted that the ordinance added Maxie Duhon Road beginning 126 feet from Bonin Road.

AGENDA ITEM 11. Ordinance No. 134.3-2013 - An ordinance to amend and re-enact Ordinance No. 134.2 prescribing the rates, charges and deposits on water, sewage, solid waste and recycle service accounts served by the City of Youngsville, Louisiana. A motion was offered by Ms. Burley, seconded by Ms. McClelland, to adopt Ordinance No. 134.3-2013 an ordinance to amend and re-enact Ordinance No. 134.2 prescribing the rates, charges and deposits on water, sewage, solid waste and recycle service accounts served by the City of Youngsville, Louisiana, and the vote was as follows:

Yeas: Ritter, Burley, Bernard, Barbier, McClelland

Nays: None

Absent: None

Motion was approved

UPDATES

AGENDA ITEM 12. Tim Robichaux – Update on Sports Complex. Mayor Viator stated that Mr. Robichaux was attending a BYYA Board meeting. He said that the City is trying to work with BYYA but if an agreement cannot be reached, the City will start their own leagues. Mr. Ritter asked that an update be given prior to any final decision being made

Mayor Viator also reported that Mr. Robichaux had met with both soccer associations and is moving forward to finalize the terms of the one year agreement. He is continuing to work on the master schedule of events and tournaments, sponsorships, sponsorship signage, score boards and researching facility rental fees, hours of operation, risk management and other components of operation.

AGENDA ITEM 13. Sewer Project Updates – Susan Richard – Domingue, Szabo & Associates

a) Détente Road Sewer System Project – Contractor: C-D Utilities. The contractor has installed the pump station wet well and is installing the gravity system and force main. The contractor expects to finish ahead of schedule.

b) La Hwy 89/Fortune Road Pump Station and Force Main Project – Contractor: M.P. Dumesnil. The force main work is complete with the exception of final dressing and hydro-seeding. Once the pump station is operational, the Cracker Barrel station sewer service will be connected to the pump station.

c) La Hwy 89 South Pump Station and Force Main Project. The contractor has laid approximately 3900 feet of 10” force main and has cleared the pump station site. The project is 12% complete.

d) Sewer System Improvements Project – LCDBG FY 2013 (Church Street Pump Station Upgrade and Crepe Myrtle Trailer Park Pump Station). The plans have been approved. The City is waiting on the LA Office of Community Development (OCD) to give authorization to advertise for bids. OCD said they are waiting for the federal government to release the funds.

ENGINEERING UPDATES – C. H. FENSTERMAKER – DAX DOUET

AGENDA ITEM 14. Chemin Metairie Parkway, Phase II (Project No. 2032601.02C), Contractor: Cecil Perry Improvement, LLC. Contractor is near completion of the punch list items and the project is within the 45 day lien period.

Dax Douet stated that the Chemin Metairie Parkway waterline project bid opening is December 11, 2013. He added that grant money has been received to stripe on Chemin Metairie Parkway from Rouses' to create bike lanes.

AGENDA ITEM 15. Reconstruction of Bonin Road and Chemin Metairie – 2011 Road Improvements (Project No. 2043981.4CC). Contractor: Cecil Perry Improvement, LLC. Bonin Road is open and heavy construction is ongoing on Chemin Metairie which is going much faster than Bonin Road with less traffic. Project is 70% complete.

AGENDA ITEM 16. Highway 89 Downtown Revitalization (Project No. 2043981.4EC). Contractor: Merrick, LLC. Project is 100% complete and inspection was held on November 4, 2013. Engineer will recommend the start of the 45 day lien period.

AGENDA ITEM 17. Sports Complex (Project No. 2043981.3YC). Contractor: Trahan Construction. Project is 62% complete. Turf on baseball fields is complete. Contractor is working on pavilions, maintenance building, pump house and parking lots. Fabrication drawings and steel fabrication for main buildings is underway. Architect Mark Lalande said that there were no buildings on site yet and that the contractor is behind schedule.

AGENDA ITEM 18. Water Storage Tank (Project No. 2043891.4WC). Project is being advertised with a bid opening date of December 18, 2013.

AGENDA ITEM 19. Roundabout at LA 89 and Fortune Road (Project No. 2043981.4IC). Plans have been submitted to DOTD and right of way plats will not be released until DOTD gives final approval.

FINANCIAL REPORTS

AGENDA ITEM 20. October, 2013 Finance Report Approval. A motion was offered by Mr. Bernard, seconded by Ms. Burley, to approve the October, 2013 Financial Report, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

APPROVAL OF MINUTES

AGENDA ITEM 21. Minutes of Regular Meeting of October 10, 2013. A motion was offered by Mr. Barbier, seconded by Mr. McClelland, to approve the minutes of October 10, 2013, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

AGENDA COMMENTS, ANNOUNCEMENTS

Mayor Viator made the following announcement: *“Notice is hereby given that the City of Youngsville, State of Louisiana (the “City”), plans to consider a resolution at its meeting on January 9, 2014 at 6:00 p.m. at the City Hall, 305 Iberia Street, Youngsville, Louisiana, authorizing an election to be held within the City on November 4, 2014, to approve the rededication of a 1% sales and use tax currently being levied and collected by the City.”*

Mayor Viator stated that this election would be to get voter approval to make the rededication of the ½ of 1% of the 1981 Sales Tax permanent.

A motion to adjourn was offered by Ms. Burley, seconded by Ms. McClelland, and unanimously carried.

There being no further business to come before the Council, Mayor Viator adjourned the meeting.

/s/ Wilson B. Viator, Jr.
Wilson B. Viator, Jr., Mayor

/s/ Rebecca L. Gondron
Rebecca L. Gondron, City Clerk

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, DECEMBER 12, 2013 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson B. Viator, Jr., Mayor Pro Tempore Brenda Burley (Div. B), Councilman Ken Ritter (Div. A), Councilman A.J. Bernard (Div. C), Councilman Tim Barbier (Div. D), Councilwoman Dianne McClelland (Div. E)

ABSENT: None

STAFF: Rick Garner (CEO), Becky Gondron (City Clerk), Charles Langlinais (City Manager), George Knox (City Attorney), Tim Robichaux (Sports Complex Director)

GUESTS: Dax Douet (C.H. Fenstermaker & Associates), Mark Lalande (Architect), Earl Menard (Police Chief), Gary P. Williams, Carlos Broussard, Dana Martin, Van Coussan, Gene & Joyce Hamilton, Linda Meaux, Donald Simon, Larry Graffeo, Teddy Beaulieu, Leonard Hebert, Janna Quebedeaux, Rickey Boudreaux, James Abshire, Larry Romero, Brian West, Dale & Brenda Langlinais

Mayor Viator called the meeting of December 12, 2013 to order and called upon Councilman A.J. Bernard to lead the prayer and pledge.

AGENDA ITEM 1. Al Theriot – Discuss New Subdivision Development on Détente Road. Mr. Theriot requested a waiver to the Land Use Ordinance for the digging of an additional pond since the original pond being excavated was approved and started prior to the land use ordinance being adopted. A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to recommend that Mr. Theriot go before the Lafayette Planning Commission prior to any Council approval, and the vote was as follows:

YEAS: Ritter, Curley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Prior to the voting Mr. Douet stated that this piece of property has never been platted. He said that in 2008, when the first pond was dug, there was no Land Use Ordinance. Mr. Douet stated that the current pond is considered a dirt pit because the property has not gone before the Planning Commission nor the Council for approval and is a Conflict of 7 in the Land Use Ordinance. Conflict 7 requires a 600 foot buffer which would eliminate the ability to dig a second pond as requested by Mr. Theriot.

Mr. Theriot stated that he bought the land in 2008 and wanted to create a nice 40 acre lake effect and small retention ponds for the development. He said that his intention is to fill in and raise the low land area using the dirt from the proposed 10 acre lake that he is requesting the variance for.

Ms. Burley said that she sold the property to Mr. Theriot in 2008 with the understanding that he was going to develop it into a subdivision. She said that he needs to comply like the other developers and go before the Planning Commission.

AGENDA ITEM 2. Discuss Youngsville Police Department Invoices. A motion was offered by Mr. Barbier, seconded by Ms. McClelland, to pay the current Police Department invoices immediately and any future invoices be paid on time and request the Police Chief to comparison shop before making purchases, and the vote was as follows:

YEAS: Ritter, Curley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Prior to the motion being made, Mayor Viator stated that over the months he has continued getting Police Department invoices from vendors in Lafayette, and Broussard even though there are vendors in Youngsville that provide the same service. He said that he repeatedly has requested that the Police Department at least get competitive quotes from the local businesses. Mayor Viator stated that he is not going to authorize payment of the invoices but if the Council chooses to do so, they can. He said the Youngsville Fire Department and the City consider local vendors first and if the Police Department cannot support the local businesses how can they expect them to stay in business and bring in tax dollars that fund their department. He said he understands purchasing outside of the City if the service or merchandise cannot be provided locally or cost prohibitive.

Police Chief Menard replied by stating that he tries to deal with the local businesses. He said he defends his actions to purchase out of the city because the safety of his personnel is very important and to do the very best he can with taxpayer dollars. He said there has been much talk about him not purchasing locally, but he has come to trust the businesses he is dealing with and will continue to do so. Chief Menard said that he does utilize local businesses as much as possible but when it comes to getting his units back on the road quickly he uses the quickest avenue.

Mr. Barbier said that to not pay bills is a reflection on the City of Youngsville. He said that relationships and confidence with vendors is very important but also agrees that if all is equal, local vendors should be used. He said that the Council should not be micromanaging any department and that is why a budget is approved at the beginning of each fiscal year.

Mayor Viator concluded that he does not see any attempt by the Chief to give the local tire company a chance to provide the service. He reiterated that if we expect the Youngsville businesses to survive, the City as a public entity, must support them.

Mr. Ritter said that the Mayor's effort to get the Police Department to purchase locally is important and asked the Police Department to give local vendors a chance. He said he is not comfortable in having a policy that dictates where purchases should be made and that this is not the Council's responsibility.

PLAT/SUBDIVISIONS

AGENDA ITEM 3. Request for Preliminary Plat Approval of Sugar Ridge, Phase III, Residential Development, 109 Lots, 88.89 Acres. Motion by Ms. McClelland, seconded by Mr. Barbier, to give preliminary plat approval for Sugar Ridge, Phase III, Residential Development, subject to the following: a) acceptance of City Engineer Dax Douet's recommendations in a letter dated December 4, 2013, and the vote was as follows:

Yeas: Ritter, Bernard, Barbier, McClelland

Nays: None

Absent: Burley (absent at time of vote)

Motion was approved.

RESOLUTIONS

AGENDA ITEM 4. Resolution No. 2013-22 – A resolution of Acceptance for the Hwy 89 Downtown Street Improvements Project, Phase 1.

Mr. Douet said that throughout the duration of the project there have been overruns mostly due to poor conditions of existing drives and the asphalt road. The final changeorder is in the amount of \$46,684.04 which will increase the construction budget by \$25,396.11. Douet said the original budget was \$884,116.70 and the final cost is \$909,512.81.

A motion was offered by Ms. McClelland, seconded by Ms. Burley, to authorize the Mayor to execute Changeorder No. 6 for the Hwy 89 Downtown Street Improvements Project, Phase 1 in the amount of \$46,684.04, and the vote was as follows:

Yeas: Ritter, Burley, Bernard, Barbier, McClelland

Nays: None

Absent: None

Motion was approved

A motion was offered by Ms. McClelland, seconded by Mr. Ritter, to adopt Resolution No. 2013-22 a Resolution authorizing and directing the Mayor to execute for and on behalf of the City of Youngsville of the Parish of Lafayette, Louisiana, an Act of Acceptance from Merrick Construction, LLC Contractor, pertaining to the completion of a contract for La Hwy 89 Downtown Street Improvements, Phase I Project (Iberia Street to intersection of LA Hwy 89 & LA Hwy 734), and the vote was as follows:

Yeas: Ritter, Burley, Bernard, Barbier, McClelland

Nays: None

Absent: None

Motion was approved.

ORDINANCES FOR FINAL ADOPTION

AGENDA ITEM 5. Ordinance No. 367-2013 -An ordinance levying within the City of Youngsville, State of Louisiana, effective January 1, 2014, a tax of four percent (4%) (the “tax”) upon the rent or fee charged for the occupancy of hotel rooms within the city, levying and providing for the assessment, collection, payment and dedication of the proceeds of such tax and the purposes for which the proceeds of the tax may be expended. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to adopt Ordinance No. 367-2013, an ordinance levying within the City of Youngsville, State of Louisiana, effective January 1, 2014, a tax of four percent (4%) (the “tax”) upon the rent or fee charged for the occupancy of hotel rooms within the city, levying and providing for the assessment, collection, payment and dedication of the proceeds of such tax and the purposes for which the proceeds of the tax may be expended, and the vote was as follows:

Yeas: Ritter, Burley, Bernard, Barbier, McClelland

Nays: None

Absent: None

Motion was approved.

AGENDA ITEM 6. Ordinance No. 357.1-2013 - An ordinance to amend and re-enact Ordinance No. 357-2013 performance land use regulations within the city limits of the City of Youngsville, Louisiana. A motion was offered by Mr. Ritter, seconded by Ms. McClelland to adopt Ordinance No. 357.1-2013 an ordinance to amend and re-enact Ordinance No. 357-2013 performance land use regulations within the city limits of the City of Youngsville, Louisiana as amended, and the vote was as follows:

Yeas: Ritter, Burley, Barbier, McClelland

Nays: None

Absent: Bernard (absent at time of vote)

Motion was approved.

Prior to the voting, Rick Garner CEO, requested an amendment to the ordinance to add the definition of "Mobile Home Park" and to re-establish mobile home parks from Land Use Type "High Density Multi-Family Residential Land Use (R-3)" to "General Business Land Use (GB)".

Upon questioning by Ms. McClelland, Mr. Garner explained that the existing Mobile Home Park ordinance does not prescribe how single mobile homes are dealt with unless placed in a Mobile Home Park and the reason it is being moved from R-3 to GB is because a Mobile Home Park is a commercial business and as such should follow the guidelines of a business. He said a single mobile home on a single piece of vacant property is classified as R-2.

Mr. Ritter said that this change will differentiate between someone who wants to move mobile homes into the community as an income producing business versus someone who has a traditional single mobile home and living in it.

ORDINANCES FOR INTRODUCTION

AGENDA ITEM 7. Ordinance No. 273.1-2013 – An ordinance amending Ordinance No. 273 pertaining to mobile home parks. A motion was offered by Ms. McClelland, seconded by Ms. Burley, to table introduction of Ordinance No. 273.1-2013 until the next meeting in order for the Council to be able to review the recommended changes, and the vote was as follows:

Yeas: Burley, Bernard, Barbier, McClelland

Nays: Ritter

Absent: None

Motion was approved.

UPDATES

AGENDA ITEM 8. Tim Robichaux – Update on Sports Complex. Mr. Robichaux gave the following update for the Sports Complex:

- Lauren Houston has been hired as secretary for the Sports Complex team. She is a resident of Youngsville, graduate of LSU in Sports Administration and played all four (4) years on the LSU softball team.
- Youngsville Sports Complex website should be up and running in January 2014.
- Expect an answer soon about facility naming rights.
- BYYA has accepted the terms for a one year agreement and the intent is for the Sport Complex to consider forming an in-house program under Youngsville Parks and Recreation Department.

Mayor Viator agreed with Mr. Robichaux that it is in the best interest of the City of Youngsville residents to continue with BYYA for at least a year, since the complex is not complete and the City does not want to disrupt the play of the leagues but the intent is to transition into a City run program.

Mr. Ritter is in support of the transition into the City of Youngsville forming its' own program because in the end it will present the best value and the best experience for the residents and it will not leave anyone in BYYA out. He said BYYA has done a great job with the resources that they have and a great group of volunteers and the one year agreement will give everyone a chance to get to know the facility, parents and players.

Mr. Robichaux said that this is a one year commitment and the dynamics are changing. He said that he has a good relationship with the Broussard Parks and Recreation Department and they are headed in the same direction. He said with the new Youngsville Sports Complex facility and the new Broussard facility the City has positioned itself into possibly hosting a 2016 World Series. Robichaux said there are a lot of benefits to be offered to the residents, including a possible rate reduction and being able to play in your home town. He concluded by stating that he is going to be placed on the board of BYYA and will help them because this will benefit both the Youngsville and Broussard youth.

AGENDA ITEM 9. Sewer Project Updates – Mayor Viator reported the updates for the Sewer project in the absence of Susan Richard, DSA Engineer.

a) Détente Road Sewer System Project – Contractor: C-D Utilities: Contractor has installed the pump station wet well and the gravity sewer system and is completing the force main work, at which time the pipes will be pressure tested. They are installing the piping for the pump station then will install the pumps and control panel for the pump station. They project to finish ahead of schedule, weather permitting.

b) La Hwy 89/Fortune Road Pump Station and Force Main Project – Contractor: MP Dumesnil Construction Co. The pumps and controls have been installed in the pump station. They are preparing for the pump station start up and testing. The force main work is complete with the exception of hydro-seeding. Once the pump station is operational, the Cracker Barrel station sewer service will be connected to the pump station.

c) La Hwy 89 South Pump Station and Force Main Project – MP Dumesnil Construction Co.: The force main installation is complete up to the pump station site. The contractor is installing the wet well for the pump station.

d) Sewer System Improvements Project – LCDBG FY 2013 (Church Street Pump Station Upgrade and Crepe Myrtle Trailer Park Pump Station). The Louisiana Office of Community Development has authorized the City to advertise for bids. The bid opening is January 7, 2014.

ENGINEERING UPDATES – C. H. FENSTERMAKER – DAX DOUET

AGENDA ITEM 10. Chemin Metairie Parkway, Phase II (Project No. 2032601.02C), Contractor: Cecil Perry Improvement, LLC. Contractor is near completion of the punch list items and the project is within the 45 day lien period.

Dax Douet presented a letter dated December 5, 2013 which outlined the results of the speed study on Chemin Metairie Parkway, Phase II. The letter stated that the study revealed a 85th percentile speed of 61 miles per hour, an average travel speed of 53 miles per hour and 20th percentile speed of 46 miles per hour. He said that Chemin Metairie Parkway is now posted at 45 miles per hour and the curves were designed for that speed. He suggested putting out additional speed signs if the limit remains at 45 mph.

After discussion, the Council took no action on increasing the speed and suggested putting out speed trailers to make motorists aware of their speed.

AGENDA ITEM 11. Chemin Metairie Waterline Bid Award. A motion was offered by Ms. Burley, seconded by Ms. McClelland, to award the bid for the Chemin Metairie Waterline to the apparent low bidder BIHM Construction, Inc. in the amount of \$496,152.20 and authorize the Mayor to execute the contract, all as recommended in a letter from CH Fenstermaker dated December 11, 2013, and the vote was as follows:

Yeas: Ritter, Burley, Bernard, Barbier, McClelland

Nays: None

Absent: None

Motion was approved.

Prior to the motion, Mr. Douet stated that this is part of the Facility Planning grant. He said that the bid came in under the engineering estimate of \$570,000 and that the remaining engineering and inspection cost is estimated to be \$36,190.02.

Mayor Viator added that he plans on asking the Legislature to allocate the remaining grant funds, estimated to be \$300,000 to \$500,000, to the Community Center Project.

AGENDA ITEM 12. Reconstruction of Bonin Road and Chemin Metairie – 2011 Road Improvements (Project No. 2043981.4CC). Contractor: Cecil Perry Improvement, LLC. The first concrete section is estimated to be complete in two (2) weeks and at that time the roads coming out of the subdivisions will be opened.

AGENDA ITEM 13. Highway 89 Downtown Revitalization (Project No. 2043981.4EC). Contractor: Merrick, LLC. Project is 100% complete and inspection was held on November 4, 2013. Engineer recommended start of 45 day lien period and is in the process of verifying final quantities.

This action was taken during Agenda Item No. 4 discussion.

AGENDA ITEM 14. Sports Complex (Project No. 2043981.3YC). Contractor: Trahan Construction. Project is 70% complete. Mr. Douet stated that Trahan Construction is requesting an extension of the December 15, 2013 completion date due to the delays incurred for the approval of the structural steel framing shop drawing submittals and fabrication of the four main building structures and the additional scope of services imposed by the project. He said that he recommends that the project completion deadline be extended to no later than February 28, 2013.

A motion was offered by Ms. Burley, seconded by Mr. Ritter, to approve the recommendation of Dax Douet, Engineer with C. H. Fenstermaker and Associates in a letter dated December 4, 2013,

to extend the Sports Complex Project contract completion deadline from December 15, 2013 to February 28, 2014, and the vote was as follows:

Yeas: Ritter, Burley, Bernard, Barbier, McClelland

Nays: None

Absent: None

Motion was approved.

Mayor Viator stated that if the project is not substantially complete by February 28, 2014 then liquidated damages will be implemented.

Angie Trahan, Trahan Construction, said that her only concern is the softball building which the current expected delivery date is the end of January. She said that they are trying to expedite this.

Dax Douet spoke about the water and sewer on Savoy Road. He said that it is more economical to run it through the Sports Complex Property, therefore, at the request of the Mayor he will ask Trahan Construction to give a quote on doing this as a change order since they are the contractor on Trahan and Savoy Road.

AGENDA ITEM 15. Water Storage Tank (Project No. 2043891.4WC). Bid opening date is December 18, 2013 at 2:00 pm.

AGENDA ITEM 16. Roundabout at LA 89 and Fortune Road (Project No. 2043981.4IC). DOTD is estimating that the project will be bid out in the fall of 2014.

FINANCIAL REPORTS

AGENDA ITEM 17. November, 2013 Finance Report Approval. A motion was offered by Mr. Bernard, seconded by Mr. Barbier, to approve the November, 2013 Financial Report, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

APPROVAL OF MINUTES

AGENDA ITEM 18. Minutes of Special Meeting of October 29, 2013 and Regular Meeting of November 14, 2013. A motion was offered by Ms. Burley, seconded by Ms. McClelland, to approve the minutes of the meetings held on October 29, 2013 and November 14, 2013, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

AGENDA COMMENTS, ANNOUNCEMENTS

Mayor Viator announced that the Christmas Luncheon will be on December 23rd and George Knox complemented Parks Director Tim Robichaux for doing an outstanding job.

A motion to adjourn was offered by Ms. Burley, seconded by Ms. McClelland, and unanimously carried.

There being no further business to come before the Council, Mayor Viator adjourned the meeting.

/s/ Wilson B. Viator, Jr.
Wilson B. Viator, Jr., Mayor

/s/ Rebecca L. Gondron
Rebecca L. Gondron, City Clerk