

CITY TREASURER – CITY OF YOUNGSVILLE

Department/Agency of position:

City of Youngsville Finance Department/City Treasurer

Location of position:

Youngsville, LA

Wage/Salary:

DOQ

Date Posted:

Wednesday, October 18, 2017

Closing Date:

Tuesday, October 31, 2017

Job Description:

The City Treasurer is a member of the City of Youngsville's senior management team and is responsible for managing the City's financial operations including but not limited to: budget development, accounting and auditing, debt management, investment of funds, accounts payable, purchasing, contracts, grants, and payroll.

This position's duties include the following:

- To ensure quality customer service and fiscal accountability to the citizens of Youngsville through the integrity and validity of financial data and reporting, including compliance with all applicable regulations, by applying principles of public finance and accounting, and management.
- Oversee and analyze policy, economic, and financial initiatives, provide various reports and presentations, and facilitate the efficient processing of Finance Department functions.

Successful candidates must have minimum of a Bachelor's degree with major coursework in Business or Public Administration, Economics, Accounting or a directly related discipline and 7 years of directly related experience in public finance or accounting, budget preparation and administration, and investment management, government experience, with a minimum of three years in a supervisory capacity. CPA preferred.

Anticipated hiring range: \$60,000 – 80,000; the hiring rate will depend on the qualifications of the applicant selected. Benefits are competitive and include vacation leave; holidays, retirement (403B), medical; dental; vision; life; short term disability.

How to Apply

If you are interested in this outstanding opportunity please submit:

1) Cover letter, 2) Resume (with address), and 3) Salary History; and send to the following email: jobs@youngsvillela.gov