

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, JANUARY 11, 2018 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Ken Ritter, Mayor Pro Tempore Dianne McClelland (Division E), Jamison Abshire (Division A), Lauren Michel (Division B), Matt Romero (Division C), Kenneth Stansbury (Division D)

ABSENT: None

STAFF: Sally M. Angers (City Clerk), Simone Champagne (CAO), George Knox (City Attorney), Ashley Sexton (City Treasurer), Ben Burley (Accountant), Terry Bourque (Public Works Director), Pamela Gonzales Granger (City Engineer), Rickey Boudreaux (Police Chief)

1. OPENING

1.1 Invocation led by Pastor Allison Sauls, Asbury United Methodist Church

1.2 Pledge of Allegiance led by Matt Romero.

2. MINUTES

2.1 Acceptance of Minutes of December 14, 2017

Motion to accept the minutes of December 14, 2017 by Lauren Michel, second by Dianne McClelland.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

3. FINANCE REPORT

3.1 Acceptance of the Finance Report of November, 2017

Motion to accept the finance report of November, 2017 by Jamison Abshire, second by Kenneth Stansbury.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

4. OTHER BUSINESS

4.1 Award bid for new Water Well No. 7 and Raw Water Line

Motion by Dianne McClelland, second by Jamison Abshire, to award the bid for the construction of Water Well 7 to the low bidder, C.G. Logan Construction, LLC with a base bid of \$657,990, total amended budget \$843,700 which includes engineering, surveying, inspection, testing, etc

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

4.2 Reappoint Dawn Fournier to the Municipal Police Civil Service Board for a 3 year term.

Motion to reappoint Dawn Fournier to the Youngsville Municipal Police Civil Service Board, term to expire February 18, 2021 by Dianne McClelland, second by Matt Romero.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

4.3 Discuss and consider a request to annex property located at the Northwest Corner of Savoy Road and Decon Road

Motion to approve proceeding with the annexation of property located at the Northwest Corner of Savoy Road and Decon Road by Matt Romero, second by Dianne McClelland.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

Prior to the motion, Engineer Susan Richard stated that the hydraulic model of the water system indicates that the water system can supply the domestic demand of this residential development and is supplied by LUS water. The sanitary sewer collection system should have the capacity to handle the development but would require that the developer construct a pump station and line.

4.4 Mr. Barry Hall, Coastal Climate Control, request variance to Ordinance No. 397-2017 Commercial Development Regulations, Section 5: Architecture: A. Building Materials. A. requirement that 51% of the exterior walls of the building not be metal to be constructed on property located behind 2755 E. Milton Highway.

Motion by Dianne McClelland, second by Lauren Michel, to grant Mr. Barry Hall's variance request to Ordinance No. 397-2017 Commercial Development Regulations, Section 5: Architecture: A. Building Materials. a. requirement that 51% of the exterior walls of the building not be metal, building to be constructed on property to be acquired located behind 2755 E. Milton Highway with the following conditions: 1) only applies for the construction of buildings for storage similar to what is currently located on site and in a manner as to be within the "shadow and footprint" of the current buildings, 2) will be contingent upon the parcel being combined with the existing parcel of Coastal Climate, 3) only for the existing owner and current request and is nontransferable if the lot is sold individually to a third party and 4) must comply with all other ordinances at the time of plan submittal.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

4.5 Present 2017 Series \$3.5 Million Bond Issue Roadway Improvement Program (2017-2018)

Motion by Dianne McClelland, second by Jamison Abshire, to approve engineering and bidding for the 2018-2019 Roadway Improvement Program Project as presented (1. Project Area A with Chemin Metairie as an Alternate; 2. Project Area B; 3. Project Area C), all to be funded from the 2017 Series \$3.5 Million Bond Issue.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

5. RESOLUTIONS

5.1 Resolution No. 2018-01 - A resolution of the City of Youngsville authorizing signatures for bank authorization cards and any other financial matters

Motion to adopt Resolution No. 2018-01 by Kenneth Stansbury, second by Matt Romero.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

6. ORDINANCES FOR FINAL ADOPTION

Action: 6.1 Ordinance No. 134.5-2017 - An ordinance to amend and re-enact Ordinance 134.4-2015 prescribing the rates, charges and deposits on water, sewage, solid waste and recycle service accounts served by the City of Youngsville, Louisiana.

Mayor Ritter announced that one amendment was made to the ordinance changing the utility deposit from \$80 to \$100 as recommended by the City auditor based on average utility bills.

Motion to adopt Ordinance No. 134.5-2017 as amended by Dianne McClelland, second by Matt Romero.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

6.2 Ordinance No. 265.3-2017 - An ordinance replacing Ordinance No. 165.2-2015 limiting the use of some public streets of the City of Youngsville by certain vehicles with three (3) or more axles or over 25,000 pounds gross weight.

Motion to adopt Ordinance No. 265.3-017 by Kenneth Stansbury, second by Lauren Michel.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

6.3 Ordinance No. 403-2017 - An ordinance prohibiting the open burning within the Municipal Limits of the City of Youngsville and providing for penalties, thereof.

Motion to adopt Ordinance No. 403-2017 as amended by Dianne McClelland, second by Matt Romero.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Matt Romero, Kenneth Stansbury, Dianne McClelland

ABSENT: Lauren Michel (at time of voting)

Prior to the vote, Mayor Ritter stated that the ordinance has been amended to add the following as requested by Mayor Pro Tem Dianne McClelland: "Sec. 10-61 (a) (3) In isolated areas, open burning may be conducted at a location at least 200 feet from the adjacent property line, providing that burn be constantly attended."

7. MAYOR & COUNCIL ANNOUNCEMENTS

7.1 Mayor Announcements & Staff Reports

- City Engineer Pam Granger resubmitted the HMGP grant application as requested by the Acadiana Planning Commission. A total of 17 projects were submitted and will now be ranked. APC will vote on January 31, 2018 on which projects make the cut and then will vote on February 1st to accept the projects that will be move on to be considered by the State.
- LCG acknowledged that they received the City's requests for drainage work and asked for a list of what the City Public Works Department has cleaned.
- \$24,102 has been saved since March of 2017 due to yard waste pick up being on a set schedule.
- Youngsville Mardi Gras Parade is Feb 10th at 11:00 am, an updated map has been posted and shows the new route, family friendly zone and location of handicap accessible port-a-lets
- Special Meeting has been called for Monday, January 29th at 4:30 to receive the audit report for FY ending June 30, 2017

7.2 Council Announcements

- Ken Stansbury - Beautification Committee Meeting on January 24th at 6:00pm; Litter Pick-up one week after Mardi Gras; Keeping Youngsville Beautiful day is - May 5th
- Jamey Abshire - Farmers and Artisans Market this weekend.

8. ADJOURNMENT

8.1 Adjourn Meeting

Motion to adjourn by Dianne McClelland, second by Matt Romero.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

/s/ Ken Ritter

Ken Ritter, Mayor

/s/ Sally M. Angers

Sally M. Angers, City Clerk