

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, FEBRUARY 13, 2014 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Wilson B. Viator, Jr., Mayor Pro Tempore Brenda Burley (Div. B), Councilman Ken Ritter (Div. A), Councilman A.J. Bernard (Div. C), Councilman Tim Barbier (Div. D), Councilwoman Dianne McClelland (Div. E)

ABSENT: None

STAFF: Rick Garner (CEO), Sally Angers (Assistant City Clerk) Charles Langlinais (City Manager), George Knox (City Attorney), Tim Robichaux (Director of Parks & Recreation)

GUESTS: Dax Douet (C.H. Fenstermaker & Associates), Mark Lalande (Architect), Gary P. Williams, Rickey Boudreaux, Dana Martin, Sissy Granger, Donald Simon, Dale & Brenda Langlinais, Janna Quebedeaux, Jerry Wiley, Megan Segura, Andrew Bellard, Larry Romero, Steven Bayard, Miranda Mouton Romero, Stacey Chamberlain, Brian West, Layne Boudreaux and Wayne Johnson.

Mayor Viator called the meeting of February 13, 2014 to order and called upon Mayor Pro Tempore Brenda Burley to lead the prayer and pledge. He also asked that everyone keep the family of Jerry Reaux, son of Gerald Reaux and brother of Raymond Reaux with CH Fenstermaker and Associates, who passed away unexpectedly this week in your prayers.

A motion to expand the agenda to add Item 6b – A resolution authorizing the Mayor to enter into an agreement with Department of Transportation and Development and the Lafayette Metropolitan Planning Organization for the Chemin Metairie Bike Trail Project, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

AGENDA ITEM 1a. Youngsville Beautification Award Recognitions to Armand and Melissa Broussard and Village Vet Clinic. Ms. McClelland stated that this item has been removed from the agenda because the recipients could not be present.

AGENDA ITEM 1b. Health Insurance Renewal. A motion was offered by Mr. Ritter, seconded by Ms. Burley, to approve the Blue Cross Blue Shield of Louisiana Employee/Dependent Option for Health Insurance for the year beginning March 1, 2014 as recommended and outlined in a memo dated February 11, 2014 and authorize the Mayor or his designee to enter into any and all agreements pertaining to the implementation of the insurance, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Prior to the voting, Mayor Viator stated that City Hall staff reviewed eleven (11) different options for city health insurance and he feels that the option that best serves the City and the employees is the Blue Cross Blue Shield of LA Blue Saver Employee plus Dependent PPO plan. He said that due to President Obama's Affordable Health Care Act, the premiums have increased. The total monthly premium to the City, which includes a Health Savings Plan of \$65 for each employee, will be \$16,889.20 that could change if additional employees are added. He also said that the plan will be offered to dependents of the employees but they will be responsible for paying the full premium for the dependent coverage.

Mayor Viator also explained that the monthly Health Saving Account contribution for each employee is being reduced from \$100 to \$65 and that the City will no longer match \$800 for the employees to help offset the high deductible since this will be reduced from the current \$3,300 to \$1,900 with the new policy if approved.

AGENDA ITEM 2. Picard Group Contract Renewal Consideration. A motion was offered by Ms. McClelland, seconded by Mr. Barbier, to approve the renewal of the Governmental Relations Services agreement with the Picard Group for a one (1) year period commencing February 15, 2014 in the amount of \$5,000 per month and to authorize the Mayor to execute said agreement, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Prior to the motion, Mayor Viator recommended that the Council approve the renewal of the contract with the Picard Group to continue to work on obtaining grant funds on behalf of the City. He said that they have been very instrumental in helping to obtain the grant funding for the Youngsville Community Center and are in the process of helping to secure another \$1.5 million from the State.

Mr. Ritter stated that this is money well spent and the climate in Baton Rouge is that you need someone there to take care of your interest.

AGENDA ITEM 3. Mr. John Broussard – Request setback variance for Sabal Palms Subdivision. A motion was offered by Ms. McClelland, seconded by Mr. Barbier, to grant a 15' setback variance for Sabal Palms Subdivision Lots 9, 10, 25, 26, 27, 31, 33, 49, 54, 55, 56 and 83 as requested by Developers John C. Broussard and Steve Ashy, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Prior to the voting, Mr. Ashy stated that they are requesting the variance because it would line up the homes better and allow for more back yard footage.

Upon questioning by Mr. Barbier about the width of the road in the roundabout, Mr. Douet said that he will get with the engineer of record, Walter Comeaux, to make sure that a fire truck can go around without climbing onto the apron.

AGENDA ITEM 4. Land Use Ordinance Discussion – Charles Wayne Landry. Mr. Landry requested that this item be removed from the agenda.

PLATS/SUBDIVISIONS

AGENDA ITEM 5. Preliminary Plat Approval for Harford Farms Phase II, Division of Lot 10E into two lots; 10E-1 and 10E-2 – 9.465 acres (Mark P. Poindexter, Owner & Developer). A motion was offered by Ms. McClelland, seconded by Ms. Burley, to give preliminary plat approval for Hartford Farms Phase II, Division of Lot 10E into two lots, 10E-1 and 10E-2; subject to the following: a) acceptance of City Engineer Dax Douet's recommendations in a letter dated February 5, 2014 including amending Item C to change the numeral "5" to "Conditions 5", and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

RESOLUTIONS

AGENDA ITEM 6a. Resolution No. 2014-02 – A resolution authorizing and directing the Mayor to execute an Act for Substantial Completion from M.P. Dumesnil Construction pertaining to the LA. Hwy 89/Fortune Road Pump Station and Force Main Project. A motion was offered by Mr. Ritter, seconded by Ms. McClelland, to adopt Resolution No. 2014-02 – A resolution authorizing and directing the Mayor to execute an Act for Substantial Completion from M.P. Dumesnil Construction pertaining to the LA. Hwy 89/Fortune Road Pump Station and Force Main Project, and the vote was as follows.

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Prior to the vote, Engineer Susan Richard stated that there is a minor punch list which will be taken care of during the 45 day lien period.

AGENDA ITEM 6b. Resolution No. 2014-03 – A resolution approving an agreement between the Department of Transportation and Development, the Lafayette Metropolitan Planning Organization and the City of Youngsville for the Chemin Metairie Bike Lanes Project. A motion was offered by Ms. Burley, seconded by Mr. Ritter, to adopt Resolution No. 2014-03, a resolution of the City Council of the City of Youngsville, Louisiana approving an agreement between the Louisiana Department of Transportation and Development, the Lafayette Metropolitan Planning Organization and the City of Youngsville for the Chemin Metairie Parkway Bike Lanes Project and authorizing the Mayor to execute the agreement for the City, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None
ABSENT: None
Motion was approved.

Prior to the voting, Mr. Douet stated that the project estimate is \$110,000 which will include striping and signage on both sides of Chemin Metairie Parkway from the roundabout at Chemin Metairie and Milton Highway and the roundabout at Aillet Road.

ORDINANCES FOR FINAL ADOPTION

AGENDA ITEM 7. Ordinance No. 273.1-2014 – An ordinance amending Ordinance No. 273 pertaining to mobile home parks. A motion was offered by Ms. McClelland seconded by Mr. Ritter, to adopt Ordinance No. 273.1-2014, an ordinance amending Ordinance No. 273 regulating the construction, installation, maintenance, improvements, alterations and operation of all mobile homes within the Municipal Limits of the City of Youngsville, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

UPDATES

AGENDA ITEM 8. Sewer Project Updates – Susan Richard, Domingue, Szabo and Associates

a) Discuss Sewer Extension for Griffin Road and Almonaster Road. Ms. Richard stated that the Mayor requested estimates for sewer extensions for Griffin Road and Almonaster Road. She said that the construction estimate is \$30,000 and the total cost, including engineering, testing, etc., will be approximately \$39,000.

Mayor Viator stated that this will provide sewer to Quality Machine Company who is expected to bring in 50 or more jobs. He said that the business has agreed to pay for 50% of the cost.

A motion was offered by Mr. Bernard, seconded by Ms. McClelland, to approve the funding for the Griffin Road Sewer Project at a total estimated cost of \$39,000 and the owner will pay 50% of the \$30,000 estimated construction cost, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

Ms. Richard reported that the estimate for sewer for Almonaster Road between Durel Drive and Larriviere Road is \$560,000, not including permitting or land/servitude acquisitions costs.

Mayor Viator stated that one of the residents is requesting sewer and he suggested that the residents pay a front footage cost to help with the cost of the construction since it will be servicing them. He said the City would have to get a commitment from each before proceeding.

A motion was offered by Ms. Burley, seconded by Ms. McClelland, to table action on funding the Almonaster Road Sewer Extension to allow the Administration to see if all of the residents are in support of the project and would be willing to pay a front footage cost, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

a) Détente Road Sewer System Project – Contractor: C-D Utilities. The contractor is waiting the delivery of walks and handrails. Once the pumps are installed, a pump station test and startup will commence.

b) La Hwy 89/Fortune Road Pump Station and Force Main Project – Contractor: MP Dumesnil Construction Company. The Contractor is completing the punch list.

c) La Hwy 89 South Pump Station and Force Main Project – Contractor: MP Dumesnil Construction Company. The pump station and force main are complete and the contractor is waiting on the control panel to be delivered and installed which will be followed by testing and startup.

d) Sewer System Improvements Project – LCDBG FY 2013 (Church Street Pump Station Upgrade and Crepe Myrtle Trailer Park Pump Station). The Notice to Proceed was issued effective February 10, 2014 and with 180 calendar days in the contract the expected completion is August 9, 2014.

AGENDA ITEM 9. Tim Robichaux– Update on Sports Complex. Mr. Robichaux said that the staff is currently working on getting with all the sponsors on their artwork to move forward on the installation of the signs, sending sponsorship packages out to businesses and working on the budget. He said that he is also working with Acadiana Bottling on the installation of the scoreboards. Mr. Robichaux is researching the possibility of making the facility a “Smoke Free” zone and will come back to the Council with an ordinance to consider.

AGENDA ITEM 10. Community Center Project (Youngsville Recreation Center). Mr. Lalande provide the following update:

- Contract Documents have been reviewed by the State of Louisiana Division of Administration – Facility Planning and Control and written approval has been received to bid out the project.
- The Opinion of Probable Construction Cost is \$4,167,000 with an additional \$500,000 for Engineering, testing, inspection, etc., the total project cost is estimated to be \$4,667,000.
- The Project scope includes the Gymnasium building with (2) full basketball courts, Administrative Offices, accessible parking spaces, and entry drive. All parking, in addition to the accessible parking spaces, shall be bid when funding becomes available.
- The Recreation Director’s Office and Contractor’s Field office will be required to be relocated prior to construction with the temporary drive installed for the Sports Complex construction relocated toward the east to provide access to the relocated temporary offices.

Mr. Lalande stating that he is proposing to bid out the project with 2 alternates, one being the accessible parking lot and drive and the other being the equipment for the facility.

Mayor Viator stated that the funding is in place with a \$3.175 million from the State and \$1.5 from Bond funds. He said that the City has also applied for another \$1.525 million from State Capital Outlay. He requested that the Council authorize the advertisement for bids.

A motion was offered by Ms. Burley, seconded by Mr. Barbier, to authorize the advertisement for bids for the Youngsville Recreation Center with a probable cost of \$4,167,000 and to bid the project out with two alternates: Alternate 1 - accessible parking spaces and entry drive and Alternate 2 – facility equipment, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

ENGINEERING UPDATES – C. H. FENSTERMAKER – DAX DOUET

AGENDA ITEM 11. Sports Complex (Project No. 2043981.3YC). Contractor: Trahan Construction. The project is approximately 76% complete. The contractor has finished the pavilion and continues to work on the other buildings. Testing is being done on the electrical system with system checks of high mast lighting. The installation of the new sewer line through the complex to service Savoy Road has begun. The Contractor is experiencing weather delays and estimated completion is the end of March, 2014.

Mayor Viator stated that the City has already granted an extension and if the project is not complete by April 4, 2014, he will recommend that the Council pursue liquidated damages for being over the allotted contract days.

AGENDA ITEM 12. Chemin Metairie Parkway, Phase II (Project No. 2032601.02C), Contractor: Cecil Perry Improvement, LLC. Project is complete and still waiting on Cecil Perry to replace the cracked panels near the double turn lane along U.S. 90.

AGENDA ITEM 13. Chemin Metairie Waterline. The contract has been signed and construction is expected to begin by the end of February, 2014.

AGENDA ITEM 14. Reconstruction of Bonin Road and Chemin Metairie – 2011 Road Improvements (Project No. 2043981.4CC). Contractor: Cecil Perry Improvement, LLC. The project is 75% complete. The concrete is being poured on Chemin Metairie Road and then the contractor will begin the asphalt overlay on Bonin from the end of the concrete to Fortune Road. The Contractor will then begin the overlay on the remainder of Chemin Metairie to the end of the City Limits. The goal is to be complete by the end of March, 2014.

AGENDA ITEM 15. Water Storage Tank (Project No. 2043891.4WC). Dax Douet, in a letter dated February 13, 2014, requested authorization to rebid the project with a revised construction estimate of \$2,243,494.03 and a modification of the plans to include the reduction of the tank capacity from 750,000 gallons to 300,000 gallons with an alternate bid for a 500,000 gallon tank.

He said the total budget, including engineering (\$162,851.00) and inspection fees (\$71,680.00), is estimated to be \$2,478,025.03 for the 300,000 gallon tank; add \$480,000 for Alternate Bid No. 1 – 500,000 gallon tank and add \$100,000 for Alternate Bid No. 2 for Geopier Foundation.

Mayor Viator recommended that the Council reject the current low bid because it is over budget and rebid the project as per the engineer's recommendation.

Councilman Tim Barbier said that he would like for the tank to be an above ground tank because he believes that the City would get more credit towards the fire rating.

A motion was offered by Mr. Barbier, seconded by Mr. Bernard, to reject the bids for the Water Storage Tank due to it being over budget, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

A motion was offered by Mr. Barbier, seconded by Mr. Bernard, to table action on rebidding the Water Storage Tank to allow time to research how much credit would be given toward the fire rating for an elevated tank versus and in ground tank, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved

AGENDA ITEM 16. Roundabout at LA 89 and Fortune Road (Project No. 2043981.4IC). Mr. Douet stated that he received revised comments from DOTD in January, 2014. He said that the comments seem to reflect that DOTD is not recognizing that they are paying for the project because the cost will escalate. Mr. Douet stated that he will set up a meeting with the Mayor and DOTD to discuss the status of the project.

Mayor Viator informed the Council that he met with Bill Olivier with DOTD and expressed his dissatisfaction at the pace that this project is going.

FINANCIAL REPORTS

AGENDA ITEM 17. January, 2014 Finance Report Approval. A motion was offered by Mr. Bernard, seconded by Ms. McClelland, to approve the January, 2014 Financial Report, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

APPROVAL OF MINUTES

AGENDA ITEM 18. Minutes of January 7, 2014 Special Meeting and January 9, 2014 Regular Meeting. A motion was offered by Ms. McClelland, seconded by Mr. Bernard, to approve the minutes of the January 7, 2014 Special Meeting and the January 9, 2014 Regular Meeting, and the vote was as follows:

YEAS: Ritter, Burley, Bernard, Barbier, McClelland

NAYS: None

ABSENT: None

Motion was approved.

AGENDA COMMENTS, ANNOUNCEMENTS

Mayor Viator expressed his thanks to the staff, especially Public Works, for their extra effort and work during the recent ice storm. He also reminded everyone that the Youngsville Mardi Gras Parade is Saturday, March 1st at 1:00 pm.

Mr. Barbier announced that the Sugar Mill Pond Gumbo Cook-off is scheduled for March 22, 2014 and that the proceeds are to benefit Hospice.

A motion to adjourn was offered by Ms. Burley, seconded by Ms. McClelland, and unanimously carried.

There being no further business to come before the Council, Mayor Viator adjourned the meeting.

/s/ Wilson B. Viator, Jr.
Wilson B. Viator, Jr., Mayor

/s/ Rebecca L. Gondron
Rebecca L. Gondron, City Clerk