

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, JUNE 11, 2015 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Ken Ritter and Councilmembers: Jamison Abshire (Division A); Lauren Michel (Division B), Matt Romero (Division C), Dianne McClelland (Division E)

ABSENT: Kenneth Stansbury (Division D) (Military Duty)

STAFF: Simone Champagne (CAO), Sally Angers (City Clerk), Ashley Sexton (City Treasurer), George Knox (City Attorney), Charles Langlinais (City Manager), Pamela Granger (City Engineer)

GUESTS: Rickey Boudreaux (Police Chief), Nick Latiolais (Asst. Police Chief), Adam Thibodeaux (Domingue, Szabo & Associates), Walter Comeaux, III, Jeremy Fontenot, S. Theresa Ardoin, Joyce & Gene Hamilton, Rhoda Purvis, Glenda Bryan, Donald Simon, Andrew Bellard, Diane Hebert, Tim Reaux, Phil Gallet, Brenda Burley

Mayor Ritter called upon Pastor Andy Tribe of The Bayou Church, Youngsville Campus, to lead the prayer and Noah Wyatt to lead the Pledge of Allegiance.

A motion to expand the agenda was offered by Mr. Romero, seconded by Ms. McClelland, to add Item 4a to discuss staffing for the Police Department, and the vote was as follows:

YEAS: Abshire, Michel, Romero, McClelland

NAYS: None

ABSENT: Stansbury

*Motion was approved.*

AGENDA ITEM 1. Mr. Mark Garber announced his candidacy for Lafayette Parish Sheriff

AGENDA ITEM 2. RECOGNITIONS

- Recognition of Mr. Chris LaPoint, Youngsville resident, for his accomplishments as a marathon runner. Mayor Ritter read a proclamation recognizing Mr. LaPoint for winning the 2014 Zydeco Marathon, qualifying and running in the Boston Marathon and wishing him the best in his race in the Chicago Marathon in October, 2015 as a member of the American Heart Association.
- Dr. Don Aguillard, Lafayette Parish School Superintendent & Jeremy Hidalgo, Lafayette Parish School Board Member. Mayor Ritter stated that Dr. Aguillard could not be present but thanked Mr. Hidalgo for supporting the location of the new high school in Youngsville.

Mr. Hidalgo replied that it proves that when you come together as a team good things happen.

AGENDA ITEM 3. Horse Arena Landscaping presentation. Mayor Ritter stated that he asked Mr. Ted Viator with Viator & Associates, Inc., Landscape Architects who designed all of the landscaping at the roundabouts, to come up with a plan for the property known as the "Horse

Arena” on Iberia Street. He said that the property is an eye sore and just sitting there being underutilized and felt that it would make a wonderful pedestrian park as well as have enough land for a much requested dog park.

Mr. Viator then presented the following plan that could be phased in with a portion of the work that could be done by City employees to cut down costs. He said that the park, when fully completed, could include walking trails, a pond, shade trees, benches, picnic tables, pavilion, water fountains, parking area and bathroom facilities. The dog park would be fenced in and include a buffer entrance area with separate play area for smaller and larger dogs. Mr. Viator stated that the total estimated cost is approximately \$1,360,000 but said this was on the high side and did not take into consideration the City’s share of the project.

- Phase I – Main Park - \$398,162.10 Dog Park - \$132,70.20
- Phase II – Main Park - \$319,872.00 Dog Park - \$191,750.00
- Phase III – Main Park - \$217,056.00 Dog Park - \$4,998.00

Mayor Ritter stated that he will put funding in the 2016 budget for the Council to consider

AGENDA ITEM 4. Approval of The Daily Advertiser as the Official Journal for the City of Youngsville, for the period of July 1, 2015 thru June 30, 2016. A motion was offered by Ms. McClelland, seconded by Mr. Romero, to approve The Daily Advertiser as the Official Journal for the City of Youngsville for the period of July 1, 2015 thru June 30, 2016, and the vote was as follows:

YEAS: Abshire, Michel, Romero, McClelland

NAYS: None

ABSENT: Stansbury

*Motion was approved.*

AGENDA ITEM 4a. Discuss staffing for the Police Department. Mr. Romero stated that he is requesting that the Council consider putting a hiring freeze on the Police Department because the current expenditures are exceeding the 1981 Sales Tax 1% revenues. He said that, in November, the voters approved allowing 50% of the 1% to be used for public improvements & equipment, the fire department and the police department, in no particular order.

Police Chief Rickey Boudreaux stated that he can justify the employees he needs at which Mr. Romero replied that he understands that but from a bottom line standpoint, the current expenditures are more than what the 1981 1% Sales Tax is bringing in. Mr. Romero also added that this can be revisited when revenues increase.

A motion was offered Mr. Romero, seconded by Ms. McClelland, to put a hiring freeze on the Police Department until revisited by the Council, and the vote was as follows:

YEAS: Abshire, Michel, Romero, McClelland

NAYS: None

ABSENT: Stansbury

*Motion was approved.*

## **PLATS/SUBDIVISIONS**

AGENDA ITEM 5. Preliminary Plat Approval of Larriviere Place, Lots 1 – 4, Single Family Residential Subdivision, Owner/Developer: George Larriviere. A public hearing on this preliminary plat was held at 4:30 pm prior to this Council meeting. A motion was offered by Ms. McClelland, seconded by Mr. Abshire, to grant preliminary plat approval of Larriviere Place, Lots 1 -4, Single Family Residential Subdivision, Owner/Developer: George Larriviere, all as recommended by City Engineer Pamela Granger in a letter dated June 3, 2015, and the vote was as follows:

YEAS: Abshire, Michel, Romero, McClelland

NAYS: None

ABSENT: Stansbury

*Motion was approved.*

AGENDA ITEM 6. Preliminary Plat Approval of Heirs of Walter Comeaux Property, Commercial Development, 2715 Youngsville Hwy, Owner: Pendulum Properties, LLC. A public hearing was held on this preliminary plat at 5:00 pm prior to this Council meeting. A motion was offered by Mr. Romero, seconded by Ms. Michel, to grant preliminary plat approval of Heirs of Walter S. Comeaux, Sr. Property, Tract 3-A, Commercial Development, 2715 Youngsville Hwy, Owner: Pendulum Properties, LLC. all as recommended by City Engineer Pamela Granger in a letter dated June 3, 2015, subject to the following: 1) waiver of Condition of Development No. 8 of the Lafayette Planning and Zoning Commission Hearing Examiner review letter dated May 14, 2015, and the vote was as follows:

YEAS: Abshire, Michel, Romero, McClelland

NAYS: None

ABSENT: Stansbury

*Motion was approved.*

AGENDA ITEM 7. Preliminary Plat Approval of Pecan Park, Single Family Residential Subdivision, located on Bonin Road, Owner/Developer: Catherine Development, LLC c/o Billy Parker. A public hearing was held on the preliminary plat at 5:30 pm prior to this Council meeting. A motion was offered by Ms. McClelland, seconded by Mr. Abshire, to grant preliminary plat approval of Pecan Park Subdivision, Single Family Residential Subdivision, located on Bonin Road, Owner/Developer: Catherine Development, LLC, c/o Billy Parker all as recommended by City Engineer Pamela Granger in a letter dated June 4, 2015, and the vote was as follows:

YEAS: Abshire, Michel, Romero, McClelland

NAYS: None

ABSENT: Stansbury

*Motion was approved.*

## **RESOLUTIONS**

AGENDA ITEM 8. Resolution No. 2015-07 – A resolution to adopt the 2015 Municipal Water Pollution Prevention Plan for the Youngsville Wastewater Treatment Facility. A motion was offered by Ms. Michel, seconded by Mr. Romero, to adopt Resolution No. 2015-07 - a resolution

to adopt the 2015 Municipal Water Pollution Prevention Plan for the Youngsville Wastewater Treatment Facility, and the vote was as follows:

YEAS: Abshire, Michel, Romero, McClelland

NAYS: None

ABSENT: Stansbury

*Motion was approved.*

AGENDA ITEM 9. Resolution No. 2015-08 – A resolution adopting the report entitled “Traffic Signal Warrant Analysis for the Intersection of Young Street (La 92) and Larriviere Road, Youngsville, Lafayette Parish, Louisiana” dated May 2, 2015 prepared by Tony Tramel, P.E., P.T.O.E. A motion was offered by Mr. Abshire, seconded by Mr. Romero, to adopt Resolution No. 2015-08 - a resolution adopting the report entitled “Traffic Signal Warrant Analysis for the Intersection of Young Street (La 92) and Larriviere Road, Youngsville, Lafayette Parish, Louisiana” dated May 2, 2015 prepared by Tony Tramel, P.E., P.T.O.E, and the vote was as follows:

YEAS: Abshire, Michel, Romero, McClelland

NAYS: None

ABSENT: Stansbury

*Motion was approved.*

#### **ORDINANCES FOR INTRODUCTION**

AGENDA ITEM 10. ORDINANCE NO. 378-2015 – An ordinance amending the annual operating budget of revenues and expenditures for the City of Youngsville, Louisiana for Fiscal Year 2014-2015. A motion was offered by Ms. McClelland, seconded by Mr. Romero, to introduce Ordinance No. 378-2015- an ordinance amending the annual operating budget of revenues and expenditures for the City of Youngsville, Louisiana for Fiscal Year 2014-2015, and the vote was as follows:

YEAS: Abshire, Michel, Romero, McClelland

NAYS: None

ABSENT: Stansbury

*Motion was approved.*

AGENDA ITEM 11. ORDINANCE NO. 379-2015 – An ordinance adopting the annual operating budget of revenues and expenditures for the City of Youngsville, Louisiana for Fiscal Year 2015-2016. A motion was offered by Mr. Abshire, seconded by Ms. Michel, to introduce Ordinance No. 379-2015 – an ordinance adopting the annual operating budget of revenues and expenditures for the City of Youngsville, Louisiana for Fiscal Year 2015-2016, and the vote was as follows:

YEAS: Abshire, Michel, Romero, McClelland

NAYS: None

ABSENT: Stansbury

*Motion was approved.*

The Council reviewed the Police Department, Sports Complex & Recreation Facility proposed budgets prior to the motion to introduce. The Council requested that the Police Chief review his budget again and look reduce the expenditures to stay within 80% of the 1981 Sales Tax.

Mayor Ritter stated that the public hearing on the ordinances will be held on Monday, June 29<sup>th</sup> at 6:00 at which time they will be considered for final adoption.

### **UPDATES/OTHER BUSINESS**

#### AGENDA ITEM 12. City Engineer Pamela Granger – Project Updates

12a) Sports Complex Parking Lot. Ms. Granger stated that she has redesigned the options for restriping the current Sports Complex lot which would result in the loss of only a little over 20 spots and recommended Option 3 that was presented at the May meeting. A motion was offered by Mr. Romero, seconded by Ms. McClelland, to authorize advertising for bids for restriping of the Sports Complex parking lot using Option 3 as presented by City Engineer Pamela Granger, and the vote was as follows:

YEAS: Abshire, Michel, Romero, McClelland

NAYS: None

ABSENT: Stansbury

*Motion was approved.*

Mayor Ritter announced that the quote received for the parking lot from the contractor Ratcliff Construction for the Recreational Facility was very high and it is his opinion, as well as the opinion of Ms. Granger, that we can get a better price if we go out for bids on this. He said that the previous Council had already approved that this project be bid so no action is needed from the Council at this time and added that he has turned this project over to the Civil Engineering firm of Montagnet & Domingue. It is expected that the project will be ready to advertise by the end of June.

Ms. Granger added that the project will be bid out as a Base Bid with Alternates 1 and 2.

12b) Chemin Metairie Parkway Phase I Rehabilitation Project. Ms. Granger said that she anticipates that the project will be complete by the July 4<sup>th</sup> weekend barring any additional weather delays.

12c) Hwy 89 (Youngsville Hwy) and Fortune Road Roundabout. Ms. Granger stated that she has reviewed the plans and submitted her comments to the engineers, CH Fenstermaker and to DOTD. She said the biggest discussion on this project will be the underground utilities including a 15 inch waterline that serves 75% of the City. She said that the choices would be: 1) to relocate the utilities; 2) the City can agree to leave the utilities where they are but take responsibility if a line is damaged/ruptured; or 3) shift the roundabout east to where all the utilities can stay.

Discussion took place on changing the roundabout from a double lane to a single lane. Ms. Granger stated that it was the traffic flow and the analysis that warranted the double lane. Mayor

Ritter added that future growth was also taken into consideration. He said that DOTD is paying for the project and will look at everything prior to it going out to bid.

Ms. Granger stated that the overlaying of Hwy 89 will be a separate project after the roundabout is built.

### **FINANCE REPORTS**

AGENDA ITEM 13. Approval of Finance Report for May, 2015. A motion was offered by Ms. McClelland, seconded by Ms. Michel, to approve the Finance Report for May, 2015, and the vote was as follows:

YEAS: Abshire, Michel, Romero, McClelland

NAYS: None

ABSENT: Stansbury

*Motion was approved*

### **APPROVAL OF MINUTES**

AGENDA ITEM 14. Minutes of Regular Meeting of May 14, 2015. A motion was offered by Mr. Romero, seconded by Mr. Abshire, to approve the minutes of the regular meeting of May 14, 2015, and the vote was as follows:

YEAS: Abshire, Michel, Romero, McClelland

NAYS: None

ABSENT: Stansbury

*Motion was approved.*

### **COUNCIL ANNOUNCEMENTS**

Councilman Romero invited everyone to a ribbon cutting at 9:00 am of the house that was built by Manuel Builders, spearheaded by Our Saviors Church

Mayor Ritter stated that the City waived the fees associated with the permits and also gave a setback variance to help the family out.

Mr. Romero also suggested moving the acceptance of the Finance Report, Acceptance of the Minutes and staff reports to the beginning of the July meeting moving forward.

Mayor Ritter reminded everyone that the Economic Development Town Hall meeting will be held on Monday, June 13<sup>th</sup> at 6:00 pm.

### **ADJOURNMENT**

There being no further business before the Council, a motion to adjourn was offered by Ms. Michel, seconded by Ms. McClelland, and unanimously approved.

/s/ Ken Ritter  
Ken Ritter, Mayor

/s/ Sally M. Angers  
Sally M. Angers, City Clerk