

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, DECEMBER 8, 2016 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Ken Ritter & Councilmembers: Dianne McClelland (Mayor Pro Tempore, Division E), Jamison Abshire (Division A), Matt Romero (Division C), Kenneth Stansbury (Division D)

ABSENT : Lauren Michel (Division B)

STAFF: Sally M. Angers (City Clerk), Simone Champagne (CAO), Ashley Sexton (City Treasurer), George Knox (City Attorney), Tim Robichaux (Sports Complex Director) Charles Langlinais (Water & Wastewater Director), Terry Bourque (Public Works Director), Pamela Gonzales Granger (City Engineer), Rickey Boudreaux (Police Chief)

OTHERS IN ATTENDANCE THAT SIGNED IN: Blake Belaire, Gary P. Williams, Troy Bidez, Sissy Granger, Don Ledet, Lori Rodweiler, Sandra Keal, Jeremy Hidalgo, Rani Lege

Mayor Ritter called upon Pastor Caleb Clotiaux, Living Faith Church, to lead the Invocation and Mayor Pro Tem Dianne McClelland lead the Pledge of Allegiance.

Mayor Ritter announced that he was removing Agenda Item 3 – Acceptance of the November Finance Report until the January meeting because all the sales tax figures were not received in time for this meeting.

AGENDA ITEM 1. RECOGNITIONS

1a) Youngsville Pageant Queens. Mayor Ritter called upon Danielle Guidry who introduced the 1st annual Youngsville Pageant Queens as follows: Melissa Anderson – Ms. Youngsville; Emily LaVerne – Miss Youngsville; Amy Hebert – Teen Miss Youngsville; Paisley Lajaunie – Tiny Miss Youngsville.

1b) Youngsville Recreation Advisory Committee Members. Mayor Ritter introduced Kayla Menard as Councilwoman Lauren Michel’s appointment to the Advisory Committee because she was not able to attend the last meeting when the appointments were ratified by the Council.

MINUTES

AGENDA ITEM 2. Acceptance of minutes of November 10, 2016. A motion was offered by Ms. McClelland, seconded by Mr. Romero, to approve the minutes of November 10, 2016, and the vote was as follows:

YEAS: Abshire, Stansbury, Romero, McClelland

NAYS: None

ABSTAIN: None

ABSENT: Michel

Motion was approved.

FINANCE REPORT

AGENDA ITEM 3. Approval of the November, 2016 Finance Report. *Item was removed from the agenda.*

PRELIMINARY PLATS

AGENDA ITEM 4. Preliminary Plat Approval of Southern Cross Land & Development, LLC Parcels A-1, A-2 & A-3, Residential & Commercial Development Section 1, T11S, R4E – St. Blaise Lane. A public hearing was held at 5:30 pm prior to this meeting. A motion was offered by Mr. Stansbury, seconded by Ms. McClelland, to table preliminary plat approval of Southern Cross Land & Development, LLC Parcels A-1, A-2 & A-3, Residential & Commercial Development Section 1, T11S, R4E – St. Blaise Lane, due to the complaints about the adjoining pond conditions from the Jolie Village homeowners and to be able to research if the Jolie Village HOA documents are recorded, and the vote was as follows:

YEAS: Abshire, Romero, Stansbury, McClelland

NAYS: None

ABSTAIN: None

ABSENT: Michel

Motion was approved.

OTHER BUSINESS

AGENDA ITEM 5. Katina Fontenot – Request a variance at 608 Beacon Drive to install an in-ground swimming pool. A motion was offered by Mr. Romero, seconded by Mr. Stansbury, to grant a variance on property located at 608 Beacon Drive reducing the rear set back from the fence to three feet (3') for the installation of an in-ground swimming pool, and the vote was as follows:

YEAS: Abshire, Romero, Stansbury, McClelland

NAYS: None

ABSTAIN: None

ABSENT: Michel

Motion was approved.

AGENDA ITEM 6. Resolution No. 2016-19 – A resolution authorizing and directing the Mayor to execute an Act of Substantial Completion from M.P. Dumesnil Construction Co., LLC, Contractor, pertaining to the completion of a contract for Chemin Metairie Sewer Extension Project (CMP Phase 3). A motion was offered by Ms. McClelland, seconded by Mr. Abshire, to adopt Resolution No. 2016-19 authorizing and directing the Mayor to execute an Act of Substantial Completion from M.P. Dumesnil Construction Co., LLC, Contractor, pertaining to the completion of a contract for Chemin Metairie Sewer Extension Project (CMP Phase 3), and the vote was as follows:

YEAS: Abshire, Romero, Stansbury, McClelland

NAYS: None

ABSTAIN: None

ABSENT: Michel

Motion was approved.

AGENDA ITEM 7. Resolution No. 2016-20 - Approval of Louisiana Compliance Questionnaire for Audit Engagement for Fiscal Year ending June 30, 2016. A motion was offered by Mr. Romero, seconded by Mr. Abshire, to adopt Resolution No. 2016-20 a resolution approving the Louisiana Compliance Questionnaire for Audit Engagement for Fiscal Year ending June 30, 2016
YEAS: Abshire, Romero, Stansbury, McClelland

NAYS: None

ABSTAIN: None

ABSENT: Michel

Motion was approved.

AGENDA ITEM 8. Staff Reports

a) Update on Junked property located at 440 Détente Road. Compliance Officer Scott Haydel stated that he has contacted the property owner as well as the person that lives there about cleaning up the property but only minimal work has been done. A certified letter was sent on July 14, 2016 as per Ordinance No. 190.3 letting Mr. Kenneth Dugas, owner of record, know that he was in violation of the Ordinance and if he didn't clean it up the city would and a lien would be placed on the property if the bill is not paid. Officer Haydel said that he solicited quotes to clean up the property and two (2) were received with the lowest being submitted by "All Dat Services" in the amount of \$8,249.45.

Ms. Champagne stated that the ordinance allows the City to spend up to \$10,000.

A motion was offered by Mr. Abshire, seconded by Ms. McClelland, to approve the cleaning up of the property located at 440 Détente Road belonging to Mr. Kenneth Dugas as per quote received from "All Dat Services" in the amount of \$8,249.45 and approve putting a lien on the property if the invoice is not paid as per Ordinance No. 190.3 and the vote was as follows:

YEAS: Abshire, Romero, Stansbury, McClelland

NAYS: None

ABSTAIN: None

ABSENT: Michel

Motion was approved.

- Sports Complex report included activities at the Complex for the month of December, 2016.
- Royal Engineering report included an update on Détente Road Project and the access road to Southside High School.
- Domingue, Szabo & Associates report included updates on: Savoy Road Street Improvements, Chemin Metairie Sewer Extension Phase 3, Water & Sewer to New High School, Super 1 Water & Sewer Project and LCDBG Sewer Extension Project; Water System Model Update for LUS
- City Engineer Pamela Gonzales Granger report included updates on a variety of projects.

MAYOR & COUNCIL ANNOUNCEMENTS

- Councilwoman McClelland congratulated Assistant Chief Nick Latiolais for being nominated as First Responder of the Year.
- Councilman Romero reminded everyone that Movie in the Park will take place Saturday, December 17th and the movie is Polar Express.

- Mayor Ken Ritter announced:
 - Sales Tax Collections were up for November
 - The Living Bethlehem will take place at Sugar Mill Pond this weekend.
 - ATT is running fiber throughout the City.
 - Municipal Code is through with the codification of the City Ordinances and will be submitted and introductory ordinance soon.
 - Board Docs software training is scheduled to take place next week.
 - Training is currently taking place on the new financial software.

ADJOURNMENT

There being no further business to come before the Council, a motion to adjourn was offered by Ms. McClelland, seconded by Mr. Stansbury, and unanimously adopted.

/s/ Ken Ritter
Ken Ritter, Mayor

/s/ Sally M. Angers
Sally M. Angers, City Clerk