

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, DECEMBER 14, 2017 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Ken Ritter, Mayor Pro Tempore Dianne McClelland (Division E), Jamison Abshire (Division A), Lauren Michel (Division B), Matt Romero (Division C), Kenneth Stansbury (Division D)

ABSENT: None

STAFF: Sally M. Angers (City Clerk), Simone Champagne (CAO), George Knox (City Attorney), Ashley Sexton (City Treasurer), Ben Burley (Accountant), Terry Bourque (Public Works Director), Pamela Gonzales Granger (City Engineer), Rickey Boudreaux (Police Chief)

1. OPENING

1.1 Invocation was led by Pastor Tommy Faulk, First Assembly of God Church.

1.2 Pledge of Allegiance led by Councilwoman Lauren Michel.

Mayor Ritter recognized Pastor Tommy Faulk upon his retirement and thanked him for all of his contributions to the City of Youngsville and to the residents of Youngsville. He then presented him a Key to the City.

Mayor Ritter also recognized Mr. Gary Williams for being the driving force behind getting different Pastors in the Community to do the invocation at the Council meetings.

2. RECOGNITIONS/PERSONS TO ADDRESS THE COUNCIL

2.1 Mayor Ritter presented a certificate to Wes Barrentine for achieving the "Gold Medal of Achievement", the highest honor in the Royal Rangers National Boys Program.

3. MINUTES

3.1 Acceptance of minutes of November 9, 2017

Motion to accept the minutes of November 9, 2017 by Lauren Michel, seconded by Dianne McClelland.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

4. FINANCE REPORT

4.1 Acceptance of October, 2017 finance report.

Motion to accept the finance report of October, 2017 by Matt Romero, second by Kenneth Stansbury.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

Mayor Ritter introduced Ben Burley as a new accountant for the finance department. He also announced that City Treasurer Ashley Sexton is leaving and thanked her for her service.

5. PRELIMINARY PLAT APPROVAL

5.1 Request for Preliminary Plat Approval of Sugar Mill Pond Phase 16, Traditional Neighborhood Development, located in Section 12, T-11-S, R-4-E

Motion by Dianne McClelland, second by Kenneth Stansbury, to grant preliminary plat approval of Sugar Mill Pond Phase 16, as recommended by City Engineer Pamela Gonzales Granger in a letter dated December 7, 2017.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

5.2 Request for Preliminary Plat approval of Sugar Mill Pond, Phase 17, Traditional Neighborhood Development, located in Section 12, T-11-S, R-4-E

Motion by Lauren Michel, seconded by Jamison Abshire, to grant preliminary plat approval of Sugar Mill Pond Phase 17 as recommended by City Engineer Pamela Gonzales Granger in a letter dated December 7, 2017

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

6. OTHER BUSINESS

6.1 Tim Robichaux & Mike Cullen - Present and discuss Youngsville Sports Complex proposed Sand Volleyball Park.

Mayor Ritter called upon Sports Complex Director Tim Robichaux and Landscape Architect Michael Cullen to present the plans and cost estimates for the proposed Sand Volleyball Park.

Michael Cullen gave a PowerPoint presentation on what the proposed facility would be like. He stated that the anticipated opinion of probable cost for the full complex which includes 9 courts, the concession building and viewing stands, landscape and all of the lighting and drainage work is \$1,558,047.55. He recommended that Phase I include 5 center courts and construction of the building if funding is available.

Mayor Ritter said that the budget that he is recommending for the first phase is \$500,000 and that this will drive economic development and provide value to the residents. The Mayor recommended constructing 3 courts and the building forming a T with the other 2 courts being bid as an alternate. Mayor Ritter stated that he will get with the architect and Tim Robichaux to review options and see what can be scaled down.

After much discussion, a motion was offered by Kenneth Stansbury, seconded by Jamison Abshire, to approve funding for the Youngsville Sports Complex Sand Volleyball in the amount of \$500,000 to be funded as follows: \$300,000 from the Recreational Sales Tax and \$200,000 from the General Fund which will be paid back by the Recreational Sales Tax as funding becomes available.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

6.2 Discuss and approve proceeding with the Chemin Metairie/Détente Road Roundabout to be funded from the 2017 Series \$3.5 Million Bond Issue.

Motion by Dianne McClelland, second by Lauren Michel, to approve proceeding with the Chemin Metairie Parkway/Détente Road Roundabout, all to be funded from the 2017 Series \$3.5 Million Bond Issue.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

Prior to the motion, Mayor Ritter stated that, after discussion with Chief Boudreaux, City Staff and several Councilmembers, they all feel that the roundabout should be at Détente and CMP due to the fact that this intersection has the most accidents, the cost will be less and there is more traffic crossing this one on a day to day basis. He said additional improvements at Savoy and Chemin Metairie will be looked at and that this one is still in line for grant funding.

7. RESOLUTIONS

7.1 Resolution No. 2017-18 - A resolution authorizing and directing the Mayor to execute for and on behalf of the City of Youngsville an Act of Substantial Completion from M.P. Dumesnil Construction Co. LLC pertaining to the completion of a contract for sewer system improvements - LCDBG 2015.

Motion by Matt Romero, second by Kenneth Stansbury, to adopt Resolution No. 2017-18.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

7.2 Resolution No. 2017-19 - A resolution adopting the Louisiana Compliance Questionnaire for Audit Engagement for the City of Youngsville for Fiscal Year Ending June 30, 2017

Motion by Dianne McClelland, second by Lauren Michel, to adopt Resolution No. 2017-19.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

7.3 Resolution No. 2017-20 - A resolution approving the application and funding match for the Hazard Mitigation Grant Program (HMGP) for Bailey Grove Regional Detention Pond and Coulee LaSalle Regional Detention

Motion by Matt Romero, second by Kenneth Stansbury, to adopt Resolution No. 2017-20.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

Prior to the motion, City Engineer Pamela Gonzales Granger stated that both of these retention ponds were in the 2015 Master Plan adopted by the Council prior to the August 2016 floods and upon completion is expected to lower the base flood elevation by 1.3 feet which is substantial. She said that the Governor announced that there would be between 25 – 35 million dollars available for hazard mitigation and recommended presenting these projects to the Acadiana Planning Commission (APC) who will rank the projects to be forwarded to the Governor.

Mayor Ritter said that Iberia Parish has sent a letter of support and is expecting one from Vermilion Parish as well.

8. ORDINANCES FOR INTRODUCTION

8.1 Ordinance No. 265.3-2017 - An ordinance replacing Ordinance No. 165.2-2015 limiting the use of some public streets of the City of Youngsville by certain vehicles with three (3) or more axles or over 25,000 pounds gross weight.

Motion by Dianne McClelland, second by Jamison Abshire, to introduce Ordinance No. 265.3-2017.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

8.2 Ordinance No. 403-2017 - An ordinance prohibiting the open burning within the Municipal Limits of the City of Youngsville and providing for penalties, thereof.

Motion by Matt Romero, second by Lauren Michel, to introduce Ordinance No. 403-2017

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

Prior to the motion, discussion took place about adding language that would allow bon fires under certain conditions and open fire cooking. Mayor Ritter stated that the ordinance can be amended before final adoption if there are any changes.

9. MAYOR & COUNCIL ANNOUNCEMENTS

9.1 Mayor Announcements & Staff Reports

- Approved additional striping on various roadways as a changeorder to the Mayor Lucas Denais Drive contract.
- New Water Well No. 7 bids will be opened in January 3rd.
- Susan Richard, DSA, working on plans for looping the water line on Savoy.
- A ribbon cutting will be planned for the opening of Mayor Lucas Denais Drive when complete.
- Congratulated Ken Stansbury for being selected to Leadership Louisiana.
- Closed on the purchase of the property at 201 Iberia Street for the new City Hall.
- Will begin issuing Mardi Gras Parade permits on December 21 and the parade route has been changed to start and end at the Sports Complex and by pass Copper Meadows subdivision due to the larger trucks in the parade. Discussion took place on designating a specific area as a self-policing alcohol free zone. Barricades are being ordered and will be put up in the high volume areas for the parade.
- Terry Bourque surveyed the amount of speed limit and speed bump signs in the City and there was an exorbitant amount, Hill Ridge alone had 67 speed limit signs. He removed the majority and will post speed limit signs at the entrances to every subdivision. Speed limits in the new residential neighborhoods is posted at 20 mph.
- Rumble strips installed on Detente at the approach to Chemin Metairie Parkway and the flashing lights have been installed on the stop signs.

9.2 Council Announcements

- Ken Stansbury
 - Next Beautification meeting is January 17, 2018
 - Litter Pickup day scheduled for February 17, 2018
 - Keeping Youngsville Beautiful Project Day scheduled for April 21, 2018
 - LEDA and the Youngsville Chamber will go out and interview businesses in Youngsville as a business retention project.
 - Angie Eckman will facilitate HOA Leadership Teams with a kickoff meeting to be held on January 16, 2018 at City Hall. Meeting will be about bringing HOA's together to facilitate information.

10. ADJOURNMENT

10.1 Adjourn Meeting

Motion to adjourn by Dianne McClelland, second by Matt Romero.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

/s/ Ken Ritter
Ken Ritter, Mayor

/s/ Sally M. Angers
Sally M. Angers, City Clerk