

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, APRIL 12, 2018 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Ken Ritter, Jamison Abshire (Division A), Matt Romero (Division C), Kenneth Stansbury (Division D)

ABSENT: Mayor Pro Tempore Dianne McClelland (Division E), Lauren Michel (Division B)

STAFF: Sally M. Angers (City Clerk), Simone Champagne (CAO), George Knox (City Attorney), Ben Burley (Accountant), Tim Robichaux, Terry Bourque (Public Works Director), Pamela Gonzales Granger (City Engineer), Rickey Boudreaux (Police Chief)

1. OPENING

1.1 Invocation led by Pastor Joe Cormier, First Assembly of God Church

1.2 Pledge of Allegiance led by Councilman Matt Romero.

2. RECOGNITIONS/PERSONS TO ADDRESS THE COUNCIL

2.1 Ms. Monique Boulet, CEO of Acadiana Planning Commission, to give a general agency update. Ms. Boulet could not make the meeting and will reschedule.

3. MINUTES

3.1 Acceptance of Minutes of March 8, 2018

Motion to accept the minutes of March 8, 2018 by Matt Romero, second by Kenneth Stansbury.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Matt Romero, Kenneth Stansbury

4. FINANCE REPORT

4.1 Acceptance of the Finance Report of February, 2018

Motion to accept the finance report of February 2018 by Kenneth Stansbury, second by Jamison Abshire.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Matt Romero, Kenneth Stansbury

5. PRELIMINARY PLAT APPROVAL

5.1 Request for Preliminary Plat approval of Fairhaven Phase I subdivision, belonging to Fairfax Development, LLC, a residential development located in Section 18, T11S, R5E, Chemin Metairie Parkway. A public hearing was held at 5:00 pm prior to the Council Meeting.

Motion to grant preliminary plat approval of Fairhaven Phase I subdivision, belonging to Fairfax Development, LLC, as residential development located in Section 18, T11S, R5E, Chemin Metairie Parkway, as recommended by City Engineer Pamela Gonzales Granger, in a letter dated April 4, 2018 with the following condition: 1) For any lot that backups to the detention pond the fence cannot be erected pass the property line and shall not encroach the common area, by Kenneth Stansbury, seconded by Jamison Abshire.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Matt Romero, Kenneth Stansbury

5.2 Request for Preliminary Plat approval of property belonging to 2R Holdings, LLC, re-subdivision of Parcels A-3 & A-4 into residential lots 1 – 10 located in Section 1, T11S, R4E, Chemin Metairie Road. A public hearing was held at 5:00 pm prior to the Regular Council Meeting.

Motion to grant preliminary plat approval of property belonging to 2R Holdings, LLC, re-subdivision of Parcels A-3 & A-4 into residential lots 1 – 10 located in Section 1, T11S, R4E, Chemin Metairie Road, as recommended by City Engineer Pamela Gonzales Granger in a letter dated April 4, 2018 with the following condition: 1) Waive Condition No. 11 in the ADRC report dated March 19, 2018 by Matt Romero, second by Kenneth Stansbury.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Matt Romero, Kenneth Stansbury

## 6. OTHER BUSINESS

6.1 Angela & Bryan Spallino - request variance to sign ordinance for signage located at the corner of Hwy. 92 & Verot School Road.

Ms. Spallino stated that they are requesting the improvements to an existing sign which is in need of updating.

After much discussion a motion was offered by Kenneth Stansbury, seconded by Jamison Abshire, to grant the request for a variance to the sign ordinance to change the billboard at the corner of Hwy 92 & Verot School Road from a paper billboard to a digital billboard, conditioned on the Express sign being removed from the pole and the poles be refurbished, with the dwell time starting at 20 seconds.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Kenneth Stansbury

NAYS: Matt Romero

6.2 Bid award for Clarifier No. 1 Rehabilitation.

Motion to award the bid for Clarifier No. 1 Rehabilitation to the apparent low bidder, Volute, Inc at a total base bid of \$337,000, total project cost including contingencies, engineering, surveying, inspection, testing estimated at \$422,700 by Jamison Abshire, second by Matt Romero.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Matt Romero, Kenneth Stansbury

6.3 Youngsville Sports Complex Sand Volleyball Updated Proposals. Mayor Ritter Mayor stated that he and Tim Robichaux have been working with the architect and the feedback for Phase I is to construct four (4) courts with a covered pavilion and restroom facilities and to scale down the landscaping in order to come within the funding budgeted so this is what they will proceed with.

## 7. RESOLUTIONS

7.1 Resolution No. 2018-06 - a resolution authorizing and directing the Mayor to execute an Act of Substantial Completion from Glenn Lege Construction, Inc., Contractor, pertaining to the completion of a contract for the Mayor Lucas Denais Drive Construction Project.

Motion to adopt Resolution No. 2018-06 by Matt Romero, second by Kenneth Stansbury.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Matt Romero, Kenneth Stansbury

7.2 Resolution No. 2018-07 - a resolution authorizing and directing the Mayor to execute an Act of Substantial Completion from Elliot Construction LLC, Contractor, pertaining to the completion of a contract for the Villas at Highland Plantation & Highland Ridge Outfall Improvements

Motion to adopt Resolution No. 2018-07 by Jamison Abshire, second by Matt Romero.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Matt Romero, Kenneth Stansbury

7.3 Resolution No. 2018-08 - a resolution authorizing the City of Youngsville to prepare and submit multiple pre-applications to the Statewide Flood Control Program for assistance in the implementation of projects for the purpose of reducing existing flood damages; providing for the necessary documentation of said flood damages; and providing for other related matters in connection therewith.

Motion to adopt Resolution No. 2018-08 Kenneth Stansbury, second by Jamison Abshire.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Matt Romero, Kenneth Stansbury

## 8. ORDINANCES FOR INTRODUCTION

8.1 Ordinance No. 404-2018 - an ordinance of the City of Youngsville, Louisiana authorizing the City of Youngsville to sell certain surplus property located at 201 Iberia Street, Youngsville, Louisiana, which is not needed for public purposes

Motion to introduce Ordinance No. 404-2018 - an ordinance of the City of Youngsville, Louisiana authorizing the City of Youngsville to sell certain surplus property located at 201 Iberia Street, Youngsville, Louisiana, which is not needed for public purposes by Matt Romero, second by Jamison Abshire.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Matt Romero, Kenneth Stansbury

Mayor Ritter stated that this is needed in order for the City to be able to advertise for the sale of the house on the property to be moved which is the first option and demolished if there are no proposals submitted. He said the City's preference would be for someone to purchase the house to be moved.

## 9. MAYOR & COUNCIL ANNOUNCEMENTS

### 9.1 Mayor Announcements/Staff Reports

- 201 Iberia Street – Working with Architect to get an estimate of cost per square foot for the municipal complex. Options for funding are with a bond issue for 15 to 20 years. Another option is to borrow from USDA for up to 40 years. Interest rates are low right now.
- City won the District Clean City Contest and will compete in the State competition on April 23rd or 24th.
- Sports Complex Baseball Kick off is Saturday April 21st at 8:00 am. Will spotlight LOPA, and Christian Nelson Legacy.
- April 19th - Young Professional 705 Group will have a reception at the Sports Complex.
- Movie in the Park is moved to indoors due to possible inclement weather.
- Youngsville Millage Renewal Election on April 28<sup>th</sup>. These millages fund the Fire Department and Water improvements and is critical that these millages are approved.
- Road Overlay Project - Project A is nearing design completion; Project B will be ready a few weeks after Project A and adding alternate for Chemin Metairie; Détente Road – Chemin Metairie Roundabout design is 25% complete.
- Spoke to USDA about funding the Savoy Round a bout.
- Kickoff Meeting was held with DOTD for the Iberia Street Sidewalk. Project is a 2 to 3-year process.
- Hazardous Waste Day - June 9th at Public Works - similar to LCG and will be contracted out, cost will be by volume collected.
- Street Sweeper - great job around the roundabouts.
- Water Well 7 project is progressing, raw water line finished.
- Infiltration construction in Field Crest starting.

### 9.2 Council Announcements

- Councilman Stansbury: April 23rd - Beautification Committee Meeting at Recreation Center and the focus will be on the May 5th "Keeping Youngsville Beautiful Day". Partnering with Lafayette Rotary Club for tree planting at YSC and donations already received from Mayor Ritter and Chief Boudreaux.
- HOA Leadership meeting is April 24<sup>th</sup> at City Hall.

10. ADJOURNMENT

10.1 Adjourn Meeting

Motion to adjourn by Kenneth Stansbury, second by Matt Romero.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Matt Romero, Kenneth Stansbury

/s/ Ken Ritter

Ken Ritter, Mayor

/s/ Sally M. Angers

Sally M. Angers, City Clerk