

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA HELD ON THURSDAY, JULY 12, 2018 AT 6:00 PM AT YOUNGSVILLE CITY HALL

PRESENT: Mayor Ken Ritter, Mayor Pro Tempore Dianne McClelland (Division E), Jamison Abshire (Division A), Lauren Michel (Division B), Matt Romero (Division C), Kenneth Stansbury (Division D)

ABSENT: None

STAFF: Sally M. Angers (City Clerk), Simone Champagne (CAO), George Knox (City Attorney), Ben Burley (City Treasurer), Terry Bourque (Public Works Director), Rickey Boudreaux (Police Chief)

1. OPENING

1.1 Invocation was led by Pastor Caleb Moran, Metro Life Church.

1.2 Pledge of Allegiance was led by Councilwoman Lauren Michel.

2. MINUTES

2.1 Acceptance of minutes of June 14, 2018 City Council meeting.

Motion by Matt Romero, second by Jamison Abshire, to accept the minutes of June 14, 2018 City Council meeting.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury

ABSTAIN: Dianne McClelland

3. FINANCE REPORT

3.1 Acceptance of May, 2018 finance report.

Motion by Dianne McClelland, second by Kenneth Stansbury, to accept the finance report of June, 2018.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

4. PRELIMINARY PLAT APPROVAL

4.1 Preliminary Plat Approval of Metairie Centre Townhome Community located in Section 12, T11-S, Owner/Developer: Teal 92 Investments, LLC.

Mayor Ritter stated that a public hearing was held at 5:30 prior to the Council meeting on the preliminary plat.

Motion by Lauren Michel, second by Kenneth Stansbury, to grant Preliminary Plat Approval of Metairie Centre Townhome Community located in Section 12, T11-S, Owner/Developer: Teal 92 Investments as recommended by City Engineer Pamela Granger in a letter dated July 6, 2018.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

## 5. OTHER BUSINESS

5.1 Travis Roberts - Request for a 10 foot rear setback variance and a 5 foot side setback variance on property located at 204 Oak Shadows Drive for a swimming pool and concrete decking.

Motion by Matt Romero, second by Dianne McClelland, to grant a 10 foot rear setback variance and a 5 foot side setback variance on property located at 204 Oak Shadows Drive belonging to Travis Roberts for the construction of a pool and concrete decking provided that they mitigate drainage and show how this will take place on the plans.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

Prior to the vote, much discussion took place on whether concrete decking is considered a permanent structure. Mayor Ritter suggested that it would be a good idea to add criteria to our current ordinance for the installation of pools and decking, since so many of these variance requests have been coming before the Council.

5.2 Award Bid for 2018-2019 Youngsville Road Improvement Project - Area B (Nicole Drive, Anslem, St. Blaise and Chemin Metairie Parkway reconstruction.

Engineer Dale Leblanc stated that 3 bids were received and they all came in below the estimated cost and that the City Engineer recommended award to the low bidder Glenn Lege Construction. He also added that the schedule is to complete the plans for the Detente/CMP roundabout is by end of year.

Motion by Jamison Abshire, second by Lauren Michel, to award the bid for the 2018-2019 Road Improvement Project Area B to the low bidder Glenn Lege Construction for the Base Bid of \$356,083.25 and Alternate No. 1 for the amount \$727,408.01, total cost including engineering, boring, inspection and material testing is \$1,267,991.26, all to be funded from the 2017 \$3.5 million bond issue.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

## 6. RESOLUTIONS

6.1 Resolution No. 2018-15 - A resolution authorizing the Mayor to execute for and on behalf of the City of Youngsville, an Act of Substantial Completion from M.P.

Dumesnil Construction, Co., LLC, Contractor, pertaining to the completion of a contract for Hundred Oaks Drive Water Line Extension.

Motion by Dianne McClelland, second by Matt Romero to adopt Resolution No. 2018-15.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

## 7. ORDINANCES FOR INTRODUCTION

7.1 Ordinance No. 273.2-2018 - An ordinance amending Ordinance 273.1-2014 regulating the construction, installation, maintenance, improvements, alterations and operation of all Mobile Homes within the Municipal Limits of the City of Youngsville.

Motion by Matt Romero, second by Lauren Michel, to introduce Ordinance No. 273.2-2018.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

Prior to the vote, Mayor Ritter stated that the recommended modifications to the existing ordinance are adding that the age of any new mobile home coming into the City cannot be more than 10 years old and the setback requirement outside of mobile home parks is 30 feet from the adjoining property owners.

## 8. ORDINANCES FOR FINAL ADOPTION

8.1 Ordinance No. 408-2018 - An ordinance of the City Council of the City of Youngsville authorizing the Mayor of the City of Youngsville, Louisiana, to execute a franchise agreement and street lighting agreement with Southwest Louisiana Electric Membership Corporation

Motion by Dianne McClelland, second by Kenneth Stansbury, to adopt Ordinance No. 408-2018.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

8.2 Ordinance No. 409-2018 - An ordinance of the City of Youngsville, Louisiana providing for the abandonment and revocation of dedication of a portion of the public right of way designated as Nezpique Road

Motion by Kenneth Stansbury, second by Matt Romero, to adopt Ordinance No. 409-2018.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

8.3 Ordinance No. 394.1-2018 - An ordinance amending Ordinance No. 394-2016 regulating the sale of alcoholic beverages, the closing hours of certain establishments and setting penalties for violations thereof as amended.

Motion by Lauren Michel, second by Dianne McClelland, to adopt Ordinance No. 394.1-2018 as amended, amendment being to change the time for closing on Monday mornings to 12:01 am – 6:00 am and to add Sunday .

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

## 9. MAYOR & COUNCIL ANNOUNCEMENTS

### 9.1 Mayor Announcements/Staff Reports

- Registration going on for Volleyball.
- Shetland Pinto World Series in progress.
- Mustang World Series in August.
- Contract for 2018-19 Road Project Area A has been signed.
- Sewer System Repairs in Woodcrest and Crest Circle - 50% complete.
- Permits issued January to June, 2018: 137 Residential & 9 Commercial.
- Water Well No. 7 - Raw water line portion of the project is complete.
- Chelsea Meadows project ongoing.
- Shadowbrook pre-construction meeting held.
- Police Chief Rickey Boudreaux - will host an outreach town hall meeting on Tuesday, July 17<sup>th</sup> at the YSC Recreation Center to give and update. Representatives from the Attorney General's office will be there to discuss social media and Stranger Danger.

### 9.2 Council Announcements

- Mayor Pro Tem McClelland - Cane Cutters will be honoring the Military at their next home game.
- Councilman Romero - Mustang Pony World Series August 3<sup>rd</sup>.

## 10. ADJOURNMENT

### 10.1 Adjourn Meeting

Motion to adjourn Dianne McClelland, second by Matt Romero.

Final Resolution: Motion Approved.

YEAS: Jamison Abshire, Lauren Michel, Matt Romero, Kenneth Stansbury, Dianne McClelland

/s/ Ken Ritter

Ken Ritter, Mayor

/s/ Sally M. Angers

Sally M. Angers, City Clerk