

PROCEEDINGS OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE,
LOUISIANA TAKEN AT THE CITY COUNCIL REGULAR MEETING HELD ON
THURSDAY, JANUARY 13, 2022 AT 6:00 PM AT YOUNGSVILLE CITY HALL COUNCIL
CHAMBERS

PRESENT: Mayor Ken Ritter, Mayor Pro Tem Ken Stansbury (Division D), Kayla Menard Reaux (Division A), Lindy Bolgiano (Division B), Matt Romero (Division C), Gary Williams (Division E)

ABSENT: None.

STAFF: Nicole Guidry (City Clerk), Sally Angers (Chief Administrative Officer), Terry Bourque (Deputy Chief Administrative Officer/Public Works Director), George Knox (City Attorney), Ben Burley (City Treasurer), Clint Simoneaux (City Engineer), Tim Robicheaux (Director of Parks and Recreation), Rickey Boudreaux (Police Chief), Dawn Durke (Code Enforcement).

1. OPENING

1.1 Invocation was led by Pastor Chris Fuselier, First Baptist Church of Youngsville.

1.2 Pledge of Allegiance was led by Gary Williams.

Mayor Ritter announced that Item 5.6, a request for Preliminary Plat approval of Sabal South Subdivision, located in Section 5, T11S, R5E is being tabled at the request of the developer.

2. RECOGNITIONS/PERSONS TO ADDRESS THE MAYOR & COUNCIL

2.1 Danny Gillane, Director of Lafayette Public Library System was not present to address the Council to thank the City of Youngsville for supporting the renewal of the Public Library millage.

2.2 Louisiana State Senator Page Cortez, District 23 provided a legislative update to the Mayor and City Council. He spoke about an upcoming Special Legislative Session on redistricting which will convene on February 1st. He stated that he expects several policy bills to come before the Regular Legislative Session convening on March 14th, as COVID interrupted previous sessions. He also spoke about Youngsville's two Capital Outlay Projects, Hwy. 89 Improvements and Fortune Rd. Expansion.

3. MINUTES

3.1 Accept the minutes of December 9, 2021

Motion made by Kenneth "Ken" Stansbury, seconded by Matt Romero, accepting the minutes of December 9, 2021.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.
ABSENT: None.
ABSTAIN: None.
Motion approved.

4. FINANCE REPORT

4.1 Accept the Finance Report of November 2021

Motion made by Lindy Bolgiano, seconded by Gary P. Williams, accepting the Finance Report of November 2021.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.
ABSENT: None.
ABSTAIN: None.
Motion approved.

5. PRELIMINARY PLATS

5.1 Request for Preliminary Plat approval of a subdivision for The Northern Eastern most 2.53 Acres of Tract 11 into Tract 1A and 1B for the First National Bank of Jeanerette, located in Section 12, T11S, R4E.

Motion made by Kenneth "Ken" Stansbury, seconded by Kayla Menard Reaux, granting Preliminary Plat approval of a subdivision for The Northern Eastern most 2.53 Acres of Tract 11 into Tract 1A and 1B for the First National Bank of Jeanerette, located in Section 12, T11S, R4E, as recommended by City Engineer Clint Simoneaux in a letter dated December 22, 2021.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.
ABSENT: None.
ABSTAIN: None.
Motion approved.

5.2 Request for Preliminary Plat approval of a subdivision of Lot K-8 into Lots K-8A and K-8B in Sugar Mill Pond, Phase 12B, located in Section 12, T11S, R4E.

Motion made by Lindy Bolgiano, seconded by Kenneth "Ken" Stansbury, granting Preliminary Plat approval of a subdivision of Lot K-8 into Lots K-8A and K-8B in Sugar Mill Pond, Phase 12B, located in Section 12, T11S, R4E, as recommended by City Engineer Clint Simoneaux in a letter dated December 22, 2021.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.

ABSENT: None.
ABSTAIN: None.
Motion approved.

5.3 Request for Preliminary Plat approval for Sugar Mill Pond, Phase 22, located in Section 12, T11S, R4E.

Motion made by Lindy Bolgiano, seconded by Kayla Menard Reaux, granting Preliminary Plat approval for Sugar Mill Pond, Phase 22, located in Section 12, T11S, R4E, as recommended by City Engineer Clint Simoneaux in a letter dated December 22, 2021.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

Motion approved.

5.4 Request for Preliminary Plat approval of Detente Lakes, Phase III, located in Section 19, T11S, R5E.

Motion made by Lindy Bolgiano, seconded by Kenneth "Ken" Stansbury, granting Preliminary Plat approval of Detente Lakes, Phase III, located in Section 19, T11S, R5E, as recommended by City Engineer Clint Simoneaux in a letter dated December 22, 2021, with the following conditions: waive Specific Plat Revision (F) "The area of the pond up to the top bank shall remain Common Area" and that the developer shall add a landscape buffer along the edge of each lot to the pond at the bank.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

Motion approved.

5.5 Request for Preliminary Plat approval of Southern Trails, located in Section 8, T11S, R5E.

Motion made by Matt Romero, seconded by Kenneth "Ken" Stansbury, granting Preliminary Plat approval of Southern Trails, located in Section 8, T11S, R5E, as recommended by City Engineer Clint Simoneaux in a letter dated January 13, 2022.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

Motion approved.

- 5.6 A request for Preliminary Plat approval of Sabal South Subdivision, located in Section 5, T11S, R5E is hereby tabled at the request of the developer.

6. OTHER BUSINESS

6.1 Foster Park Concession Stand bid review.

Motion made by Matt Romero, seconded by Kenneth "Ken" Stansbury, awarding the bid for the Foster Park Concession Stand to ARL Construction, Inc. in the amount of \$414,600.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

Motion approved.

6.2 Authorizing the Mayor to award Pump Station #3 Upgrade and Downtown Streetscape Project contract to the lowest responsible bidder contingent on recommendation from the Engineer and approval from DEQ State Revolving Loan Fund program.

Motion made by Kenneth "Ken" Stansbury, seconded by Lindy Bolgiano, authorizing the Mayor to award the bid for the Pump Station #3 Upgrade and Downtown Streetscape Project to the lowest responsible bidder contingent upon the recommendation of the Engineer if within budget and further to amend the Capital Outlay budget in the amount \$1.5 million dollars for said project.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

Motion approved.

6.3 Mr. Chase Landry to request a variance to the Commercial Development Requirements to allow 62% metal exterior walls for Luquette Oil Change, to be located in the 6200 Block of Ambassador Caffery Pkwy.

Motion made by Kenneth "Ken" Stansbury, seconded by Matt Romero, granting a variance to the Commercial Development Requirements to allow 62% metal exterior walls for Luquette Oil Change, to be located in the 6200 Block of Ambassador Caffery Pkwy.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury.

NAYS: Gary P. Williams.

ABSENT: None.

ABSTAIN: None.

Motion approved.

6.4 Consider amending 2021-2022 budget for Iberia Street/Bayou Parc Perdue Regional Storm Water Pond.

Mayor Ritter stated that he has entered negotiations for a public/private partnership for the Iberia Street/Bayou Parc Perdue Regional Storm Water Pond. He explained that this project will benefit draining along Bayou Parc Perdue as well as provide an area for a public park. He stated that an amendment to the budget in the amount of \$1.5 million is needed for earthwork, excavation and hauling dirt. He advised that the dirt removed from the pond can fulfill the minimum 2' of fill dirt needed at the Sports Complex expansion site. He then said that he has had preliminary discussions about constructing an amphitheater at the expansion site; if it were to come to fruition this allocation would also facilitate the funding for the required dirt work.

Motion made by Matt Romero, seconded by Gary P. Williams, amending the 2021-2022 budget in the amount of \$1.5 million to provide funding for earthwork, excavation and hauling dirt from the Iberia Street/Bayou Parc Perdue Regional Storm Water Pond to the Sports Complex expansion site, and further that any excess funding shall go towards the beautification of the linear park for the Iberia Street/Bayou Parc Perdue Regional Storm Water Pond.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

Motion approved.

7. ORDINANCES FOR FINAL ADOPTION

7.1 Ordinance No. 459.A-2021 - An Ordinance of the City of Youngsville, Louisiana to amend Ordinance No. 357.1-2013 amending Chapter 130 "Land Use Regulations," Sections 130-2 "Definitions", 130-4 "Land Use Types" and 130-5 "Requirements, Restrictions, and Responses".

Motion made by Matt Romero, seconded by Lindy Bolgiano, adopting amended Ordinance No. 459.A-2021.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

Motion approved.

7.2 Ordinance No. 459.B-2021 - An Ordinance of the City of Youngsville, Louisiana to amend Ordinance No. 373-2014 amending Chapter 110 "Design Standards," Sections

110-3 "Land Governed" and 110-4 "Design Standards and Incentives" to provide for design standards for single family developments, multi-family developments (low density) and multi-family developments (high density).

Motion made by Kenneth "Ken" Stansbury, seconded by Lindy Bolgiano, adopting amended Ordinance No. 459.B-2021.

A substitute motion was made by Matt Romero, seconded by Lindy Bolgiano, adopting amended Ordinance No. 459.B-2021, which amendment shall include the provision that a change in ownership of an existing multi-story dwelling adjacent to a single-family residential dwelling, the owner shall be required to install Bahama/Bermuda shutters on the second and third story windows.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

Motion approved.

7.3 Ordinance No. 460-2021 - An Ordinance of the City of Youngsville, Louisiana declaring a dedicated road right of way surplus and authorizing the abandonment of that public right of way. (QCP Subdivision)

Motion made by Lindy Bolgiano, seconded by Gary P. Williams, adopting Ordinance No. 460-2021.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

Motion approved.

7.4 Ordinance No. 461-2021 - An Ordinance authorizing the Mayor on the behalf of the City of Youngsville to execute an Act of Abandonment and Revocation of Servitude described as 20' Right of Passage created by Act. No. 2020-31885. (Shawn Lirette)

Motion made by Kenneth "Ken" Stansbury, seconded by Matt Romero, adopting Ordinance No. 461-2021.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

Motion approved.

7.5 Ordinance No. 462-2021 - An Ordinance adopting a salary schedule and pay plan for the employees of the City of Youngsville Police Department.

Mr. Stansbury pointed out that an officer hired after July would have to wait nearly two years for a raise. He requested that the pay plan be amended so that any officers employed for 7 months will be eligible for a pay raise.

Mr. Romero requested that the non-enforcement positions (Evidence Clerk, two Records Clerks, & Chiefs Secretary) be excluded from this pay plan in the event of a tight budget.

Motion made by Matt Romero, seconded by Lindy Bolgiano, adopting amended Ordinance No. 462-2021, which amendment shall remove the Evidence Clerk, two Records Clerks, & Chiefs Secretary from the salary schedule and pay plan, and further that any enforcement officer employed for 7 months shall be eligible for a pay raise.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

Motion approved.

Motion made by Matt Romero, seconded by Kenneth "Ken" Stansbury, amending the 2021-2022 Police Department Budget in the total amount of \$17,530.41 to provide an increase in pay for four non-enforcement positions of the Police Department as follows: (a) Evidence Clerk in the amount of \$4,559.15, (b) Records Clerk in the amount of \$5,000.00, (c) Records Clerk in the amount of \$2,726.91, and (d) Chief's Secretary in the amount of \$5,244.35.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

Motion approved.

8. ORDINANCES FOR INTRODUCTION

8.1 Ordinance No. 161.3-2022 - An Ordinance amending Ordinance No. 161.2-2011 prohibiting the shooting or firing of fireworks except on designated days during certain designated hours.

Motion made by Matt Romero, seconded by Lindy Bolgiano, to introduce Ordinance No. 161.3-2022.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.

ABSENT: None.

ABSTAIN: None.
Motion approved.

- 8.2 Ordinance No. 463-2022** - An Ordinance of the City of Youngsville, Louisiana declaring the Bonin-Prescott Traffic Improvement Project to be a public necessity and authorizing the acquisition of the necessary land, easements, servitudes, rights of way and other property rights requisite to the construction of said project either on an amicable basis or through the use of the expropriation process if necessary.

Motion made by Lindy Bolgiano, seconded by Matt Romero, to introduce Ordinance No. 463-2022.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

Motion approved.

- 8.3 Ordinance No. 464-2022** - An Ordinance of the City of Youngsville, Louisiana amending Ch. 14 "Offenses", Section 14-1 "Adoption of State Criminal Code" and adopting Appendix A of the Code of Ordinances to enact a schedule of fines for municipal offenses within the City of Youngsville.

Motion made by Lindy Bolgiano, seconded by Kayla Menard Reaux, to introduce Ordinance No. 464-2022.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.

ABSENT: None.

ABSENT AT VOTE: Matt Romero.

ABSTAIN: None.

Motion approved.

9. MAYOR & COUNCIL ANNOUNCEMENTS

9.1 Mayor Announcements/Staff Reports

- Downtown Streetscape & Pump Station #3 Upgrade - bid opening on 01/18/2022.
- Sludge facility – photo overview of progress.
- Savoy/Chemin Metairie Pkwy. Roundabout – the concrete in the circle will be complete next week. Closures and re-routes to be expected.
- Recognized staff members in attendance: Amanda, Line Locator & Jake Borel, Maintenance Supervisor.
- Water meters - changing out 50 per day with new meters.
- Sports Complex – Beach Volleyball to begin in April. Collegiate beach volleyball competition planned for October & November. YSC volleyball all-star teams playing final tournament this weekend. Baseball & softball registration deadline next

Friday. The Revetment Project in parking lot has started. The turf will be laid down on Monday. The netting is down for replacement/painting poles. Sugar Beach Ph. II will be mobilizing soon. GEO batting cages - the slab is poured, steel to arrive March 18th. Splash Pad - another 2 weeks on engineering side, then proceed with bid process. Mambo Tournament at end of February – La. state schools vs. out of state schools, ticket information will be available on Tuesday.

- Sports Complex Expansion – under contract review with design consultant.
- Mardi Gras parade permits are open online.

9.2 Council Announcements

- Mr. Bolgiano announced new hires within the Fire Department.
- Mr. Romero suggested having Keep Youngsville Beautiful do a litter pick up on the Saturday following Mardi Gras.
- Mr. Williams recognized Lafayette City-Parish Councilman Josh Carlson, who spoke about redistricting and joint projects.

10. ADJOURNMENT

10.1 Adjourn Meeting

Motion made by Gary P. Williams, seconded by Lindy Bolgiano, to adjourn the meeting.

YEAS: Kayla Menard Reaux, Lindy Bolgiano, Matt Romero, Kenneth "Ken" Stansbury, Gary P. Williams.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

Motion approved.

/s/ Nicole Guidry

Nicole Guidry, City Clerk

/s/ Ken Ritter

Ken Ritter, Mayor