

PROCEEDINGS OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA
TAKEN AT THE CITY COUNCIL REGULAR MEETING HELD ON THURSDAY, AUGUST 08, 2024 AT 6:00
PM AT YOUNGSVILLE CITY HALL COUNCIL CHAMBERS

1. OPENING

- 1.1 Invocation was led by Pastor John Cannon, Asbury United Methodist
- 1.2 Pledge of Allegiance was led by Shannon D. Bares

2. ROLL CALL

PRESENT: Mayor Ken Ritter, Shannon D. Bares (Division A), Lindy Bolgiano (Division B), Mayor Pro Tem Matt Romero (Division C), Jamie L. Creed (Division D), Simone B. Champagne (Division E)

ABSENT: None.

STAFF: Nicole Guidry (City Clerk), Terry Bourque (COO), Cody Louviere (Police Chief), Wade Trahan (City Attorney), Cathryn Greig (CFO), Tim Robichaux (Director of Parks & Rec).

3. RECOGNITIONS/PERSONS TO ADDRESS THE MAYOR & COUNCIL

- 3.1 Nick Niland announced his candidacy for City Council, Division D.

4. MINUTES

- 4.1 Approval of July 11, 2024 meeting minutes

Motion made by Lindy Bolgiano, seconded by Matt Romero, approving the July 11, 2024 meeting minutes.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None

ABSENT: None

Motion Approved.

5. FINANCE REPORT

- 5.1 Approval of June 2024 Finance report

Motion made by Matt Romero, seconded by Lindy Bolgiano, approving the June 2024 Finance Report.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None

ABSENT: None

Motion Approved.

Prior to the vote, CFO Cathryn Greig announced that there were seven findings in the Agreed Upon Procedures (AUP) for the year ending 6/2023 and that the City has corrected #1. Various policies but will continue to fine tune the purchasing/payroll policy. #2. Is reporting to the board today & #7. Sexual harassment policy & complaint link are posted on the website. The City is working on and implementing procedures to correct #'s 3-6.

6. PRELIMINARY PLATS

- 6.1 Request for Preliminary Plat approval of Sugar Mill Pond, Phase 10C, located in Section 12, T11S, R4E.

Motion made by Simone B. Champagne, seconded by Shannon D. Bares, granting Preliminary Plat approval of Sugar Mill Pond, Phase 10C, located in Section 12, T11S, R4E, as recommended by McBade Engineers in

a letter dated July 29, 2024.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None

ABSENT: None

Motion Approved.

7. OTHER BUSINESS

7.1 Monica Abshire requested a setback variance for a mobile home, located at 112 Young Street. She stated that she has a home for sale that also had a mobile home on the property at one point in time. She explained that she recently lost a sale on the property due to not knowing about the 30 ft enhanced mobile home setback. With the property being advertised for sale with the option to add a mobile home, she thought that getting a variance prior to another offer would assist with any potential sales.

Without having detailed information (no plat nor dimensions), Ms. Abshire was advised that if a variance was needed that she or the buyer would need to come back before the Council to request the specific variance. No action was taken.

7.2 Josh Borill provided an update on the 2024 Legislative Session & provided details on funding passed in HB 2 and HB 782 for City projects.

7.3 Authorize the Mayor to execute an amendment to an agreement with Acadiana Renaissance Charter Academy (ARCA) for an existing SRO position.

It was noted that the amendment includes lunches and formalization of details for the third budgeted SRO position.

Motion made by Matt Romero, seconded by Lindy Bolgiano, authorizing the Mayor to execute an amendment to an agreement with Acadiana Renaissance Charter Academy (ARCA) for an existing SRO position.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None

ABSENT: None

Motion Approved.

7.4 Discuss potential modifications to the Youngsville Police Department Fund Budget for an increase in vacation days as adopted by the Youngsville Municipal Civil Service Board.

Mayor Ritter informed members of the Council that this item is for informational purposes, as the modifications could have an effect on the budget within the fiscal year. He explained that the Civil Service Board authorized an increase in vacation days for administrative personnel and police officers. He stated that it's hard to quantify what the potential monetary effect would be, but City admin will monitor the situation and come back before the Council should a budget amendment be necessary.

Several members of the Council expressed concerns with the adopted changes and questioned the intent and/or accuracy of the changes. Some suggested that the Board meet again to revisit the changes to the leave policy. It was also requested that the members of the Council be notified of any meeting that would have financial implications on the City budget.

In regards to the upcoming payroll, Mayor Ritter stated that the City will proceed in accordance with state law.

Public comment was received from Art LeBreton.

8. RESOLUTIONS

8.1 Resolution No. 2024-14 - A Resolution authorizing and directing the Mayor to execute for an on behalf of the City of Youngsville of the Parish of Lafayette, Louisiana, an Act of Substantial Completion from J.B. Mouton, LLC, pertaining to the completion of a contract for the Youngsville Sports Complex, Phase 2.

Motion made by Simone B. Champagne, seconded by Shannon Bares, adopting Resolution No. 2024-14.
YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None

ABSENT: None

Resolution Approved.

9. ORDINANCES FOR FINAL ADOPTION

9.1 Ordinance No. 492-2024 - An Ordinance of the City Council of the City of Youngsville authorizing the Mayor of the City of Youngsville, Louisiana, to execute a Franchise Agreement with Atmos Energy Corporation.

Motion made by Lindy Bolgiano, seconded by Matt Romero, adopting Ordinance No. 492-2024.
YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None

ABSENT: None

Ordinance Approved.

10. ORDINANCES FOR INTRODUCTION

10.1 Ordinance No. 375.2-2024 - An Ordinance amending Ordinance No. 375-2014 regulating the permitting of golf carts and slow moving vehicles.

Motion made by Matt Romero, seconded by Lindy Bolgiano, introducing Ordinance No. 375.2-2024.
YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None

ABSENT: None

Motion Approved.

10.2 Ordinance No. 493-2024 - An Ordinance of the City of Youngsville, Louisiana authorizing the City of Youngsville to sell certain immovable surplus property located at 301 Fourth Street, Youngsville, Louisiana, which is not needed for public purposes.

Motion made by Matt Romero, seconded by Jamie Creed, introducing Ordinance No. 493-2024.
YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.

NAYS: None.

ABSTAIN: None

ABSENT: None

Motion Approved.

10.3 Ordinance No. 494-2024 - An Ordinance of the City of Youngsville, Louisiana amending Chapter 24 "Utilities" Section 24-110 "Building Sewers and Connections" relative to sewer specifications.

Motion made by Matt Romero, seconded by Shannon D. Bares, introducing Ordinance No. 494-2024.
YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.
NAYS: None.
ABSTAIN: None
ABSENT: None
Motion Approved.

11. MAYOR & COUNCIL ANNOUNCEMENTS

11.1 Mayor/Staff Announcements

- Eat Sweet Restaurant Week will be held Aug 30 – Sept 15 to support local businesses. Information available: Eatsweetyoungsville.com. The grand prize includes a free night's stay at Cypress Bayou Casino Hotel and a \$400 gift card to Mr. Lester's.
- Road Projects: Hwy 89 - preparing drainage on east side of Hwy 89, paving on west side temporary road to shift traffic. Fortune Roundabout - 75% drainage complete. Hwy 92/Prescott - Geotech borings for pavement design. Larriviere Rd - final plans signed & sealed with anticipated bid opening in December. Transportation Technical Committee moved Hwy 89 MPO funds to Larriviere project. 2024 Roadway Improvements - patch and overlay on Hawk, Velasco Crossing subgrade stripped - base work next week and Nezpique Rd overlay next in line.
- Drainage Projects: Anslem Coulee - waiting on Corps of Engineers on any wetland issues.
- Water/Sewer Projects: Wastewater Treatment Plant - DEQ approval, out to bid shortly. Pump Station 4 - preconstruction meeting end of Aug. Pump Station 3 – bid opening on Tuesday. Water Plant – notice to proceed effective Monday, estimate completion Sept 25. Sugar Mill Pond Pump Station upgrade - survey underway.
- Sports Complex: Overview of current leagues and teams. Expansion – maintenance personnel going through training. Amphitheater - hosting Rotary Club Patch at the Park, looking at spring activities & a concert series.
- Special Council Meeting on August 27th at 6:00 pm to solicit feedback on the future development of the downtown area in Youngsville.

11.2 Council Announcements

Mr. Romero commended the employees of the Sports Complex for hosting the World Series. He wished best of luck to the Division D Councilmember and Chief of Police candidates.

12. ADJOURNMENT

12.1 Adjourn Meeting

Motion made by Lindy Bolgiano, seconded by Shannon D. Barres, to adjourn the meeting.
YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Jamie L. Creed, Simone B. Champagne.
NAYS: None.
ABSTAIN: None
ABSENT: None
Motion Approved.

/s/ Nicole Guidry
Nicole Guidry, City Clerk

/s/ Ken Ritter
Ken Ritter, Mayor