

PROCEEDINGS OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA
TAKEN AT THE CITY COUNCIL REGULAR MEETING HELD ON THURSDAY, OCTOBER 09, 2025 AT
6:00 PM AT YOUNGSVILLE CITY HALL COUNCIL CHAMBERS

1. OPENING

- 1.1 Invocation was led by Pastor Travis Minnich, First Assembly Youngsville.
- 1.2 Pledge of Allegiance was led by Nicholas Niland.

2. ROLL CALL

PRESENT: Mayor Ken Ritter, Shannon D. Bares (Division A), Mayor Pro Tem Lindy Bolgiano (Division B), Nicholas Niland (Division D), Simone B. Champagne (Division E).

ABSENT: Matt Romero (Division C).

STAFF: Nicole Guidry (City Clerk), Terry Bourque (COO), Jean Paul Broussard (Police Chief), Wade Trahan (City Attorney), Cathryn Greig (CFO), Tim Robichaux (Director of Parks & Rec.).

3. RECOGNITIONS/PERSONS TO ADDRESS THE MAYOR & COUNCIL

- 3.1 Francis Touchet, Jr., Superintendent of Lafayette Parish School System provided a quarterly update.

4. MINUTES

- 4.1 Approval of September 11, 2025 meeting minutes.

Motion made by Lindy Bolgiano, seconded by Simone B. Champagne, approving the September 11, 2025 meeting minutes.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

5. FINANCE REPORT

- 5.1 Approval of August 2025 finance report.

Motion made by Lindy Bolgiano, seconded by Shannon D. Bares, approving the August 2025 finance report.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

6. OTHER BUSINESS

- 6.1 Chris Lafleur requested a variance to Section 105-73 (b) (4) to allow encroachment within the utility easement along Braham Dr., for a proposed building addition located at 115 Guernsey Ln. He pointed out that there are no utilities located under the proposed additional structure.

Terry Bourque, COO, requested that a hold harmless be executed in case the City would have to excavate a utility line near the building in the future. He pointed out that the depth of a utility line dictates how wide the area would have to be dug. Mr. Lafleur agreed.

Ms. Pamela Granger, McBade Engineers & Consultants stated that she does not foresee the addition of utilities, as the area is largely built out.

Motion made by Lindy Bolgiano, seconded by Nicholas Niland, granting Chris Lafleur a variance to Section 105-73 (b) (4) to allow encroachment within the utility easement along Braham Dr., for a proposed building addition located at 115 Guernsey Ln., with the condition that a hold harmless be executed for potential future utility excavation.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

- 6.2 David Robichaux requested a variance to Section 107-9 (4) to allow a reduction in the driveway width & radius for a proposed apartment building to be located at 110 Oceans Blvd.

Motion made by Simone B. Champagne, seconded by Lindy Bolgiano, granting David Robichaux a variance to Section 107-9 (4) to allow a reduction in the driveway width & radius for a proposed apartment building to be located at 110 Oceans Blvd.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

Fire Chief Blair Rivette noted that the current ordinance accommodates the length and size of the old ladder truck, and that the new truck is of a different size.

- 6.3 John Harvey requested the following variances for the subdivision of a parcel into two lots, located at 100 Eugene St.: 1. Waive Section 110-4 (I.) (b) (1), to eliminate the requirement of the lot size. 2. Waive Section 110-4 (I.) (b) (2), to eliminate the requirement of the lot width.

Public comment received from Mr. Hargrave.

In response to Mr. Hargrave's drainage concerns, COO Terry Bourque stated that there is no servitude on the two lots that would allow the City to address the drainage issue. All parties agreed that this would be a good time to address the issue. Mr. Harvey agreed to the servitude. It was noted that an easement would also need to be obtained from the adjacent property owner to fully address the drainage issues.

Motion made by Lindy Bolgiano, seconded by Nicholas Niland, granting John Harvey variances for the subdivision of a parcel into two lots, located at 100 Eugene St.: 1. Waive Section 110-4 (I.) (b) (1), to eliminate the requirement of the lot size. 2. Waive Section 110-4 (I.) (b) (2), to eliminate the requirement of the lot width.

YEAS: Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: Shannon D. Bares.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

7. PRELIMINARY PLATS (PUBLIC HEARING AND ADOPTION)

- 7.1 Request for Preliminary Plat approval of a partition of Lot 7-A of Block 9 creating Lots 7-A-1 and 7-A-2 for John Harvey, located in Section 79, T7S, R3E, was read aloud and opened for Public Hearing by Mayor Ritter.

Hearing no comments, motion made by Nicholas Niland, seconded by Lindy Bolgiano, granting Preliminary Plat approval of a partition of Lot 7-A of Block 9 creating Lots 7-A-1 and 7-A-2 for John Harvey, located in Section 79, T7S, R3E, as recommended by Garrett Noel in a letter dated September 30, 2025, with the condition that a drainage easement on the western side of the property be granted to the City.

YEAS: Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: Shannon D. Bares.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

8. RESOLUTIONS

- 8.1 Resolution No. 2025-23 - A Resolution authorizing the Mayor to enter into an Intergovernmental Cooperative Endeavor Agreement with the LA Department of Transportation and Development for the transfer of the ownership, operation, and maintenance of a portion of state route LA 92-1 (known as Young Street) from its junction with the local road known as Larriviere Road proceeding east approximately 0.200 miles to the City of Youngsville corporate limits.

Motion made by Simone B. Champagne, seconded by Shannon D. Bares, adopting Resolution No. 2025-23.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Resolution Approved.

- 8.2 Resolution No. 2025-24 - A Resolution authorizing the Mayor of the City of Youngsville to execute a Cooperative Endeavor Agreement and all necessary documentation between the Louisiana Department of Treasury, State of Louisiana, and the City of Youngsville to an appropriation from ACT 461 of the 2025 Regular Legislative Session for road improvements.

Motion made by Lindy Bolgiano, seconded by Simone B. Champagne, adopting Resolution No. 2025-24.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Resolution Approved.

9. ORDINANCES FOR PUBLIC HEARING AND FINAL ADOPTION

- 9.1 Ordinance No. 498-2025 - An Ordinance of the City of Youngsville, Louisiana amending the Code of Ordinances, Chapter 155 "Traditional Neighborhood Development" to amend design standards for Traditional Neighborhoods Developments, was read aloud and opened for Public Hearing by Mayor Ritter.

Hearing no further comments, motion made by Simone B. Champagne, seconded by Lindy Bolgiano, adopting Ordinance 498-2025.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Ordinance Approved.

Public comment received from Jennifer Dendy.

9.2 Ordinance No. 397.1-2025 - An Ordinance amending Chapter 107 "Commercial Development Requirements", Section 107-5. "Architecture" to revise the acceptable building materials for exterior walls, was read aloud and opened for Public Hearing by Mayor Ritter.

Hearing no comments, motion made by Nicholas Niland, seconded by Shannon D. Bares, adopting Ordinance No. 397.1-2025.

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Ordinance Approved.

10. MAYOR & COUNCIL ANNOUNCEMENTS

10.1 Mayor/Staff Announcements

- Roads/Drainage: 2024 Road Improvements - patch and stripe to be complete next week. Hwy 89 – work continues, the 7 speed bumps are temporary as the roadway is still under construction, the final asphalt will be even across all 4 lanes at completion. Fortune Rd Ext – last arm of roundabout will begin on Monday; Ph. 2 is about 30% complete with design. Hwy 92 turning lanes & Chemin Agreeable – advertisements began yesterday for bid opening on Nov. 12. Larriviere Rd Improvements – east side drainage work near Southside High & is south bound traffic only. Prescott/Bonin Roundabout - 80% complete with design. Anslem Coulee Detention Pond - pending Corps permit.
- Water/Sewer: WWTP - NTP effective Oct. 13, to be complete by Oct 22, 2026. Water Plant - startup possible within the next 2 weeks. Working on 2 pump station upgrades.
- The City was given notice from LUS that the wholesale water rate is increasing by 46.2% through 2027. The city is working with Domingue Szabo & Associates to determine what the city can do to further their water service area.
- Sports Complex: Teams and leagues continue. Biddy Basketball is currently registering. ARCA Cookoff at Rec. Center on Oct. 25. VFW Cookoff on Nov. 1 at Rec Center – a memorial monument will be unveiled in honor of Stephen Bennet. Out of the Darkness Suicide Walk at Foster Park on Saturday. Farmers Market on Saturday at YSC expansion site. Healthy Kids Running Series this Sunday. Yoga Festival on Oct. 18. Harvest Fest on Oct. 31. Installation of an aluminum fence around inclusive playset has begun, funded by the Lions Club.
- Rotary Club - Patch at the Park was a success this year which allowed the organization to fund all projects next year and to distribute grants.
- Police Dept.: thanked vendors, supporters and various agencies for a successful National Night Out.
- Fall Boutique Crawl on Oct 25. Sweet Life after Five on Oct. 29 at Agave. Swinging for the Sweet Life Golf Tournament at Les Vieux Chenes on Nov 14 - looking for teams to register. Halloween Costume Pawty at the Bark Park on Oct 25. Emails were sent to permit holders.
- Congratulated Garrett Noel for receiving his PE designation.

10.2 Council Announcements

- Mr. Bolgiano expressed appreciation to Haley, Tim & Josh on the success of the Lauren Daigle concert. Having discussions with Governor Landry's Regional Director, Sara, regarding funds for repairs to Guillot Rd.

11. ADJOURNMENT

11.1 Adjourn Meeting

Motion made by Simone B. Champagne, seconded by Nicholas Niland, to adjourn the meeting.
YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero.

Motion Approved.

/s/ Nicole Guidry

Nicole Guidry, City Clerk

/s/ Ken Ritter

Ken Ritter, Mayor