

PROCEEDINGS OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA
TAKEN AT THE CITY COUNCIL REGULAR MEETING HELD ON THURSDAY, DECEMBER 11, 2025 AT
6:00 PM AT YOUNGSVILLE CITY HALL COUNCIL CHAMBERS

1. OPENING

- 1.1 Invocation was led by Pastor Joe Cormier, First Assembly Youngsville
- 1.2 Pledge of Allegiance was led by Simone Champagne.

2. ROLL CALL

PRESENT: Mayor Ken Ritter, Shannon D. Bares (Division A), Mayor Pro Tem Lindy Bolgiano (Division B), Simone B. Champagne (Division E).

ABSENT: Matt Romero (Division C) and Nicholas Niland (Division D).

STAFF: Nicole Guidry (City Clerk), Terry Bourque (COO), Jean Paul Broussard (Police Chief), Wade Trahan (City Attorney), Cathryn Greig (CFO), Tim Robichaux (Parks & Rec Director).

Mayor Ritter stated that Chief Broussard has requested to table agenda item 7.2.

3. MINUTES

- 3.1 Approval of November 13, 2025 meeting minutes.

Motion made by Lindy Bolgiano, seconded by Shannon Bares, approving the November 13, 2025 meeting minutes.

YEAS: Shannon D. Bares, Lindy Bolgiano, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero, Nicholas Niland.

Motion Approved.

Public comment received from Todd Istre.

4. FINANCE REPORT

- 4.1 Approval of October 2025 finance report.

Motion made by Simone B. Champagne, seconded by Lindy Bolgiano, approving the October 2025 finance report.

YEAS: Shannon D. Bares, Lindy Bolgiano, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero, Nicholas Niland.

Motion Approved.

5. OTHER BUSINESS

- 5.1 David Robichaux requested a variance to allow a reduction in the setback to 5' and greenbelt spacing for Hot Food Express at 405 Church Street. He stated that the main reason for the request is to maximize parking along with the additional parcel purchased by the client. He noted that they feel that an 8' fence along the property line with a 5' setback would allow for landscaping to meet city requirements.

Ms. Champagne asked if the certificate of occupancy could be held until the fence and landscape were installed. The Mayor agreed.

Motion made by Lindy Bolgiano to grant a variance to allow a reduction in the setback to 5' and greenbelt spacing for Hot Food Express at 405 Church Street. The motion failed for a lack of a second motion.

- 5.2 Mycah Landreneau to request a variance to allow a 13.5' reduction to the front and rear setbacks for a mobile home located at 156 Vermilion Circle.

Motion made by Lindy Bolgiano to grant a variance to allow a 13.5' reduction to the front and rear setbacks for a mobile home located at 156 Vermilion Circle. The motion failed for a lack of a second motion.

6. PRELIMINARY PLATS (PUBLIC HEARING AND ADOPTION)

- 6.1 Request for Preliminary Plat approval of Tract A-1, Live Oak Gas Station, located in Section 12, T11S, R4E, was read aloud and opened for public hearing by Mayor Ritter.

Public comment received from Jason Leonard and Robert Crutchfield.

Mr. Jimmy Ricks requested adding a clause to Specific Plat Revisions "E", to be able to work with city engineering on the FFE, to work toward BFE plus 2' or 2.50'. Mayor Ritter and Ms. Granger agreed that the request is reasonable.

Hearing no further comments, motion made by Lindy Bolgiano, seconded by Simone B. Champagne, granting Preliminary Plat approval of Tract A-1, Live Oak Gas Station, located in Section 12, T11S, R4E, as recommended by McBade Engineers & Consultants, LLC in a letter dated December 2, 2025.

YEAS: Shannon D. Bares, Lindy Bolgiano, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero, Nicholas Niland.

Motion Approved.

7. ORDINANCES FOR INTRODUCTION

- 7.1 Ordinance No. 508-2025 - An Ordinance of the City of Youngsville, Louisiana, amending the Code of Ordinances Chapter 14 "Offenses", "Article I. - In General" and Chapter 22 "Traffic and Vehicles", "Article I. - In General".

Motion made by Simone B. Champagne, seconded by Lindy Bolgiano, introducing Ordinance No. 508-2025.

YEAS: Shannon D. Bares, Lindy Bolgiano, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero, Nicholas Niland.

Motion Approved.

- 7.2 Ordinance No. 509-2025 - An Ordinance amending Ordinance No. 472-2022, to revise the duties and responsibilities for the position of Deputy Chief of Police within the Youngsville Police Department.

Motion made by Lindy Bolgiano, seconded by Shannon Bares, to table Ordinance No. 509-2025.

YEAS: Shannon D. Bares, Lindy Bolgiano, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero, Nicholas Niland.

Motion Approved.

8. MAYOR & COUNCIL ANNOUNCEMENTS

8.1 Mayor/Staff Announcements

- Roads/Drainage: Hwy. 89 Rd Improvements - 75% complete. Hwy. 92 Turning Lane Project and Chemin Agreeable Project - Jan 6 preconstruction meeting. Prescott Roundabout - 75% design complete. Larriviere Rd Improvement – the drainage on east side up to Chemin Metairie Pkwy is complete. Anslem Coulee Detention Pond - pending Corps permit. LCG is scheduled to clean Bayou Parc Perdue in Youngsville in March.
- Sports Complex: programs and leagues continue. Raising Cane's Tennis Center - won LTA Facility of the Year Award. Christmas Under the Stars - Saturday 4-9 pm.
- Jingle Bell Knock on Dec 19.

8.2 Council Announcements – None.

9. ADJOURNMENT

9.1 Adjourn Meeting

Motion made by Lindy Bolgiano, seconded by Simone B. Champagne, to adjourn the meeting.
YEAS: Shannon D. Bares, Lindy Bolgiano, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: Matt Romero, Nicholas Niland.

Motion Approved.

/s/ Nicole Guidry
Nicole Guidry, City Clerk

/s/ Ken Ritter
Ken Ritter, Mayor