

PROCEEDINGS OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YOUNGSVILLE, LOUISIANA
TAKEN AT THE CITY COUNCIL REGULAR MEETING HELD ON THURSDAY, APRIL 10, 2025 AT 6:00
PM AT YOUNGSVILLE CITY HALL COUNCIL CHAMBERS

1. CALL TO ORDER

2. OPENING

2.1 Invocation was led by Pastor Joshua Leblanc, Youngsville Police Department Chaplain

2.2 Pledge of Allegiance was led by Club Scout Pack 457

3. ROLL CALL

PRESENT: Mayor Ken Ritter, Shannon D. Bares (Division A), Mayor Pro Tem Lindy Bolgiano (Division B), Matt Romero (Division C), Nicholas Niland (Division D), Simone B. Champagne (Division E).

STAFF: Nicole Guidry (City Clerk), Terry Bourque (COO), Jean Paul Broussard (Police Chief), Wade Trahan (City Attorney), Cathryn Greig (CFO).

4. RECOGNITIONS/PERSONS TO ADDRESS THE MAYOR & COUNCIL

4.1 Prescott Bailey, with Young's Industries, gave a presentation on proposed development, Bailey Grove.

5. MINUTES

5.1 Approval of March 13, 2025 meeting minutes

Motion made by Matt Romero, seconded by Lindy Bolgiano, approving the March 13, 2025 meeting minutes.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

6. FINANCE REPORT

6.1 Approval of February 2025 finance report

Motion made by Lindy Bolgiano, seconded by Matt Romero, approving the February 2025 finance meeting minutes.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

7. OTHER BUSINESS

7.1 Presentation and acceptance of Audit Report for Fiscal Year ending June 30, 2024 - Burton Kolder (Kolder, Slaven & Company, LLC)

Brad Kolder, auditor with Kolder, Slaven & Company, LLC presented the audit for Fiscal Year Ending June 30, 2024, by providing a brief overview of each fund.

Brad stated that there were 10 audit findings compared to the 3 in the prior year audit. He assured the members of the Council that overall, there is a clean opinion on the audit. He noted that the 7 new findings deal with the deconsolidation of cash accounts and that 3 of the findings have already been resolved, more so 4 because the City doesn't intend on requesting an extension for the next audit.

With all of the movement and improvements to the City of Youngsville, Brad stated that the city is doing a good job managing the City by continuously maintaining a good operating surplus, currently at \$2.5 million. He pointed out that the City spends approximately \$84,000 a day on operations. With a standard 60-day surplus requirement to operate, he shared that the City of Youngsville has 160 days of operational surplus.

The audit for FY ending 6.30.24 is available for public inspection and can be viewed on the city's website.

Motion made by Matt Romero, seconded by Shannon D. Bares, accepting the audit for Fiscal Year ending June 30, 2024, as presented.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

- 7.2 Discuss and consider a variance to waive the façade requirements in Section 107-5(a)(a) and (a)(d) of the Code of Ordinances for a field storage building at Southside High School's football field.

Motion made by Matt Romero, seconded by Simone B. Champagne, granting a variance to waive the façade requirements in Section 107-5(a)(a) and (a)(d) of the Code of Ordinances for a field storage building at Southside High School's football field.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

- 7.3 Jennifer Copell to request a variance to reduce the western side setback from 5' to 2.5' for a daiquiri shop to be located at 2800 E Milton Ave.

Project engineer Chandler Staples stated that the business would be strictly drive-thru with no outdoor noise. Members of the Council discussed the desire to have a shared access servitude with the Agave driveway to consolidate the entrance/exits. It was noted that the idea is being considered but cannot be guaranteed.

Motion made by Matt Romero, seconded by Lindy Bolgiano, granting a variance to reduce the western side setback from 5' to 2.5' for a daiquiri shop to be located at 2800 E Milton Ave.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

- 7.4 Reggie Baudoin to request a variance to reduce the rear setback from 10' to 7'.9" for a swimming pool to be located at 103 Sago Palm Ct.

Mr. Baudoin addressed the Council stating that the pool was accidentally placed within the setback and that that it was an oversight made by his team.

Motion made by Simone B. Champagne, seconded by Lindy Bolgiano, granting a variance to reduce the rear setback from 10' to 7'9" for a swimming pool to be located at 103 Sago Palm Ct. YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

8. PRELIMINARY PLATS (PUBLIC HEARING/ACTION)

8.1 Request for Preliminary Plat approval of Mon Cherie, Phase II, located in Section 19, T11S, R5E.

Mr. Walter Comeaux requested a waiver to Lafayette ADRC Comment #11 "Cape Town Avenue is required to be stubbed out, dedicated, and constructed to the west to align with the existing stub out street Rolling Mills Lane. LDC 89-38(d)", and ADRC Comment #12 "Street "B" is required to be stubbed out, dedicated, and constructed to the west to align with the existing stub out street Rolling Mills Lane. LDC 89-38(d)", due to the fact that it would drastically reduce the size of the retention pond.

Motion made by Matt Romero, seconded by Lindy Bolgiano, granting Preliminary Plat approval of Mon Cherie, Phase II, located in Section 19, T11S, R5E, as recommended by Garrett Noel in a letter dated March 27, 2025, and further granting one of two requested variances (which would allow the elimination of one stub out street), to be agreed upon by the City engineer and developer.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

Prior to the vote, public comment was received from Vanessa Alexander.

9. RESOLUTIONS

9.1 Resolution No. 2025-07- A Resolution of the City of Youngsville rescinding Resolution No. 2025-05 and declaring movable property as surplus & further authorizing disposal in accordance with state law.

Motion made by Shannon D. Bares, seconded by Lindy Bolgiano, adopting Resolution No. 2025-07.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Resolution Approved.

9.2 Resolution No. 2025-08 - A Resolution levying the millage rates for 2025.

Motion made by Lindy Bolgiano, seconded by Matt Romero, adopting Resolution No. 2025-08.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Resolution Approved.

10. ORDINANCES FOR INTRODUCTION

10.1 Ordinance No. 367.1-2025 - An Ordinance of the City of Youngsville, Louisiana amending the Code of Ordinances, Chapter 20 "Taxation", Article II. "Hotel Occupancy Tax", Section 20-19 "Tax Levied" to address short-term rentals.

Motion made by Lindy Bolgiano, seconded by Matt Romero, introducing Ordinance No. 367.1-2025.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

10.2 Ordinance No. 498-2025 - An Ordinance of the City of Youngsville, Louisiana amending the Code of Ordinances, Chapter 155 "Traditional Neighborhood Development" to amend design standards for Traditional Neighborhood Developments.

Motion made by Simone B. Champagne, seconded by Lindy Bolgiano, introducing Ordinance No. 498-2025.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

Public comment was received from Jennifer Dendy, Keith Landry and Vicky Vincent.

10.3 Ordinance No. 499-2025 - An Ordinance of the City of Youngsville, Louisiana, amending the Code of Ordinances, Chapter 12 "Nuisances" Article IV "Junked Motor Vehicles", Section 12-140 "Definitions" to revise junked items.

Motion made by Lindy Bolgiano, seconded by Shannon Bares, introducing Ordinance No. 499-2025.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

10.4 Ordinance No. 500-2025 - An Ordinance of the City of Youngsville, Louisiana amending the Code of Ordinances, Chapter 2 "Administration", Section 2-1. "Court Costs", to establish rules for Mayor's Court.

Motion made by Lindy Bolgiano, seconded by Matt Romero, introducing Ordinance No. 500-2025.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

11. MAYOR & COUNCIL ANNOUNCEMENTS

11.1 Mayor/Staff Announcements

- Road Projects: Fortune Rd Ext. - few more concrete pours. Hwy 89 - working to add east lane as well as other segments of the project. Prescott/Bonin Roundabout - working on drainage for future

roundabout. 2024 Roadway - couple patches being made on Hwy 92. Larriviere Rd Improvements & Fortune Pavement - waiting on DOTD to schedule preconstruction. Hwy 92 - waiting on grant for full expansion. Chemin Agreeable – phase 1 plans to review with admin next week.

- Drainage Projects: Anslem Coulee - submitted draft and environmental record.
- Water/Sewer Projects: Wastewater Treatment Plant – waiting on DEQ approval. Pump Station 4 - almost ready to do startup. Pump Station 3 - waiting for equipment delivery. Water Plant - 54% complete. Sugar Mill Pond Pump Station - met with Sugar Mill Pond officials to discuss force main. Waterline Interconnections - waiting on valves to be delivered. Pump Station 5 Upgrade - working on design.
- Youngsville Farmers Market Saturday 8-12.
- BYOB Hamburger & Hotdog Festival this Sunday.
- Eggstravangaza at Youngsville Sports Complex - Saturday before Easter.
- Lauren Daigle will be at the Amphitheatre Powered by Slemco on Sept. 13 - tickets go on sale tomorrow.
- Sports Complex: Baseball opening ceremonies Saturday at 8:00 am. Conference USA Beach Collegiate Volleyball Tournament in a couple weeks.
- Chief Broussard gave an update on call stats and stats on new hires.
- Congratulated Pam with Mcbade Engineering 9 years for her firm being in business.

11.2 Council Announcements

- Mrs. Champagne wished everyone a Happy Easter. She thanked Rae Albarado for meeting with she and Shannon to discuss the downtown area. She also thanked Pam with Mcbade Engineering for sponsoring the Lauren Daigle show.
- Mr. Romero congratulated the Chamber of Commerce on a successful annual banquet.

12. ADJOURNMENT

12.1 Adjourn Meeting

Motion made by Lindy Bolgiano, seconded by Matt Romero to adjourn the meeting.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland, Simone B. Champagne.

NAYS: None.

ABSTAINED: None.

ABSENT: None.

Motion Approved.

/s/ Nicole Guidry
Nicole Guidry, City Clerk

/s/ Ken Ritter
Ken Ritter, Mayor